

**MINUTES OF THE MAY 19, 2023
THE ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, May 19, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman
Matt Smith
Ashley Henry-Shook
Jan Rea
Lance Chimka
Randy Vulakovich
Tom McIntyre

Via WebEx:

Cynthia Shapira
Dr. William Curtis

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of April 21, 2023.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the April 21, 2023 meeting. The following Action Items were presented:

- Action Item No. 328-23 FTBA, LLC - Authorization is requested to approve Change Order #3 to Contract #4292 with FTBA, LLC. This Change Order will increase the contract amount by \$492,528.00 from \$1,801,424.58 to \$2,293,952.58, and will extend the contract term through May 31, 2024. This change is necessary to exercise an option year for the building management services at the 911 call center.
- Action Item No. 343-23 Wellington Power Corporation - Authorization is requested to enter into an agreement with Wellington Power Corporation for an amount not to exceed \$120,000.00. The term of this agreement will be from June 1, 2023 to May 31, 2025. This agreement is for on-call electrical services on the airfield and roadways.

- Action Item No. 339-23 Ennis Flint, Inc. - Authorization is requested to execute Revision Request #1 to Contract #5057 with Ennis Flint, Inc. This Revision Request will increase the contract amount by \$298,815.00 from \$179,671.25 to \$478,486.25, and will extend the contract term through May 31, 2024. This change is necessary to procure road and airfield traffic paint for the Authority.
- Action Item No. 329-23 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$114,936.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G2-23, 2023 Airfield Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 344-23 Reject Bids - Authorization is requested to reject in its entirety, the bid received for Project No. 74 G1-23, On-Call Airside and Landside Pavement Repair Program (General) at Pittsburgh International Airport and re-advertise.
- Action Item No. 300-23 Susan Narduli Studio – Authorization is requested to approve Amendment #4 to Contract #4572 with Susan Narduli Studio. This amendment will increase the contract amount by \$462,071.53 from \$37,928.47 to \$500,000.00. This amendment is necessary to fund the implementation of the Ground Floor Arrivals Artwork for the new Terminal.
- Action Item No. 331-23 Solution4Networks - Authorization is requested to purchase network hardware, licensing, and maintenance with Solution4Networks for an amount not to exceed \$2,920,651.02, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to build the wired and wireless networks for the new Terminal and will provide all connectivity for devices, users, and systems at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

The chairman next called on Ms. Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of April 21, 2023. The following Action Items were presented:

- Action Item No. 330-23 Asana Project Management Software - Authorization is requested to purchase Asana Project Management Software for an amount not to exceed \$220,272.00 from Asana. This purchase is necessary for software and licenses of the Asana Project Management solution.
- Action Item No. 341-23 Vaisala Inc. - Authorization is requested to enter into an agreement with Vaisala Inc. for an amount not to exceed \$104,100.00. The term of this agreement will be from May 19, 2023 to May 19, 2026. This agreement is for road

weather data management services including pavement sensors (RWS) and a storm warning system (TSM).

- Action Item No. 340-23 Level Agency - Authorization is requested to approve Revision Request #5 to contract #4754 with Level Agency. This revision request will increase the contract amount by \$450,000 from \$345,500.00 to \$795,500.00 and will extend the contract from June 30, 2023 through December 31, 2024. This revision is necessary to support Digital Marketing and Website Design Services for ACAA.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the Committee entered into Executive Session to discuss litigation issues. After reconvening in open session the meeting stood adjourned.

The Chairman next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the April 21, 2023 meeting minutes. The following Action Item was presented:

- Action Item No. 342-23 Korn Ferry - Authorization is requested to approve Change Order #1 to Contract #5324 with Korn Ferry. This Change Order will increase the contract by \$126,500.00 from \$103,500.00 to \$230,000.00. This change is necessary for Executive Search Services related to hiring of a Chief Information Officer.

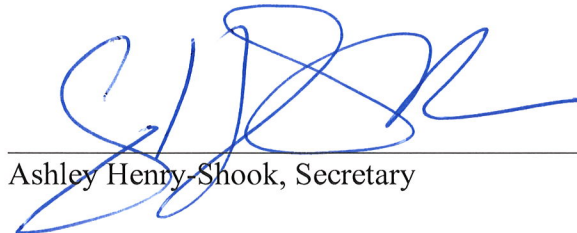
Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Smith reported that the Committee entered into Executive Session to discuss real estate issues. The Committee reconvened in open session and the meeting was then adjourned.

Ms. Christina Cassotis presented the April 2023 air service dashboard. Ms. Cassotis spoke about several airlines which continue to expand operations at PIT to meet growing passenger demand, including Breeze, which has added Orange County, Raleigh/Durham, Islip and Portland, ME; Air Canada resumed service to Montreal; British Airways has increased service to six flights weekly; and Sun Country has resumed service to Minneapolis. April passenger traffic has recovered to 96% of 2019 levels, marking the best month for recovery since the pandemic began. Passengers in the month of April 2023 totaled 770,500, a 10.3% increase when compared to April 2022, which had 698,600 total passengers. April 2023 showed a 95.7% recovery rate when compared to April 2019 which saw 805,300 total passengers. Passenger traffic has exceeded the 90% forecasted 2023 budget levels three of four months year-to-date. April 2023 year-to-date number of passengers is at 2,714,600 which is a 16.9% increase over April 2022 which had 2,322,700 total passengers. This represents a 92.5% recovery rate over the April 2019 total of 2,933,600 passengers. Scheduled seats for April 2023 were approximately 95% of 2019 levels as airlines adjust capacity for the busy summer travel season. April seats were at 959,500 which is a 14.8% increase from April 2022 which had 836,000 scheduled seats. This represents a 94.9% recovery over the 2019 level of 1,011,000. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest 25.1%, American Airlines 22.4%, Delta 16.7%, and

United 14.9%. Spirit, Allegiant, JetBlue and Alaska combined for 18.2%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 148 peak-day departures.

The Chairman stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary