

MINUTES OF THE JANUARY 20, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, January 20, 2023, at Pittsburgh International Airport.

Members in Attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Jan Rea  
Dr. William Curtis  
Ashley Henry-Shook  
Matt Smith  
Tom McIntyre

Via WebEx:

Randy Vulakovich

Also, in Attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Mark Nowak, Special Counsel  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of December 16, 2022.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the December 16, 2022 meeting. The following Action Items were presented:

- Action Item No. 33-23 PAGE Industries, Inc. - Authorization is requested to enter into an agreement with PAGE Industries, Inc. for an amount not to exceed \$200,000.00. The term of this agreement will be from February 1, 2023 to December 31, 2024. This agreement is for the purchase of replacements parts for the Passenger Boarding Bridges (PBB) at Pittsburgh International Airport.
- Action Item No. 34-23 Unified Supply Company - Authorization is requested to enter into an agreement with Unified Supply Company for an amount not to exceed \$100,000.00. The term of this agreement will be from February 1, 2023 to December 31, 2024. This agreement is for the purchase of replacement parts for the Automated Baggage Systems at Pittsburgh International Airport.

- Action Item No. 36-23 JBT AeroTech - Authorization is requested to enter into an agreement with JBT AeroTech for an amount not to exceed \$750,000.00. The term of this agreement is from February 1, 2023 to December 31, 2025. This agreement is for the purchase of replacement parts for the Passenger Boarding Bridges (PBB) at Pittsburgh International Airport.
- Action Item No. 35-23 Velociti - Authorization is requested to execute Change Order #1 to Contract #5189 with Velociti. This Change Order will increase the contract amount by \$237,652.75 from \$178,864.00 to \$416,516.75, and will extend the contract term through June 30, 2023. This change is necessary for the cleaning of the food court and concession areas at Pittsburgh International Airport.
- Action Item No. 31-23 Eastern Fleet Supply Company - Authorization is requested to enter into an agreement with Eastern Fleet Supply Company for an amount not to exceed \$400,000.00. The term of this agreement will be from February 1, 2023 to January 31, 2024. This agreement is for automotive parts and accessories to maintain Authority's fleet vehicles.
- Action Item No. 32-23 Schmidt Market Research, Inc. - Authorization is requested to approve Revision Request #3 to Contract #4396 with Schmidt Market Research, Inc. This Revision Request will increase the contract amount by \$129,600.00, from \$118,000.00 to \$247,600.00 and will extend the contract term through December 31, 2023. This change is necessary for Schmidt Market Research to continue conducting customer research.
- Action Item No. 41-23 Solutions4Networks - Authorization is requested to approve new statements of work (SOW) with Solutions4Networks for an amount not to exceed \$941,088.00. The term of these SOW will be from January 1, 2023 to December 31, 2023. These SOW are for services supporting the Network Transformation Project, the Server Upgrade Project, and several operational purchases at Pittsburgh International Airport. This falls under MSA #4658 signed February 10, 2021.
- Action Item No. 43-23 Aspirant - Authorization is requested to approve new statements of work (SOW) with Aspirant for an amount not to exceed \$1,100,000.00. The term of these SOW will be from January 1, 2023 to February 28, 2024. These SOW are for program and project management services supporting the Network Transformation and Server Upgrade Projects at Pittsburgh International Airport. This falls under MSA #4566 signed September 1, 2020.
- Action Item No. 37-23 Landscape Package - Authorization is requested to reject, in its entirety, the bid received for Project No. 22LG01, Landscape Package at Pittsburgh International Airport, and re-advertise.
- Action Item No. 39-23 CSK Advertising - Authorization is requested to approve Amendment #1 to Contract #5221 with CSK Advertising. This amendment will



increase the contract amount by \$150,000.00 from \$40,000.00 to \$190,000.00 and will extend the contract term through January 31, 2024. This amendment is for media buying services for the Terminal Modernization Program and will have an option to renew for up to two additional years.

- Action Item No. 40-23 Alisha Wormsley - Authorization is requested to approve Amendment #2 to Contract #4895 with Alisha Wormsley. This amendment will increase the contract amount by \$435,000.00 from \$15,000.00 to \$450,000.00. This amendment is necessary to implement the artwork to be placed at the International Arrivals corridor.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

The chairman called on Ms. Shook who reported that the Business & Communications Committee and approved the minutes of the meeting of December 16, 2022. The following Action Items were presented:

- Action Item No. 42-23 Synergy Media Group - Authorization is requested to approve Revision Request #2 to Contract #4919 with Synergy Media Group. This Revision Request will increase the contract amount by \$166,175.00 from \$70,274.00 to \$236,449.00, and will extend the contract term through December 31, 2023. This change is necessary for conference room upgrades at Pittsburgh International Airport.
- Action Item No. 38-23 Dentons, Cohen Grigsby, P.C. - Authorization is requested to approve Revision Request #7 to Contract #2839 with Dentons, Cohen & Grigsby, P.C. This revision request will increase the contract by \$298,500.00 from \$1,182,000.00 to \$1,480,500.00 and will extend the contract term through December 31, 2025. This revision is necessary to perform state government consulting and/or lobbying services on behalf of the ACAA in connection with various state government.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Mr. Smith who reported that the Finance and Administration Committee met and approved the December 16, 2022 meeting minutes. The following Action Item was presented:

- Action Item No. 22-23 Wesley & Associates, Inc. d/b/a Science + Soul of Speaking - Authorization is requested to approve Revision Request #2 to Contract #5085 with Wesley & Associates, Inc. d/b/a Science + Soul of Speaking. This Revision Request will increase the contract amount by \$495,000.00 from \$165,000.00 to \$660,000.00 and extend the term of this agreement through December 31, 2023. This change is

necessary for continuation of strategic advisory services in support of key organizational initiatives.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the Committee entered into Executive Session to discuss employment matters and no action was taken.

Ms. Christina Cassotis presented the December 2022 air service dashboard. Ms. Cassotis began the presentation stating the Pittsburgh market continued to recover in 2022, with 8.1 million passengers flying through PIT at 83% of 2019's total of 9.8 million passengers. Passengers in the month of December 2022 totaled 666,300, a 5.6% increase when compared with December 2021, which had 631,200 total passengers. Total year to date passengers for December 2022 is 8,113,800 which is a 27.7% increase compared to December 2021 which was 6,354,800. Ms. Cassotis reported that last year, passenger traffic recovered to 83% of pre-pandemic levels which was slightly below our forecast of 84%. This year, we are forecasting passenger recovery to be at 90% of pre-pandemic levels. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: American 24.4%, Southwest 22.0%, United 16.4% and Delta 16.1%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 17%.

Ms. Cassotis reported total year-to-date cargo for December 2022 was 219,700,000 pounds which is a 11.9 % decrease when compared to December 2021 which was 249,400,000 pounds. Ms. Cassotis reported while near-term air cargo demand is down, December 2022 air cargo at PIT is up 13% versus December [2015?]. Ms. Cassotis reported FedEx, UPS and Amazon continue to transport the bulk of cargo volume at PIT, comprising over 95% of all cargo carried at the airport in December.

Next, Ms. Cassotis reported on the Allegheny County Airport Dashboard for the 4<sup>th</sup> quarter 2022. Ms. Cassotis highlighted the busy year at the AGC had which included, Allegheny County Airport hosted several VIP movements throughout the course of 2022, including two presidential visits, highlighting the key role that the airport plays in the Pittsburgh region. Also AGC also hosted several community and corporate events last year and welcomed ATP, the country's largest flight school, which opened in February 2022. Ms. Cassotis highlighted the robust nature of the general aviation industry, AGC experienced its second-best year since 2015, with nearly 63,000 annual operations. Ms. Cassotis reported on the 4<sup>th</sup> quarter air traffic. For the 4<sup>th</sup> quarter 2022, air traffic was at 16,075 which is an increase when compared to 4<sup>th</sup> quarter 2021 which was 15,553.

The Chairman next called for new business and reported that he had one additional item to be considered as part of today's agenda and that is an addendum to the contract of the Airport Authority CEO, Christina Cassotis, and outlining the terms of her well-deserved performance payment.

Before reading the resolution, the Chairman recognized the accomplishments of this Airport team, led by Christina, during the past 12 months. She and her team think big and leveraged all assets of our airports to drive economic impact for the region.



The accomplishments in the past year include:

- Securing the return of British Airways and then leading a successful community delegation to London, resulting in additional service.
- Rebuilding our domestic air service portfolio with multiple new routes and available seats nearing pre-pandemic levels.
- Breaking ground on the new Cargo 4 facility which will increase our capacity and grow PIT into an international logistics center.
- Saving more than \$1,000,000 in utilities and cutting carbon emissions more than 8,000,000 pounds in the first year of operation of our first-in-the-world microgrid.
- Continuing to grow Neighborhood 91 and developing a new, advanced manufacturing industry in the region.
- Investing in our xBridge Innovation Center that highlights our region's growing tech economy and position our Airport as an industry leader.
- Leading the organization's transformation by focusing on a highly performing team culture that includes everyone from the front office to the front line.
- Incorporating an Agile team approach to create and elevate new customer experiences.
- All of this while successfully guiding our new terminal program as structural steel went vertical last year.

The Airport Authority also continues to be competitive financially under Christina's leadership and revenue is growing. It is the airlines who cover the vast majority of the Airport's budget, and they are supportive of her and her team and our budget. There is no county taxpayer money in our budget.

We also need to recognize the intense competition for talent that is underway across the country. In order to keep top people, salaries must be reflective of their work.

Last year this Board set the CEO annual bonus at 45%, subject to meeting the performance goals set by the Chairman. I have received and reviewed the performance goals with the CEO and have approved the same. I also believe the CEO has met or exceeded each of these performance goals and has, therefore, earned the 45% salary bonus as approved by the Board in the 2022 resolution.

Her compensation is in line with what other airports nationally and internationally are paying to secure and keep top talent. With that having been said, I ask our Solicitor to read the resolution.

The Chairman next made a motion approving the Contract Addendum as presented by the Solicitor and asked for someone to second that motion. Ms. Rea responded by seconding the motion. The Chairman next asked for any comments, there being none, noted that the motion was unanimously carried and the Contract Addendum is approved.



