

MINUTES OF THE JANUARY 15, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, January 15, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Rich Stanizzo  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
Matthew Smith

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer (via WebEx)  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of December 18, 2020 and the same were approved without amendment.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the December 18, 2020 meeting. The following Action Items were presented:

- Action Item No. 41-21 Siemens Industry, Inc. - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with Siemens Industry, Inc. for an amount of \$1,107,617.00 to provide maintenance and essential support for the Security Access Control and Alarm Monitoring System (ACAMS) and a Closed Circuit Television (CCTV) Video Surveillance System at Pittsburgh International and Allegheny County Airports. This agreement shall remain in effect for a period of three (3) years beginning February 6, 2021 through February 5, 2024, with the option to negotiate two (2), one-year option periods at the sole discretion of the Authority.
- Action Item No. 33-21 DeNoon Lumber Company - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to approve a contract with DeNoon Lumber Company to

conduct a Timber Harvest Program at Pittsburgh International Airport. DeNoon will pay the ACAA \$400,000.00.

- Action Item No. 34-21 The Barnes Global Advisors - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with The Barnes Global Advisors for an amount not to exceed \$559,973.00 in year one (1) for strategic consulting services for the regional development of the additive manufacturing industry and the Neighborhood 91 Campus Development Project at Pittsburgh International Airport. The term of the contract shall be for 3 years from notice to proceed with the option to extend in one-year increments thereafter.
- Action Item No. 35-21 Sci-Tek Consultants, Inc. - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with Sci-Tek Consultants, Inc. in an amount not to exceed \$150,676.01 to provide Design Engineering services for Project Number 7G1-21, Landside Parking Lot Rehabilitation Project at Pittsburgh International Airport. The term of the contract shall be for 24 months from notice to proceed.
- Action Item No. 36-21 Jacobs Engineering Group, Inc. - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with Jacobs Engineering Group, Inc. in an amount not to exceed \$187,054.90 to provide design engineering services for Project Number 8G1-21, 2021 Airfield Pavement Rehabilitation Project at Pittsburgh International Airport. The term of the contract shall be for 24 months from notice to proceed.
- Action Item No. 37-21 Hill International, Inc. - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with Hill International, Inc. in an amount not to exceed \$152,583.00 to provide construction management services for Project Number 7G2-21, McClaren Interchange Improvements Project at Pittsburgh International Airport. The term of the contract shall be for 24 months from notice to proceed.
- Action Item No. 38-21 McFarland Johnson - Request authorization from the Allegheny County Airport Authority Board of Directors for the Chief Executive Officer to award and execute a contract with McFarland Johnson in an amount not to exceed \$161,512.00 to provide design engineering services for Project Number 40G1-21, Airfield Drainage Improvements Project at Allegheny County Airport. The term of the contract shall be for 24 months from notice to proceed.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from Administrative Actions 35-21 Sci-Tek Consultants, Inc.



Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of December 18, 2020. The following Action Items were presented:

- Action Item No. 39-21 Corporate Air, LLC - Request authorization for the Chief Executive Officer to approve Amendment Number 1 for Contract Number 1372 with Corporate Air, LLC, extending the lease agreement for hangar #8 and the associated ramp area at PIT for a term of five years with one five year option. The annual revenue for the first year will be \$211,041.60 and will increase by 2.5% annually.
- Action Item No. 40-21 PaDOT Grant Cargo 4 - Board Ratification of the ACAA CEO Application for, and Acceptance of, the following PaDOT Grant for the following PIT Project: PaDOT 75% Grant #ACB-20-003 - \$4,666,497.00 - for the PIT Cargo 4 Design Ph. 1 Project #12032.
- Action Item No. 43-21 2020 PaDCED MTF Grant - Board Ratification of the ACAA CEO application for, and if offered, acceptance of, the following Capital Grant for the following project: - 2020 PaDCED MTF Grant - \$3,000,000.00 - for the \$8,000,000.00 PIT Cargo Intermodal Freight Transfer Facilities Development Project (Cargo 3 & 4).

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Smith reported that the Finance and Administration Committee met and approved the December 18, 2020 meeting minutes. The following action items were hereby presented:

- Action Item No. 60-21 CEO Amendment - Resolution approving the amendment of the CEO's employment agreement to: (i) extend the term until December 31, 2025; (ii) confirm the CEO performance incentive for 2019; and (iii) increase the retention incentive for the remaining term of the agreement. All other material terms and conditions remain the same.
- Action Item No. 1-21 Consultants Collective - Authorization to enter into an agreement with Consultants Collective for a training and development program for an amount not to exceed \$220,000.00. The term of the contract will be February 1, 2021 through December 31, 2021.
- Action Item No. 42-21 Clark Hill PLC - Authorization to add \$500,000 annually to Contract Number 4336 with Clark Hill PLC. The agreement is currently effective as of July 1, 2019 and may be terminated upon 30 days written notice.



Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the committee did not enter into Executive Session.

Ms. Cassotis presented the December air service dashboard – Passengers in the month of November totaled 240,200, a 70.4% decrease when compared with December 2019, which had 812,000 total passengers. Total number of seats for December totaled 476,600 which is a 51.5% decrease when compared with December 2019 of 983,300. Ms. Cassotis added that like many airports nationwide, Pittsburgh International Airport continues to see a demand problem, not a capacity problem as an increasing COVID-19 case count is depressing near term travel demand. Ms. Cassotis stated that PIT's loss in seats is comparable to the peer airports.

Ms. Cassotis reported that total year to date passengers for December 2020 is 3,650,000 which is a 62.7% decrease compared to December 2019 which was 9,780,000. Total year to date cargo for December 2020 was 71,500 metric tons for freight and 15,900 metric tons for mail representing a 2.4% decrease compared to the year to date for December 2019 which was 75,100 metric tons of freight and 14,400 metric tons of mail. The four airlines with the highest percentage of passengers were: Southwest 27.2%, American 21.7%, Spirit 14.4%, and Delta 13.6%. United, Allegiant, JetBlue, and Alaska collectively make up 21%. In December, passenger traffic at Pittsburgh International Airport was down nearly 70 percent while leisure-oriented carriers like Spirit and Allegiant were least impacted. Year-to-date passenger traffic at Pittsburgh International Airport is down 63 percent through December as a result of the steep decline in passengers.

Ms. Cassotis presented the 4<sup>th</sup> Quarter/Year End 2020 Allegheny County Airport Dashboard. Ms. Cassotis discussed that despite a surge in the pandemic and inclement weather, the 4<sup>th</sup> quarter traffic was relatively stable at AGC showing only a -3.2% decline compared to 4<sup>th</sup> quarter 2019. AGC also saw increased traffic over the holidays. Holiday traffic exceeding 2019 numbers by 8.1% and the entire month of December traffic exceeding December 2019 numbers by 9.6%. Ms. Cassotis discussed operations at AGC. There were 53,513 total operations at AGC in 2020 which is a 9.9 decrease when compared to 2019. In November 2020, aviation consultants finalized an aviation activity forecast update for AGC that reflected the potential impacts of COVID-19. AGC's actual 2020 traffic exceeded their worst-case scenario by 11.2% and we beat their most optimistic projections by 7.3%. Ms. Cassotis discussed hangar occupancy rate with AGC T hangers (91%), large hangars (95%), and small hangars (75%). In the month of December, AGC had over 20 lease renewals. Currently, only 6 out of 67 available hangars are vacant and tenants are current on rent payments which is significant because over 60% of gross revenue at AGC comes from hangar-related rents and fees. Ms. Cassotis ended the presentation with recognizing AGC's 90<sup>th</sup> birthday celebration in September 2021.

Mr. Minnotte made a statement about extending Ms. Christina Cassotis, Chief Executive Officer contract. Mr. Minnotte stated that Ms. Cassotis contract will be extended until 2025 with a 45% salary increase, and a performance incentive for 2019. Mr. Minnotte stated that Ms. Cassotis creates innovation at the airport and helped the airport achieve many milestones such as



the following: development of Neighborhood 91, Wabtec, first airport Microgrid, and 19 million-dollar grants. Mr. Minnotte thanked Christina for all the hard work and stated how Christina is the right and only person for this job.

Christina thanked Mr. Minnotte and the Board members for their guidance over the past 6 years.

The Chairman next called for new business and asked for nominations for officers for the Board for 2021. Jan Rea presented a slate of the existing officers to be re-elected for another term. Upon motion duly made, seconded and unanimously approved the following officers were elected to their positions for a period of one (1) year or until their successors are duly nominated and elected:

David Minnotte - Chairman  
Matt Smith - Vice Chairman  
Ashley Henry-Shook - Secretary  
Jan Rea - Treasurer

The Chairman next announced that the Committee Chairs will remain the same: Operations/Facilities - Rich Stanizzo; Business/Communications - Ashley Henry-Shook; and Finance/Administration - Matt Smith.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary

MINUTES OF THE FEBRUARY 19, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, February 19, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Rich Stanizzo  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
Matthew Smith  
Cynthia Shapira  
William Curtis

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer (via WebEx)  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of January 15, 2021 and the same were approved without amendment.

Ms. Christina Cassotis presented the award for "MC/CX Awarded 2020 'Team of the Year' Renaissance Award from the Pittsburgh Public Relations Society of America". Ms. Cassotis stated after receiving a first-place award from Airports Council International for responsive communications during the pandemic, MC/CX has again been honored with the 2020 "PR Team of the Year" Renaissance Award from the Pittsburgh chapter of the Public Relations Society of America. The Renaissance Awards recognize local organizations, agencies and businesses for innovative work across all aspects of public relations and marketing communications. Congratulations to the team!

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the January 15, 2021 meeting. The following Action Items were presented:

- Action Item No. 85-21 ISS Facility Services, Inc. - Authorization is requested to execute Change Order #2 to Contract #4297 with ISS Facility Services Inc. This change order will increase the contract amount by \$112,000.00 from \$17,581,781.66 to \$17,693,781.66 and will extend the contract term through June 30, 2021. This change order is necessary for the daily cleaning of the 911 Emergency Call Center.



- Action Item No. 117-21 Cosmos Technologies, Inc. - Authorization is requested to enter into an agreement with Cosmos Technologies, Inc. for an amount not to exceed \$122,309.73. The term of this agreement will be from March 1, 2021 to March 1, 2023. This agreement is for design engineering services for the Runway 14/32 Field Vault Roof Replacement Project at Pittsburgh International Airport.
- Action Item No. 118-21 GAI Consultants, Inc. - Authorization is requested to enter into an agreement with GAI Consultants, Inc. for an amount not to exceed \$210,000.00. The term of this agreement will be from February 19, 2021 to February 19, 2024. This agreement is for consultation, planning, and preliminary design services for Project Number 19G1-21, Deicing Stormwater Treatment Plant Project at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of January 15, 2021. The following Action Items were presented:

- Action Item No. 72-21 AFCO Cargo PIT LLC - Request authorization for the Chief Executive Officer to amend agreement #799 with AFCO Cargo PIT LLC for the lease of 108,000 square feet of ramp space at the Cargo A Building. The agreement will be for five years from the date of tenant occupancy, at a rate of \$0.93 per square foot. All other terms remain unchanged.
- Action Item No. 73-21 Amazon.com Services, Inc. - Request authorization for the Chief Executive Officer to enter into a License Agreement with Amazon.com Services Inc. for approximately 4.5 acres of land between the buildings known as Cargo A, and MP Air Hangar. Amazon currently occupies the space. The term of the agreement will be one year beginning February 1, 2021 and ending January 31, 2022. The total revenue will be \$135,000.00.
- Action Item No. 74-21 2020 International Display Systems, Inc. (IDS) - Authorization is requested to approve Revision Number 6 to Contract Number 3691 with International Display Systems, Inc. (IDS) to increase the contract amount by \$140,145 from \$556,233 to \$696,378 for the maintenance and support services of the Multiple User Flight Information Display System (MUFIDS) and INFAX software support at Pittsburgh International Airport for the period of March 1, 2021 through February 28, 2022.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Smith reported that the Finance and Administration Committee met and approved the January 15, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 116-21 CFO Authorization - Authorization is sought to provide the CFO with the authority to enter into spot purchase contracts for the purchase of electricity and/or gas with local utilities and private suppliers, as well as to enter into hedge agreements to protect against the impact of changes in market rates.
- Action Item No. 67-21 United Energy Trading, LLC - Request Board authorization to enter into an agreement with United Energy Trading, LLC., previously named Pesco Energy, for the Delivery and Pooling of Gas for Pittsburgh International Airport at an adjusted estimated rate of 2.596/Dth, for a not to exceed amount of \$295,000, from a previous rate of 2.677/Dth, for the term period of April 1, 2021 to December 31, 2021.
- Action Item No. 82-21 Mangesh Khedikar, Inc. - Authorization is requested to enter into an agreement with Mangesh Khedikar, Inc. for professional financial services on Account Receivable (AR) Digitization, JDEdwards (JDE) / Automatic Data Processing (ADP) Integration, as well as collaboration and guidance on JDE open Financial Tickets for an amount not to exceed \$172,800. The term of this agreement will be from February 1, 2021 through October 31, 2021.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the committee did not enter into Executive Session.

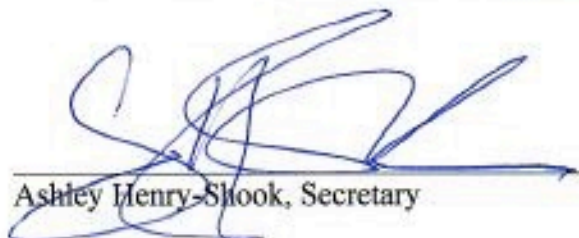
Ms. Christina Cassotis presented the January 2021 air service dashboard – Passengers in the month of January 2021 totaled 219,800, a 67.5% decrease when compared with January 2020, which had 675,900 total passengers. Ms. Cassotis reported that in December 2020, year-over- year monthly passenger traffic was down 70.4% vs. 67.5% January 2021. Total number of seats for January 2021 totaled 406,400 which is a 57.7% decrease when compared with January 2019 of 960,000.

Ms. Cassotis reported that total year to date cargo for January 2021 was 5,900 metric tons for freight and 1,500 metric tons for mail representing a 10.7% increase compared to the year to date for January 2019 which was 5,400 metric tons of freight and 1,300 metric tons of mail. The four airlines with the highest percentage of passengers were: Southwest 26.6%, American 23.2%, Spirit 14.3%, and Delta 13.7%. United, Allegiant, JetBlue, and Alaska collectively make up 20%. In January, passenger traffic was down nearly 68 percent while leisure-oriented carriers like Spirit and Allegiant were least impacted.



The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary

MINUTES OF THE MARCH 19, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, March 19, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Rich Stanizzo  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
Matthew Smith  
William Curtis

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer (via WebEx)  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of February 19, 2021 and the same were approved without amendment.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the February 19, 2021 meeting. The following Action Items were presented:

- Action Item No. 168-21 Page Industries, Inc. - Authorization is requested to enter into an agreement with Page Industries, Inc. for an amount not to exceed \$110,000.00. The term of this agreement will be from January 1, 2021 to December 31, 2021. This agreement is for purchasing replacement parts for all of the Passenger Boarding Bridges at PIT.
- Action Item No. 152-21 Honeywell International, Inc. - Authorization is requested to execute Change Order #2 to Contract #4190 with Honeywell International Inc. This Change Order will increase the contract amount by \$1,397,500.00 from \$4,618,055.73 to \$6,015,555.73. This change is necessary to complete phase 3 of 5 to the upgrades of the Fire Control System and the HVAC Direct Digital Control (DDC) System.



- Action Item No. 169-21 ACTS Aviation Security, Inc. - Authorization is requested to enter into an agreement with ACTS-Aviation Security, Inc. for an amount not to exceed \$7,903,938.84. The term of this agreement will be from June 1, 2021 to May 31, 2024, with the option to negotiate two (2) one-year option periods at the sole discretion of the Allegheny County Airport Authority. This agreement is for unarmed civilian security services at Pittsburgh International Airport and Allegheny County Airport.
- Action Item No. 175-21 Henron Electrical Services - Authorization is requested to approve Revision Request #5 to Contract #3945 with Henron Electrical Resources d/b/a FTBA LLC. This Revision Request will increase the contract amount by \$200,000.00 from \$625,000.00 to \$825,000.00. This Revision is necessary for performing phase 4 of 5 that will continue the testing and inspections on medium and low-level electrical equipment at Pittsburgh International Airport.
- Action Item No. 176-21 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$159,045.00. The term of this agreement will be 24 months from notice to proceed. This agreement is for construction management services for Project Number 40G1-21, Airfield Drainage Improvements Project at Allegheny County Airport.
- Action Item No. 177-21 SB Thomas & Associates - Authorization is requested to enter into an agreement with SB Thomas & Associates, Inc. for an amount not to exceed \$123,532.46. The term of this agreement will be 24 months from notice to proceed. This agreement is for construction management services for Project Number 7G1-21, Landside Parking Lot Rehabilitation Project at Pittsburgh International Airport.
- Action Item No. 178-21 Johnson, Mirmiran, and Thompson, Inc. - Authorization is requested to enter into an agreement with Johnson, Mirmiran, and Thompson, Inc. (JMT) for an amount not to exceed \$186,389.82. The term of this agreement will be 24 months from notice to proceed. This agreement is for construction management services for Project Number 8G1-21, 2021 Airfield Pavement Rehabilitation Project at Pittsburgh International Airport.
- Action Item No. 173-21 Hill International - Authorization is requested to execute Amendment #3 to Contract #4412 with Hill International. This amendment will increase the contract amount by \$286,909.00 from \$270,661.85 to \$557,570.85. This amendment is necessary in order to provide engineering support for the Pittsburgh International Airport Terminal Modernization Program.
- Action Item No. 174-21 Gensler+HDR - Authorization is requested to execute amendment #15 to Contract #4075 with Gensler+HDR, designer for the Terminal Project. This amendment will increase the contract amount by \$493,870.00 from

\$89,966,692.87 to \$90,460,562.87. This amendment is necessary to address various design modifications.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of February 19, 2021. The following Action Items were presented:

- Action Item No. 167-21 Moon Township - Authorization is requested to execute Amendment #1 to Contract #35475 with Moon Township. The agreement is non-revenue generating and will extend the contract term through January 11, 2046. This amendment is necessary to allow Moon Township continued use of approximately 62 acres on which they have developed Moon Park. The land is located at the intersection of Ewing Road and Beaver Grade Road in Moon Township. All other terms and conditions of the agreement remain.
- Action Item No. 170-21 JCDecaux Airport, Inc. - Authorization is requested to execute Amendment #7 to Contract #3579 with JCDecaux Airport, Inc. This amendment will extend the contract term through June 30, 2022. The amendment will also modify the financial terms, providing 50% of the gross revenue to ACAA for both static and digital advertising. The 15% gross revenue charge for security bins is excluded from the 50% revenue, and retroactive to January 2021. The amendment is necessary to allow JCDecaux the right to sell advertising at approved locations in the airport.
- Action Item No. 172-21 CH4 Services - Authorization is requested to enter into an agreement with CH4 Services for an amount not to exceed \$125,000. The term of this agreement will be from March 30, 2021 to December 31, 2021. This agreement will allow CH4 to provide temporary natural gas service for Neighborhood 91.
- Action Item 179-21 Lyft, Inc. - Authorization is requested to execute Amendment #3 to Contract 4164 with Lyft, Inc. This amendment will extend the contract term through 11:59 p.m., February 28, 2023. All other terms and conditions remain unchanged.
- Action Item 181-21 Raiser-PA LLC - Authorization is requested to execute Amendment #2 to Contract 4163 with Raiser-PA, LLC. This amendment will extend the contract term through 11:59 p.m., February 28, 2023. All other terms and conditions remain unchanged.



- Action Item 184-21 Industry Partners, LP - Authorization is requested to enter into a Ground Lease with 260 Industry Partners, LP for 8.237 acres located on Industry Drive at Pittsburgh International Airport. The term of this lease will be 50 years with a starting rental rate of \$0.25/square foot annually, which will increase throughout the term. The annual revenue will be approximately \$50,000 (final revenue will be calculated once the usable area has been determined).
- Action Item 185-21 Oxford Development Company - Authorization is requested to execute Amendment #1 to contract #3153 with Oxford Development Company. This amendment will reduce the leased premises from 16.22 acres to 7.99 acres on Industry Drive and decrease the revenue from \$100,188 to approximately \$50,000 with the final revenue calculated once the usable area has been determined. The amendment is necessary to bifurcate the existing leasehold into two parcels. Oxford will enter into a separate ground lease for the newly created parcel. This amendment, and the creation of the new Ground Lease, are revenue neutral.
- Action Item 187-21 Hermes Infra Holding Ltd. - Authorization is requested to approve Revision Request #4 to contract #4453 with Hermes Infra Holding Ltd. This revision request will increase the contract amount by \$424,000 from \$326,000 to \$750,000 and will extend the contract term through December 31, 2021. This change is necessary to allow Hermes to continue providing professional services related to commercial business strategies, terminal design, and post-pandemic financial recovery of revenue approaches at Pittsburgh International Airport.
- Action Item 166-21 CDW - Authorization is requested to purchase a subscription to Microsoft Office 365 (O365) from CDW for an additional \$101,813.70, utilizing the PA CCAP Microsoft Contract (#2020-IT0001). This purchase is necessary for ACAA employees to use Microsoft Office products (Outlook, Teams, Word, PowerPoint, etc.), the Windows 10 Operating System, and Enterprise Mobility & Security on a subscription basis for the term of April 1st, 2021 through March 31st, 2022.
- Action Item 153-21 Buchanan, Ingersoll, & Rooney, P.C. - Authorization is requested to approve Revision Request #3 to Contract #3975 with BUCHANAN, INGERSOLL, & ROONEY, P.C. This revision request will increase the contract by \$150,000.00 from \$400,500.00 to \$550,500.00 and will extend the contract term through December 31, 2021. This revision is necessary to perform federal government consulting and /or lobbying services on behalf of the ACAA in connection with various federal government.

- Action Item 180-21 FAA Airport Coronavirus Response Grant Program - Board Ratification of the Chief Executive Officer's application, and if awarded, acceptance of, three (3) 100% FAA Airport Coronavirus Response Grant Program (ACRGP) grants for Cost Reimbursement for Pittsburgh International Airport, Allegheny County, and relief to PIT Concessions tenants. \$9,534,809 100% FAA 2021 ACRGP PIT Grant for operating and/or debt service Cost Reimbursement; \$1,010,033 100% FAA 2021 ACRGP PIT Grant for Concessions Relief Cost Reimb.; and \$57,000 100% FAA 2021 ACRGP AGC Grant for operating and/or debt service Cost Reimb.
- Action Item 171-21 Air Methods Corporation - Authorization is requested to execute Revision Request #1 to Contract #3051 with Air Methods Corporation for Hangar 57, 58 and 59 at the Allegheny County Airport. This Revision Request will extend the contract term from 03/01/21 to 02/29/24. The annual revenue will be \$218,569.69. The total revenue will be \$672,456.06.
- Action Item 186-21 Air Methods Corporation - Authorization is requested to execute Revision Request #4 to Contract #3050 with Air Methods Corporation for Hangar 18 at the Allegheny County Airport. This Revision Request will extend the contract term from 03/01/21 to 02/29/24. The annual revenue will be \$73,012.88. The total revenue will be \$224,679.12.

Upon motion duly made and seconded, the foregoing Action Items were approved. Randy Vulakovich abstained from Administrative Actions 153-21 Buchanan, Ingersoll, & Rooney, P.C.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Smith reported that the Finance and Administration Committee met and approved the February 19, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 154-21 Willis Towers Watson Northeast, Inc. - Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$614,307.00. The term of these coverages will be effective April 1, 2021 through March 31, 2022. This authorization is for the following coverages: Property Liability, Cyber Liability, and Malicious Attack.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the committee did not enter into Executive Session.

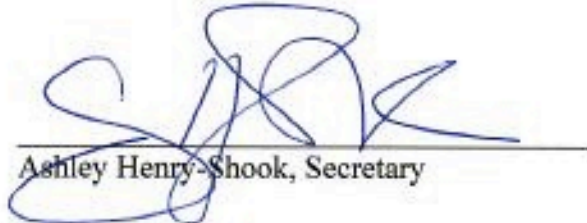
Ms. Christina Cassotis presented the February 2021 air service dashboard – Passengers in the month of February 2021 totaled 228,900, a 66.2% decrease when compared with February 2020, which had 677,300 total passengers. Total number of seats for February 2021 totaled 366,900 which is a 58.9% decrease when compared with February 2020 of 893,500.



Ms. Cassotis reported passengers were down 67 percent through February. Total year-to-date passengers for February 2021 is 448,700 which is a 66.8% decrease when compared with year-to-date February 2020 of 1,353,200. Ms. Cassotis reported that total year to date cargo for February 2021 was 5,400 metric tons for freight and 1,200 metric tons for mail representing, a 3.9% increase compared to the year to date for February 2020 which was 5,200 metric tons of freight and 1,100 metric tons of mail. Total year-to-date cargo for February 2021 was 11,300 metrics tons for freight and 2,700 metric tons for mail representing, a 7.4% increase when compared to February 2020 year-to-date with 10,600 metric tons for freight and 2,400 metric tons for mail representing. The four airlines with the highest percentage of passengers were: Southwest 26.2%, American 22.4%, Spirit 14.8%, and Delta 13.3%. United, Allegiant, JetBlue, and Frontier collectively make up 20%. In January, passenger traffic was down nearly 66 percent while leisure-oriented carriers like Allegiant, Frontier, and Spirit were least impacted.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry Shook, Secretary

MINUTES OF THE APRIL 16, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, April 16, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Rich Stanizzo  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
Matthew Smith  
William Curtis

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer (via WebEx)  
Eric Sprys, Executive Vice President and Chief Financial Officer (via WebEx)  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of March 19, 2021 and the same were approved without amendment.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the March 19, 2021 meeting. The following Action Items were presented:

- Action Item No. 229-21 Carnegie Robotics LLC. - Authorization is requested to purchase four (4) UVC-Equipped Autonomous Nilfisk floor scrubbers for an amount not to exceed \$170,000.00 utilizing a sole source purchase. This purchase is necessary to continue our innovative efforts for a smart and healthy airport.
- Action Item No. 237-21 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$119,884.00. The term of this agreement will be for 24 months from notice to proceed. This agreement is for construction management services for the Fire Protection System Rehabilitation Project, 39M1-20 and the Domestic Water System Rehabilitation Project, 4M1-20 at Pittsburgh International Airport.



- Action Item No. 252-21 Neiswonger Construction, Inc. - Authorization is requested to approve Change Order #2 to Contract #4516 with Neiswonger Construction, Inc. This change order will increase the contract amount by \$201,729.84 from \$5,833,298.43 to \$6,035,028.27. This change is necessary to complete additional site preparation modifications for the developer.
- Action Item No. 253-21 Orbital Engineering, Inc. - Authorization is requested to enter into an agreement with Orbital Engineering, Inc. for an amount not to exceed \$202,610.00. The term of this agreement will be 24 months from notice to proceed. This agreement is for an Arc Flash study of the electrical systems and application of arc flash labels to ensure personnel safety when working on electrical equipment at Pittsburgh International Airport.
- Action Item No. 238-21 Gensler+HDR - Authorization is requested to execute amendment #16 to contract #4075 with Gensler+HDR Designer for the Terminal Project. This amendment will increase the contract amount by \$328,640.00 from \$90,460,562.87 to \$90,789,202.87. This amendment is necessary to fund the IT Enterprise Architecture Phase 2 and various design modifications for the TMP.
- Action Item No. 239-21 PJ Dick/Hunt - Authorization is requested to execute amendment #5 to contract #4305 with PJ Dick/Hunt, Construction Manager for the Terminal Project. This amendment will increase the contract amount by \$720,633.00 from \$12,475,791.56 to \$13,196,424.56. This amendment is necessary to fund construction management services related to Project 55M2-20/55E2-20 the PCA System Upgrade Phase 2, contingent on award of VALE Grant. design modifications.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of March 19, 2021. The following Action Items were presented:

- Action Item No. 254-21 The Buncher Company - Authorization is requested to enter into a reimbursement agreement with The Buncher Company for an amount not to exceed \$125,000.00. The term of this agreement will be April 1, 2021 to September 30, 2021. The Authority will reimburse The Buncher Company for improvements associated with the Storage Facility at Neighborhood 91. The work will include design, permitting fees, and security improvements.
- Action Item No. 255-21 AL Neyer - Authorization is requested to enter into a reimbursement agreement with AL Neyer for \$201,729.84. The term of this agreement will be May 1, 2021 to December 31, 2021. AL Neyer will reimburse



the Authority for site improvements related to utilities and excavation at the McClaren Road development known as Site 9.

- Action Item No. 256-21 AL Neyer - Authorization is requested to enter into a Development Agreement with AL Neyer for approximately 48 acres known as the Northfield located at the intersection of International Drive and Business 376. AL Neyer will develop approximately 650,000 square feet of light industrial / flexible buildings on the site. The rental rate will start at \$0.29 per square foot of developable area and will increase 10% every five years. The term of the agreement will be fifty years.
- Action Item 230-21 Violet PR - Authorization is requested to enter into an agreement with Violet PR for an amount not to exceed \$300,000.00. The term of this agreement will be from April 19, 2021 to December 31, 2022. This agreement is for marketing communications services for regional development of the additive manufacturing industry and the Neighborhood 91 Campus Development Project at Pittsburgh International Airport. This work is funded by the R.K. Mellon grant.
- Action Item 213-21 Ford Business Machines - Authorization is requested to approve Change Order #1 to Contract #3698 with Ford Business Machines. This Change Order will increase the contract amount by \$208,582.60 from \$75,000.00 to \$283,582.60 and will extend the contract term through December 31st, 2026. This change is necessary for the continued management and maintenance of existing multifunction printers from Ford Business Machines and the addition of new multi-function printers and desktop printers.
- Action 231-21 Brij - Authorization is requested to approve a new statement of work (SOW) with Brij for an amount not to exceed \$220,860.00. The term of this SOW will be from April 1st, 2021 to September 30th, 2021. This SOW is for improvements to the Capital Asset Management (CAM) module of the JD Edwards system. This falls under MSA #4594 signed December 9th, 2020.
- Action Item 212-21 PaDCED EDCDI Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the 2020 - 2022 PaDCED EDCDI Grant #C000075682 in the amount of \$2,000,000 in support of air service development initiatives.
- Action Item 223-21 Grant Agreements Resolution - Board resolution of the Allegheny County Airport Authority (the Authority), authorizing the Chief Executive Officer, as well as her delegates, to enter into and bind the Authority to a variety of grant agreements and related documents with the Commonwealth of Pennsylvania (PA), PA Dept. of Transportation, U.S. Federal Aviation



Administration, U.S. Dept. of Homeland Security, U.S. Transportation Security Administration, or any other grant or endowment awarding agency or entity, effective March 1, 2021.

- Action Item 224-21 Commonwealth of Pennsylvania Department of Transportation (PaDOT) - Board Ratification of the Allegheny County Airport Authority (ACAA) Chief Executive Officer's authorization to enter into the Commonwealth of Pennsylvania Department of Transportation (PaDOT) 100% reimbursement grant passing through to the ACAA the United States Department of Transportation (USDOT) BUILD Grant funding in the amount of \$18,690,047 for the Pittsburgh International Airport (PIT) Cargo 4 Development Project #12032.
- Action Item 225-21 USDOT Build Program Grant Agreement - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of a USDOT BUILD Program Grant Agreement between the grantor United States Department of Transportation (USDOT) and the grantee Commonwealth of Pennsylvania Department of Transportation (PaDOT), the "Recipient", with the Allegheny County Airport Authority (ACAA) as the sub-grantee ("First-Tier Sub-recipient"), for the Pittsburgh International Airport (PIT) Cargo 4 Development Project #12032 in the amount of \$18,690,047.
- Action Item 257-21 Mas Air Cargo Airline - Authorization is requested to enter into a signatory cargo airline operating agreement with Mas Air Cargo Airline. The term of the agreement will be month-to-month and begin on April 19, 2021. This agreement is to allow Mas Air to operate cargo flights to and from Pittsburgh International Airport (PIT) as a signatory carrier.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Smith reported that the Finance and Administration Committee met and approved the March 19, 2021 meeting minutes. The following action items were hereby presented:

- 2019 Annual Comprehensive Financial Report - The Finance Committee recommends the Board of Directors accept the 2019 reissuance of the annual comprehensive financial report of the Allegheny County Airport Authority as presented and prepared by the independent audit firm of Plante & Moran, PLLC.
- 2020 Annual Comprehensive Financial Report - Approval is requested for accepting the annual audit for 2020 as issued by Plante & Moran, PLLC.

- Action Item No. 233-21 Findlay Township - Authorization is requested to enter into an extension of a settlement agreement with Findlay Township and the West Allegheny School District. This agreement is for the parking taxes assessed in the township.
- Action Item No. 232-21 Staunton Farm Foundation - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the Staunton Farm Foundation 2021 Capacity Building Grant in the amount of \$150,000.00 for a Mental Health Public Awareness Campaign at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

The Board next considered the following resolution which was adopted by unanimous consent:

WHEREAS, The Allegheny County Airport Authority (the "Authority") was incorporated by the County of Allegheny (the "County") on July 17, 1999 by vote of the majority of the Commissioners of the Board of Commissioners pursuant to the requirements of the Municipal Authorities Act of 1945, as amended (the "Act"); and

WHEREAS, pursuant to the Act the Authority has a term of existence of fifty (50) years to June 17, 2049; and

WHEREAS, the Authority desires to amend its Articles of Incorporation to extend the term of its existence by an additional ten (10) years to June 17, 2059; and

WHEREAS, the Act requires that the amendment to the Articles of Incorporation of an authority formed under the Act shall first be proposed by the Board of the Authority directing that the same be submitted to the governing authority of the municipality comprising the Authority; and

WHEREAS, the County is the governing authority of the Authority and the Authority is, therefore, submitting the proposed amendment, as set forth in this Resolution, to the County requesting the County's consent to the proposed amendment.

NOW, THEREFORE, the Board of Directors of the Authority hereby proposes adoption of the following resolution:

BE IT RESOLVED, That the Articles of Incorporation of the Authority be amended to extend the term of existence of the Authority by ten (10) years to June 17, 2059.



BE IT FURTHER RESOLVED, That the proposed amendment be submitted to the County for the County's adoption of this amendment by resolution or ordinance of the County.

Mr. Smith reported that the committee did not enter into Executive Session.

Ms. Christina Cassotis presented the March 2021 air service dashboard – Passengers in the month of March 2021 totaled 359,100, a 10.2% decrease when compared with March 2020, which had 399,900 total passengers. Total number of seats for March 2021 totaled 498,600 which is a 51.4% decrease when compared with March 2020 of 1,025,800.

