ALLEGHENY
COUNTY AIRPORT

October 26, 2023

Dear Allegheny County Airport Community,

Since May 1, 2018, Vector Airport Systems ("Vector") assumed the billing and accounts receivable of general aviation landing fees on behalf of Allegheny County Airport ("KAGC").

"Landing fees" is a commonly used term that refers to aircraft operating fees. **"Landing fees" for KAGC are currently charged using the time of departure.** Please be aware that touch-and-go operations are considered departures and thus are billed.

Vector will assess and bill fees in accordance with the Airport's established Landing Fees located at: https://flypittsburgh.com/allegheny-county-airport/landing-fees/. Please note that landing fees are calculated using the aircraft's FAA-certified maximum landing weight (MLW).

Vector mails a monthly invoice to an aircraft's registered owner or management company after the conclusion of each month, typically no later than the 11th business day of the month. A self-service web portal is offered by Vector for convenient online bill payments and account management: https://payment.planepass.com

Vector's self-service web portal* allows operators to:

1) Make credit card payments
2) Update account information including email and postal mail addresses
3) View most of Vector's airports' fee structures, Authorization to Bill letters, and W9s
4) Enroll in electronic invoicing
5) View account history
6) View and download invoices to csv files for use in MS Excel

The portal login is based on your Vector invoice number and Vector operator ID.

For billing concerns, please contact Vector's billing service ("PlanePass") team at: billing@vector-us.com or (888) 588-0028 Opt. 01 or x700

- *Vector's office hours are M-F, 9am ET – 5pm ET with most US federal holidays observed as well as the Friday after US Thanksgiving and Christmas Eve.*

If you have any questions, please contact Allegheny County Airport's Administration Office staff at *akoziara@flypittsburgh.com*. As shared above, KAGC's website has further details concerning fees charged by Vector as authorized by the Airport.

Sincerely,

L. Bagnoff

Lance Bagnoff
Director, Allegheny County Airport