RESOLVED, that at the meeting of the Board of Directors of the Authority held on January 21, 2023, the Board approved a Resolution that the CEO's Employment Contract be amended to, among other things, set the annual bonus at 45% subject to the CEO meeting performance goals agreed upon with the Chairman. The Chairman stated he received and reviewed the performance goals with the CEO and the CEO has met or exceeded those goals. The Solicitor was directed to amend the CEO's Contract to effectuate the terms of the aforesaid Resolution and the Chairman is authorized to execute the same on behalf of the Authority. The Contract amendment, in the form of the Addendum presented by the Solicitor incorporates the terms of the Resolution and is presented today for approval by the Board. A copy of the Addendum has been circulated to the Board.

The CEO thanked Mr. Minnotte and the Board members for their guidance over the past years, their confidence in her and recognition of her performance.

The Chairman next called for additional new business and asked for nominations for officers for the Board for 2023. Jan Rea presented a slate of the existing officers to be re-elected for another term. Upon motion duly made, seconded and unanimously approved the following officers were elected to their positions for a period of one (1) year or until their successors are duly nominated and elected:

David Minnotte - Chairman  
Matt Smith - Vice Chairman  
Ashley Henry-Shook – Secretary  
Jan Rea – Treasurer

The Chairman next announced the Committee assignments for 2023:

1. Operations and Facilities
  - a. Chair – Randy Vulakovich
    - i. David Minnotte
    - ii. Tom McIntyre
    - iii. Dr. William Curtis
    - iv. Matt Smith
    - v. Jan Rea
2. Business and Communications
  - a. Chair – Ashley Henry-Shook
    - i. Lance Chimka
    - ii. Dr. William Curtis
    - iii. Cynthia Shapira
    - iv. Jan Rea
    - v. David Minnotte
3. Finance and Administration
  - a. Chair – Matt Smith
    - i. Cynthia Shapira

- ii. Ashley Henry-Shook
  - iii. Lance Chimka
  - iv. David Minnotte
- 4. Audit Committee
  - a. Chair - Jan Rea
    - i. Cynthia Shapira
    - ii. Matt Smith

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



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Ashley Henry-Shook, Secretary

MINUTES OF THE FEBRUARY 17, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, February 17, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Dr. William Curtis  
Ashley Henry-Shook  
Tom McIntyre  
Randy Vulakovich

Via WebEx:

Matt Smith  
Jan Rea  
Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Mark Nowak, Special Counsel  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of January 20, 2023.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the January 20, 2023 meeting. The following Action Items were presented:

- Action Item No. 104-23 J&J Truck Equipment - Authorization is requested to purchase truck body components with J&J Truck Equipment for an amount not to exceed \$105,763.00, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to outfit a replacement work truck for Airline Services.
- Action Item No. 105-23 Vaisala - Authorization is requested to enter into an agreement with Vaisala for an amount not to exceed \$308,003.00. The term of this agreement will be from February 17, 2023 to February 16, 2024. This agreement is for capital replacement and upgrades to Pittsburgh International Airport's Runway Weather Information System.



- Action Item No. 99-23 GAI Consultants, Inc. - Authorization is requested to approve Change Order #1 to Contract #5021 with GAI Consultants, Inc. This change order will increase the contract amount by \$2,075,000.00 from \$2,250,000.00 to \$4,325,000.00 and will extend the contract term through December 31, 2025. This change order is necessary for final design engineering services for Project Number 40G1-20, Runway 10-28 Safety Area Improvements at Allegheny County Airport.
- Action Item No. 100-23 Hill International, Inc. - Authorization is requested to approve Change Order #1 to Contract #5112 with Hill International, Inc. This change order will increase the contract amount by \$225,296.00 from \$68,694.00 to \$293,990.00 and will extend the contract term through December 31, 2025. This change order is necessary for pre-construction management services for Project Number 40G1-20, Runway 10-28 Safety Area Improvements at Allegheny County Airport.
- Action Item No. 101-23 Michael Baker International - Authorization is requested to enter into an agreement with Michael Baker International for an amount not to exceed \$217,783.97. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 40G2-23, Route 885 Tunnel Improvements and Terminal Basement Condition Assessment Project at Allegheny County Airport.
- Action Item No. 96-23 Production Masters, Inc. - Authorization is requested to enter into an agreement with Production Masters, Inc. (PMI Digital) for an amount not to exceed \$250,000.00. The term of this agreement will be from March 1, 2023, to February 28, 2024, with an option to renew for two additional years. This agreement is for archival services detailing the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 97-23 Michael Facchiano Contracting, Inc. - Authorization is requested to approve Change Order #3 to Contract #5053 with Michael Facchiano Contracting, Inc. This change order will increase the contract amount by \$380,702.00 from \$2,858,700.00 to \$3,239,402.00. This change is necessary to fund additional modifications and electrical services to the Interim Commercial Hold Lot.
- Action Item No. 98-23 Michael Baker International - Authorization is requested to approve Amendment #21 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$5,607,218.84 from \$30,151,122.48 to \$35,758,341.32. This change is necessary to fund additional design phase services for the Terminal Modernization Program.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

The chairman called on Ms. Shook who reported that the Business & Communications Committee met and approved the minutes of the meeting of January 20, 2023. The following Action Items were presented:

- Action Item No. 94-23 Raiser-PA - Authorization is requested to approve Amendment #5 to Contract #4163 with Raiser-PA to extend the term from March 1, 2023 to February 28, 2028. The amendment includes annual fee escalations with an updated operating permit.
- Action Item No. 95-23 Lyft, Inc. - Authorization is requested to approve Amendment #5 to Contract #4164 with Lyft, Inc. to extend the term from March 1, 2023 to February 28, 2028. The amendment includes annual fee escalations with an updated operating permit.
- Action Item No. 71-23 National Air Cargo - Authorization is requested to enter in a signatory cargo airline operating agreement with National Air Cargo. The term of the agreement will be month-to-month and begin on March 1, 2023. This agreement is to allow National to operate cargo flights to and from Pittsburgh International Airport (PIT) as a signatory carrier.
- Action Item No. 102-23 CDW - Authorization is requested to purchase a subscription renewal from CDW to Microsoft Office 365 (O365) through the County Commissioner's Association of Pennsylvania in the amount of \$320,000.00. This purchase is necessary for ACAA employees to use Microsoft Office products (Outlook, Teams, Word, PowerPoint, etc.), Azure, the Windows 10 Operating System, and Enterprise Mobility & Security on a subscription basis for the term of April 1, 2023 through March 31, 2024.
- Action Item No. 103-23 Aspirant - Authorization is requested to approve new statements of work (SOWs) with Aspirant for an amount not to exceed \$979,400.00. The term of these SOWs will be from March 6, 2023 to January 31, 2024. These SOWs are for program and project management and technical support services supporting ongoing Security Office, JD Edwards Upgrades, xBridge and Business Intelligence Projects at Pittsburgh International Airport. This request falls under MSA #4566 signed September 1, 2020.
- Action Item No. 106-23 Asset Management Solutions (AMS) - Authorization is requested to approve a new statement of work (SOW) with Asset Management Solutions (AMS) for an amount of \$202,250.00. The term of this SOW will be from March 1, 2023 to April 1, 2024. This SOW will allow AMS to help develop the JD Edwards Mobility solution at Pittsburgh International Airport. This falls under MSA #5208 signed December 1, 2022.
- Action Item No. 70-23 State Fire Commissioner (OSFC) Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's acceptance of the



Office of the State Fire Commissioner (OSFC), Grantee Agreement Number 2022-157762-Fire, 100% Grant share in the amount of \$15,000.00 for the ACAA Fire Department.

- Action Item No. 93-23 Summit Strategies Government Affairs LLC - Authorization is requested to enter into an agreement with Summit Strategies Government Affairs LLC for an amount not to exceed \$452,000.00. The term of this agreement will be from March 1, 2023 to December 31, 2025. This agreement is to perform federal government consulting, strategy, outreach communications, Grant Management, and lobbying services on behalf of the Allegheny County Airport Authority in connection with the Authority's federal government initiatives.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Mr. McIntyre, on behalf of Mr. Smith, who reported that the Finance and Administration Committee met and approved the January 20, 2023 meeting minutes. The following Action Item was presented:

- Action Item No. 69-23 Future Travel Experience - Authorization is requested to enter into an agreement with Future Travel Experience for an amount not to exceed \$150,000. The term of this agreement will be from February 17, 2023 to May 31, 2023. This agreement is for planning, recruitment, and support of the Air Transport Robotics Summit in Pittsburgh on April 18, 19, and 20, 2023.
- Action Item No. 92-23 Bedford Management Partners - Authorization is requested to enter into an agreement with Bedford Management Partners for an amount not to exceed \$162,000. The term of the Agreement will be from February 15, 2023 through August 30, 2023. This agreement is for project management services related to the Authority's pursuit of developing and introducing alternative fuels in the aviation industry.
- Action Item No. 121-23 Thinkfast Ltd. - Authorization is requested to enter into an agreement with ThinkFast Ltd. for an amount not to exceed \$382,200.00. The term of this agreement will be from February 17, 2023 to December 31, 2023. This agreement is for assistance in evaluation, analysis and design architecture of IT technologies and technology governance processes.
- Bond Resolution - The Authority intends to issue an additional series of General Airport Revenue Bonds this year in connection with the continued development of the Terminal Modernization Program. Approval is sought to select the underwriting team to lead the process. The resolution seeks approval to appoint Citigroup and PNC Capital Markets as co-book-running manager in connection with the Bonds and to appoint BofA Securities, JP Morgan, Siebert Williams Shank & Co., LLC and Piper Sandler & Co. as co-managing underwriters. Additionally, the resolution seeks approval for the



appointment of Squire Patton Boggs (US) LLP to serve as Bond Counsel, the law firm of Saul Ewing LLP as the Authority's solicitor and PFM Financial Advisors LLC as financial advisor to the Authority. Finally, to appoint The Bank of New York Mellon Trust Company, N.A. as trustee for the Bonds.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY**

### **BOND RESOLUTIONS**

**(Adopted February 17, 2023)**

WHEREAS, THE ALLEGHENY COUNTY AIRPORT AUTHORITY (the "Authority"), is a body corporate and politic organized and existing under the laws of the Commonwealth of Pennsylvania pursuant to the Pennsylvania Municipality Authorities Act of 2001, 53 Pa.C.S.A. 5601 et seq., as amended and supplemented (the "Act"), having its office at Pittsburgh International Airport, Allegheny County, Pennsylvania (the "Airport") and is empowered under the Act to acquire, hold, construct, improve, maintain and operate, own or lease (either as lessor or lessee) airports, and the Authority has the power to borrow money and issue bonds to carry out its purposes and to secure the payment of such bonds and notes by a pledge of any or all revenues of the Authority derived from all or any of its properties under an indenture or deed of trust; and

WHEREAS, the Authority has previously approved a Terminal Modernization Program ("TMP") consisting of certain capital improvement projects including: (i) a new landside terminal facility, new parking and ground transportation; (ii) Airside Terminal Renovations; (iii) Airline Fit-Outs; and (iv) finance other capital improvements to the Airport as the officers of the Authority shall determine (the "TMP Projects"); and

WHEREAS, in order to complete the TMP Projects, the Authority issued its General Airport Revenue Bonds Series 2021 A (AMT) and Series 2021 B (Non-AMT) in 2021 and intends to issue an additional series of General Airport Revenue Bonds 2023 (or such other designation as the Authority may determine), in one or more series in 2023 or after (the "Bonds"); and

WHEREAS, the Authority has undertaken an interview process in order to select the financing team for the Bonds.

