

**MINUTES OF THE JULY 20, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Thursday, July 20, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Jan Rea

Via WebEx:

Ashley Henry Shook  
Dr. William Curtis

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of June 16, 2023.

Mr. Minnotte reported that the Operations and Facilities Committee met and approved the minutes of the June 16, 2023 meeting. The following Action Items were presented:

- Action Item No. 491-23 Wellington Power Corporation - Authorization is requested to approve Change Order #2 to Contract #5359 with Wellington Power Corporation. This Change Order will increase the contract amount by \$153,750.00 from \$264,700.00 to \$418,450.00. This change is necessary to replace the crash phone system and install ACAA cameras on the FAA Air Traffic Control Tower.
- Action Item No. 499-23 Cleveland Brothers Equipment Company - Authorization is requested to enter into an agreement with Cleveland Brothers Equipment Company, Inc. for an amount not to exceed \$167,963.00. The term of this agreement will be from July 21, 2023 to July 20, 2024. This agreement replaces certain stand-by generator components at Pittsburgh International Airport to ensure system reliability in the event power disruption.
- Action Item No. 500-23 Laurel Auto Group, Inc. - Authorization is requested to purchase three Ford Interceptor SUV police vehicles with Laurel Auto Group, Inc. for an amount not to exceed \$113,940.00, utilizing the Pennsylvania Co-Stars purchasing

program. This purchase is necessary to replace Allegheny County Police Department patrol vehicles.

- Action Item No. 510-23 Reed Oil Company - Authorization is requested to enter into an agreement with Reed Oil Company for an amount not to exceed \$273,000.00. The term of this agreement will be from August 4, 2023 to August 3, 2026. This agreement will supply propane energy and propane storage tanks to Pittsburgh International Airport.
- Action Item No. 489-23 Cardio Partners Inc - Authorization is requested to purchase Automated External Defibrillators with Cardio Partners Inc. for an amount not to exceed \$125,000.00, utilizing the General Services Administration purchasing program. This purchase is necessary to ensure continued response capabilities to cardiac health emergencies at both Pittsburgh International Airport and Allegheny County Airport.
- Action Item No. 513-23 Inland Technologies International Ltd. - Authorization is requested to approve Change Order #7 to Contract #3789 with Inland Technologies International Ltd. This change order will increase the contract amount by \$1,600,000.00 from \$9,148,800.00 to \$10,748,800.00, and will extend the contract term through August 31, 2024. This change is necessary for continued Spent Aircraft Deicing Fluid Recycling/Disposal services at Pittsburgh International Airport.
- Action Item No. 473-23 Golden Triangle Construction Company - Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on May 31, 2023, for an amount not to exceed \$764,942.00 for the base bid work. The agreement term is 60 calendar days from notice to proceed. This agreement is for general construction services for Project Number 73G1-23, Raccoon Creek Stream Rehabilitation Project at Pittsburgh International Airport.
- Action Item No. 514-23 ms consultants, inc. - Authorization is requested to enter into an agreement with ms consultants, inc. for an amount not to exceed \$459,117.53. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 7G1-23, Southfield Development Preliminary Design at Pittsburgh International Airport.
- Action Item No. 515-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on July 12, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 56G1-23, 2023 Short Term Parking Garage Rehabilitation at Pittsburgh International Airport.
- Action Item No. 516-23 Rycon Construction, Inc. - Authorization is requested to approve Change Order #8 to Contract #5018 with Rycon Construction, Inc. This



change order will increase the contract amount by \$233,795.70 from \$27,107,021.07 to \$27,340,816.77. This change is necessary for general construction services for Project Number 53G1-22, Child Care Facility Project at Pittsburgh International Airport.