Mr. Cassotis reported passengers were down 54 percent through March which is a continued result of reduced demand due to COVID-19. Total year-to-date passengers for March 2021 is 807,800 which is a 53.9% decrease when compared with year-to-date March 2020 of 1,753,100. Total cargo for March 2021 was 6,800 metric tons for freight and 1,700 metric tons for mail representing, a 29.0% increase compared to March 2020 which was 5,300 metric tons of freight and 1,300 metric tons of mail. Total year-to-date cargo for March 2021 was 18,100 metrics tons for freight and 4,400 metric tons for mail representing, a 14.7% increase when compared to March 2020 year-to-date with 15,900 metric tons for freight and 3,700 metric tons for mail. The four airlines with the highest percentage of passengers were: Southwest 31.7%, American 21.0%, United 12.6%, and Spirit 12.2%. Delta, Allegiant, JetBlue, and Frontier collectively make up 20%. In March, passenger traffic was down nearly 10 percent.

Next, Ms. Cassotis discussed AGC Operations January through March. During the 1<sup>st</sup> quarter 2021, total traffic was up 13.4% at 12, 574 when compared to January through March 2020 which was 11,086. Ms. Clark then discussed that March 2021 traffic was the highest in at least a decade. AGC had 5,600 operations when the typical number averages 4,500 for the month. AGC saw an additional 35 arrivals or departures per day. Ms. Clark reported that air taxi operations are stabilizing, and some business destinations are returning. Air taxi traffic for January through March 2021 was at 3,999 which is a -.4 decrease when compared to January through March 2020 which was at 4, 014. Ms. Clark discussed Pittsburgh Flight Training Center at AGC which was established in 1980, open seven days a week.

Ms. Cassotis noted that Pittsburgh International Airport received a perfect score from the FAA inspection. Ms. Cassotis also noted that Staunton Farm Foundation Grant that was received by the ACAA and how Pittsburgh International Airport was one of the few airports who received this opportunity.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary



MINUTES OF THE MAY 21, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, May 21, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
William Curtis

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer (via WebEx)  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of April 16, 2021 and the same were approved without amendment.

Mr. Chimka reported that the Operations and Facilities Committee met and approved the minutes of the April 16, 2021 meeting. The following Action Items were presented:

- Action Item No. 336-21 Trane U.S. Inc - Authorization is requested to purchase Ethylene Glycol from Trane U.S. Inc. for an amount not to exceed \$232,200.00 utilizing the US Communities purchasing program. This purchase is necessary to refill the Airside Terminal Heating System with glycol and inhibitors to protect and improve system operations.
- Action Item No. 338-21 Wellington Power Corporation - Authorization is requested to enter into an agreement with Wellington Power Corporation for an amount not to exceed \$120,000.00. The term of this agreement will be from June 1, 2021 to May 31, 2023. This agreement is for on-call electrical services on the airfield and roadways.
- Action Item No. 339-21 FTBA - Authorization is requested to execute Change Order #1 to Contract #4292 with FTBA. This Change Order will increase the contract amount by \$459,780.00 from \$865,772.58 to \$1,325,552.58 and will extend contract

term through May 31, 2022. This change is necessary to exercise an option year for the building management services at the 911 call center.

- Action Item No. 294-21 The Sherwin-Williams Company - Authorization is requested to enter into an agreement with The Sherwin-Williams Company for an amount not to exceed \$201,437.50. The term of this agreement will be from June 1, 2021 through May 31, 2022. This agreement is for airfield and traffic marking paint.
- Action Item No. 335-21 Laurel Auto Group, Inc. - Authorization is requested to purchase three police vehicles from Laurel Auto Group Inc for an amount not to exceed \$121,016.45 utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary replacement for vehicles that are at the end of their useful life.
- Action Item No. 296-21 XeLearn LLC - Authorization is requested to enter into an agreement with XeLearn, LLC for an amount not to exceed \$115,000. The term of this agreement will be from June 1, 2021 through May 31, 2022. This agreement is for the continued licensing of the Learning Management System (LMS) for the Allegheny County Airport Authority. XeLearn, LLC is the current LMS for PIT and AGC.
- Action Item No. 323-21 Transportation Security Administration - Authorization is requested to enter into a reimbursement agreement with the Transportation Security Administration for an amount not to exceed \$80,000. The term of this agreement is from January 1, 2021 through December 31, 2021. This agreement is for a 100% TSA COVID-19 Cleaning and Sanitation Reimbursement Program OTA for partial refund of cleaning and disinfection costs for TSA operated areas.
- Action Item No. 333-21 Transportation Security Administration - Board Ratification of the ACAA CEO application for, and acceptance of, if offered, a 100% up to \$1,136,250.00 TSA National Explosives Detection Canine Team Program (NEDCTP) OTA #70T02020T9NNCP470 for partial reimbursement of PIT K-9 security program costs from July 1, 2020 - June 20, 2024.
- Action Item No. 322-21 Enviro Serve, Inc. - Authorization is requested to execute Change Order #2 to Contract #419600 with EnviroServe, Inc. This change order will increase the contract amount by \$88,110.00 from \$85,000.00 to \$173,110.00. This change is necessary to safely dispose of spent glycol from the building heating system.
- Action Item No. 324-21 Reject Bids - Authorization is requested to reject, in their entirety, all bids received for Project Number 7G3-21, Accessible Parking Signage and Marking Improvements at Pittsburgh International Airport and Project Number 40G2-21, Accessible Parking Signage and Marking Improvements at Allegheny County Airport and re-advertise.



- Action Item No. 325-21 Reject Bids - Authorization is requested to reject, in their entirety, all bids received for Project Number 39M1-20, Fire Protection System Rehabilitation Project and 4M1-20, Domestic Water System Rehabilitation Project at Pittsburgh International Airport and re-advertise.
- Action Item No. 326-21 ms consultants, inc. - Authorization is requested to execute Change Order #4 to Contract #3210 with ms consultants, inc. This change order will increase the contract amount by \$351,049.29 from \$676,509.83 to \$1,027,559.12 and will extend the contract term through December 31, 2023. This change is necessary for design engineering services for Project Number 7G3-21, Clinton Interchange Improvements Project required for Neighborhood 91 at Pittsburgh International Airport.
- Action Item No. 337-21 Neiswonger Construction, Inc. - Authorization is requested to execute Change Order #3 to Contract #4516 with Neiswonger Construction, Inc. This change order will increase the contract amount by \$621,000.00 from \$6,035,028.27 to \$6,656,028.27. This change is necessary to complete disposal of excess unclassified excavation for Project Number 7G4-11, Site 9 McClaren Road Project at Pittsburgh International Airport.
- Action Item No. 330-21 Aviation & Airport Professionals - Authorization is requested to execute amendment #5 to contract #3850 with Aviation & Airport Professionals, Inc. This amendment will increase the contract amount by \$689,900.00 from \$1,663,540.00 to \$2,353,440.00 and will extend the contract term through June 30th, 2022. This amendment is necessary for Airline Technical Representative services for the Terminal Modernization Program.
- Action Item No. 331-21 Independence Excavating - Authorization is requested to execute change order #2 to contract #4450 with Independence Excavating, general construction contractor for the Early Site Access (ESA) project for the Terminal Project. This change order will increase the contract by an amount not to exceed \$600,000,000 from \$20,969,966.84 to \$21,569,966.84. This change order is necessary of relocation of various occupied areas, access points and other necessary adjustments to prepare the site for future construction activities.
- Action Item No. 346-21 Structural Steel and Concrete Decks - Authorization is requested for the Allegheny County Board of Directors to grant to the Chief Executive Officer the right to reject, in their entirety, all bids received for Project 21TG01 - Structural Steel and Concrete Decks and to re-bid the work, should this be determined to be in the best interests of the Authority and the Project.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Chimka reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of April 16, 2021. The following Action Items were presented:

- Action Item No. 334-21 Airline Operating Agreement - Ratification and authorization for the Allegheny County Airport Authority's Board Chairman and CEO to countersign the First Amendments to the Airline Operating Agreement and Terminal Building Leases between the Authority and the signatory airlines operating at Pittsburgh International Airport, per the attached resolution.

#### RESOLUTION

WHEREAS, THE ALLEGHENY COUNTY AIRPORT AUTHORITY (the "Authority") is a party to the various airline operating agreements (the "AOA") with the various airlines which have executed a conforming copy of each AOA (each a "Signatory Airline"); and

WHEREAS, the AOA governs the terms and conditions of each Signatory Airline's operations at Pittsburgh International Airport (the "Airport") including, but not limited to, the various rates, fees and charges imposed on each Signatory Airline as well as the identified areas at the Airport which are allocated on a joint, exclusive, preferential or shared use basis; and

WHEREAS, the existing AOA will expire by its terms on December 31, 2021. Negotiations are now complete and the airlines wishing to remain Signatory Airlines have agreed to execute and deliver to the Authority the First Amendment to the AOA, which among other things, extends the expiration date to December 31, 2028.

WHEREAS, the Authority has, subject to approval of the Board of Directors, agreed to the terms of the First Amendment to the AOA as negotiated.

NOW, THEREFORE, upon motion duly made, seconded and unanimously approved, the Board of Directors of the Authority hereby adopts and approves the First Amendment to the AOA in such form as negotiated by the Authority's Chief Financial Officer and approved by the Chief Executive Officer and the Authority's Solicitor.

BE IT RESOLVED, that the Authority is hereby authorized to enter into the First Amendment to the AOA and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein; and



BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable.

- Action Item No. 340-21 Trego Dugan - Authorization is requested to enter into a Parking License Agreement with Trego Dugan for a parking lot located adjacent to Cargo A. The lot size is 38,803 square feet and the rental rate is \$1.10 per foot annually. The term of this agreement will be for 5-years commencing May 1st, 2021. The annual revenue will be \$42,683.30.
- Action Item No. 343-21 United States of America - Authorization is requested to amend Lease NO. DACA-31-5-98-1044 (Contract #39815) with the United States of America to reduce the leased premises by 0.33 acres to 25.09 acres and reduce the annual rent from \$48,235.30 to \$47,608.24. The amendment is necessary to enable the widening and realignment of Port Vue Drive located in Moon Township which will connect University Boulevard and Rouser Road. This amendment will also update the Consumer Price Index (CPI-U) used to calculate rent escalations.
- Action Item No. 344-21 LJ Aviation - Authorization is requested to enter into a Lease Agreement with LJ Aviation for Hangar 6 at Pittsburgh International. The primary term of the agreement will be for 5-years with one 5-year option commencing on January 1, 2022. The rental rate will be \$9.92 per square foot and will increase 2.5% annually. The revenue will be \$302,343.18 for the first year of the lease.
- Action Item No. 345-21 Pennsylvania Department of Transportation - Authorization is requested to enter into a Right of Way and Temporary Easement Agreement with the Pennsylvania Department of Transportation for 0.331 acres of Right of Way and 0.151 acres of Temporary Construction Easement located off of McClaren Road near the entrance to the 171st Air Refueling Wing. There is not any revenue or expense associated with this agreement.
- Action Item No. 327-21 Sun Country Airlines - Authorization is requested to enter into a signatory cargo airline operating agreement with Sun Country Airlines. The term of the agreement will be month-to-month and begin on May 1, 2021. This agreement is to allow Sun Country to operate cargo flights to and from Pittsburgh International Airport (PIT) as a signatory carrier.
- Action Item No. 293-21 Crown Castle - Authorization is requested to enter into an agreement with Crown Castle for an amount not to exceed \$210,000.00, utilizing

the Pennsylvania Co-Stars purchasing program Contract #532-924. The term of this agreement will be from July 1, 2021 to June 30, 2026. This agreement is for a 10GB dark fiber connection between Pittsburgh International Airport (PIT) and Allegheny County Airport (AGC), as well as a 1GB Internet connection at PIT.

- Action Item No. 328-21 Aspirant - Authorization is requested to approve a new statement of work (SOW) with Aspirant for an amount not to exceed \$159,408.00. The term of this SOW will be from May 24, 2021 to November 31, 2021. This SOW is for technical project management services. This falls under MSA #4566 signed September 1, 2020.
- Action Item No. 329-21 ThinkFast Ltd. - Authorization is requested to approve Revision Request #6 to Contract #4056 with ThinkFast, Ltd. This Revision Request will increase the contract amount by \$117,000.00 from \$313,000.00 to \$430,000.00 and will extend the contract term through March 31, 2022. This change is necessary for professional services in support of xBridge initiatives, to include deploying Internet of Things (IoT) sensors and devices at Pittsburgh International Airport (PIT) in order to create efficiencies and reduce maintenance costs.
- Action Item No. 332-21 RiverPoint Technology - Authorization is requested to approve Revision Request #8 to Contract #4422 with River Point Technology LLC. This Revision Request will increase the contract by \$127,000.00 from \$602,704.93 to \$729,704.93. This change is necessary for professional services in support of the Smarter Cleaning Project at Pittsburgh International Airport.
- Action Item No. 292-21 PIT Cargo EDA Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the U.S. Economic Development Administration Public Works Program, 50% share, in the amount of \$2,813,000 in support of Pittsburgh International Airport (PIT) Cargo 4 Development Project #12032.

#### RESOLUTION

BE IT RESOLVED, that the Allegheny County Airport Authority, a public authority organized in the Commonwealth of Pennsylvania, hereby requests consideration of a grant through the U.S. Economic Development Administration Public Works Program in the amount of two million eight hundred thirteen thousand dollars (\$2,813,000) to support the "PIT Cargo 4 Multimodal Facility Development".

BE IT FURTHER RESOLVED, that the Allegheny County Airport Authority does hereby



designate Christina Cassotis, Chief Executive Officer, or Eric Sprys, Executive Vice President and Chief Financial Officer, to be its agent with the U.S. Economic Development Administration and Christina Cassotis, Chief Executive Officer, or Eric Sprys, Executive Vice President and Chief Financial Officer, as the official authorized to execute all documents and agreements between the Allegheny County Airport Authority and the U.S. Economic Development Administration, to facilitate and assist in obtaining the requested grant.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from Administrative Actions 293-21 Crown Castle.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Vulakovich reported that the Finance and Administration Committee met and approved the April 16, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 309-21 LeighFisher - Authorization is requested to approve Revision Request #1 to Contract #4283 with Leigh Fisher. This Revision Request will increase the contract amount by \$75,000 from \$232,200 to \$307,200 and will extend the contract term through December 31, 2022. This change is necessary for assistance with the proposed 2021 Airport Revenue Bonds for the Terminal Modernization Program.
- Action Item No. 308-21 LeighFisher - Authorization is requested to approve Change Order #2 to Contract #444000 with LeighFisher. This change order will increase the contract amount by \$60,000 from \$80,000 to \$140,000. This change is necessary for LeighFisher to provide professional services related to the rental car program at Pittsburgh International Airport.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

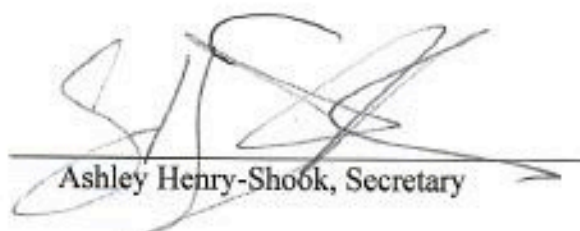
Ms. Christina Cassotis presented the April 2021 air service dashboard – Passengers in the month of April 2021 totaled 428,900, a 1,223.0% increase when compared with April 2020, which had 32,400 total passengers. Since there were 428,900 total passengers for April 2021, this was a 46.7% decrease when compared to April 2019 which had 805,300. Total number of seats for April 2021 totaled 537,300 which is a 2.5% increase when compared with April 2020 of 524,400.

Ms. Cassotis reported passengers were down 31% through April which is a continued result of reduced demand due to COVID-19. Total year-to-date passengers for April 2021 is 1,236,700 which is a 30.7% decrease when compared with year-to-date April 2020 passenger count of 1,785,500. Ms. Cassotis reported that total cargo for April 2021 was 7,200 metric tons for freight and 1,600 metric tons for mail, representing a 28.7% increase compared to April 2020 which was 5,300 metric tons of freight and 1,600 metric tons of mail. Total year-to-date cargo

for April 2021 was 25,300 metrics tons for freight and 6,000 metric tons for mail, representing a 18.3% increase when compared to April 2020 year-to-date with 21,200 metric tons for freight and 5,200 metric tons for mail. The four airlines with the highest percentage of passengers were: Southwest 32.4%, American 23.4%, Delta 12.3%, and United 11.7%. Spirit, Allegiant, JetBlue, and Frontier collectively make up 20%. Ms. Cassotis discussed Breeze Airways.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary



MINUTES OF THE JUNE 18, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, June 18, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
William Curtis  
Rich Stanizzo  
Cindy Shapiro  
Matt Smith

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of May 21, 2021 and the same were approved without amendment.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the May 21, 2021 meeting. The following Action Items were presented:

- Action Item No. 380-21 DTE Pittsburgh, LLC - Authorization is requested to execute Change Order #3 to Contract #3865 with DTE Pittsburgh, LLC. This Change Order will increase the contract amount by \$1,617,240.00 from \$6,234,628.80 to \$7,851,868.80 and will extend the contract term through July 15, 2022. This change is necessary for the continued operation and maintenance of the Energy Plant Facility.
- Action Item No. 381-21 ISS Facility Services, Inc. - Authorization is requested to execute change order #3 to Contract #4297 with ISS Facility Services Inc. This change order will increase the contract amount by \$9,026,801.75 from \$17,693,781.66 to \$26,720,583.41 and will extend the contract term through June 30, 2022. This change order is necessary for the daily cleaning of the terminal buildings at Pittsburgh International Airport.
- Action Item No. 382-21 USDA - Request authorization to enter into Cooperative Services Agreement with the United States Department of Agriculture (USDA) Animal

and Health Inspection Service (APHIS) Wildlife Services (WS) for an amount not to exceed of \$735,258.24. This agreement will be from July 1, 2021 to June 30, 2024. This agreement is to continue Wildlife Hazard Management support at Pittsburgh International Airport (PIT) and Allegheny County Airport (AGC).