NOW THEREFORE, BE IT ENACTED AND RESOLVED as follows:

1. The Authority hereby appoints the law firm of Squire Patton Boggs (US) LLP to serve as Bond Counsel in connection with the Bonds. The law firm of Saul Ewing LLP shall serve as the Authority's solicitor in connection with the Bonds. PFM Financial Advisors LLC is hereby appointed as financial advisor to the Authority in connection with the Bonds. Citigroup and PNC Capital Markets are hereby appointed as book-running manager in connection with the Bonds. BofA Securities, JP Morgan, Siebert Williams Shank & Co., LLC and Piper Sandler & Co. are

appointed as co-managing underwriters. The Bank of New York Mellon Trust Company, N.A. is hereby appointed as trustee for the Bonds.

2. All resolutions or parts thereof inconsistent with the provisions of these Resolutions are hereby repealed or rescinded, canceled and annulled so far as the same affects these Resolutions.

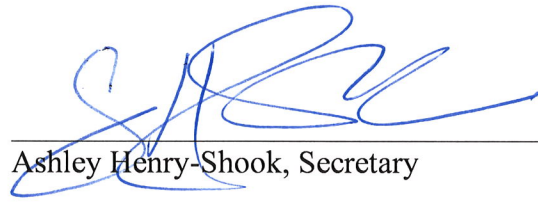
- Action Item No. 90-23 Commonwealth Investment Management - Authorization is requested to enter into an agreement with Commonwealth Investment Management for an amount not to exceed \$108,000.00 annually. The term of this agreement will be from April 1, 2023 to March 31, 2025, with the option of two additional years awarded in one year increments. This agreement is to provide cash and investment management services, including but not limited to, development and implementation of investment strategies excluding bond funds for the Authority.
- Action Item No. 122-23 Leigh Fisher, Inc. - Authorization is requested to enter into an agreement with LeighFisher, Inc for an amount not to exceed \$255,160. The term of this agreement will be from signing in February 2023 through January 31, 2024. This agreement is to prepare a Report of the Airport Consultant (ROAC) for the proposed 2023 Airport Revenue Bonds for the Terminal Modernization Program (TMP).

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. McIntyre reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the January 2023 air service dashboard. Ms. Cassotis began the presentation by stating the Pittsburgh market continues a strong recovery in 2023, bringing 2023 passenger numbers closer to pre-pandemic levels. Breeze Airways announced a four-route expansion and Southwest Airlines has announced significant capacity expansion and additional markets. January passenger traffic at PIT was at 91% of 2019 levels. Passengers in the month of January 2023 totaled 593,400, a 30.1% increase when compared with January 2022, which had 456,100 total passengers. Seats in the month of January 2023 totaled 902,600, a 16.1% increase when compared to January 2022, which had 777,300. Ms. Cassotis reported that the four airlines with the highest percentage of passengers were: Southwest 23.7%, American 23.4%, United 16.5% and Delta 15.6%. Spirit, Allegiant, JetBlue, and Alaska collectively make up 18.4%. Ms. Cassotis reported that ultra low-cost airlines continue to be a key piece of the service offering at PIT, carrying over 16% of PIT's market share in January, with offerings in many key leisure markets. United, usually the fourth largest carrier by market share, exceeded Delta yet again as the carrier operated a schedule that was nearly 4% larger than its pre-pandemic January schedule.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



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Ashley Henry-Shook, Secretary



MINUTES OF THE MARCH 17, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, March 17, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Lance Chimka  
Ashley Henry-Shook  
Tom McIntyre  
Matt Smith  
Randy Vulakovich

Via WebEx:

Jan Rea  
Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of February 17, 2023.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the February 17, 2023 meeting. The following Action Items were presented:

- Action Item No. 169-23 Honeywell International, Inc. - Authorization is requested to approve Change Order #4 to Contract #4190 with Honeywell International, Inc. This Change Order will increase the contract amount by \$966,944.00 from \$7,415,205.73 to \$8,382,149.73, and will extend the contract term through March 31, 2024. This change is necessary for the management and maintenance services of the Honeywell Building Automation and Fire Alarm systems.
- Action Item No. 170-23 John J. Clark & Associates, Inc. - Authorization is requested to execute Change Order #1 to Contract #5275 with John J. Clark & Associates, Inc. This Change Order will increase the contract amount by \$93,475.00, from \$93,475.00 to \$186,950.00 and will extend the contract term through January 31, 2024. This change is necessary to continue conducting in-person fieldwork research for customer data collection for our customer and concessions strategies.

- Action Item No. 159-23 Duquesne Light Company - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$327,516.00. The term of this agreement will be from April 1, 2023 to March 31, 2024. This agreement is a yearly renewal and is required for back-up/emergency power at the Midfield Substation at Pittsburgh International Airport.
- Action Item No. 160-23 Duquesne Light Company - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$105,036.00. The term of this agreement will be from April 1, 2023 to March 31, 2024. This agreement is a yearly renewal and is required for back-up/emergency power at the Hangar Substation at Pittsburgh International Airport.
- Action Item No. 164-23 Johnson, Mirmiran & Thompson, Inc. - Authorization is requested to enter into an agreement with Johnson, Mirmiran & Thompson, Inc. for an amount not to exceed \$124,090.83. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 56G1-23, 2023 Short-Term Parking Garage Rehabilitation at Pittsburgh International Airport.
- Action Item No. 165-23 Hill International Inc. - Authorization is requested to enter into an agreement with Hill International Inc. for an amount not to exceed \$179,496.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G1-23, Reseal Taxiway A at Allegheny County Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

The chairman called on Ms. Shook who reported that the Business & Communications Committee met and approved the minutes of the meeting of February 17, 2023. The following Action Items were presented:

- Action Item No. 167-23 Carnegie Enterprises, LLC d/b/a Harvest Lawn Care - Authorization is requested to enter into a lease agreement with Carnegie Enterprises, LLC d/b/a Harvest Lawn Care for 125 Hookstown Grade Road at Pittsburgh International Airport. The term of the lease will be for five (5) years from the date of lease execution. The total revenue in the first lease year will be \$41,429.00 and will increase annually by the greater of two (2%) percent or CPI-U with a cap of five (5%) percent.
- Action Item No. 158-23 The Greater Pittsburgh Convention & Visitors Bureau, Inc. (Visit Pittsburgh) - Authorization is requested to enter into an agreement with The Greater Pittsburgh Convention & Visitors Bureau, Inc. (Visit Pittsburgh) for an amount

not to exceed \$200,000.00. The term of this agreement will be from March 17, 2023 to December 31, 2023. The agreement is to provide support for the 2023 Travel Cooperative whose mission is to increase air service, tourism and inbound investment from European markets.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the February 17, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 166-23 Automated Data Processing, LLC (ADP) - Authorization requested to enter into an agreement with Automated Data Processing, LLC (ADP) for an amount not to exceed \$362,792.30. The term of this agreement will be from March 31, 2023 to March 31, 2025. This agreement is for Human Resources Information System (HRIS), Payroll, Timekeeping, Recruiting, On Boarding Hosted Solution Services, and Application Program Interface (API).
- Action Item No. 132-23 Korn Ferry - Authorization is requested to enter into an agreement with Korn Ferry for an amount not to exceed \$103,500.00. The term of this agreement will be from February 17, 2023 to December 31, 2023. This agreement is for Executive Search Services related to hiring of a Senior Vice President of Human Resources.
- Action Item No. 168-23 Willis Towers Watson Northeast, Inc. - Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$848,092.00. The term of these coverages will be effective April 1, 2023 through March 31, 2024. This authorization is for the following coverages: Property Liability, Cyber Liability, and Malicious Attack.

Upon motion duly made and seconded, the foregoing Action Items were approved.

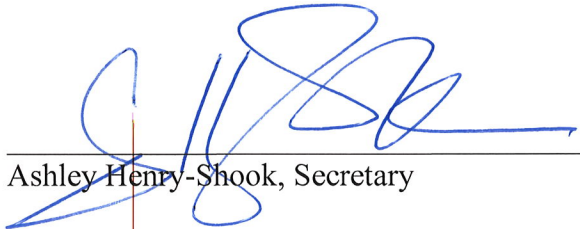
Mr. Smith reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the February 2023 air service dashboard. Ms. Cassotis started the presentation by remarking that ACAA continues to monitor several key industry issues. Capacity at PIT is nearing 2019 levels but challenges, including staffing shortages, aircraft delivery delays and fuel costs continue to impact airline schedules. Ms. Cassotis also noted that opportunities exist in a robust leisure and business travel period which includes Spring Break and summer travel, along with new and expanded service from Breeze and Southwest. Ms. Cassotis stated that 2023 capacity is expected to exceed pre-pandemic levels by July. For the first quarter of 2023, PIT will be at 98% of 2019 levels and in June, capacity will be at 99.6% of 2019 levels. In July, capacity is forecasted to move above 2019 levels for the first time since the pandemic, representing a 4% increase compared to July 2019. PIT now has nonstop service to 61 airports.



February passenger traffic at PIT was at almost 94% of 2019 levels. Passengers in the month of February 2023 totaled 595,800, a 20.6% increase when compared to February 2022, which had 494,000 total passengers. February 2023 was only 6% behind February 2019, a difference of about 41,000 passengers. When compared with 2022, traffic is up nearly 21%. Ms. Cassotis reported that the four airlines with the highest percentage of passengers were Southwest with 23.8%, American with 23.4%, United with 16%, and Delta with 15.5%. Ms. Cassotis reported that ultra low-cost carriers carried over 17% of PIT's market share with Spirit alone carrying nearly 12% of traffic at PIT and the balance made up by Allegiant, JetBlue and Alaska.

The Chairman stated there was no need for an Executive Session and the meeting stood adjourned.



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Ashley Henry-Shook, Secretary

MINUTES OF THE APRIL 21, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, April 21, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
Lance Chimka

Via WebEx:

Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President and Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of March 17, 2023.

The Chairman called on Ms. Cassotis to present the Government Finance Officers Association (GFOA) award to the Finance Department.

Ms. Cassotis invited the finance team into the meeting to be congratulated for their hard work that has been recognized through the Government Finance Officers Association Award. She remarked that this award recognizes Achievement for Excellence in Financial Reporting and that this is the 12th time the finance team has been awarded this certificate. The GFOA is the highest form of recognition in governmental accounting and financial reporting. In receiving this latest award, the finance team continues to be recognized for meeting high standards of operational excellence and for demonstrating a spirit of full disclosure in the Annual Comprehensive Financial Report for the 2021 fiscal year. Ms. Cassotis invited those attending to join her in recognizing them.

Ms. Cassotis then went on to recognize the Zero Emission Vehicle Grant Team for their work in securing a Zero Emission Vehicle grant from the FAA. She invited the team of Amira McMahon, John Bevilacqua, Chad Willis, Bryan Dietz, Tyler Laughlin and David Storer into the meeting. She noted that this item is on the agenda for the board's approval today. As a result of this team's hard work, the FAA awarded the Airport Authority a \$1.46 million grant to be used toward the purchase of two electric parking shuttles and an electric vehicle charging station. This

is the first FAA grant the Authority has received for electric vehicles, and the Authority is very pleased to make this part of its sustainability efforts – which includes the microgrid, apiaries, LEED silver certification for the new terminal and more. This award is the result of proactive and strategic thinking by this cross-functional team. Ms. Cassotis invited those attending to join her in recognizing them.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the March 17, 2023 meeting. The following Action Items were presented:

- Action Item No. 263-23 Wellington Power Corporation - Authorization is requested to approve Change Order #13 to Contract #4728 with Wellington Power Corporation. This Change Order will increase the contract amount by \$137,500.00 from \$732,697.69 to \$870,197.69. This change is necessary to perform electrical construction services to the landside office renovation.
- Action Item No. 274-23 Allegheny Construction Group - Authorization is requested to execute Change Order #9 to Contract #4727 with Allegheny Construction Group. This Change Order will increase the contract amount by \$175,031.30 from \$590,241.37 to \$765,272.67. This change is necessary to perform general construction services to the landside office renovation.
- Action Item No. 261-23 Potters Industries, LLC - Authorization is requested to enter into an agreement with Potters Industries, LLC for an amount not to exceed \$96,000.00. The term of this agreement will be from June 1, 2023 through May 31, 2025. This agreement provides glass beads for traffic marking paint application.
- Action Item No. 268-23 Oshkosh Airport Products - Authorization is requested to purchase an Aircraft Rescue Firefighting Vehicle with Oshkosh Airport Products for an amount not to exceed \$1,400,000.00, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is to ensure FAA regulatory compliance for our passengers and cargo operations at Pittsburgh International Airport.
- Action Item No. 270-23 SAI Consulting Engineers - Authorization is requested to enter into an agreement with SAI Consulting Engineers for an amount not to exceed \$1,086,963.96. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for construction management services for the Concourse Restroom Renovations and Concourse Lighting Replacement and Terminal Lighting Controls Upgrade Projects at Pittsburgh International Airport.
- Action Item No. 271-23 AdvizeX Technologies - Authorization is requested to purchase Dell Servers with AdvizeX Technologies for an amount not to exceed \$265,740.00, utilizing the Pennsylvania Co-Stars purchasing program Contract #003-



E23-652. This purchase will replace essential hardware at the Pittsburgh International Airport landside datacenter that will be end of life and support in 2023.

- Action Item No. 273-23 CDM Smith, Inc. - Authorization is requested to enter into an agreement with CDM Smith, Inc. for an amount not to exceed \$141,544.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for design engineering services for the Sierra Deicing Pad Upgrades Project at Pittsburgh International Airport.
- Action Item No. 275-23 River Point Technology, LLC - Authorization is requested to approve a new statement of work (SOW) with River Point Technology, LLC for an amount not to exceed \$157,200.00. The term of this SOW will be from April 1, 2023 to February 29, 2024. This SOW is for services supporting telecommunication efforts at Pittsburgh International Airport. This falls under MSA #4422 signed November 22, 2019.
- Action Item No. 264-23 Michael Baker International, Inc. - Authorization is requested to approve Amendment #22 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$233,140.00 from \$35,758,341.32 to \$35,991,481.32. This change is necessary to fund continued design services for the Terminal Modernization Program.
- Action Item No. 265-23 K2 Security Screening Group - Authorization is requested to enter into an agreement with K2 Security Screening Group for an amount not to exceed \$11,121,749.00 for the base bid, alternate 1, and alternate 2. The agreement term is 771 calendar days from notice to proceed. This agreement is for installation of equipment for the TSA Security Screening Checkpoint for Project Number #702 (22TS01) at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$1,112,174.90, with later ratification by the ACAA Board of Directors.
- Action Item No. 266-23 Gensler+HDR - Authorization is requested to approve Amendment #42 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$2,689,426.51 from \$98,046,073.85 to \$100,735,500.36. This change is necessary to fund various design tasks for the new Terminal.
- Action Item No. 272-23 Jacobs Project Management Company - Authorization is requested to approve Amendment #19 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$2,135,000.00 from \$69,356,090.15 to \$71,491,090.15. This change is necessary to fund continued program management and sub-consulting services for the Terminal Modernization Program.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the committee did not enter into Executive Session.

The chairman next called on Ms. Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of March 17, 2023. The following Action Items were presented:

- Action Item No. 260-23 Alclear, LLC - Authorization is requested to enter into an agreement with Alclear, LLC to provide a priority screening lane at Pittsburgh International Airport. The term of the agreement shall be for five (5) years commencing upon the operational start date. Alclear will make an upfront payment of \$600,000 and pay a revenue share equal to 10%. The revenue share is estimated to be \$360,000 annually.
- Action Item No. 276-23 eENGINE LLC - Authorization is requested to approve new statements of work (SOWs) with eENGINE LLC for an amount not to exceed \$525,760.00. The term of these SOWs will be from April 1, 2023 to November 11, 2023. These SOWs are for business intelligence software development services and project management services supporting intelligent infrastructure projects and TMP work. This falls under MSA #4799 signed August 5, 2021.
- Action Item No. 259-23 Ntegral Resources Group LLC - Authorization is requested to enter into a new Statement of Work (SOW) with Ntegral Resources Group LLC for an amount not to exceed \$135,000.00. The term of this agreement will be through December 31, 2023. This change is necessary for continuation of data architecture contracted services. This request falls under MSA #5202 signed November 8, 2022.
- Action Item No. 198-23 Federal Aviation Administration (FAA) Zero Emission Vehicle (ZEV) Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the 75% Federal Aviation Administration (FAA) Zero Emission Vehicle (ZEV) grant program in the amount of \$1,458,750 towards the eligible cost of the 2023 Pittsburgh International Airport (PIT) Parking Shuttle Vehicles.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the committee did not enter into Executive Session.

The Chairman next called on Mr. Chimka, who reported that the Finance and Administration Committee met and approved the March 17, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 277-23 Namloc LLC - Authorization is requested to approve Revision Request #2 to Contract #5076 with Namloc LLC. This Revision Request will increase the contract amount by \$246,280.00 from \$519,680.00 to \$765,960.00, and will extend



the contract term through December 31, 2023. This change is necessary for management services for the ACAA xBridge Innovation Hub.

- Action Item No. 262-23 Jon Duschinsky, Inc. - Authorization is requested to enter into an agreement with Jon Duschinsky, Inc. for an amount not to exceed \$106,875.00 The term of this agreement will be from May 29, 2023 to December 29, 2023. This agreement is for leadership development and team building.

Upon motion duly made and seconded, the foregoing Action Items were approved.

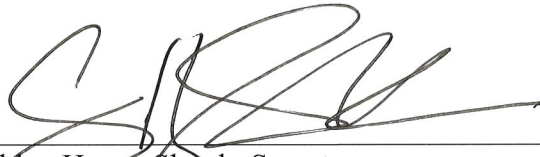
Mr. Chimka reported that the Committee entered into Executive Session to discuss a litigation matter but that no action was taken.

Ms. Christina Cassotis presented the March 2023 air service dashboard. Ms. Cassotis started the presentation by remarking that PIT saw robust demand in March with leisure travel leading the way with strong Spring Break travel. March passenger traffic was at 90% of 2019 levels. Passengers in the month of March 2023 totaled 754,900, a 12% increase when compared to March 2022, which had 674,100 total passengers. March 2023 shows a 90.1% recovery rate when compared to March 2019 which saw 837,600 total passengers. March 2023 year-to-date number of passengers is at 1,944,000 which is a 19.7% increase over March 2022 which was at 1,642,200 total passengers and is a 91.3% recovery over March 2019's total of 2,128,300 passengers. Scheduled seats for March 2023 was at 971,300 which is a 16.2% increase from March 2022 which was 836,100 scheduled seats and is 96.7% of the 2019 level of 1,004,700. Despite staffing shortages, air travel demand continues to grow heading into a busy summer season. International air travel demand is growing, with additional service being added by British Airways, Air Canada, Southwest and Allegiant. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest 24.3%, American Airlines 23.2%, Delta 16.5%, and United 15.3%. Ms. Cassotis reported on the Year-to-Date March 2023 highest percentages for cargo which were: FedEx 52.1%, UPS 34.2%, and Amazon Air 8.7%.

Ms. Cassotis transitioned to discuss the Allegheny County Airport (AGC) Dashboard for Q1 2023. AGC has shown an increase in aircraft traffic of 18.1% for the first quarter with 14,682 flights as compared to Q1 2022 which had 12,431 flights. Ms. Cassotis reported that an increase in student pilots at ATP and PFTC and an increase in based jet traffic than 2022 has led to higher operations in Q1 2023. Ms. Cassotis reported if the current growth trend continues, AGC is forecasted to exceed 2022 traffic this year. Ms. Cassotis reported on the total AGC air traffic from Q1 2015 through Q1 2023.



The Chairman stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



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Ashley Henry-Shook, Secretary

**MINUTES OF THE MAY 19, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, May 19, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Ashley Henry-Shook  
Jan Rea  
Lance Chimka  
Randy Vulakovich  
Tom McIntyre

Via WebEx:

Cynthia Shapira  
Dr. William Curtis

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

The Chairman called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of April 21, 2023.

The Chairman called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the April 21, 2023 meeting. The following Action Items were presented:

- Action Item No. 328-23 FTBA, LLC - Authorization is requested to approve Change Order #3 to Contract #4292 with FTBA, LLC. This Change Order will increase the contract amount by \$492,528.00 from \$1,801,424.58 to \$2,293,952.58, and will extend the contract term through May 31, 2024. This change is necessary to exercise an option year for the building management services at the 911 call center.
- Action Item No. 343-23 Wellington Power Corporation - Authorization is requested to enter into an agreement with Wellington Power Corporation for an amount not to exceed \$120,000.00. The term of this agreement will be from June 1, 2023 to May 31, 2025. This agreement is for on-call electrical services on the airfield and roadways.

- Action Item No. 339-23 Ennis Flint, Inc. - Authorization is requested to execute Revision Request #1 to Contract #5057 with Ennis Flint, Inc. This Revision Request will increase the contract amount by \$298,815.00 from \$179,671.25 to \$478,486.25, and will extend the contract term through May 31, 2024. This change is necessary to procure road and airfield traffic paint for the Authority.
- Action Item No. 329-23 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$114,936.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G2-23, 2023 Airfield Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 344-23 Reject Bids - Authorization is requested to reject in its entirety, the bid received for Project No. 74 G1-23, On-Call Airside and Landside Pavement Repair Program (General) at Pittsburgh International Airport and re-advertise.
- Action Item No. 300-23 Susan Narduli Studio – Authorization is requested to approve Amendment #4 to Contract #4572 with Susan Narduli Studio. This amendment will increase the contract amount by \$462,071.53 from \$37,928.47 to \$500,000.00. This amendment is necessary to fund the implementation of the Ground Floor Arrivals Artwork for the new Terminal.
- Action Item No. 331-23 Solution4Networks - Authorization is requested to purchase network hardware, licensing, and maintenance with Solution4Networks for an amount not to exceed \$2,920,651.02, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to build the wired and wireless networks for the new Terminal and will provide all connectivity for devices, users, and systems at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

The chairman next called on Ms. Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of April 21, 2023. The following Action Items were presented:

- Action Item No. 330-23 Asana Project Management Software - Authorization is requested to purchase Asana Project Management Software for an amount not to exceed \$220,272.00 from Asana. This purchase is necessary for software and licenses of the Asana Project Management solution.
- Action Item No. 341-23 Vaisala Inc. - Authorization is requested to enter into an agreement with Vaisala Inc. for an amount not to exceed \$104,100.00. The term of this agreement will be from May 19, 2023 to May 19, 2026. This agreement is for road



weather data management services including pavement sensors (RWS) and a storm warning system (TSM).

- Action Item No. 340-23 Level Agency - Authorization is requested to approve Revision Request #5 to contract #4754 with Level Agency. This revision request will increase the contract amount by \$450,000 from \$345,500.00 to \$795,500.00 and will extend the contract from June 30, 2023 through December 31, 2024. This revision is necessary to support Digital Marketing and Website Design Services for ACAA.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Shook reported that the Committee entered into Executive Session to discuss litigation issues. After reconvening in open session the meeting stood adjourned.

The Chairman next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the April 21, 2023 meeting minutes. The following Action Item was presented:

- Action Item No. 342-23 Korn Ferry - Authorization is requested to approve Change Order #1 to Contract #5324 with Korn Ferry. This Change Order will increase the contract by \$126,500.00 from \$103,500.00 to \$230,000.00. This change is necessary for Executive Search Services related to hiring of a Chief Information Officer.

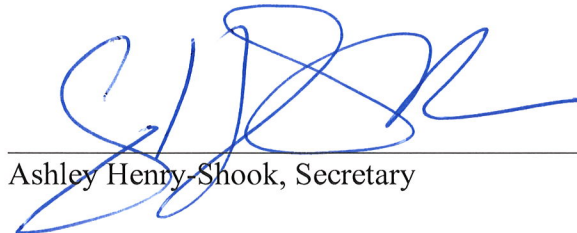
Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Smith reported that the Committee entered into Executive Session to discuss real estate issues. The Committee reconvened in open session and the meeting was then adjourned.

Ms. Christina Cassotis presented the April 2023 air service dashboard. Ms. Cassotis spoke about several airlines which continue to expand operations at PIT to meet growing passenger demand, including Breeze, which has added Orange County, Raleigh/Durham, Islip and Portland, ME; Air Canada resumed service to Montreal; British Airways has increased service to six flights weekly; and Sun Country has resumed service to Minneapolis. April passenger traffic has recovered to 96% of 2019 levels, marking the best month for recovery since the pandemic began. Passengers in the month of April 2023 totaled 770,500, a 10.3% increase when compared to April 2022, which had 698,600 total passengers. April 2023 showed a 95.7% recovery rate when compared to April 2019 which saw 805,300 total passengers. Passenger traffic has exceeded the 90% forecasted 2023 budget levels three of four months year-to-date. April 2023 year-to-date number of passengers is at 2,714,600 which is a 16.9% increase over April 2022 which had 2,322,700 total passengers. This represents a 92.5% recovery rate over the April 2019 total of 2,933,600 passengers. Scheduled seats for April 2023 were approximately 95% of 2019 levels as airlines adjust capacity for the busy summer travel season. April seats were at 959,500 which is a 14.8% increase from April 2022 which had 836,000 scheduled seats. This represents a 94.9% recovery over the 2019 level of 1,011,000. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest 25.1%, American Airlines 22.4%, Delta 16.7%, and

United 14.9%. Spirit, Allegiant, JetBlue and Alaska combined for 18.2%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 148 peak-day departures.

The Chairman stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



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Ashley Henry Shook, Secretary

**MINUTES OF THE JUNE 16, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, June 16, 2023, at Pittsburgh International Airport.

Members in attendance in person:

Ashley Henry Shook  
Jan Rea  
Lance Chimka  
Randy Vulakovich  
Tom McIntyre

Via WebEx:

David Minnotte, Chairman  
Cynthia Shapira  
Dr. William Curtis

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Ms. Shook called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of May 19, 2023.

Ms. Shook called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the May 19, 2023 meeting. The following Action Items were presented:

- Action Item No. 383-23 Fire Fighter Sales and Service Company - Authorization is requested to purchase Fike NOVEC 1230 clean fire suppression system with Fire Fighter Sales and Service Company for an amount not to exceed \$125,000.00, utilizing the Pennsylvania Co-Stars purchasing program #144748. This purchase is necessary to provide fire suppression protection in electrical sensitive areas.
- Action Item No. 384-23 Wellington Power Corporation - Authorization is requested to approve Change Order #1 to Contract #5359 with Wellington Power Corporation. This Change Order will increase the contract amount by \$184,700.00 from \$80,000.00 to \$264,700.00. This change is necessary to pull single mode fiber between various airport auxiliary buildings.



- Action Item No. 385-23 Schindler Elevator Corporation - Authorization is requested to execute Change Order #11 to Contract #3761 with Schindler Elevator Corporation. This Change Order will increase the contract amount by \$2,598,956.26 from \$14,851,964.90 to \$17,450,921.20, and will extend the contract term through June 30, 2024. This change is necessary for the maintenance of escalators, elevators and moving walkways at PIT and AGC.
- Action Item No. 416-23 DTE Pittsburgh, LLC - Authorization is requested to execute Change Order #6 to contract #3865 with DTE Pittsburgh, LLC. This Change Order will increase the contract amount by \$1,682,580.00 from \$9,781,448.80 to \$11,464,028.80 and will extend the contract term through July 15, 2024. This change is necessary for the continued operation and maintenance of the Central Utility Plant.
- Action Item No. 425-23 ISS Facility Services - Authorization is requested to approve Change Order #6 to Contract #4297 with ISS Facility Services. This Change Order will increase the contract amount by \$19,369,574.00 from \$36,623,092.44 to \$55,992,666.44, and will extend the contract term through June 30, 2025. This change is necessary for the daily cleaning of the terminal buildings at Pittsburgh International Airport.
- Action Item No. 379-23 XeLearn, LLC - Authorization is requested to enter into an agreement with XeLearn, LLC for an amount not to exceed \$120,000. The term of this agreement will be from July 1, 2023 through June 30, 2024. This agreement is for the continued licensing of the Learning Management System (LMS) for the Allegheny County Airport Authority.
- Action Item No. 382-23 Findlay Township Municipal Authority (FTMA) - Authorization is requested for the Chief Executive Officer to enter into a revised Sewage Service Agreement with the Findlay Township Municipal Authority (FTMA). This is Revision #1 to the original agreement that was approved via Administrative Action 616-21 on September 17, 2021. This agreement is necessary for sewage service at Pittsburgh International Airport.
- Action Item No. 393-23 GAI Consultants, Inc. - Authorization is requested to approve Change Order #4 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$750,000.00 from \$1,560,000.00 to \$2,310,000.00. This change order is necessary for additional engineering services for Project 19G1-21, Deicing Stormwater Improvements Project at Pittsburgh International Airport.
- Action Item No. 394-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on June 14, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 8G2-23, 2023 Airfield Pavement Rehabilitation at Pittsburgh International Airport.



- Action Item No. 396-23 SAI Consulting Engineers - Authorization is requested to enter into an agreement with SAI Consulting Engineers for an amount not to exceed \$129,919.55. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G2-23, Route 885 Tunnel Improvements Project at Allegheny County Airport.
- Action Item No. 397-23 Golden Triangle Construction Company - Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on May 24, 2023, for an amount not to exceed \$1,399,266.50 for the base bid and alternate 1 work. The agreement term is 401 calendar days from notice to proceed. This agreement is for general construction services for the Project Number 40G1-23, Reseal Taxiway A at Allegheny County Airport.
- Action Item No. 417-23 Stantec Architecture and Engineering, LLC - Authorization is requested to enter into an agreement with Stantec Architecture and Engineering, LLC for an amount not to exceed \$542,700.00. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for architectural and design engineering services for Project 55A1-23, Airside Holdroom Renovations Project at Pittsburgh International Airport.
- Action Item No. 418-23 Michael Baker International, Inc. - Authorization is requested to approve Change Order #15 to Contract #4646 with Michael Baker International, Inc. This change order will increase the contract amount by \$180,912.00 from \$1,646,075.87 to \$1,826,987.87. This change is necessary for additional on-call engineering services for the Commercial Parking Strategy and Implementation Plan at Pittsburgh International Airport.
- Action Item No. 419-23 Duquesne Light Company - Authorization is requested to reimburse Duquesne Light Company for an amount not to exceed \$563,016.18. This reimbursement is for electrical power cable alignment through the Return to Terminal Road (RTTR) duct bank as part of a License Agreement between the Allegheny County Airport Authority and Duquesne Light Company dated July 20, 2018, for Project Number 21RG01 TMP Roadways and Bridges at Pittsburgh International Airport.
- Action Item No. 420-23 eENGINE, LLC - Authorization is requested to approve a new statement of work (SOW) with eENGINE, LLC for an amount not to exceed \$343,200.00. The term of this SOW will be from June 19, 2023 to June 18, 2024. This SOW is for project management services for various technology and operational readiness tasks for the Terminal Modernization Program. This falls under MSA #4799 signed on August 5, 2021.
- Action Item No. 421-23 Gensler+HDR - Authorization is requested to approve Amendment #44 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$420,540.64 from \$100,786,175.36 to \$101,206,716.00. This change is necessary to fund various design tasks for the new Terminal.



- Action Item No. 422-23 Michael Baker International, Inc. - Authorization is requested to approve Amendment #23 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$1,571,030.00 from \$35,991,481.32 to \$37,562,511.32. This change is necessary to fund additional design phase services for the Terminal Modernization Program.
- Action Item No. 423-23 PJ Dick/Hunt - Authorization is requested to approve Amendment #15 to Contract #4305 with PJ Dick/Hunt. This amendment will increase the contract amount by \$142,629.00 from \$46,086,790.20 to \$46,229,419.20. This change is necessary to fund additional estimating support services for the Terminal Modernization Program.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

Ms. Shook next called on Ms. Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of May 19, 2023. The following Action Items were presented:

- Action Item No. 387-23 AL Neyer, LLC - Authorization is requested to enter into a reimbursement agreement with AL Neyer, LLC. for an amount not to exceed \$265,500.00. The term of this agreement will be for 6 months from the execution of the agreement. This agreement is for general construction services for Project Number 7G4-11, Site 9 McClaren Road Development.
- Action Item No. 398-23 Taxi, Limousine, and Courtesy Vehicle Operators - Authorization is requested to enter into a new agreement with Taxi, Limousine, and Courtesy Vehicle Operators. The term of the agreement will be from July 1, 2023 through June 30, 2024. This update is necessary to modernize ground transportation rules and fees associated with the permit.
- Action Item No. 399-23 Off-Airport Parking Operators - Authorization is requested to enter into a new agreement with Off-Airport Parking Operators. The term of the agreement will be from July 1, 2023 through June 30, 2024. This update is necessary to modernize ground transportation rules and fees associated with the permit.
- Action Item No. 415-23 Republic Airways Inc. - Authorization is requested to execute Amendment #3 to Contract #4212 with Republic Airways Inc. for Hangars 1 and 2 at Pittsburgh International Airport. The amendment will extend the lease term from April 1, 2024, to March 31, 2028. The rental rate will be \$4.97 per square foot through the term of the agreement. Additionally, the Authority will reimburse Republic Airways Inc. for approved investments into the facility for an amount not to exceed \$495,037.00 annually.



- Action Item No. 380-23 North Star Communications Consulting, LLC - Authorization is requested to approve Revision Request #1 to Contract #5296 with North Star Communications Consulting, LLC. The Revision Request will increase the contract amount by \$98,900.00 from \$83,000.00 to \$181,900.00 and will extend the contract term through September 30, 2023. This revision is necessary for professional services related to employee communications and Public Safety, Security, Operations, and Maintenance/Human Capital communications support.
- Action Item No. 381-23 Acuity Brands Technology Services, Inc. (Atrius) - Authorization is requested to enter into an agreement with Acuity Brands Technology Services, Inc. (Atrius) for an amount not to exceed \$142,400. The term of this agreement will be from July 1, 2023 to July 1, 2024. This agreement is for a hosted web application to create and manage the airport's interactive terminal maps, terminal services and passenger services.
- Action Item No. 386-23 Boathouse Group, Inc. - Authorization is requested to approve Revision Request #3 to Contract #4596 with Boathouse Group, Inc. This Revision Request will increase the contract amount by \$1,635,000.00 from \$2,475,000.00 to \$4,110,000.00 and will extend the contract term through December 31, 2024. This Revision is necessary to support Strategic Marketing Services for the Allegheny County Airport Authority.
- Action Item No. 388-23 FAA Airport Improvement Program Snow Removal Equipment Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the FAA Airport Improvement Program (AIP) 75% Grant in the amount of \$863,612.00 for the PIT Snow Removal Equipment, Project #12206.
- Action Item No. 389-23 PIT Reconfigure Taxiway B Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP 75% Grant in the amount of \$4,965,281.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239; and PaDOT 12.5% Grant in the amount of \$600,000.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239.
- Action Item No. 390-23 FAA AIP Supplemental Discretionary Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP Supplemental Discretionary 90% Grant in the amount of \$2,833,731.00 for the AGC Construct RW 10/28 Safety Area, Ph V, Project #22301; and PaDOT 5% Grant in the amount of \$157,429.00 for the AGC Construct RW 10/28 Safety Area, Ph V Project #22301.
- Action Item No. 391-23 FAA Bipartisan Airport Infrastructure Grants - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA Bipartisan



Airport Infrastructure Grants (AIG) 90% Grant in the amount of \$1,607,000 for FY 2023 for the AGC TW A Reseal & AGC Reconstruct Signs, Projects #22304 & #22207; and PaDOT 5% Grant in the estimated amount of \$96,855 for the AGC TW A Reseal & AGC Reconstruct Signs, Projects #22304 & #22207.

- Action Item No. 392-23 PaDOT ADP AGC Reconstruct Signs Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the PaDOT ADP 75% Grant in the amount of \$600,000.00 for the AGC Reconstruct Signs, Project #22207.
- Action Item No. 426-23 FAA Bipartisan Airport Infrastructure Law Airport Terminal Program Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for the FAA Bipartisan Infrastructure Law (BIL) Airport Terminals Program (ATP) 80% Grant in the amount of \$3,500,000.00 for the eligible portion of the PIT Terminal Modernization Program Phase 2, Project #911750.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that the Committee did not enter into Executive Session.

Ms. Shook next called on Mr. Chimka, who reported that the Finance and Administration Committee met and approved the May 19, 2023 meeting minutes. The following Action Item was presented:

- Action Item No. 424-23 LeighFisher, Inc. - Authorization is requested to approve Change Order #19 to Contract #19500 with LeighFisher, Inc. This Change Order will increase the contract amount by \$125,000.00 from \$1,510,700.00 to \$1,635,700.00, and will extend the contract term through June 30, 2024. This change is necessary for continued assistance with research and analysis related to airline relationships, revenue agreements, TMP capital, and financial modeling.

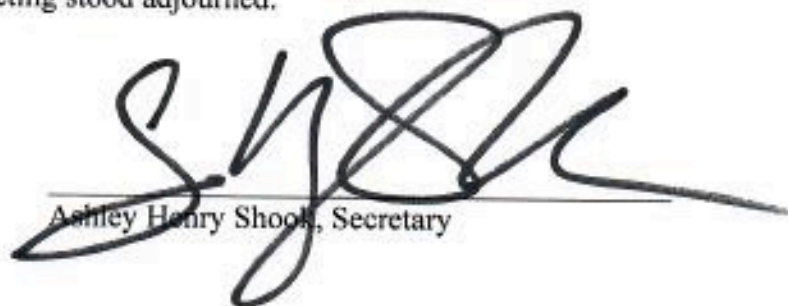
Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Chimka reported that the Committee entered into Executive Session to discuss potential litigation matters. The Committee reconvened in open session and no action was taken and the meeting was then adjourned.

Ms. Christina Cassotis presented the May 2023 air service dashboard. Ms. Cassotis said that, despite industry challenges such as crew challenges and aircraft delivery delays, airlines continue to add capacity at PIT, bringing 2023 passenger numbers closer to pre-pandemic levels. Breeze Airways will add a new route to Los Angeles in September, with two weekly flights, and Southwest Airlines will expand capacity in July and continuing into the fall. Preliminary data shows that capacity is expected to exceed 2019 levels in the third quarter of 2023. Quarterly capacity recovery was at 97.6% for the first quarter of 2023 as compared to the first quarter of 2019; the second quarter of 2023 showed a 95.6% recovery as compared to the second quarter of

2019; the third quarter of 2023 was a 100.1% recovery as compared to the third quarter of 2019; and the fourth quarter of 2023 is projected to be a 102.6% recovery compared to the fourth quarter of 2019. May passenger traffic has recovered to 92% of 2019 levels. Passengers in the month of May 2023 totaled 807,100, an 8.1% increase when compared to May 2022, which had 746,200 total passengers. May 2023 showed a 92.2% recovery rate when compared to May 2019 which saw 875,400 total passengers. Passenger traffic has exceeded the 90% forecasted 2023 budget levels four of five months year-to-date. May 2023 year-to-date number of passengers is at 3,521,500 which is a 14.7% increase over May 2022 which was at 3,069,200 total passengers. This represents a 92.5% recovery rate over May 2019's total of 3,809,000 passengers. Scheduled seats for May 2023 were approximately 96% of 2019 levels as airlines adjust capacity for the busy summer travel season. May seats were at 1,002,600 which is a 15% increase from May 2022 which had 871,600 scheduled seats. This represents a 96% recovery over the 2019 level of 1,044,200. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest 23.7%, American Airlines 23%, Delta 17.7%, and United 15.6%. Spirit, Allegiant, JetBlue and Breeze combined for 16.1%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 147 peak-day departures.