- Action Item No. 517-23 Hill International, Inc. - Authorization is requested for the Chief Executive Officer to approve Change Order #1 to Contract #5233 with Hill International, Inc. This change order will increase the contract amount by \$162,216.00 from \$44,974.00 to \$207,190.00 and will extend the contract term through February 23, 2024 contingent on approval of federal and state grant funding. This change is necessary for construction management services for Project 40G3-22, Airfield Signage Rehabilitation at Allegheny County Airport.
- Action Item No. 518-23 Solutions4Networks - Authorization is requested to approve new statements of work (SOW) with Solutions4Networks for an amount not to exceed \$569,361.57. The term of these SOW will be from August 1, 2023 to March 31, 2024. These SOW are for services supporting the Network Transformation Project, the Software Defined Networking Project, and the Phone Inventory Project at Pittsburgh International Airport. This falls under MSA #4658 signed February 10, 2021.
- Action Item No. 521-23 Peoples Natural Gas Company, LLC - Authorization is requested for the Chief Executive Officer to enter into an agreement with Peoples Natural Gas Company, LLC. for an amount not to exceed \$1,282,498.90. The term of this agreement will be for 365 days from the effective date of the agreement. This agreement is for gas line utility relocation for Project Number 40G1-20, Runway 10-28 Safety Area Improvements at Allegheny County Airport. This request is contingent upon receipt of the anticipated award of federal and state grant funding.
- Action Item No. 522-23 SAI Consulting Engineers - Authorization is requested to enter into an agreement with SAI Consulting Engineers for an amount not to exceed \$746,259.61. The term of this agreement will be 36 months from the notice to proceed. This agreement is for construction management services for Project 55A1-23, Airside Holdroom Renovations Project at Pittsburgh International Airport.
- Action Item No. 525-23 Thoroughbred Construction Group - Authorization is requested to enter into an agreement with Thoroughbred Construction Group for bids opened on July 7, 2023, for an amount not to exceed \$3,421,603.99 for the base bid and alternate 1 work. The agreement term is 780 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 45E1-22, Hangar Switchgear Replacement at Pittsburgh International Airport.
- Action Item No. 533-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 2, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence

of the solicitor should that be necessary for Project Number 55E1-23, Wireless Access Points Upgrade at Pittsburgh International Airport.

- Action Item No. 534-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on May 24, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G3-22, Airfield Signage Rehabilitation at Allegheny County Airport. This request will be based upon the anticipated award of federal and state grant funding.
- Action Item No. 519-23 Parking Access Revenue Control System (PARCS) - Authorization is requested for the Chief Executive Officer to negotiate and execute a contract with a selected vendor for the Parking Access Revenue Control System (PARCS) at Pittsburgh International Airport (PIT). The term of the contract shall be for 620 days from the executed contract date.
- Action Item No. 523-23 Michael Baker International, Inc. - Authorization is requested to approve Amendment #24 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$703,920.00 from \$37,562,511.32 to \$38,266,431.32. This change is necessary to fund design services for the Center Core Ceiling design.
- Action Item No. 524-23 Jacobs Project Management Company - Authorization is requested to approve Amendment #20 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$1,580,000.00 from \$71,491,090.15 to \$73,071,090.15. This change is necessary to fund continued program management and sub-consulting services for the Terminal Modernization Program.
- Action Item No. 526-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #16 to Contract #4809 with Mascaro Construction Company, L.P. (Foundations and Slab on Grade). This change order will increase the contract amount by \$1,000,000.00 from \$41,102,442.00 to \$42,102,442.00. This change is necessary to fund various construction tasks.
- Action Item No. 527-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #7 to Contract #4845 with Mascaro Construction Company, L.P. (General Construction & Architectural Enclosure). This change order will increase the contract by an amount not to exceed \$6,129,531.57 from \$41,645,985.86 to \$47,775,517.43. This change is necessary to fund various construction tasks.
- Action Item No. 528-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #24 to Contract #4758 with Mascaro Construction



Company, L.P. (Structural Steel & Concrete Decks). This change order will increase the contract by an amount not to exceed \$3,000,000.00 from \$132,761,184.59 to \$135,761,184.59. This change is necessary to fund various construction tasks.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Minnotte reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of June 16, 2023. The following Action Items were presented:

- Action Item No. 530-23 American Airlines - Authorization is requested to enter into a Settlement Agreement with American Airlines for an amount of \$300,000.00. The term of this agreement will be for three (3) months from the date of execution. This agreement is for the final payment by American Airlines for terminating their lease of Building #468 at Pittsburgh International Airport.
- Action Item No. 531-23 Service Facility Lease Agreements with Rent-A-Car (RAC) operators - Authorization is requested to execute Amendments to the Service Facility Lease Agreements with Rent-A-Car (RAC) operators at Pittsburgh International Airport. This amendment will extend the contract term through the opening date of Car Rental Facilities in the new Landside Terminal. This amendment is necessary to extend the lease term of the agreement through the earlier of (1) the opening of the new Landside Terminal or (2) December 31, 2025.
- Action Item No. 532-23 Concession Agreements with Rent-A-Car (RAC) operators - Authorization is requested to execute Amendments to the Concession Agreements with Rent-A-Car (RAC) operators at Pittsburgh International Airport. This amendment will extend the contract term through the opening date of Car Rental Facilities in the new Landside Terminal. This amendment is necessary to extend the lease term of the agreement through the earlier of (1) the opening of the new Landside Terminal or (2) December 31, 2025.
- Action Item No. 535-23 Turo, Inc. - Authorization is requested to enter into an agreement with Turo, Inc. to provide peer-to-peer car sharing services at Pittsburgh International and Allegheny County Airports. The term of this agreement will be for one (1) year from the date of execution. Turo will pay ten (10%) percent of gross revenue for transactions that occur on airport property, plus any applicable public parking fees. Additionally, an annual license or marketing fee will be paid to the Authority.
- Action Item No. 497-23 Amadeus - Authorization is requested to approve Revision Request #11 to Contract #3810 with Amadeus. This Revision Request will increase the contract amount by \$429,396.88 from \$1,923,869.85 to \$2,353,266.73, and will extend the contract term through August 9, 2024. This change is necessary for licensing and

continued on-site maintenance and support of the common use passenger processing system (EASE), self-check kiosks (CUSS), the Airport Operational Data Base (AODB), and EVIDS Digital Display System.

- Action Item No. 498-23 The Collaborative - Authorization is requested to enter into an agreement with The Collaborative for an amount not to exceed \$162,180.00. The term of this agreement will be from August 1, 2023 to December 31, 2023. This agreement is for professional services for the implementation of Asana, including strategy, workflow/template building, training, and implementation support.
- Action Item No. 474-23 PIT Parking Shuttle Vehicles Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the 75% Federal Aviation Administration (FAA) Zero Emission Vehicle (ZEV) grant program in the amount of \$1,401,632 towards the eligible cost of the 2023 Pittsburgh International Airport (PIT) Parking Shuttle Vehicles. This is to amend Board Admin Action #198-23 approved on April 21, 2023 for an FAA share of \$1.45M.
- Action Item No. 475-23 PIT Reconfigure Taxiway B Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP 75% Grant in the amount of \$4,980,113.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239; and PaDOT 12.5% Grant in the amount of \$600,000.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239. This is to amend Board Admin Action #389-23 approved on June 16, 2023 for the FAA portion and share of \$4.96M.
- Action Item No. 476-23 AGC Construct RW 10/28 Safety Area, Ph V Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP Supplemental Discretionary 90% Grant in the amount of \$2,832,935.00 for the AGC Construct RW 10/28 Safety Area, Ph V, Project #22301; and PaDOT 5% Grant in the amount of \$157,385.00 for the AGC Construct RW 10/28 Safety Area, Ph V Project #22301. This is to amend Board Admin Action #390-23 approved on June 16, 2023 for the FAA portion and share of \$2.99M.
- Action Item No. 477-23 AGC Construct RW 10/28 Safety Area, Ph IV Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP 90% Grant in the amount of \$4,909,155.00 for the AGC Construct RW 10/28 Safety Area, Ph IV, Project #22301; and PaDOT 5% Grant match in the amount of \$272,730 for the AGC Construct RW 10/28 Safety Area, Ph IV Project #22301.
- Action Item No. 487-23 FAA BIL Airport Infrastructure Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA BIL Airport Infrastructure Grant (AIG) 90% Grant in the amount of \$1,607,000 and PaDOT 5% Grant in the amount of \$89,277 for the AGC TW A Reseal & AGC Reconstruct Signs, Projects #22304 &



#22207. This is to amend Board Admin Action #391-23 approved on June 16, 2023 for the PaDOT portion and share of \$96K.

