

ALLEGHENY COUNTY AIRPORT AUTHORITY
LETTERS-OF-INTEREST FOR PROFESSIONAL ARCHITECTURAL SERVICES
March 17, 2021

Letters-of-Interest (LOI) with current Form SF330, for professional architectural services, will be received through the platform Submittable at www.acaacapitalprograms.submittable.com. The Letter of Interest (LOI) must be uploaded to Submittable by 12:00 PM (Noon) on April 23, 2021 (late submissions will not be accepted), for the following:

Professional Architectural Services:

The ACAA will typically utilize a professional architectural firm on the projects listed below at Pittsburgh International Airport (PIT) and Allegheny County Airport (AGC) which requires architectural services. Specific responsibilities will include all aspects of design required for new construction, rehabilitation, repairs, remodeling, maintenance, and permitting of mechanical, electrical, structural, plumbing, fire protection, roof replacements, and other architectural related projects for the ACAA. Architectural firms will be required to provide, but not limited to, design, geotechnical investigations, surveying, permitting, preparation of bidding documents, construction administration, construction cost estimating, value engineering, and maintain all records as required by the FAA, Findlay, Moon, and/or West Mifflin Townships, the ACAA, or other entities as required.

1. Building Rehabilitation, Repair, Remodeling, and Replacement

Work may consist of, but not be limited to, miscellaneous mechanical, electrical, or structural repairs; rehabilitation, remodeling or historical restoration; roof replacement, brick work, plumbing, fire protection, painting, flooring, finishes, and signage on the Landside and Airside Buildings, and other miscellaneous buildings, as required.

2. Lease Building and Hangar Improvements

Work may consist of miscellaneous improvements to several of the airport's leased facilities that are in need of upgrades, repairs, rehabilitation, remodeling, historical restoration, or reconfigured due to age or reuse requirements of the facility.

If interested in providing any of the aforementioned services, architectural firms are required to submit a Letter-of-Interest (LOI) and current Form SF330. The ACAA encourages responses from small, minority, and women owned firms, as well as firms that have not previously worked for the ACAA. The ACAA will use Form SF330 to evaluate and prequalify firms to be part of a highly qualified short-list, which will then be requested to submit comprehensive proposals. Comprehensive proposals will include the following at a minimum: Project understanding, project experience, project team identification, organization chart and resumes; approach to major tasks such as scope and schedule management, techniques for cost control, approach to capital cost estimating, scope creep and change order management, and identification of Disadvantaged Business Enterprise (DBE) Firms with description and quantity of work they will perform to meet or exceed FAA and ACAA DBE requirements, which is currently 14%. Note: Do not include company brochures and limit the LOI to no more than three typewritten pages (8.5" x 11", 11 pt. font) in addition to Standard Form 330. A link to obtain SF330 can be found by going to the following website: [Standard Form \(SF330\)](http://Standard Form (SF330))

<https://www.gsa.gov/Forms/TrackForm/32994>

Submissions will be received in PDF format as one complete file only through the platform Submittable at www.aacaacapitalprograms.submittable.com. Do NOT mail, email, or deliver hard copies as they will be considered rejected and will be returned to the respondent unopened. Please note that Submittable does not support Internet Explorer 11. Submittable recommends the following browsers: Microsoft Edge, Google Chrome, Mozilla Firefox, or Apple Safari.

Submissions should be made to:

Mr. Jeff Bezek, P.E.
Director, Engineering
Allegheny County Airport Authority
Pittsburgh International Airport
Landside Terminal, 4th Floor Mezz.
PO Box 12370
Pittsburgh, PA 15231-0370

Questions should be directed to Mr. Jeff Bezek, P.E. at 412-472-3852 or email to jbezek@flypittsburgh.com

Final professional architect selections (following short-listing, proposal evaluation, and interviews) will be based on, but not limited to, the following criteria: Staff qualifications, experience and local office bench strength; demonstrated interest in the projects; organization, clarity, cohesiveness, quality and completeness of both the written proposal and oral presentation; sensitivity to ACAA requirements and project constraints; indicated ability to manage projects, produce required results, meeting project schedule and controlling costs; demonstrated knowledge of FAA, local, and ACAA applicable standards and requirements; capital cost estimating expertise, value engineering, construction procedures and scheduling methods; monitoring DBE goals, mentoring DBE firms, impacts to airport operations and other areas of professional architecture.