Ms. Shook stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary



**MINUTES OF THE JULY 20, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Thursday, July 20, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Jan Rea

Via WebEx:

Ashley Henry Shook  
Dr. William Curtis

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of June 16, 2023.

Mr. Minnotte reported that the Operations and Facilities Committee met and approved the minutes of the June 16, 2023 meeting. The following Action Items were presented:

- Action Item No. 491-23 Wellington Power Corporation - Authorization is requested to approve Change Order #2 to Contract #5359 with Wellington Power Corporation. This Change Order will increase the contract amount by \$153,750.00 from \$264,700.00 to \$418,450.00. This change is necessary to replace the crash phone system and install ACAA cameras on the FAA Air Traffic Control Tower.
- Action Item No. 499-23 Cleveland Brothers Equipment Company - Authorization is requested to enter into an agreement with Cleveland Brothers Equipment Company, Inc. for an amount not to exceed \$167,963.00. The term of this agreement will be from July 21, 2023 to July 20, 2024. This agreement replaces certain stand-by generator components at Pittsburgh International Airport to ensure system reliability in the event power disruption.
- Action Item No. 500-23 Laurel Auto Group, Inc. - Authorization is requested to purchase three Ford Interceptor SUV police vehicles with Laurel Auto Group, Inc. for an amount not to exceed \$113,940.00, utilizing the Pennsylvania Co-Stars purchasing

program. This purchase is necessary to replace Allegheny County Police Department patrol vehicles.

- Action Item No. 510-23 Reed Oil Company - Authorization is requested to enter into an agreement with Reed Oil Company for an amount not to exceed \$273,000.00. The term of this agreement will be from August 4, 2023 to August 3, 2026. This agreement will supply propane energy and propane storage tanks to Pittsburgh International Airport.
- Action Item No. 489-23 Cardio Partners Inc - Authorization is requested to purchase Automated External Defibrillators with Cardio Partners Inc. for an amount not to exceed \$125,000.00, utilizing the General Services Administration purchasing program. This purchase is necessary to ensure continued response capabilities to cardiac health emergencies at both Pittsburgh International Airport and Allegheny County Airport.
- Action Item No. 513-23 Inland Technologies International Ltd. - Authorization is requested to approve Change Order #7 to Contract #3789 with Inland Technologies International Ltd. This change order will increase the contract amount by \$1,600,000.00 from \$9,148,800.00 to \$10,748,800.00, and will extend the contract term through August 31, 2024. This change is necessary for continued Spent Aircraft Deicing Fluid Recycling/Disposal services at Pittsburgh International Airport.
- Action Item No. 473-23 Golden Triangle Construction Company - Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on May 31, 2023, for an amount not to exceed \$764,942.00 for the base bid work. The agreement term is 60 calendar days from notice to proceed. This agreement is for general construction services for Project Number 73G1-23, Raccoon Creek Stream Rehabilitation Project at Pittsburgh International Airport.
- Action Item No. 514-23 ms consultants, inc. - Authorization is requested to enter into an agreement with ms consultants, inc. for an amount not to exceed \$459,117.53. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 7G1-23, Southfield Development Preliminary Design at Pittsburgh International Airport.
- Action Item No. 515-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on July 12, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 56G1-23, 2023 Short Term Parking Garage Rehabilitation at Pittsburgh International Airport.
- Action Item No. 516-23 Rycon Construction, Inc. - Authorization is requested to approve Change Order #8 to Contract #5018 with Rycon Construction, Inc. This



change order will increase the contract amount by \$233,795.70 from \$27,107,021.07 to \$27,340,816.77. This change is necessary for general construction services for Project Number 53G1-22, Child Care Facility Project at Pittsburgh International Airport.

- Action Item No. 517-23 Hill International, Inc. - Authorization is requested for the Chief Executive Officer to approve Change Order #1 to Contract #5233 with Hill International, Inc. This change order will increase the contract amount by \$162,216.00 from \$44,974.00 to \$207,190.00 and will extend the contract term through February 23, 2024 contingent on approval of federal and state grant funding. This change is necessary for construction management services for Project 40G3-22, Airfield Signage Rehabilitation at Allegheny County Airport.
- Action Item No. 518-23 Solutions4Networks - Authorization is requested to approve new statements of work (SOW) with Solutions4Networks for an amount not to exceed \$569,361.57. The term of these SOW will be from August 1, 2023 to March 31, 2024. These SOW are for services supporting the Network Transformation Project, the Software Defined Networking Project, and the Phone Inventory Project at Pittsburgh International Airport. This falls under MSA #4658 signed February 10, 2021.
- Action Item No. 521-23 Peoples Natural Gas Company, LLC - Authorization is requested for the Chief Executive Officer to enter into an agreement with Peoples Natural Gas Company, LLC. for an amount not to exceed \$1,282,498.90. The term of this agreement will be for 365 days from the effective date of the agreement. This agreement is for gas line utility relocation for Project Number 40G1-20, Runway 10-28 Safety Area Improvements at Allegheny County Airport. This request is contingent upon receipt of the anticipated award of federal and state grant funding.
- Action Item No. 522-23 SAI Consulting Engineers - Authorization is requested to enter into an agreement with SAI Consulting Engineers for an amount not to exceed \$746,259.61. The term of this agreement will be 36 months from the notice to proceed. This agreement is for construction management services for Project 55A1-23, Airside Holdroom Renovations Project at Pittsburgh International Airport.
- Action Item No. 525-23 Thoroughbred Construction Group - Authorization is requested to enter into an agreement with Thoroughbred Construction Group for bids opened on July 7, 2023, for an amount not to exceed \$3,421,603.99 for the base bid and alternate 1 work. The agreement term is 780 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 45E1-22, Hangar Switchgear Replacement at Pittsburgh International Airport.
- Action Item No. 533-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 2, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence



of the solicitor should that be necessary for Project Number 55E1-23, Wireless Access Points Upgrade at Pittsburgh International Airport.

- Action Item No. 534-23 CEO Award - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on May 24, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G3-22, Airfield Signage Rehabilitation at Allegheny County Airport. This request will be based upon the anticipated award of federal and state grant funding.
- Action Item No. 519-23 Parking Access Revenue Control System (PARCS) - Authorization is requested for the Chief Executive Officer to negotiate and execute a contract with a selected vendor for the Parking Access Revenue Control System (PARCS) at Pittsburgh International Airport (PIT). The term of the contract shall be for 620 days from the executed contract date.
- Action Item No. 523-23 Michael Baker International, Inc. - Authorization is requested to approve Amendment #24 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$703,920.00 from \$37,562,511.32 to \$38,266,431.32. This change is necessary to fund design services for the Center Core Ceiling design.
- Action Item No. 524-23 Jacobs Project Management Company - Authorization is requested to approve Amendment #20 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$1,580,000.00 from \$71,491,090.15 to \$73,071,090.15. This change is necessary to fund continued program management and sub-consulting services for the Terminal Modernization Program.
- Action Item No. 526-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #16 to Contract #4809 with Mascaro Construction Company, L.P. (Foundations and Slab on Grade). This change order will increase the contract amount by \$1,000,000.00 from \$41,102,442.00 to \$42,102,442.00. This change is necessary to fund various construction tasks.
- Action Item No. 527-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #7 to Contract #4845 with Mascaro Construction Company, L.P. (General Construction & Architectural Enclosure). This change order will increase the contract by an amount not to exceed \$6,129,531.57 from \$41,645,985.86 to \$47,775,517.43. This change is necessary to fund various construction tasks.
- Action Item No. 528-23 Mascaro Construction Company, L.P. - Authorization is requested to approve Change Order #24 to Contract #4758 with Mascaro Construction

Company, L.P. (Structural Steel & Concrete Decks). This change order will increase the contract by an amount not to exceed \$3,000,000.00 from \$132,761,184.59 to \$135,761,184.59. This change is necessary to fund various construction tasks.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Minnotte reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of June 16, 2023. The following Action Items were presented:

- Action Item No. 530-23 American Airlines - Authorization is requested to enter into a Settlement Agreement with American Airlines for an amount of \$300,000.00. The term of this agreement will be for three (3) months from the date of execution. This agreement is for the final payment by American Airlines for terminating their lease of Building #468 at Pittsburgh International Airport.
- Action Item No. 531-23 Service Facility Lease Agreements with Rent-A-Car (RAC) operators - Authorization is requested to execute Amendments to the Service Facility Lease Agreements with Rent-A-Car (RAC) operators at Pittsburgh International Airport. This amendment will extend the contract term through the opening date of Car Rental Facilities in the new Landside Terminal. This amendment is necessary to extend the lease term of the agreement through the earlier of (1) the opening of the new Landside Terminal or (2) December 31, 2025.
- Action Item No. 532-23 Concession Agreements with Rent-A-Car (RAC) operators - Authorization is requested to execute Amendments to the Concession Agreements with Rent-A-Car (RAC) operators at Pittsburgh International Airport. This amendment will extend the contract term through the opening date of Car Rental Facilities in the new Landside Terminal. This amendment is necessary to extend the lease term of the agreement through the earlier of (1) the opening of the new Landside Terminal or (2) December 31, 2025.
- Action Item No. 535-23 Turo, Inc. - Authorization is requested to enter into an agreement with Turo, Inc. to provide peer-to-peer car sharing services at Pittsburgh International and Allegheny County Airports. The term of this agreement will be for one (1) year from the date of execution. Turo will pay ten (10%) percent of gross revenue for transactions that occur on airport property, plus any applicable public parking fees. Additionally, an annual license or marketing fee will be paid to the Authority.
- Action Item No. 497-23 Amadeus - Authorization is requested to approve Revision Request #11 to Contract #3810 with Amadeus. This Revision Request will increase the contract amount by \$429,396.88 from \$1,923,869.85 to \$2,353,266.73, and will extend the contract term through August 9, 2024. This change is necessary for licensing and



continued on-site maintenance and support of the common use passenger processing system (EASE), self-check kiosks (CUSS), the Airport Operational Data Base (AODB), and EVIDS Digital Display System.