- Action Item No. 386-21 CEO Authorization - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on June 23, 2021, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 7G1-21, Landside Parking Lot Rehabilitation and Project Number 7G3-21, PIT Accessible Parking Signage and Marking Improvements at Pittsburgh International Airport, and Project Number 40G2-21 AGC Accessible Parking Signage and Marking Improvements at Allegheny County Airport.
- Action Item No. 392-21 GAI Consultants, Inc. - Authorization is requested to execute Change Order #1 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$550,000.00 from \$210,000.00 to \$760,000.00. This change order is necessary to complete a non-deicing season stream sampling, flow monitoring, and in-stream water quality assessment associated with Project Number 19G1-21, Deicing Stormwater Treatment Plant Project at Pittsburgh International Airport.
- Action Item No. 389-21 Gensler+HDR - Authorization is requested to execute amendment #17 to contract #4075 with Gensler+HDR, designer for the Terminal Project. This amendment will increase the contract amount by \$1,570,241.40 from \$90,789,202.87 to \$92,359,444.27. This amendment is necessary to fund multiple design changes to address Early Site Access, Airline Space Lease Analysis, sustainability, permit requirements and design service costs for Preconditioned Air (PCA) Phase 3, which includes preparation of VALE Grant application.
- Action Item No. 390-21 Mascaro Construction Group - Authorization is requested to award a contract to Mascaro Construction Company, LP for Terminal Project 21TG01-Steel Structure and Concrete Decks in the amount of \$124,370,000.00. Mascaro has been determined to be the lowest responsive and responsible bidder for the project. This award is contingent on the execution of the Airline Operating Agreement.
- Action Item No. 391-21 Turner Construction Group - Authorization is requested to execute amendment #1 to contract #4306 with Turner Construction Company, Construction Manager for the Multi Modal Complex for the Terminal Modernization Program. This amendment will increase the contract amount by \$1,220,340.00 from \$3,175,636.00 to \$4,395,976.00. This amendment extends Pre-Construction Services through the end of 2021.
- Action Item No. 394-21 Westmoreland Electrical Services, LLC - Authorization is requested to execute change order #2 to contract #4464 with Westmoreland Electrical



Service, LLC, for Project 20AE01 - Early Site Access-Electrical-for the Terminal Project. This change order will increase the contract amount by \$334,209.69 from \$252,000.00 to \$586,209.69. This change order provides for additional scope to accommodate changes to construction at Concourse D.

- Action Item No. 395-21 PJ Dick/Hunt - Authorization is requested to execute amendment #6 to contract #4305 with PJ Dick/Hunt, Construction Manager for the Terminal Project. This amendment will increase the contract amount by \$3,053,779.00 from \$13,196,424.56 to \$16,250,203.56. This amendment extends appropriate Construction Management Staff through the completion of the Terminal in early 2025.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of May 21, 2021. The following Action Items were presented:

- Action Item No. 387-21 Cumberland Additive, Inc. - Authorization is requested to enter into an Equipment Lease with Cumberland Additive, Inc. for a 3D printer. The term of the agreement will be 10 years from the date of occupancy at Neighborhood 91.
- Action Item No. 388-21 Equipment Finance Company - Authorization is requested to enter into an Equipment Lease with an equipment finance company to be determined, subject to the solicitor's review and approval, for a 3D printer. The term of the agreement will be 7 years and at the expiration of the lease the Authority will own the printer.
- Action Item No. 399-21 AL Neyer, LLC - Authorization is requested to enter into a Ground Lease with AL Neyer, LLC for approximately 15 acres of ground, located on McClaren Road, in Skyview Business Park. The rental rate is \$0.20 per square foot annually. The total yearly revenue is \$130,680.00. The term of the agreement will be 50 years at rates that vary over the term of the agreement.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY**

### **RESOLUTION \_\_\_\_ OF 2021**

WHEREAS, the Allegheny County Airport Authority, a body corporate and politic under the laws of the Commonwealth of Pennsylvania, organized by the County of Allegheny pursuant to the Municipality Authorities Act, approved June 19, 2001, P.L. 287, Act 22, as amended, 53 Pa.C.S. Section 5601 *et seq.* (the "Authority"), received a proposal from Al. Neyer, LLC, an Ohio limited liability company ("Neyer"), to enter into a ground lease with the Authority for approximately 15 acres of ground located on McClaren Road in Skyview Business Park, with a

rental rate of \$0.20 per square foot annually, total yearly revenue of \$130,680.00, and a term of 50 years at rates that vary over the term of the agreement (the "Ground Lease");

WHEREAS, the Ground Lease was approved and authorized by the Authority's Board of Directors at a duly convened meeting held on June 18, 2021 (Action Item No. 399-21);

NOW, THEREFORE, BE IT RESOLVED, that the Authority is hereby authorized to enter into the Ground Lease with Neyer upon the terms and conditions set forth in the Ground Lease and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority be, and each of them are hereby, authorized to execute and deliver (i) the Ground Lease (and any amendments or modifications thereto), and any other agreements, documents or instruments necessary or desirable in connection with the Ground Lease in the name and on behalf of the Authority (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise in the form previously presented to the Authority (with such changes, not inconsistent with the intent of these resolutions as the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority, as evidenced by their execution thereof, shall deem necessary or desirable) and (ii) such other agreements and documents as are contemplated by the Ground Lease;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise to pay all such expenses as in their judgment shall be necessary or advisable in order to fully carry out the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, that all actions previously taken or that will be taken by any officer or the equivalent thereof, employee or agent of the Authority in connection with or related to the matters set forth in or reasonably contemplated by the foregoing resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the acts and deeds of the Authority.

- Action Item No. 393-21 Boathouse Group, Inc. - Authorization is requested to approve Revision Request #1 to contract #4596 with Boathouse Group, Inc. This revision request will increase the contract amount by \$175,000.00 from \$2,000,000.00 to \$2,175,000.00. This revision is necessary to support Strategic Marketing Services for the Terminal Modernization Program.



- Action Item No. 385-21 Breeze Airways - Authorization is requested to enter into a non-signatory airline operating agreement with Breeze Airways. The term of the agreement will be for one year and begin on July 1, 2021. Additionally, Breeze will lease 130 square feet of office space for ticketing operations. Based upon current rates, the total estimated annual revenue from this agreement for leased space will be \$26,854.10.
- Action Item No. 379-21 Aspirant - Authorization is requested to approve a new statement of work (SOW) with Aspirant for an amount not to exceed \$126,324.00. The term of this SOW will be from June 16, 2021 to December 31, 2021. This SOW is for a Business Application Project Manager/Business Analyst/Project Architect to support ACAA ERP Application Projects. This falls under MSA #4566 signed September 1, 2020.
- Action Item No. 396-21 Amadeus Airport IT Americas, Inc. - Authorization is requested to approve Revision Request #7 to Contract #3810 with Amadeus Airport IT Americas, Inc. This Revision Request will increase the contract amount by \$127,000.00 from \$1,002,500.98, to \$1,129,500.98, and will extend the term through February 28, 2022. This change is necessary for the implementation of the Amadeus Flight Information Display System (FIDS) at Pittsburgh International Airport.
- Action Item No. 397-21 Solutions4Networks - Authorization is requested to purchase data closet equipment, and the staged installation thereof, for an amount not to exceed \$276,717.67, utilizing the Pennsylvania Co-Stars purchasing program Contract #4400009010 with Solutions4Networks. This purchase is necessary to remove the unused and aging equipment from all airside closets and replace it with new and expandable devices that can support ACAA and its tenants moving forward.
- Action Item No. 398-21 Information Technology Services - Authorization is requested to purchase fiber optic cable and mounting hardware for an amount not to exceed \$189,240.00, utilizing the Pennsylvania Co-Stars purchasing program Contract #4400011064 with Information Technology Services. This purchase is necessary to connect all airside data closets with current cabling to support future generations of networking equipment.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

Mr. Vulakovich reported that the Finance and Administration Committee met and approved the May 21, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 384-21 Duquesne Light Company - Authorization is requested to enter into an Agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$269,160.00. The term of the agreement will be from July 1, 2021 to June 30, 2022 and will need to be renewed each year thereafter. This agreement is required for back-up/emergency power at the Midfield Substation at Pittsburgh International Airport.
- Action Item No. 400-21 Robert Lewis - Authorization is requested to enter into a mutual release with Robert Lewis as it relates to the Authority's indemnification obligation arising out of the OneJet, Inc. litigation.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

Ms. Christina Cassotis presented the May 2021 air service dashboard – Passengers in the month of May 2021 totaled 551,100, a 495.6% increase when compared with May 2020, which had 92,500 total passengers. Total number of seats for May 2021 totaled 631,500 which is a 116.1% increase when compared with May 2020 of 292,200.

Ms. Cassotis reported passengers were down 5% through May. Total year-to-date passengers for May 2021 is 1,787,800 which is a 4.8% decrease when compared with year-to-date May 2020 passenger count of 1,878,000. Ms. Cassotis reported that total cargo for May 2021 was 6,800 metric tons for freight and 1,500 metric tons for mail, representing a 11.7% increase compared to May 2020 which was 6,000 metric tons of freight and 1,400 metric tons of mail. Total year-to-date cargo for May 2021 was 32,200 metrics tons for freight and 7,500 metric tons for mail, representing a 16.9% increase when compared to May 2020 year-to-date with 27,300 metric tons for freight and 6,600 metric tons for mail. The four airlines with the highest percentage of passengers were: Southwest 30.4%, American 22.0%, Delta 16.4%, and Spirit 11.2%. United, Allegiant, JetBlue, and Alaska collectively make up 17%. In May, passenger traffic was up 496% as the summer travel season begins. Ms. Cassotis reported airlines have added 17 new routes from PIT in 2021. In June, Allegiant launched nonstop service to Key West and Norfolk and will launch Rapid City and Phoenix/Mesa in August. Industry veteran David Neeleman's Breeze Airways will launch service from PIT on July 8th with nonstop flights to Charleston, Norfolk, Hartford, and Providence.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.





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Ashley Henry-Shook, Secretary

MINUTES OF THE JULY 16, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, July 16, 2021 at the Pittsburgh International Airport in Conference Room B.

Members in Attendance via WebEx:

David Minnotte, Chairman  
Randy Vulakovich  
William Curtis  
Rich Stanizzo  
Cindy Shapiro  
Matt Smith  
Lance Chimka

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor (via WebEx)  
Mark Nowak, Special Counsel (via WebEx)  
Members of staff, press and public (via WebEx)

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of June 18, 2021 and the same were approved with amendment adding the full authorizing resolution to Action Item No. 399-21.

Ms. Christina Cassotis announced that the Pittsburgh International Airport's MC/CX department has been awarded 'Crisis Communications Team of the Year' in Ragan's 2020 Crisis Communications Awards. These awards recognized the companies, organizations and teams that didn't let the global pandemic stand in their way of creating engaging, effective and powerful campaigns and content. The Authority's entry positioned the Authority as an innovator and put it on the national stage. This is the third national award the PIT MC/CX team has won for work done in 2020. The Ragan award is particularly important because it has measured the Authority's work against much bigger, national organizations.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the June 18, 2021 meeting. The following Action Items were presented:

- Action Item No. 443-21 Wellington Power Corporation - Authorization is requested to execute Change Order #2 to Contract #4728 with Wellington Power Corporation. This Change Order will increase the contract amount by \$233,500.00 from \$108,684.00 to \$342,184.00. This change will provide new 24 strand single mode fiber that will replace the aging multi-mode cabling.



- Action Item No. 444-21 Petroleum Traders - Authorization is requested to execute Change Order #1 to Contract #4408 with Petroleum Traders and Reed Oil Company. This change order will increase the contract amount by \$396,668.00 from \$793,336.00 to \$1,190,004.00 and will extend the contract term through August 31, 2022. This change is necessary to exercise the option to extend at the same fixed price differential per gallon of fuel purchased at PIT and AGC.
- Action Item No. 465-21 Aero Specialties, Inc. - Authorization is requested to purchase four (4) TLD JET 16 electric aircraft baggage/cargo tractors from Aero Specialties, Inc for an amount not to exceed \$215,850.00. The purchase is necessary for airline operations during the construction of the new terminal. The project will be funded by ACAA and the Terminal Modernization Program.
- Action Item No. 464-21 Burns Engineering, Inc. - Authorization is requested to enter into an Agreement with Burns Engineering, Inc. for an amount not to exceed \$123,108.00. The term of this agreement will be from August 2, 2021 to December 31, 2021. This agreement is to conduct a public safety study at both PIT and AGC to assess and provide recommendations for existing facilities.
- Action Item No. 453-21 Inland Technologies, Inc. - Authorization is requested to approve Contract Revision #3 to Contract #3789 with Inland Technologies, LLC to exercise the second option year contract extension which will increase the contract amount by \$1,500,000.00 from \$6,048,800.00 to \$7,548,800.00 for Spent Aircraft Deicing Fluid Recycling/Disposal at Pittsburgh International Airport.
- Action Item No. 456-21 GAI Consultants, Inc. - Authorization is requested to enter into an Agreement with GAI Consultants, Inc. for an amount not to exceed \$924,000.00. The term of this agreement shall be for 36 months effective August 1, 2021 - July 31, 2024 with two 1-year option extensions. This agreement is for On-Call Deicing Action Plan and Field Services at Pittsburgh International Airport.
- Action Item No. 463-21 Veolia Water North America – Northeast, LLC - Authorization is requested to enter into an Agreement with Veolia Water North America - Northeast, LLC for an amount not to exceed \$600,000.00. The term of this agreement shall be for 36 months effective August 1, 2021 - July 31, 2024 with two 1-year option extensions. This agreement is for On-Call Environmental Services at Pittsburgh International and Allegheny County Airports.
- Action Item No. 441-21 Duquesne Light Company - Authorization is requested to enter into an Agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$89,160.00. The term of the agreement will be from August 1, 2021 to July 31, 2022 and will need to be renewed each year thereafter. This agreement is required for back-up/emergency power at the Hangar Substation at Pittsburgh International Airport.



- Action Item No. 452-21 Mascaro Construction LP - Authorization is requested to award a Contract to Mascaro Construction Company LP for Terminal Project 21TG02- Foundations and Slab on Grade, for the Terminal Modernization Program, in the amount of \$39,105,000.00 for the base bid. Mascaro Construction Company LP has been determined to be the lowest responsive and responsible bidder for the project. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount, not to exceed \$1,955,250.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 454-21 AECOM Technical Services, Inc - Authorization is requested to execute Change Order #1 to Contract #4583 with AECOM Technical Services, Inc. This change order will increase the contract amount by \$621,578.00 from \$2,993,257.00 to \$3,614,835.00. This change is necessary to incorporate additional design services into the Cargo 4 Building Intermodal Freight Transfer Facilities Development at Pittsburgh International Airport.
- Action Item No. 455-21 CEO Authorization - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 25, 2021, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 8G1-21, 2021 Airfield and Drainage Improvements at Pittsburgh International Airport.
- Action Item No. 457-21 CEO Authorization - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on April 28, 2021, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 40G1-21, Airfield Drainage Improvements at Allegheny County Airport. This request will be based upon the anticipated award of federal grant funding.
- Action Item No. 458-21 CEO Authorization - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 18, 2021, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 56G1-21, Short-Term Parking Garage Rehabilitation Project at Pittsburgh International Airport.
- Action Item No. 459-21 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$3,567,545.00. The term of this agreement will be 36 months from the notice to proceed. This agreement is for construction management services during the construction phase of the Cargo 4 Building Intermodal Freight Transfer Facilities Development Project at Pittsburgh International Airport.



- Action Item No. 460-21 Cast & Baker - Authorization is requested to enter into an agreement with Cast & Baker Corporation for bids opened on July 7, 2021 in an amount not to exceed \$8,726,138.52. The term of the agreement is for 365 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 7G1-19, Pittsburgh Airport Innovation Campus Site Development Phase 2 at Pittsburgh International Airport.
- Action Item No. 461-21 DLA+Architecture & Interior Design - Authorization is requested to enter into an agreement with DLA+Architecture & Interior Design for an amount not to exceed \$150,000.00. The term of this agreement shall be for 24 months from notice to proceed. This agreement is for architectural design services for Project Number 53A1-21, Daycare Center Project at Pittsburgh International Airport.
- Action Item No. 462-21 Allegheny Construction Group - Authorization is requested to enter into an agreement with Allegheny Construction Group for bids opened on June 30, 2021 in an amount not to exceed \$248,998.00. The term of this agreement is for 180 calendar days from notice to proceed. This agreement is for general construction services for Project Number 21G1-21 East Gate at Tower Road, East Gate Access Upgrade Project at Pittsburgh International Airport.
- Action Item No. 466-21 Independence Excavating - Authorization is requested to approve Change Order #3 to Contract #4450 with Independence Excavating, general construction contractor for Project 20AG01- Early Site Access (ESA) General project for the Terminal Project. This change order will increase the contract by \$1,454,122.41 from \$21,569,966.84 to \$23,024,089.25.
- Action Item No. 469-21 W.G. Tomko - Authorization is requested to approve Change Order #2 to Contract #4474 with W. G. Tomko, Inc., for Project 20APF01 Early Site Access (ESA) Plumbing/Fire Protection for the Terminal Project. This change order will increase the contract by \$563,354.31 from \$147,877.48. to \$711,231.79.
- Action Item No. 470-21 W.G. Tomko - Authorization is requested for approval of Change Order #2 to Contract #4475 with W. G. Tomko, Inc., for Project 20AM01 Early Site Access (ESA) Mechanical for the Terminal Project. This change order will increase the contract by \$665,647.12 from \$186,746.19. to \$852,393.31. This change order is necessary to fund necessary changes to support center core egress, ACAA shops relocations, Concourse D tug route, Concourse C & D hardening, and pneumatic line relocations.
- Action Item No. 474-21 Wellington Power Corporation – Authorization is requested to approve Change Order #1 to Contract #4552 with Wellington Power Corporation, for Project 55E1-19 PCA System Upgrade. This change order will increase the contract amount by \$292,981.97 from \$408,000.00 to \$700,981.97.