- Action Item No. 520-23 FAA Bipartisan Infrastructure Law Airport Infrastructure Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for the FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant in the amount of \$18,359,890 for the eligible portion of the PIT Airside Renovation Project, Project #911780.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the June 16, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 490-23 CEO Authorization - Authorization is requested of the Allegheny County Airport Authority Board of Directors to grant the Chief Executive Officer the right to approve, subject to approval by the Chairman, applicable Committee Chairperson and, if necessary, the Solicitor, any request for Administrative Actions for the period from July 21, 2023 to September 15, 2023 in the absence of the August Board of Directors meeting, with all said approvals being placed on the Board Agenda of the September 15, 2023 meeting for ratification.
- Action Item No. 529-23 Accenture - Authorization is requested to enter an agreement with Accenture for an amount not to exceed \$588,000.00. The term of the agreement will be August 1, 2023 to September 20, 2023. This agreement is for Accenture's comprehensive services including service design, product strategy, operating model design and activation, program management, and agile execution.
- Action Item No. 496-23 Saul Ewing Arnstein & Lehr LLP - Authorization is requested to approve Revision Request #9 to Contract #4447 with Saul Ewing Arnstein & Lehr LLP. This Revision Request will increase the contract amount by \$500,000.00 from \$2,348,300.47 to \$2,848,300.47. This change is necessary for continued legal services.

Upon motion duly made and seconded, the foregoing Action Items were approved.

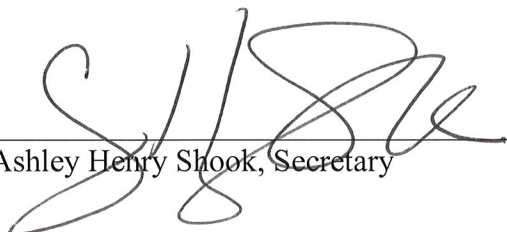
Mr. Smith reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the June 2023 air service dashboard. Ms. Cassotis said that, despite industry challenges, the total June passenger traffic was the highest since the pandemic began. Passenger totals have increased month-over-month and are at their highest since December 2019. Airlines continue to increase their presence at PIT. United will increase service to San Francisco from once to twice daily starting in August; Frontier will resume service to

Orlando starting September with four weekly flights. Breeze will start service to Tampa in October, with two weekly flights and Fort Myers in November with four weekly flights. American will start seasonal service to Cancun in December. Preliminary data shows that capacity is expected to exceed 2019 levels in the third quarter of 2023. June passenger traffic has recovered to 95% of 2019 levels as air travel demand continues to increase. Passengers in the month of June 2023 totaled 852,700, a 16.2% increase when compared to June 2022, which had 733,900 total passengers. June 2023 showed a 94.7% recovery rate when compared to June 2019 which saw 900,800 total passengers. Scheduled seats for June 2023 were approximately 96% of 2019 levels as airlines adjusted capacity for the busy summer travel season. June seats were at 1,000,900 which is a 15.9% increase from June 2022 which had 863,800 scheduled seats. This represents a 95.9% recovery over the 2019 level of 1,043,500. June 2023 year-to-date number of passengers is at 4,374,300 which is a 15% increase over June 2022 which was at 3,803,100 total passengers. This represents a 92.9% recovery rate over June 2019's total of 4,709,800 passengers. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest at 23.6%, American Airlines at 23%, Delta at 17.3%, and United at 13.6%. Spirit, Allegiant, Breeze and JetBlue combined for 17.1%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 151 peak-day departures. Ms. Cassotis went on to say that Q2 2023 cargo volumes decreased 15% compared to Q2 2022 following the downward trend in the international cargo market. Total year-to-date cargo is at 93.4 million pounds which is down 15.4% from June 2022's 110.5 million pounds. She added that while FedEx, UPS and Amazon continue to carry the bulk of cargo at PIT, British Airways has grown its share of cargo tonnage. FedEx had 51.7% of the cargo tonnage year-to-date; UPS had 33.9%, Amazon Air had 9% and British Airways had 2.1%.

Ms. Cassotis transitioned to discuss the Allegheny County Airport (AGC) Dashboard for Q2 2023. The second quarter at AGC saw a variety of events that attracted significant community participation. Events included a tour stop by the Commemorative Air Force and Aviation Day for a group of girls from the YWCA/STEM Stars program. AGC is also seeing airfield improvements, such as the rehabilitation of Taxiway Alpha, scheduled to begin mid-July. Air traffic was up by 27.5% in Q2 2023 compared to the same quarter last year. The second quarter had 21,028 flights as compared to Q2 2022 which had 16,490 flights. Ms. Cassotis reported that AGC traffic is on pace to set an all-time high in 2023.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

  
Ashley Henry Shook, Secretary