## ALLEGHENY COUNTY AIRPORT AUTHORITY Pittsburgh International Airport

## **VEHICLE PERMIT REQUIREMENTS**

- ORIGINAL TENANT SIGNED APPLICATION (NO COPIES)
- CURRENT COPY OF CERTIFICATE OF INSURANCE SHOWING AT LEAST \$5 MILLION (SINGLE LIMIT) IN COVERAGE. THESE ARE NOT THE INSURANCE CARDS FOR VEHICLES.
- CURRENT COPIES OF ALL VEHICLE REGISTRATIONS
   WE NO LONGER MAKE COPIES!
- \$5.00 PER EACH VEHICLE PERMIT NOT TO EXCEED \$100.00

YOU MUST HAVE <u>ALL</u> ABOVE LISTED ITEMS IN ORDER TO RECEIVE A NEW VEHICLE PERMIT. ANY APPLICATION THAT HAS PARTIAL OR INCORRECT INFORMATION WILL BE CONSIDERED AS INCOMPLETE AND <u>WILL NOT</u> BE PROCESSED.

APPLICATIONS CAN BE TURNED INTO THE ID BADGE OFFICE AS EARLY AS 30 DAYS PRIOR TO THE END OF A QUARTER. PERMITS ARE RELEASED NO EARLIER THAN 5 BUSINESS DAYS PRIOR TO THE END OF THE QUARTER.

THANK YOU FOR YOUR COOPERATION WITH THIS PROCEDURE.

Allegheny County Airport Authority Landside Terminal, Baggage Claim Level P.O. Box 12370 Pittsburgh, PA 15231-0370 www.flypittsburgh.com

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