- Action Item No. 475-21 Independence Excavating Inc. - Authorization is requested to award a Contract to Independence Excavating, Inc. for Terminal Project 21TP01- Deep Utilities-Plumbing, for the Terminal Modernization Program, in the amount of \$1,361,700.00 for the base bid. Independence Excavating, Inc., has been determined to be the lowest responsive and responsible bidder for the project.
- Action Item No. 467-21 Clista Electric, Inc. - Authorization is requested to award a Contract to Clista Electric, Inc., for Terminal Project 21TE01- Deep Utilities-Electrical, for the Terminal Modernization Program, in the amount of \$1,666,000.00 for the base bid plus alternate 1. Clista Electric, Inc., has been determined to be the lowest responsive and responsible bidder for the project.
- Action Item No. 468-21 Michael Baker International - Authorization is requested to execute Amendment #6 to Contract #4198 with Michael Baker International, designer for the Multi-Modal Complex (MMC). This amendment will increase in the contract amount by \$511,938.00 from \$16,543,363.00 to \$17,055,301.00.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Dr. Curtis chaired the meeting in place of Ms. Shook and reported that the Business & Communications Committee met and approved the minutes of the meeting of June 18, 2021. The following Action Items were presented:

- Action Item No. 425-21 American Airlines - Authorization is requested to amend contract #2485 with American Airlines for hangars 3, 4, and 5 and building #468 (SSB) at Pittsburgh International Airport. The amendment will extend the terms of the hangars from December 31, 2020 to December 31, 2025. The term for building #468 will be month to month. The amendment also eliminates the early termination clause.
- Action Item No. 426-21 American Airlines - Authorization is requested to amend contract #2490 with American Airlines for 12,000 square feet in building #1006B (GSE) and 15,000 square feet in building 1006A (Mail Sort Building) at Pittsburgh International Airport. The amendment will extend the term from December 31, 2020 to December 31, 2025. The amendment allows American Airlines to terminate the 15,000 square feet in building #1006A with 30 days' notice after December 31, 2022.
- Action Item No. 442-21 United Service Organization, Inc. - Authorization is requested to enter into a Management Agreement with the United Service Organization, Inc. (USO) for management of the Military Lounge at Pittsburgh International Airport. The Authority will pay the USO \$60,000 annually for a



term of three (3) years, beginning July 1, 2021, to operate the lounge. The USO will reimburse the Authority \$54,185.28 annually for cleaning and utilities of the 1,200 square foot lounge located on Concourse C.

- Action Item No. 471-21 SpiceJet Ltd. - Authorization is requested to enter into a signatory cargo airline operating agreement with SpiceJet Ltd. The term of the agreement will be month-to-month and begin on July 1, 2021. The annual revenue is anticipated to be \$55,706.
- Action Item No. 472-21 Cathay Pacific Airways Ltd - Authorization is requested to enter into a signatory cargo airline operating agreement with Cathay Pacific Airways Ltd. The term of the agreement will be month-to-month and begin on August 1, 2021. The annual revenue is anticipated to be \$80,197.
- Action Item No. 473-21 Hoppin Advisory, LLC - Authorization is requested to approve Revision Request #5 to Contract #4411 with Hoppin Advisory, LLC. This Revision Request will increase the contract amount by \$140,000.00 from \$332,000.00 to \$472,000.00. This change is necessary for additional professional advisory and support services related to air cargo development at Pittsburgh International Airport.
- Action Item No. 434-21 Pit Concessions AGC ARPA 2021 Grants - Board Ratification of the Chief Executive Officer's application, and if awarded, acceptance of, three (3) 100% FAA Airport Rescue Plan Act of 2021 (ARPA) grants for Cost Reimbursement for Pittsburgh International Airport, Allegheny County, and relief to PIT Concessions tenants: \$31,682,182.00 100% FAA 2021 ARPA PIT Grant for operating and/or debt service Cost Reimbursement; \$4,040,132.00 100% FAA 2021 ARPA PIT Grant for Concessions Relief Cost Reimbursement; and \$148,000.00 100% FAA 2021 ARPA AGC Grant for operating and/or debt service Cost Reimbursement.
- Action Item No. 435-21 Vale Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the FAA 100% VALE Grant for the amount of \$4,644,486.00 for the eligible portion of the PIT B Gates Preconditioned Air Projects #s 12035E & 12126.
- Action Item No. 436-21 PIT TW N Ph. 2 Construction and AGC Project Airfield Drainage Improvements Project Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the following Grants for the following Projects: 1. FAA 100% Grant share in the amount of \$5,303,223.00 for the PIT TW N Ph. 2

Construction, Project #12124; and 2. FAA 100% Grant share in the amount of \$1,369,843.00 for the AGC Airfield Drainage Improvements, Project #22102.

- Action Item No. 445-21 Alert Enterprise Inc. - Authorization is requested to enter into an agreement with Alert Enterprise Inc. for an amount not to exceed \$642,600.00. The term of this agreement will be 18 months from notice to proceed. This agreement is for project implementation services and one year of software maintenance for a new ACAA Security Office platform. This work was awarded to Alert Enterprise Inc. after a competitive proposal process.
- Action Item No. 446-21 Aspirant - Authorization is requested to approve a new statement of work (SOW) with Aspirant for an amount not to exceed \$452,228.00. The term of this SOW will be from September 1, 2021 to February 28, 2023. This SOW is for a Business Application Project Manager/Business Analyst/QA Specialist to support the ACAA Security Office Digitization and Automation Project (SODA). This falls under MSA #4566 signed September 1, 2020.
- Action Item No. 447-21 Solutions4Networks - Authorization is requested to enter into an agreement with CISCO, payable to Solutions4Networks as an authorized reseller, for an amount not to exceed \$359,442.81. The term of this agreement will be for five years. This agreement is to obtain security and services, which include essential feature upgrades and software packages that will keep ACAA's switches and wireless access points current and secure.
- Action Item No. 448-21 Solutions4Networks - Authorization is requested to purchase wired switches and associated components for an amount not to exceed \$575,146.85, utilizing the Pennsylvania Co-Stars purchasing program Contract #003-456 with Solutions4Networks. This purchase is necessary for upgrading the end-of-life network switches on Concourses A, B, and the center core.
- Action Item No. 449-21 Solutions4Networks - Authorization is requested to approve a new statement of work (SOW) with Solutions4Networks for an amount not to exceed \$148,400.00, utilizing the Pennsylvania Co-Stars purchasing program Contract #4400009010. The term of this SOW will be from August 1, 2021 to April 30, 2022. This SOW is for the installation of wired hardware and is necessary for upgrading the end-of-life network switches on Concourses A, B, and the center core. This falls under MSA #4658 signed January 1, 2021.
- Action Item No. 450-21 Solutions4Networks - Authorization is requested to purchase wireless hardware components for an amount not to exceed \$176,493.80, utilizing the Pennsylvania Co-Stars purchasing program Contract



#003-456 with Solutions4Networks. This purchase is necessary for upgrading the aging and undersized wireless network on Concourses A, B, and the center core.

- Action Item No. 451-21 Solutions4Networks - Authorization is requested to approve a new statement of work (SOW) with Solutions4Networks for an amount not to exceed \$100,100.00, utilizing the Pennsylvania Co-Stars purchasing program Contract #4400009010. The term of this SOW will be from August 1, 2021 to April 30, 2022. This SOW is for the installation of wireless hardware and is necessary for upgrading the aging and undersized wireless network on Concourses A, B, and the center core. This falls under MSA #4658 signed January 1, 2021.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Dr. Curtis reported that the committee did not enter into Executive Session.

The Chairman next called on Matt Smith who reported that the Finance and Administration Committee met and approved the June 18, 2021 meeting minutes. The following action items were hereby presented:

- Bond Resolution – Approval of the Authority’s bond resolution is sought. The resolution enables the Chairman, CEO, Vice-Chairman, CFO and the Solicitor to execute and deliver all documents, and to take all actions necessary to issue and sell the Authority’s General Airport Revenue Bonds, the proceeds of which will be used to complete the Terminal Modernization Project. The resolution authorizes the issuance and sale of the Bonds and creates a pricing committee to approve the final terms, including the rate of interest, maturity and other features of the Bonds. The resolution also authorizes the issuance of the official statement constituting the disclosure document accompanying the issuance of the Bonds. The Resolution also confirms the appointment of bond counsel, issuer’s counsel, the underwriting participants and the trustee.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY**

### **BOND RESOLUTIONS**

WHEREAS, THE ALLEGHENY COUNTY AIRPORT AUTHORITY (the “Authority”), is a body corporate and politic organized and existing under the laws of the Commonwealth of Pennsylvania pursuant to the Pennsylvania Municipality Authorities Act of 2001, 53 Pa.C.S.A. 5601 et seq., as amended and supplemented (the “Act”), having its office at Pittsburgh International Airport, Allegheny County, Pennsylvania (the “Airport”) and is empowered under the Act to acquire, hold, construct, improve, maintain and operate, own or lease (either as lessor or lessee) airports, and the Authority has the

power to borrow money and issue bonds to carry out its purposes and to secure the payment of such bonds and notes by a pledge of any or all revenues of the Authority derived from all or any of its properties under an indenture or deed of trust; and

WHEREAS, the Authority has previously approved a Terminal Modernization Program ("TMP") consisting of certain capital improvement projects including: (i) a new landside terminal facility, new parking and ground transportation; (ii) Airside Terminal Renovations; (iii) Airline Fit-Outs; and (iv) finance other capital improvements to the Airport as the officers of the Authority shall determine (the "TMP Projects"); and

WHEREAS, in order to complete the TMP Projects, the Authority has determined to issue (i) its Series 2021A (AMT) Series 2021B (NON-AMT) and Series 2021C (Federally Taxable) General Airport Revenue Bonds (or such other designation as the Authority may determine), in one or more series, in principal amount of \$1.3B (the "2021 Capital Improvement Bonds") pursuant to a Second Supplemental Indenture supplementing the 2019 Master Trust Indenture (the "2021 Capital Improvement Indenture(s)"); and

WHEREAS, the Authority expects to obtain a purchase proposal for the 2021 Capital Improvement Bonds (the "2021 Bonds Purchase Contract"), from Citigroup and PNC Capital Markets, as co-book-running senior underwriting managers, and as representatives of the other co-managing underwriters that the Authority selected (collectively the "Underwriters").

NOW THEREFORE, BE IT ENACTED AND RESOLVED as follows:

1. (a) The Authority hereby confirms the prior authorization of the TMP Projects.

(b) The issuance, sale and delivery of the 2021 Capital Improvement Bonds in an aggregate principal amount not to exceed \$1.3B (inclusive of any original issue premium and net of any original issue discount) in one or more series, each series bearing interest at one or more fixed rates of interest which produce a net interest rate not in excess of 6% (determined on a taxable or tax-exempt basis), having a final maturity date of not later than January 1, 2056 and having such redemption features and other provisions as shall be set forth in the 2021 Capital Improvement Indenture(s) and the 2021 Bonds Purchase Contract is hereby authorized and approved.

(c) There is hereby created a Pricing Committee of the Authority (the "Pricing Committee"), which shall consist of three persons: the Chair or in his/her absence, the Vice Chair; the Chief Executive Officer; and the Chief Financial Officer, which Pricing Committee is hereby authorized to approve, on behalf of the Authority, the final terms and provisions of the 2021 Capital Improvement Bonds, including but not limited to the



final principal amount, interest rates, maturities, series names and designations and redemption features, whether Capital Improvement Surety Bonds are to be obtained and the selection of any other parties and professionals to the transaction as the Authority shall determine are necessary.

2. The Chair, Vice Chair or Chief Executive Officer of the Authority is hereby authorized to execute and deliver the "2021 Capital Improvement Indenture(s) in the name and on behalf of the Authority, in the forms approved by the counsel to the Authority (the execution or delivery thereof by such officer to be conclusive evidence of the approval of such forms) and the Secretary of the Authority is hereby authorized and directed to affix the seal of the Authority to the 2021 Capital Improvement Indenture(s) when so executed, and to attest the same.

3. The Chair or Vice Chair of the Authority is hereby authorized to execute the 2021 Capital Improvement Bonds manually, or to cause his or her facsimile signature to be imprinted thereon, in the name and on behalf of the Authority and to cause to be affixed to or imprinted upon the 2021 Capital Improvement Bonds the corporate seal of the Authority or a facsimile thereof, and the Secretary of the Authority is hereby authorized to attest said seal or facsimile thereof by his or her manual or facsimile signature, and the Authority adopts said facsimile signatures as binding upon it.

4. The Chair, Vice Chair or Chief Executive Officer of the Authority is hereby authorized to execute and deliver the 2021 Bonds Purchase Contract in the name of and on behalf of the Authority, in the forms approved by counsel to the Authority (the execution or delivery thereof by such officer to be conclusive evidence of the approval of such forms) and the Secretary is authorized and directed to affix the seal of the Authority to the 2021 Bond Purchase Contract when so executed, and to attest the same.

5. The Chair, Vice Chair or Chief Executive Officer of the Authority is hereby authorized to direct the Trustee to authenticate all of the 2021 Capital Improvement Bonds, and the Chief Financial Officer of the Authority is hereby authorized to deliver all of the 2021 Capital Improvement Bonds to Purchasers upon receipt of the net proceeds of the sale of the 2021 Capital Improvement Bonds plus accrued interest, if any, from the date of the 2021 Capital Improvement Bonds to the date of delivery, pursuant to the 2021 Bond Purchase Contract.

6. The Authority hereby authorizes and approves the distribution of the Preliminary Official Statement and final Official Statement with respect to the 2021 Capital Improvement Bonds in such form(s) as counsel to the Authority and the Chair, Vice Chair or Chief Executive Officer of the Authority executing the same shall approve, and with such approval to be conclusively evidenced by the execution thereof, and each of the Chair, Vice Chair and Chief Executive Officer is hereby authorized to sign the final Official Statement(s) on behalf of the Authority. The Chair, Vice Chair or Chief



Executive Officer of the Authority is hereby authorized, upon the preparation of the final Preliminary Official Statement(s), to execute and deliver to the Underwriters on behalf of the Authority their certificate to the effect that the Authority deems the Preliminary Official Statement to be "final" as of its date within the meaning of Rule 15c2-12 under the Securities Exchange Act of 1934.

7. The proper officers of the Authority are hereby authorized to execute and deliver Rating Agency contracts, a Continuing Disclosure Agreement and all other documents as may be required, and to do all other acts as may be necessary and proper to carry out the intent and purpose of the foregoing resolutions. The form and content of any such additional documents shall be approved by such officers with the advice and approval of the counsel to the Authority (the execution or delivery of any document by such officers to be conclusive evidence of their approval thereof).

8. The Chair, Vice Chair or Chief Executive Officer of the Authority is hereby authorized to approve and authorize payment of all costs and expenses incurred in connection with the TMP projects, other capital improvements to the Airport and the issuance of the 2021 Capital Improvement Bonds from the proceeds of the 2021 Capital Improvement Bonds and/or other funds of the Authority.

9. The appointment of the law firm of Squire Patton Boggs (US) LLP is hereby reconfirmed as Bond Counsel in connection with the 2021 Capital Improvement Bonds. The law firm of Saul Ewing Arnstein & Lehr LLP shall serve as the Authority's solicitor in connection with the 2021 Capital Improvement Bonds. The appointment of PFM Financial Advisors LLC is hereby reconfirmed as financial advisor to the Authority in connection with the 2021 Capital Improvement Bonds. Citigroup and PNC Capital Markets are hereby appointed as book-running manager in connection with the 2021 Capital Improvement Bonds. BofA Securities, JP Morgan, Siebert Williams Shank & Co., LLC and Piper Sandler & Co. are appointed as co-managing underwriters. The Bank of New York Mellon Trust Company, N.A. is hereby appointed as Trustee under each of the 2021 Capital Improvement Indenture(s).

10. All resolutions or parts thereof inconsistent with the provisions of these Resolutions are hereby repealed or rescinded, canceled and annulled so far as the same affects these Resolutions.

Matt Smith reported that the committee did not enter into Executive Session.

Ms. Christina Cassotis presented the June 2021 air service dashboard – Passengers in the month of June 2021 totaled 624,400, a 218.5% increase when compared with June 2020, which had 196,000 total passengers. Total number of seats for June 2021 totaled 743,200 which is a 111.4% increase when compared with June 2020 of 351,600.



Ms. Cassotis reported passengers were up 16% through June. Total year-to-date passengers for June 2021 were 2,412,200 which represents a 16.3% increase when compared with year-to-date June 2020 passenger count of 2,074,100. The four airlines with the highest percentage of passengers were: Southwest 29.1%, American 24.0%, Delta 17.9%, and United 10.6%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 16%. In June, passenger traffic was up 219% as the summer travel season begins. Ms. Cassotis reported that total cargo for June air cargo was up 33% when compared to June 2020, comprised of an approximately 43% increase in mail and a 31% increase in freight. For June 2021, cargo was 9,200 [tons?] when compared to June 2020 with 6,900 [tons?]. Total year to date cargo for June 2021 was 48,800 [tons?] which is a 19.6% increase when compared to June 2020 which was 40,800 [tons?]. Ms. Cassotis discussed that in June, integrators including FedEx Express, and UPS carried approximately 90 percent of cargo to and from PIT.

Ms. Cassotis then presented the 2<sup>nd</sup> quarter AGC Business Dashboard. Ms. Cassotis reported that AGC total traffic was up 34.25% when compared to 2020 and exceeded the pre-pandemic levels. For the 2nd quarter in 2021, total traffic was 17,408 flight operations. Ms. Cassotis reported that for June 2021, traffic was the highest for June since the calendar year of 2010. For the 2nd quarter 2021, air taxi activity is increasing and was at 5,599 operations which is a 35.9% increase when compared to 2nd quarter 2020 which was 4,121 operations. Ms. Cassotis reported that year to date; January through June total traffic is up 24.6% compared to last year and 3.6% of 2019 traffic for the same 6-month period. For January through June 2021 total traffic was at 29,982 operations.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary

MINUTES OF THE SEPTEMBER 17, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, September 17, 2021 at the Allegheny County Airport.

Members in Attendance in person:

David Minnotte, Chairman  
Rich Stanizzo  
Ashley Henry-Shook

Via WebEx:

Randy Vulakovich  
Jan Rea  
Lance Chimka  
Cynthia Shapira

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Mark Nowak, Special Counsel  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of July 16, 2021.

Ms. Cassotis reported that today is a special day for ACAA, as today is our first hybrid board meeting after 18 months of being completely virtual. She noted the 90<sup>th</sup> Anniversary and the renovations at AGC. Ms. Cassotis reported that in recognition of the anniversary, on Saturday, Sept. 25, AGC will celebrate with a Community Arts Festival and Open House.

Ms. Cassotis also reported that ACAA's Operations and Field Maintenance team has been recognized nationally for keeping our airports safe and operational during last year's challenging winter season. Last month, PIT received an honorable mention Balchen/Post award from the American Association of Airport Executives in the medium commercial airport category. Essentially, we were named one of the four best in the country among airports of similar size. Ms. Cassotis congratulated everyone on ACAA's snow removal teams for their outstanding efforts each year.

Mr. Stanizzo reported that the Operations and Facilities Committee met and approved the minutes of the July 16, 2021 meeting. The following Action Items were presented:

- Action Item No. 552-21 Clark Hill PLC - Authorization is requested to approve Revision Request #10 to Contract #4336 with Clark Hill, PLC. This Revision Request will increase the contract amount by \$300,000.00 from \$1,488,801.56 to



\$1,788,801.56 and will extend the contract through March 31, 2022. This change is necessary for legal services and related expenses to support the Terminal Modernization Program (TMP).

- Action Item No. 591-21 ISS Facility Services, Inc. - Authorization is requested to execute change order #4 to Contract #4297 with ISS Facility Services Inc. This change order will increase the contract amount by \$203,173.60 from \$26,720,583.41 to \$26,923,757.01, and will extend the contract term through June 30, 2022. This change order is necessary for the daily cleaning of the 911 Emergency Call Center.
- Action Item No. 593-21 Washington Professional Systems - Authorization is requested to enter into a sole source agreement with Washington Professional Systems for an amount not to exceed \$950,000.00. The term of this agreement will be from October 4, 2021 to December 31, 2022. This agreement is for the purchase and installation of electronic equipment needed for the upgrade of the airside paging system.
- Action Item No. 596-21 Jacobs Project Management Company - Authorization is requested to execute Amendment #004 to Contract #4057 with Jacobs Project Management Co. This amendment will increase the contract amount by \$16,664,161.00 from \$24,585,770.00 to \$41,249,931.00 and will extend the contract term through December 31, 2022. This amendment is necessary to fund project management and sub-consultant services to support the Terminal Modernization Program.
- Action Item No. 597-21 D-M Products, Inc. - Authorization is requested to award and execute a contract with D-M Products, Inc., for bids opened on September 8, 2021, for an amount of \$15,924,647.00 for the base bid and alternate 1. The agreement term is 717 calendar days from notice to proceed. This agreement is for supply and installation of curtain wall for Project Number 21TG03, Curtain wall at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$1,592,464.00, with later ratification by the ACAA Board of Directors.
- Action Item No. 598-21 Willis Towers Watson Northeast, Inc. - Authorization is requested to execute Amendment #1 to Contract #4046 with Willis Towers Watson Northeast, Inc. This amendment will increase the contract by an amount not to exceed \$3,000,00.00, from \$844,900.00 to \$3,844,900.00. This amendment is necessary to purchase Builders Risk Insurance for the TMP.
- Action Item No. 599-21 W.G. Tomko, Inc. - Authorization is requested to execute Change Order #3 to Contract #4475 with W.G. Tomko, Inc. (Mechanical). This Change Order will increase the contract amount by \$305,691.61 from \$852,393.31 to \$1,158,084.92. This change is necessary to fund mechanical additions and address unforeseen conditions.



- Action Item No. 600-21 Independence Excavating - Authorization is requested to execute Change Order #5 to Contract #4450 with Independence Excavating. This Change Order will increase the contract amount by \$657,562.86 from \$23,202,089.25 to \$23,859,652.11. This change is necessary to fund various additional construction activities associated with the Early Site Access work.
- Action Item No. 601-21 Lugaila Mechanical, Inc. - Authorization is requested to award and execute Contract with Lugaila Mechanical, Inc., for the amount of \$2,438,500.00 for the base bid work. The contract term will be 365 calendar days from notice to proceed. This agreement is for mechanical construction services for Project Number 55M2-20, PCA System Upgrade Phase 2 at Pittsburgh International Airport.
- Action Item No. 602-21 Wellington Power Corporation - Authorization is requested to award and execute a contract with Wellington Power Corporation for the amount of \$922,684.00 for the base bid work. The contract term will be 365 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 55E2-20, PCA System Upgrade Phase 2 at Pittsburgh International Airport.
- Action Item No. 603-21 Mascaro Construction Group, Inc. - Authorization is requested to award and execute a contract with Mascaro Construction Company, LP, for bids opened on September 8, 2021, for an amount of \$39,813,000.00 for the base bid and alternates 2 and 4. The agreement term is 717 calendar days from notice to proceed. This contract is for general construction services for the Terminal Modernization Program Project Number 21TG04, Architectural Enclosure at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$3,891,000.00, with later ratification by the ACAA Board of Directors.
- Action Item No. 604-21 Jervis Webb Company - Authorization is requested to award and execute a contract with Jervis B. Webb, Company, for bids opened on September 1, 2021, in the amount of \$ 86,922,593.00 for the base bid, bid alternates 2, 3 and 5 work. The contract term is 1,060 calendar days from notice to proceed. This contract is for construction services for the Terminal Modernization Program, Project Number 21TB01, Baggage Handling System for the Terminal Building at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$8,692,259.30, with later ratification by the ACAA Board of Directors.
- Action Item No. 605-21 321Blink - Authorization is requested to enter into an agreement with 321Blink, a digital advertising agency, for an amount not to exceed \$500,000.00. The term of this agreement will be from September 17, 2021 to December 31, 2022. This agreement is for execution of print and digital marketing



services inclusive of Allegheny County Airport Authority and Terminal Modernization Program.

- Action Item No. 607-21 Michael Baker International - Authorization is requested to execute amendment #7 to contract #4198 with Michael Baker International. This amendment will increase the contract amount by \$6,356,219.00 from \$17,055,301.00 to \$23,411,520.00. The amendment is necessary to fund upcoming Multi-Modal Complex (MMC) Construction support services and the Airside Renovation Design Services.
- Action Item No. 608-21 Gensler+HDR - Authorization is requested to execute amendment #18 to contract #4075 with Gensler+HDR, designer for the Terminal Project. This amendment will increase the contract amount by \$219,131.75 from \$92,359,444.27 to \$92,578,576.02. The amendment is necessary to fund multiple design tasks for the Terminal.
- Action Item No. 609-21 Hill International, Inc. - Authorization is requested to approve Change Order #1 to Contract #4619 with Hill International Inc. This Change Order will increase the contract amount by \$568,541.00 from \$97,873.00 to \$666,414.00. This change is necessary for construction management services for Project Number 8G2-20, Taxiway N Rehabilitation at Pittsburgh International Airport.
- Action Item No. 610-21 Golden Triangle Construction - Authorization is requested to enter into an agreement with Golden Triangle Construction Company, Inc., for bids opened on April 28, 2021 in an amount not to exceed \$4,715,386.75 for the base bid and add alternate 1. The term of the agreement is for 316 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G2-20, Taxiway N Rehabilitation at Pittsburgh International Airport.
- Action Item No. 611-21 Findlay Township - Authorization is requested for the Chief Executive Officer to enter into a Water Service Agreement with The Findlay Township Municipal Authority (FTMA). The term of this agreement will be for 20 years from the date of execution. This agreement is required for water service at Pittsburgh International Airport.
- Action Item No. 615-21 Westmoreland Electrical Services, LLC - Authorization is requested to approve Change Order #3 to Contract #4464 with Westmoreland Electrical Service, LLC. This Change Order will increase the contract amount by \$560,925.58 from \$586,209.69 to \$1,147,135.27. This change is necessary for additional electrical work required by the Early Site Access (ESA) project.
- Action Item No. 616-21 Findlay Township - Authorization is requested for the Chief Executive Officer to enter into a Sewage Service Agreement with The Findlay Township Municipal Authority (FTMA). The term of this agreement will be for 20

years from the date of execution. This agreement is required for sewage service at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

Ms. Shook reported that the Business & Communications Committee met and approved the minutes of the meeting of July 16, 2021. The following Action Items were presented:

- Action Item No. 549-21 Redevelopment Authority of Allegheny County (RAAC) - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's or other authorized official to enter into a Cooperation Agreement with the Redevelopment Authority of Allegheny County (RAAC), whereby RAAC will be the grantee and ACAA will be the sub-grantee of an amendment to the Pennsylvania Office of the Budget Redevelopment Assistance Capital Program Grant #1673, for the Pittsburgh Airport Innovation Campus (PAIC) Project #911018, increasing the grant amount by \$750,000.00.
- Action Item No. 550-21 PaRACP Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the 50% \$750,000.00 PaRACP grant for the \$24.6MM ACAA Ph. 3 Construction portion of the overall cost of the Pittsburgh Airport Innovation Campus Project #911018.
- Action Item No. 575-21 PaDCED MTF Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the 70% \$3,000,000.00 2021 PaDCED MTF Grant for the PIT Cargo Intermodal Freight Transfer Facilities Development Project (Cargo 4), Project #12032.
- Action Item No. 594-21 Contour Airlines - Authorization is requested to enter into a non-signatory airline operating agreement with Contour Airlines. The term of the agreement will be for one year and begin on October 1, 2021. Additionally, Contour will lease 240 square feet of office space in the terminal for flight support and maintenance operations. Based upon current rates, the estimated revenue from this agreement for leased space will be \$41,601.60.
- Action Item No. 606-21 AirProjects, Inc. - Authorization is requested to enter into an agreement with AirProjects, Inc. for an amount not to exceed \$210,000. The term of this agreement will be from October 1, 2021, to May 31, 2022. AirProjects will support in the development of a commercial and space allocation



inventory and strategy for Pittsburgh International and Allegheny County Airports. This project will cover current and future buildings at both airports.

- Action Item No. 612-21 The Barnes Global Advisors - Authorization is requested to enter into a Sales Agreement with The Barnes Global Advisors for an SLM 500 3D Printer and a Haas UMC-1000 CNC Vertical Mill in the amount of \$1,900,333. This equipment will be financed through a Lease Agreement with PNC Equipment Finance, LLC for a term of 7 years. The Authority will sublease the equipment to Cumberland Additive, Inc. to manufacture parts at Neighborhood 91.
- Action Item No. 614-21 PNC Equipment Finance, LLC - Authorization is requested to enter into a Lease Agreement with PNC Equipment Finance, LLC for Additive Manufacturing equipment. This equipment will be subleased to Cumberland Additive, Inc. to manufacture parts at Neighborhood 91. The term of the agreement will be 7 years, and at the expiration of the lease the Authority will own the printer.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Randy Vulakovich who reported that the Finance and Administration Committee met and approved the July 16, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 613-21 Consultants Collective - Authorization is requested to approve Change Order #3 to Contract #4640 with Consultants Collective. This Change Order will increase the contract amount by \$225,000.00 from \$288,150.00 to \$513,150.00, and will extend the contract through December 31, 2021. This change is necessary to provide training and coaching to the Senior Leadership Team.


Mr. Vulakovich reported that the committee did not enter into Executive Session.

Ms. Christina Cassotis presented the July and August 2021 air service dashboard – Passengers in the month of July 2021 totaled 710,700, a 184.7% increase when compared with July 2020, which had 249,700 total passengers. Total number of seats for July 2021 totaled 814,900 which is a 46.4% increase when compared with July 2020 of 556,700. Passengers in the month of August 2021 totaled 656,300, a 148.7% increase when compared with August 2020, which had 263,800 total passengers. Total number of seats for August 2021 totaled 821,300 which is a 41.8% increase when compared with August 2020 of 579,200.

Ms. Cassotis reported passengers were up 46% through August as airlines added back capacity to meet passenger demand. Total year-to-date passengers for August 2021 were 3,780,000 which is a 46.1% increase when compared with year-to-date August 2020 passenger count of 2,590,000. The four airlines with the highest percentage of passengers were: Southwest 27.5%, American 24.0%, Delta 18.1%, and United 13.0%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 13%. Ms. Cassotis reported that in August, Southwest carried the most passengers from Pittsburgh followed by American. In August, passenger traffic was up 46%. Ms. Cassotis reported that total cargo for July 2021 totaled 22.0 pounds which is a 37.8% increase when compared to July 2020 which was 16.0 pounds. Total cargo for August 2021 totaled 22.9 pounds which was a 50.5% increase when compared to August 2020 which was 15.2 pounds. Total year to date cargo for August 2021 was 152.5 pounds which is a 25.9% increase when compared to August 2020 which was 121.1 pounds. Ms. Cassotis reported that 95 percent of all cargo in August 2021 was carried on cargo-only flights to and from PIT; the remaining 5 percent was carried in the belly of passenger carriers including United, Southwest, Delta, American and Alaska. Ms. Cassotis noted that integrator carriers like FedEx and UPS continue to account for a majority of all cargo activity at Pittsburgh International Airport and Amazon Air has quickly become a top cargo carrier at PIT, accounting for nearly 9% of all cargo carried in August.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry Shook, Secretary



MINUTES OF THE OCTOBER 15, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, October 15, 2021 at the Pittsburgh International Airport.

Members in Attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Jan Rea  
Randy Vulakovich

Via WebEx:

Ashley Henry-Shook  
Matt Smith  
Cindy Shapiro

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Mark Nowak, Special Counsel  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of September 17, 2021.

Ms. Cassotis thanked the entire airport team and board for the successful TMP groundbreaking. Ms. Cassotis added Pittsburgh International Airport broke ground on Pittsburgh's future. This new facility is a physical representation of who we are with all our region's skills, assets, strengths and resources on full display. She congratulated the team and the board.

Next, Ms. Cassotis recognized the staff members who worked tirelessly on the Microgrid. Ms. Cassotis stated that the TMP is not our only initiative, and in fact, just three months ago the Authority cut the ribbon on a first-of-its kind in the world microgrid that Increases our sustainability, resiliency and redundancy, and decreases costs over the long term. Ms. Cassotis recognized the following team members:

- Tom Woodrow, project leader and VP of Engineering
- John Bevilacqua – Electrical Project Manager
- Paul Saxon – Construction Inspection Administrator
- Tullio Petito – Facilities Maintenance Supervisor
- Mark Lane – Electrician Supervisor
- Jim Hollerich – Electrician Foreman
- Mike Shirk – Heavy Equipment Operator

Ms. Cassotis congratulated them on their hard work on a successful project.

The chairman next called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the September 17, 2021 meeting. The following Action Items were presented:

- Action Item No. 648-21 Cryotech Deicing Technology - Authorization is requested to enter into an agreement with Cryotech Deicing Technology for an amount not to exceed \$357,000.00. The term of the agreement will be from October 1, 2021 through April 30, 2022. The agreement is for solid deicing materials on the airfield.
- Action Item No. 650-21 Nachurs Alpine Solutions Industrial (NASI) - Authorization is requested to enter into an agreement with Nachurs Alpine Solutions Industrial (NASI) for an amount not to exceed \$812,000.00. The term of the agreement will be from October 1, 2021 through April 30, 2022. This agreement is for liquid deicing materials on the airfield.
- Action Item No. 657-21 Neiswonger Construction - Authorization is requested to execute Change Order #4 to Contract #4516 with Neiswonger Construction, Inc. This change order will increase the contract amount by \$697,275.06 from \$6,656,028.27 to \$7,353,303.33, and will extend the contract term through December 31, 2021. This change is necessary for additional site infrastructure and quantity adjustments for Project Number 7G4-11, Site 9 McClaren Road Project at Pittsburgh International Airport.
- Action Item No. 649-21 Patrick Marold – Authorization is requested to approve Amendment #1 to Contract #4578 with Patrick Marold. This amendment will increase the contract amount by \$615,000.00 from \$35,000.00 to \$650,000.00 and will extend the contract term to align with construction of the TMP. This amendment is necessary to install the artwork in accordance with approved conceptual design.
- Action Item. No. 651-21 Perfect Planit, Inc. - Authorization is requested to approve Revision #1 to Contract #4702 with Perfect PlanIt, Inc. This revision will increase the contract amount by \$287,150.00 from \$95,000.00 to \$382,150.00. This revision is necessary to support the upcoming Terminal Modernization Program.
- Action Item No. 653-21 Paslay Management Group - Authorization is requested to approve Amendment #2 to Contract #4240 with Paslay Management Group LP. This amendment will increase the contract amount by \$3,363,634.00 from \$3,501,066.00 to \$6,864,700.00 and will extend for a planned contract term through December 31, 2022. This amendment will fund Executive Program Management Services, and subconsultant services, to support the Terminal Modernization Program.
- Action Item No. 654-21 Gensler+HDR - Authorization is requested to approve Amendment #19 to Contract #4075 with Gensler+HDR. This amendment will increase



the contract amount by \$1,466,766.00 from \$92,578,574.64 to \$94,045,340.64. The amendment is necessary to fund various design tasks for the Terminal Design.

- Action Item No. 655-21 Independence Excavating - Authorization is requested to approve Change Order #6 to Contract #4450 with Independence Excavating, Inc. This Change Order will increase the contract amount by \$1,201,286.28 from \$23,859,652.11 to \$25,060,938.39. This change is necessary to fund various construction elements for the Early site Access Work.
- Action Item No. 656-21 Delegation of Authority - The Board hereby adopts the Delegation of Authority for the Terminal Modernization Program attached hereto as the same may be amended from time to time by the Board. The Policy will increase the authority of the Chief Executive Officer to award contracts for amounts not in excess of \$250,000.00 and to approve change orders up to 10% of the original board awarded contract amount, permit the Chief Executive Officer to delegate approval authority to other Authority employees for lesser amounts as the CEO finds necessary, and sets forth certain other authority reserved to the Board or granted to the Chief Executive Officer.
- Action Item No. 658-21 Schindler Elevator Company - Authorization to delegate to the Chief Executive Officer the authority to award and enter into an agreement with Schindler Elevator Company for bids opened on September 29, 2021. This agreement will be for an amount of \$29,821,680.00 for the base bid and alternates 1, 2, and 3. The installation term for this agreement will be 1073 calendar days from notice to proceed. This contract is for the installation and/or maintenance of the elevators and escalators at ACAA managed properties and the TMP Project Number 911750R - Vertical Transportation. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$1,299,300.00, with later ratification by the ACAA Board of Directors.
- Action Item No. 660-21 Mascaro Construction Company, LP - Authorization is requested to approve Change Order #1 to Contract #4809 (Foundations) with Mascaro Construction Company, L.P. This Change Order will increase the Contract amount by \$366,094.00 from \$39,105,000.00 to \$39,471,094.00. This change is necessary to ensure the slab carton forms adhere to the varying environmental conditions.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

The Chairman next called on Ms. Shook who reported that the Business & Communications Committee met and approved the minutes of the meeting of September 17, 2021. The following Action Items were presented:

- Action Item No. 652-21 Sky Chefs, Inc. - Authorization is requested to execute Amendment #7 to Contract #41608 with Sky Chefs, Inc. This amendment will



extend the contract term through July 31, 2024. This amendment is necessary to increase rent five (5%) percent in the first year, two (2%) percent annually thereafter, and provide two, three-year options to extend the agreement.

- Action Item No. 659-21 Dentons, Cohen, & Grisby P.C. - Authorization is requested to approve Revision Request # 6 to Contract #2839 with Dentons, Cohen & Grigsby, P.C. This revision request will increase the contract by \$252,000.00 from \$930,000.00 to \$1,182,000.00 and will extend the contract term through November 30, 2023. This revision is necessary to perform state government consulting and /or lobbying services on behalf of the ACAA in connection with various state government.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Matt Smith who reported that the Finance and Administration Committee met and approved the September 17, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 634-21 Clark Hill PLC - Authorization is requested to approve Change Order #11 to Contract #4336 with Clark Hill, PLC. This Change Order will increase the contract amount by \$250,000 from \$1,788,801.56 to \$2,038,801.56. This change is necessary for legal services and related expenses to support the Allegheny County Airport Authority. All other terms remain unchanged.
- Action Item No. 668-21 International Union of Operating Engineers Local 95-95A - Authorization is requested to enter into an agreement with the International Union of Operating Engineers, Local 95-95A. The term of this agreement will be from August 1, 2021 to July 31, 2025. This agreement is for new collective bargaining terms.

Mr. Smith reported that the committee did not enter into Executive Session.

Ms. Christina Cassotis presented the September 2021 air service dashboard – Passengers in the month of September 2021 totaled 600,600, a 149.4% increase when compared with September 2020, which had 240,800 total passengers. Total number of seats for September 2021 was 775,100 which is a 71.6% increase when compared with September 2020 of 451,600. Year to date passengers for September 2021 totaled 4.38, a 54.9% increase when compared with total year to date September 2020, which had 2,830,000,000 total passengers.

Ms. Cassotis reported the four airlines with the highest percentage of passengers were: American 25.1%, Southwest 24.9%, Delta 18.9%, and United 13.1%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 13%. In September, passenger traffic was up 149% year over year. ACAA expects to see increasing numbers in the months ahead attributed to the increase in

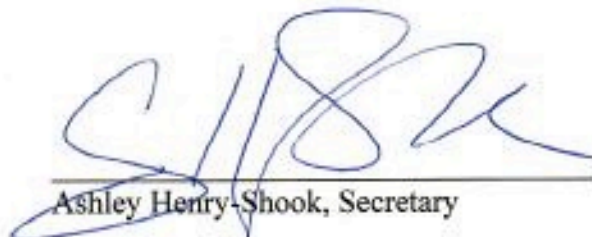


holiday demand and several new offerings. Ms. Cassotis reported that passenger traffic is up 55%. Ms. Cassotis reported that September 2021 air cargo was up nearly 45 percent when compared to September 2020. This was comprised of an approximately 35 percent increase in mail and a 47 percent increase in freight. This increase is attributed to growing e-commerce demand benefitting carriers like Amazon, FedEx and UPS, as well as operations from Qatar Airways, Cathay Pacific and a short-term cargo program operated by Ethiopian Airlines Cargo. Year-to-date air cargo is up 28 percent through September. Ms. Cassotis reported that over 96% of all cargo in September 2021 was carried on cargo-only flights. The remaining 3.7 percent was carried in the belly of passenger carriers including United, Southwest, American, Delta and Alaska. Amazon Air continues to increase its volume month after month, carrying nearly 9 percent of all cargo at the Airport in September.

Next, Ms. Cassotis reported the AGC Business Dashboard for the 3rd quarter 2021. AGC Air Traffic continues to grow and exceeds 2020 and 2019 levels. For the 3rd quarter, air traffic was up 17,483 which is a 9.3% increase over 3rd quarter of 2020 which was 16,001. Ms. Cassotis reported that AGC saw an increase in air taxi operations in the 3rd quarter with a 31.3% increase over the 3rd quarter 2020 and a 25.5% increase over 2019 traffic. Ms. Cassotis reported that year to date January through September total traffic is up 18.5% compared to last year and 4.3% ahead of 2019. Ms. Cassotis added that AGC celebrated its 90th Anniversary by partnering with the community Through the West Mifflin Community Foundation to mark the occasion. Ms. Cassotis mentioned AGC's talent appreciation day.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry Shook, Secretary

MINUTES OF THE NOVEMBER 19, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, November 19, 2021 at the Pittsburgh International Airport.

Members in Attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Randy Vulakovich

Via WebEx:

Ashley Henry-Shook  
Matt Smith  
Rich Stanizzo

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of October 15, 2021.

Ms. Christina Cassotis presented two awards. The first award was for the Microgrid project. Ms. Cassotis reported recently, Airports Council International recognized the project with its 2021 Environmental Achievement Award in the Innovation Category. The awards recognize work to protect and preserve the environment through programs and policies. ACAA was informed that the microgrid project garnered the American Association of Airport Executives' (AAAE) 2021 Airports Going Green Award. The award noted ACAA's outstanding achievement in pursuit of sustainability within the aviation industry. Ms. Cassotis Congratulated everyone who worked on the microgrid project and to the entire organization for being part of something that is a first-of-its-kind.

The next award was for an Airports Council International Award for Excellence in Airport Marketing, Communications and Customer Experience. Specifically, our team won for video and film production for its brand anthem video – The Future of Travel is Here – which informs, inspires and builds on ACAA's brand of innovation. Ms. Cassotis congratulated the MC/CX team.

The chairman called on Mr. Stanizzo who reported that the Operations and Facilities Committee met and approved the minutes of the October 15, 2021 meeting. The following Action Items were presented:



- Action Item No. 741-21 TSA National Explosives Detection Canine Team Program (NEDCTP) - Board Ratification of the ACAA CEO application for, and acceptance of, if offered, a 100% up to \$1,136,250.00 TSA National Explosives Detection Canine Team Program (NEDCTP) OTA #70T02020T9NNCP470 for partial reimbursement of PIT K-9 security program costs from July 1, 2020 through June 20, 2024.
- Action Item No. 744-21 Veolia Water North American – Central, LLC - Authorization is requested to approve Revision Request #3 to Contract #4012 with Veolia Water North America - Central, LLC. This revision request will increase the contract amount by \$170,000.00 from \$590,000.00 to \$760,000.00, and will extend the contract term through December 31, 2022. This revision is necessary for the Operation and Maintenance of the Industrial Wastewater Pre-Treatment Plant (IWPP) and Landfill Leachate Treatment Plant (LLTP) at Pittsburgh International Airport.
- Action Item No. 748-21 New Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on November 17, 2021, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 7E1-21, Extended Parking Lot 5kV Feeder Replacement at Pittsburgh International Airport.
- Action Item No. 751-21 Gulisek Construction Company - Authorization is requested to rescind the award made to Independent Enterprises via Administrative Action No. 630-21 on September 30, 2021 for Project 40G1-21, AGC Airfield Drainage Improvements at Allegheny County Airport. Thereby, authorization is requested to enter into an agreement with Gulisek Construction Company in an amount not to exceed \$1,334,046.90 for the base bid and add alternate 1. The term of the agreement is for 90 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 40G1-21, Airfield Drainage Improvements at Allegheny County Airport.
- Action Item. No. 721-21 Independence Excavating - Authorization is requested to approve Change Order #7 to Contract #4450 with Independence Excavating, Inc. This Change Order will increase the contract amount by \$411,140.34 from \$25,060,938.39 to \$25,472,078.73. This change is necessary to fund various construction elements for the TMP Early Site Access Work.
- Action Item No. 722-21 Michael Baker International Inc. - Authorization is requested to execute Amendment #10 to Contract #4198 with Michael Baker International LLC. This amendment will increase the contract amount by \$173,205.00 from \$23,528,212.03 to \$23,701,417.03. This amendment will fund design for the FAST (Fixed Anti-icing Spray Technology) system as well as provide the services to locate additional material storage sites on the Airport.



- Action Item No. 723-21 Waller Corporation - Authorization is requested to enter into an agreement with Waller Corporation for an amount not to exceed \$5,947,431.46. The term of this agreement will be from December 1, 2021 to August 31, 2024. This agreement is for the TMP General Works Package.
- Action Item No. 6747-21 Turner Construction Group - Authorization is requested to execute Amendment #2 to Contract #4306 with Turner Construction Company. This amendment will increase the contract by \$5,397,354.00 from \$4,395,976.00 to \$9,793,330.00 and will extend the contract term through December 2022. This amendment is necessary to fund the next phase of construction management services for the Multi-Modal Complex (MMC).

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

The Chairman next called on Ms. Shook who reported that Ms. Rea chaired the Business & Communications Committee ~~met in her absence~~ and approved the minutes of the meeting of October 15, 2021. The following Action Items were presented:

- Action Item No. 745-21 The Buncher Company - Authorization is requested to approve Revision Request #1 to Contract #4582 with The Buncher Company. This Revision Request will increase the contract amount by \$3,263,055.12 from \$543,842.52 to \$3,806,987.64, and will extend the contract term through November 15, 2027. This change is necessary to fund payment of the rents for the remaining term of the Equipment Lease.
- Action Item No. 715-21 Ragan Consulting Group - Authorization is requested to approve Revision Request #2 to contract #4613 with Ragan Consulting Group. This Revision Request will increase the contract amount by \$156,000.00 from \$217,800.00 to \$373,800.00; and will extend the contract term through December 31, 2022. This Revision is necessary for ongoing communications and brand journalism services.
- Action Item No. 688-21 LightSpeed Business Consulting Group - Authorization is requested to approve Revision Request #3 to Contract #4310 with LightSpeed Business Consulting Group. This Revision Request will increase the contract amount by \$180,000.00 from \$453,600.00 to \$633,600.00, and will extend the contract term through December 31, 2022. This change is necessary for continued functional and technical support of the Oracle/JD Edwards ERP system utilized by ACAA.
- Action Item No. 718-21 Computer Enterprise, Inc. - Authorization is requested to approve a new statement of work (SOW) with Computer Enterprises Inc (CEI) for



an amount not to exceed \$98,750.00. The term of this SOW will be from November 1, 2021 to April 30, 2022. This SOW is for the development and implementation of Phase 2 of the ACAA Smart Airport Platform, including the Smarter Cleaning Project and other Internet of Things (IoT) initiatives. This falls under MSA #4711 signed April 1, 2021.

- Action Item No. 743-21 Solutions4Networks Inc. - Authorization is requested to approve Revision Request #5 to Contract #4206 with Solutions4Networks Inc., utilizing the Pennsylvania Co-Stars purchasing program Contract #4400009010. This Revision Request will increase the contract amount by \$137,280.00 from \$366,960.00 to \$504,240.00, and will extend the contract term through December 31, 2022. This change is necessary for advanced networking support and emergency support and services.
- Action Item No. 710-21 Buchanan, Ingersoll, & Rooney, P.C. - Authorization is requested to approve Revision Request #4 to Contract #3975 with Buchanan, Ingersoll, & Rooney, P.C. This revision request will increase the contract by \$300,000.00 from \$550,500.00 to \$850,500.00 and will extend the contract term through December 31, 2023. This revision is necessary to perform federal government consulting and /or lobbying services on behalf of the ACAA in connection with various federal government.

Upon motion duly made and seconded, the foregoing Action Items were approved. Randy Vulakovich abstained from Action Item 710-21 Buchanan, Ingersoll, & Rooney, P.C.

Ms. Shook reported that Bryan Dietz provided an update on passenger and cargo air service. The committee did not enter into Executive Session.

The Chairman next called on Lance Chimka who reported that the Finance and Administration Committee met and approved the October 15, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 733-21 CIM Investment Management, Inc. - Authorization is requested to execute Amendment #2 to Contract #4311 with CIM Investment Management Inc. This amendment will increase the contract amount by \$100,000.00 from \$200,000.00 to \$300,000.00 and will extend the contract term through October 31, 2022. This amendment is necessary to provide cash and investment management services, including but not limited to, development and implementation of investment strategies excluding bond funds for the Authority.
- Action Item No. 734-21 Capital and Operating Budgets - Ratification by the Allegheny County Airport Authority Board of Directors of the 2022 Capital and Operating Budgets as presented.



- Action Item No. 756-21 Federal Aviation Administration (FAA) - Authorization is sought to apply with the Federal Aviation Administration for approval for the continuation of the collection and usage of a Passenger Facility Charge at the rate of \$4.50 per enplaned passenger in order to fund eligible capital projects including the Terminal Modernization Project.
- Action Item No. 716-21 Building and Construction Trades Council of Pittsburgh, AFL-CIO - Authorization is requested to enter into an agreement with the Building and Construction Trades Council of Pittsburgh, AFL-CIO. The term of this agreement will be from August 1, 2021 to July 31, 2025. This agreement is for new collective bargaining terms.
- Action Item No. 742-21 International Association of Firefighters, Local 1038 - Authorization is requested to enter into an agreement with the International Association of Firefighters, Local 1038. The term of this agreement will be from August 1, 2021 to July 31, 2025. This agreement is for new collective bargaining terms.
- Action Item No. 711-21 Willis Towers Watson Northeast, Inc. - Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$1,177,808.00. The term of these coverages will be effective November 30, 2021 through November 30, 2022. This authorization is for the following coverages: Airport Premises Liability, Workers' Compensation, Auto, Public Officials Errors and Omissions, Crime, and International.

Upon motion duly made and seconded, the foregoing Action Items were approved. Rich Stanizzo abstained from 716-21 Building and Construction Trades Council of Pittsburgh, AFL-CIO.

Mr. Chimka reported that Mr. Sprys provided a OneJet update and that Mary Muffly of Wilkes Towers Watson provided an update on insurance coverage. ~~¶~~The committee did not enter into Executive Session.

Ms. Christina Cassotis presented the October 2021 air service dashboard – Passengers in the month of October 2021 totaled 676,700, a 120.8% increase when compared with October 2020, which had 306,500 total passengers. Total number of seats for October 2021 totaled 855,200 which is a 80.5% increase when compared with October 2020 of 473,900. Total year to date passengers in the month of October 2021 totaled ~~5,065,060,000~~, a 61.3% increase when compared with total year to date October 2020, which had ~~3,133,130,000~~ total passengers.

Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest 24.7%, American 24.6%, Delta 19.2%, and United 13.8%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 13%. In October, passenger traffic was up 121% year over year. Ms. Cassotis reported that passenger traffic is up 61% through October as travel demand recovers and airlines add capacity for the upcoming holidays.



Ms. Cassotis reported that September 2021 air cargo increased nearly 33% year-over-year, an increase of more than 5.9 million pounds from October 2020. For October 2021, air cargo was 23.9 million pounds which is a 32.9% increase from October 2020 which had 18.0 million pounds. Ms. Cassotis reported that total year to date cargo for October 2021 was 200.4 million pounds which was a 28.7 increase from October 2020 which had 155.7 million pounds. Ms. Cassotis reported Qatar Airways and Cathay Pacific accounted for 11% of all cargo in the month, carrying a variety of goods between Asia and Pittsburgh. For October, FedEx and UPS continue to move the largest volumes through PIT, though international cargo volumes continue to increase. Amazon Air continues to increase its volume month after month carrying nearly 10 percent of cargo in October after launching operations in May of this year.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry-Shook, Secretary

MINUTES OF THE DECEMBER 17, 2021  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:30 a.m. on Friday, December 17, 2021 at the Pittsburgh International Airport.

Members in Attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Randy Vulakovich  
Jan Rea

Via WebEx:

Ashley Henry-Shook  
Rich Stanizzo  
Cindy Shapira  
William Curtis

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Mark Nowak, Special Counsel  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of November 19, 2021.

The chairman called on Mr. Stanizzo who reported that the Operations and Facilities Committee met and approved the minutes of the November 19, 2021 meeting. The following Action Items were presented:

- Action Item No. 808-21 Allegheny Construction Group - Authorization is requested to execute Change Order #5 to Contract #4727 with Allegheny Construction Group. This Change Order will increase the contract amount by \$154,983.56 from \$304,406.80 to \$459,390.36. This change is necessary to prepare building #1009 for cargo tenant space.
- Action Item No. 780-21 Henron Electrical Resources d/b/a FTBA LLC - Authorization is requested to approve Revision Request #6 to Contract #3945 with Henron Electrical Resources d/b/a FTBA LLC. This revision request will increase the contract amount by \$235,000.00 from \$825,000.00 to \$1,060,000.00 and will extend the contract term through December 31, 2022. This revision is necessary to continue the testing and inspections on medium and low-level electrical equipment at Pittsburgh International Airport.



- Action Item No. 781-21 SAI Consulting Engineers, Inc. - Authorization is requested to enter into an agreement with SAI Consulting Engineers, Inc. for an amount not to exceed \$148,343.86. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for the Child Care Center at Pittsburgh International Airport.
- Action Item No. 806-21 CDM Smith, Inc. - Authorization is requested to approve Change Order #14 to Contract #1635 with CDM Smith, Inc. This change order will increase the contract amount by \$395,000.00 from \$5,884,593.95 to \$6,279,593.95, and will extend the contract term through December 31, 2022. This change is necessary to provide maintenance and repair services for Project Number 19A1-07, Deicing/Stormwater Treatment Plant at Pittsburgh International Airport.
- Action Item No. 807-21 Golden Triangle Construction - Authorization is requested to enter into an agreement with Golden Triangle Construction Company, Inc., for bids opened on November 24, 2021 in an amount not to exceed \$2,021,953.70 for the base bid. The term of the agreement is for 240 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 7G2-21, McClaren Road Improvements at Pittsburgh International Airport.
- Action Item No. 776-21 Adam Kuby LLC - Authorization is requested to approve Amendment #3 to Contract #4371 with Adam Kuby LLC. This amendment will increase the contract amount by \$176,000.00 from \$160,000.00 to \$336,000.00. This amendment is necessary to fund the artwork associated with the Landside infrastructure for the TMP.
- Action Item No. 777-21 PJ Dick Hunt - Authorization is requested to approve Amendment #7 to Contract #4305 with PJ Dick Hunt. This amendment will increase the contract amount by \$12,577,045.01 from \$16,250,203.56 to \$28,827,248.57 and will extend the contract term through December 31, 2022. This amendment is necessary to fund the next phase of construction management services for the new Terminal and administer the on-site construction badging system.
- Action Item No. 779-21 Gensler+HDR - Authorization is requested to approve Amendment #20 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$880,618.00 from \$94,045,341.64 to \$94,925,959.64. This amendment is necessary to fund various design tasks for the Terminal.
- Action Item No. 782-21 Hill International, Inc. - Authorization is requested to approve Amendment #4 to Contract #4413 with Hill International, Inc. This amendment will increase the contract amount by \$399,325.00 from \$557,570.85 to \$956,895.85, amend the audited overhead and profit in the contract, and will extend the contract term through December 31, 2023. This amendment is necessary to provide continued construction management support for the Terminal Modernization Program.



- Action Item No. 801-21 Michael Baker International, LLC - Authorization is requested to approve Amendment #11 to Contract #4198 with Michael Baker International, LLC. This amendment will increase the contract amount by \$289,446.00 from \$23,701,417.03 to \$23,990,863.03. This amendment will fund necessary design changes to the Multi-Modal Complex (MMC) to accommodate the removal of the Quick Turn-Around (QTA) facility.
- Action Item No. 804-21 Joseph B. Fay Company - Authorization is requested to enter into an agreement with Joseph B. Fay Company for an amount not to exceed \$154,627,956.84 for the base bid and alternate 1. The agreement term is 1107 calendar days from notice to proceed. This agreement is for general construction of the roads and bridges for Project Number 21RG01 TMP Roadways and Bridges at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$15,432,795.68, with later ratification by the ACAA Board of Directors.
- Action Item No. 805-21 Rycon Construction, Inc. - Authorization is requested to enter into an agreement with Rycon Construction, Inc. for an amount not to exceed \$107,225,000.00 for the base bid. The agreement term is 952 calendar days from notice to proceed. This agreement is for General construction of the Multi Modal Complex for Project Number 21MG01 TMP MMC Bid Package G at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$10,722,500.00, with later ratification by the ACAA Board of Directors.
- Action Item No. 809-21 CEO Authorization Electrical Construction - Authorization is requested to grant the Chief Executive Officer permission to award and execute a contract with the lowest responsive and responsible bidder or reject bids individually or in their entirety and re-advertise with permission of the solicitor, should that be necessary, for bids to be opened on December 15, 2021, for electrical construction of the terminal for Project Number 21TE02 TMP Terminal Building Electrical at Pittsburgh International Airport.
- Action Item No. 810-21 CEO Authorization Plumbing/Fire Suppression Construction - Authorization is requested to grant the Chief Executive Officer permission to award and execute a contract with the lowest responsive and responsible bidder or reject bids individually or in their entirety and re-advertise with permission of the solicitor, should that be necessary, for bids to be opened on December 15, 2021, for plumbing/fire suppression construction of the terminal for Project Number 21TPFS01 TMP Terminal Building Plumbing/Fire Suppression at Pittsburgh International Airport.
- Action Item No. 811-21 CEO Authorization Mechanical Construction - Authorization is requested to grant the Chief Executive Officer permission to award and execute a contract with the lowest responsive and responsible bidder or reject bids individually



or in their entirety and re-advertise with permission of the solicitor, should that be necessary, for bids to be opened on December 15, 2021, for mechanical construction of the terminal for Project Number 21TM01 TMP Terminal Building Mechanical at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from Action Item 806-21, CDM Smith, Inc.

Mr. Stanizzo reported that the committee did not enter into Executive Session.

The chairman called on Ms. Shook who reported that the Business & Communications Committee and approved the minutes of the meeting of November 19, 2021. The following Action Items were presented:

- Action Item No. 778-21 United States Steel Corporation - Authorization is requested to execute Amendment #1 to Contract #38884 with United States Steel Corporation (USS). This amendment will increase the contract amount by 6.5% annually from \$404,573.40 to \$430,870.67 in the first year, and will extend the contract term through December 31, 2031. This amendment is necessary for increasing the annual rental rate, the addition of sublease language, and to provide an early termination option after the third lease year, provided USS give 120 days prior written notice and pays a rent penalty of \$581,435.09.
- Action Item No. 812-21 Ailevon Pacific Consulting LLC, Mead & Hunt Inc., and The Meehan Aviation Group - Authorization is requested to enter into option year one with Ailevon Pacific Consulting LLC (Contract Number 4630), Mead & Hunt Inc. (Contract Number 4642), and The Meehan Aviation Group (Contract Number 4618) for an amount not to exceed \$295,000.00. The term of this agreement will be from January 1, 2022 to December 31, 2022. This agreement is for domestic and international air service consulting services.
- Action Item No. 760-21 eENGINE LLC - Authorization is requested to approve a new statement of work (SOW) with eENGINE LLC for an amount not to exceed \$96,000.00. The term of this SOW will be from December 13, 2021 to May 30, 2022. This SOW is for network engineering services. This falls under MSA #4799 signed August 9, 2021.
- Action Item No. 802-21 American CyberSystems (ACS) - Authorization is requested to approve a new statement of work (SOW) with American CyberSystems for an amount not to exceed \$351,520.00. The term of this SOW will be from January 1, 2022 to December 31, 2022, and will provide management services for the ACAA xBridge Innovation Hub. This falls under MSA #4469 signed March 16, 2020.

- Action Item No. 822-21 UPMC Center for Emergency Medicine of Western Pennsylvania d/b/a STAT MedEvac - Authorization is requested to execute Revision Request #3 to Contract #3094 with UPMC Center for Emergency Medicine of Western Pennsylvania d/b/a STAT MedEvac. This Revision Request will increase the contract amount by 2% from \$63,699.60 to \$64,973.59, and will extend the contract term through December 31, 2022. This change is necessary to extend the lease term for one year, and to provide an option to renew for 5 years with 2% annual increases.

Upon motion duly made and seconded, the foregoing Action Items were approved.

The committee did not enter into Executive Session.

The Chairman called on Matt Smith who reported that the Finance and Administration Committee met and approved the November 19, 2021 meeting minutes. The following action items were hereby presented:

- Action Item No. 766-21 PNC Bank, N.A. - Authorization is requested to execute Amendment #3 with PNC Bank, N.A. The amendment will reduce the revolving line of credit facility from \$150,000,000.00 to \$50,000,000.00, extend the maturity date of the credit facility to December 16, 2023, and revise pricing to post Covid market rates. This amendment is necessary for rightsizing the facility to meet the Authority's cash flow projections through December 2023. The request is subject to completion of modifications to the loan agreement approved by the solicitor and bond counsel.

#### THE ALLEGHENY COUNTY AIRPORT AUTHORITY RESOLUTION 3 OF 2021

WHEREAS, The Allegheny County Airport Authority, a body corporate and politic under the laws of the Commonwealth of Pennsylvania, organized by the County of Allegheny pursuant to the Municipality Authorities Act, approved June 19, 2001, P.L. 287, Act 22, as amended, 53 Pa.C.S. Section 5601 *et seq.* (the "Authority"), and PNC Bank, National Association (the "Bank") are parties to a subordinated revolving draw down credit facility in an amount up to \$150,000,000 evidenced by a series of draw down loans (collectively, the "Loan") in accordance with and subject to the provisions of the Authority's Master Trust Indenture dated as of December 1, 2019, by and between the Authority and Bank of New York Mellon Trust Company, N.A. as the "Trustee" (the "Master Indenture"), as supplemented by the First Supplemental Trust Indenture dated as of December 1, 2019, as amended and supplemented by the First Amendment to First Supplemental Trust Indenture dated May 12, 2020 (but effective as of June 1, 2020), by the Second Amendment to First Supplemental Trust Indenture dated December 30, 2020, and by the Third Amendment to First Supplemental Trust Indenture dated December \_\_, 2021 (collectively, the "First Supplemental



Indenture", as amended and supplemented together with the "Trust Indenture", the "Indenture") ; and pursuant to the terms of a Loan Agreement dated as of December 18, 2019, by and between the Authority and the Bank, as amended by the First Amendment to Loan Agreement dated May 12, 2020 (but effective as of June 1, 2020), by the Second Amendment to Loan Agreement dated December 30, 2020, and by the Third Amendment to Loan Agreement dated December 30, 2021 (collectively, the "Loan Agreement")), and the Authority issued its Subordinate Obligation Airport Revenue Notes, Series 2019 pursuant to the Indenture (the "Series 2019 Subordinate Obligation Notes"). The Indenture, the Loan Agreement and the Series 2019 Subordinate Obligation Notes are collectively referred to as (the "Credit Facility Documents");

WHEREAS, pursuant to the Second Amendment to Loan Agreement dated December 30, 2020, the Maximum Commitment Amount (as defined in the Loan Agreement) was increased to \$150,000,000 on December 30, 2020 (the "Step Up Date");

WHEREAS, as of December 30, 2020, the Maximum Commitment Amount is \$150,000,000;

WHEREAS, the Authority has requested, and the Bank has agreed, to further amend the Loan Agreement by Third Amendment to Loan Agreement to decrease the Maximum Commitment Amount to \$50,000,000 on a date to be mutually agreed upon which is subsequent to the satisfaction of certain pre-closing conditions as set forth in the Term Sheet (as defined herein) (the "Step Down Date") through December 16, 2023 (the "Initial Maturity Date");

WHEREAS, the Bank has provided a term sheet related to the Third Amendment to Loan Agreement, attached hereto as Exhibit A, which, among other things, decreases the Maximum Commitment Amount from the Step Down Date through the Initial Maturity Date, amends the method of calculation of interest on the Series 2019 Subordinate Obligation Notes, and establishes certain conditions precedent to effectuate the Third Amendment to Loan Agreement (the "Term Sheet"); and

WHEREAS, the Third Amendment to Loan Agreement will require the execution and delivery of amended Credit Facility Documents as approved by the Board of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is hereby authorized to execute the Term Sheet and enter into such amendments to the Credit Facility Documents described in the recitals hereto, consistent with the terms of the Loan Agreement as modified by the Term Sheet, including principal amount thereof to be set forth therein and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer

and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority be, and each of them are hereby, authorized to execute and deliver the amended Credit Facility Documents (and any further amendments or modifications thereto), and any other agreements, documents or instruments necessary or desirable in connection therewith in the name and on behalf of the Authority (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise in the form previously presented to the Authority (with such changes, not inconsistent with the intent of these resolutions as the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority, as evidenced by their execution thereof, shall deem necessary or desirable) and (ii) such other agreements and documents as are contemplated by the amended Credit Facility Documents, including without limitation, officer certificates, any tax compliance certificates, and/or forms and legal opinions;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise to pay all such expenses as in their judgment shall be necessary or advisable in order to fully carry out the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, that all actions previously taken or that will be taken by any officer or the equivalent thereof, employee or agent of the Authority in connection with or related to the matters set forth in or reasonably contemplated by the foregoing resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the acts and deeds of the Authority.

- Action Item No. 813-21 Automated Data Processing, LLC (ADP) - Authorization is requested to execute Contract Revision #15 to Contract #343300 with Automated Data Processing, LLC (ADP) for Human Resources Information System (HRIS), Payroll, Timekeeping, Recruiting, On Boarding Hosted Solution Services, and Application Program Interface (API). This revision will increase the contract amount by \$228,360.86 from \$1,217,393.66 to \$1,445,754.52, and will extend the contract term through December 31, 2022.



- Action Item No. 814-21 Investment Advisory Services - Approval is sought to enter into negotiations for an investment advisory services agreement to provide management of the Authority's bond proceeds. The Authority currently has on deposit \$884,000,000.00 representing the net proceeds of the Authority's recent TMP Bond issuance, which are deposited into 3 fund accounts: (i) Debt Service Reserve Fund; (ii) Capitalized Interest Fund; (iii) Construction Fund. Investment of these funds is limited by Pennsylvania statute to few options. The Authority has issued an RFP to provide such investment advisory services and received 3 responses. This action item also requests the CEO be authorized to execute the investment services agreement.
- Action Item No. 817-21 Construction General Laborers and Material Handlers Union Local 1058 (Laborers) - Authorization is requested to enter into an agreement with the Construction General Laborers and Material Handlers Union, Local 1058 (Laborers). The term of this agreement will be from August 1, 2021 to July 31, 2025. This agreement is for new collective bargaining terms.
- Action Item No. 818-21 Construction General Laborers and Material Handlers Union Local 1058 (Baggage Operators) - Authorization is requested to enter into an agreement with the Construction General Laborers and Material Handlers Union, Local 1058 (Baggage Operators). The term of this agreement will be from August 1, 2021 to July 31, 2025. This agreement is for new collective bargaining terms.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Christina Cassotis presented the November 2021 air service dashboard. Ms. Cassotis reported that British Airways will be returning to Pittsburgh International Airport with flights resuming on June 3, 2022. Ms. Cassotis added that the flight schedule will be similar to the schedule that British Airways operated pre-pandemic to Pittsburgh. Passengers in the month of November 2021 totaled 667,100, a 143.3% increase when compared with November 2020, which had 274,200 total passengers. Total number of seats for November 2021 totaled 864,200 which is an 70.3% increase when compared with November 2020 of 507,400. Total year to date passengers in the month of November 2021 totaled 5,720,000, a 67.9% increase when compared with the total year to date November 2020, which had 3,410,000 total passengers.

Ms. Cassotis reported the four airlines with the highest percentage of passengers were: American 26.4%, Southwest 24.8%, Delta 18.6%, and United 13.5%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 14%. In November, passenger traffic was up 143% year over year. Ms. Cassotis reported that passenger traffic is up 68% through November as airlines add capacity during the holiday season.

Ms. Cassotis reported that November 2021 air cargo increased operations 42% year-over-year, an increase of more than 6.9 million pounds from November 2020. For November 2021, air cargo was 23.5 million pounds which is a 42.2% increase from November 2020 which had 16.5 million pounds. Ms. Cassotis reported that total year to date cargo for November 2021 was 223.8

million pounds which was a 29.9% increase from November 2020 which had 172.3 million pounds. Ms. Cassotis reported that Qatar Airways and Cathay Pacific accounted for more than 13% of all cargo in the month, carrying a variety of goods between Asia and Pittsburgh. Ms. Cassotis reported that Amazon Air continues to increase its volume month after month carrying 10 percent of cargo in November after launching operations in May of this year.

The Chairman indicated there was no public comment and then asked for old business and new business. There was none.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



Ashley Henry Shook, Secretary