- Action Item No. 498-23 The Collaborative - Authorization is requested to enter into an agreement with The Collaborative for an amount not to exceed \$162,180.00. The term of this agreement will be from August 1, 2023 to December 31, 2023. This agreement is for professional services for the implementation of Asana, including strategy, workflow/template building, training, and implementation support.
- Action Item No. 474-23 PIT Parking Shuttle Vehicles Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the 75% Federal Aviation Administration (FAA) Zero Emission Vehicle (ZEV) grant program in the amount of \$1,401,632 towards the eligible cost of the 2023 Pittsburgh International Airport (PIT) Parking Shuttle Vehicles. This is to amend Board Admin Action #198-23 approved on April 21, 2023 for an FAA share of \$1.45M.
- Action Item No. 475-23 PIT Reconfigure Taxiway B Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP 75% Grant in the amount of \$4,980,113.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239; and PaDOT 12.5% Grant in the amount of \$600,000.00 for the PIT Reconfigure Taxiway B (Design/Construct), Project #12239. This is to amend Board Admin Action #389-23 approved on June 16, 2023 for the FAA portion and share of \$4.96M.
- Action Item No. 476-23 AGC Construct RW 10/28 Safety Area, Ph V Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP Supplemental Discretionary 90% Grant in the amount of \$2,832,935.00 for the AGC Construct RW 10/28 Safety Area, Ph V, Project #22301; and PaDOT 5% Grant in the amount of \$157,385.00 for the AGC Construct RW 10/28 Safety Area, Ph V Project #22301. This is to amend Board Admin Action #390-23 approved on June 16, 2023 for the FAA portion and share of \$2.99M.
- Action Item No. 477-23 AGC Construct RW 10/28 Safety Area, Ph IV Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA AIP 90% Grant in the amount of \$4,909,155.00 for the AGC Construct RW 10/28 Safety Area, Ph IV, Project #22301; and PaDOT 5% Grant match in the amount of \$272,730 for the AGC Construct RW 10/28 Safety Area, Ph IV Project #22301.
- Action Item No. 487-23 FAA BIL Airport Infrastructure Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA BIL Airport Infrastructure Grant (AIG) 90% Grant in the amount of \$1,607,000 and PaDOT 5% Grant in the amount of \$89,277 for the AGC TW A Reseal & AGC Reconstruct Signs, Projects #22304 &



#22207. This is to amend Board Admin Action #391-23 approved on June 16, 2023 for the PaDOT portion and share of \$96K.

- Action Item No. 520-23 FAA Bipartisan Infrastructure Law Airport Infrastructure Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for the FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant in the amount of \$18,359,890 for the eligible portion of the PIT Airside Renovation Project, Project #911780.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the June 16, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 490-23 CEO Authorization - Authorization is requested of the Allegheny County Airport Authority Board of Directors to grant the Chief Executive Officer the right to approve, subject to approval by the Chairman, applicable Committee Chairperson and, if necessary, the Solicitor, any request for Administrative Actions for the period from July 21, 2023 to September 15, 2023 in the absence of the August Board of Directors meeting, with all said approvals being placed on the Board Agenda of the September 15, 2023 meeting for ratification.
- Action Item No. 529-23 Accenture - Authorization is requested to enter an agreement with Accenture for an amount not to exceed \$588,000.00. The term of the agreement will be August 1, 2023 to September 20, 2023. This agreement is for Accenture's comprehensive services including service design, product strategy, operating model design and activation, program management, and agile execution.
- Action Item No. 496-23 Saul Ewing Arnstein & Lehr LLP - Authorization is requested to approve Revision Request #9 to Contract #4447 with Saul Ewing Arnstein & Lehr LLP. This Revision Request will increase the contract amount by \$500,000.00 from \$2,348,300.47 to \$2,848,300.47. This change is necessary for continued legal services.

Upon motion duly made and seconded, the foregoing Action Items were approved.

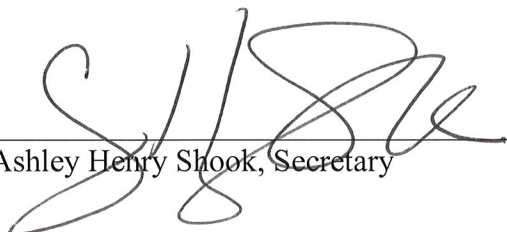
Mr. Smith reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the June 2023 air service dashboard. Ms. Cassotis said that, despite industry challenges, the total June passenger traffic was the highest since the pandemic began. Passenger totals have increased month-over-month and are at their highest since December 2019. Airlines continue to increase their presence at PIT. United will increase service to San Francisco from once to twice daily starting in August; Frontier will resume service to

Orlando starting September with four weekly flights. Breeze will start service to Tampa in October, with two weekly flights and Fort Myers in November with four weekly flights. American will start seasonal service to Cancun in December. Preliminary data shows that capacity is expected to exceed 2019 levels in the third quarter of 2023. June passenger traffic has recovered to 95% of 2019 levels as air travel demand continues to increase. Passengers in the month of June 2023 totaled 852,700, a 16.2% increase when compared to June 2022, which had 733,900 total passengers. June 2023 showed a 94.7% recovery rate when compared to June 2019 which saw 900,800 total passengers. Scheduled seats for June 2023 were approximately 96% of 2019 levels as airlines adjusted capacity for the busy summer travel season. June seats were at 1,000,900 which is a 15.9% increase from June 2022 which had 863,800 scheduled seats. This represents a 95.9% recovery over the 2019 level of 1,043,500. June 2023 year-to-date number of passengers is at 4,374,300 which is a 15% increase over June 2022 which was at 3,803,100 total passengers. This represents a 92.9% recovery rate over June 2019's total of 4,709,800 passengers. Ms. Cassotis reported the four airlines with the highest percentage of passengers were: Southwest at 23.6%, American Airlines at 23%, Delta at 17.3%, and United at 13.6%. Spirit, Allegiant, Breeze and JetBlue combined for 17.1%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 151 peak-day departures. Ms. Cassotis went on to say that Q2 2023 cargo volumes decreased 15% compared to Q2 2022 following the downward trend in the international cargo market. Total year-to-date cargo is at 93.4 million pounds which is down 15.4% from June 2022's 110.5 million pounds. She added that while FedEx, UPS and Amazon continue to carry the bulk of cargo at PIT, British Airways has grown its share of cargo tonnage. FedEx had 51.7% of the cargo tonnage year-to-date; UPS had 33.9%, Amazon Air had 9% and British Airways had 2.1%.

Ms. Cassotis transitioned to discuss the Allegheny County Airport (AGC) Dashboard for Q2 2023. The second quarter at AGC saw a variety of events that attracted significant community participation. Events included a tour stop by the Commemorative Air Force and Aviation Day for a group of girls from the YWCA/STEM Stars program. AGC is also seeing airfield improvements, such as the rehabilitation of Taxiway Alpha, scheduled to begin mid-July. Air traffic was up by 27.5% in Q2 2023 compared to the same quarter last year. The second quarter had 21,028 flights as compared to Q2 2022 which had 16,490 flights. Ms. Cassotis reported that AGC traffic is on pace to set an all-time high in 2023.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary

**MINUTES OF THE SEPTEMBER 1, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
SPECIAL BOARD MEETING**

A Special meeting of the Board of Directors of The Allegheny County Airport Authority was held at 8:30 a.m. on Friday, September 1, 2023, at Pittsburgh International Airport.

Members in attendance via WebEx:

David Minnotte, Chairman  
Matt Smith  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
Lance Chimka  
Dr. William Curtis  
Cynthia Shapira  
Tom McIntyre

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff and press

Mr. Minnotte called the meeting to order and then entered into an Executive Session. The Board reconvened in open session and Mr. Minnotte reported that the purpose of the Executive Session was to discuss the Fraport litigation and settlement.

The following Action Item was then presented:

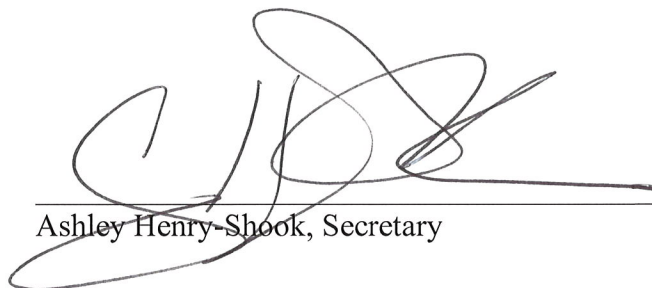
- Action Item No. 629-23 Fraport Pittsburgh, Inc. - Approval is sought to enter into a settlement agreement with Fraport Pittsburgh, Inc. (and its affiliates) upon such terms and conditions as delineated by the CEO and Solicitor and to be further detailed in a settlement agreement to be circulated to the Board for final approval.

Pursuant to the Action Item, the following Resolution was presented and unanimously approved:

RESOLVED, that The Allegheny County Airport Authority enter into a settlement agreement with Fraport Pittsburgh, Inc. and its affiliates ("Fraport") upon the terms and conditions set forth in the attached Settlement Agreement. The CEO is hereby authorized to execute the Settlement Agreement and to bind the Authority thereto and to deliver the same to Fraport.



Mr. Minnotte stated there was no public comment. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE SEPTEMBER 15, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, September 15, 2023, at Allegheny County Airport.

Members in attendance in person:

David Minnotte, Chairman  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
Tom McIntyre

Via WebEx:

Lance Chimka

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of July 20, 2023.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the July 20, 2023 meeting. The following Action Items were presented:

- Action Item No. 611-23 Reed Oil Company - Authorization is requested to execute Revision Request #1 to Contract #5173 with Reed Oil Company. This Revision Request will increase the contract amount by \$823,400.00 from \$690,400.00 to \$1,513,800 and will extend the contract term through August 31, 2024. This change is necessary to supply gasoline and diesel fuel to the Authority.
- Action Item No. 612-23 A & H Equipment - Authorization is requested to purchase one (1) material spreading truck from A & H Equipment for an amount not to exceed \$325,016.00, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary for the replacement of required snow removal equipment.
- Action Item No. 616-23 Cryotech Deicing Technology - Authorization is requested to enter into an agreement with Cryotech Deicing Technology for an amount not to exceed \$550,000.00. The term of the agreement will be from October 1, 2023 through April 30, 2024. The agreement is for the purchase of solid deicing materials for the airfield.

- Action Item No. 618-23 Nachurs Alpine Solutions - Authorization is requested to enter into an agreement with Nachurs Alpine Solutions Industrial (NASI) for an amount not to exceed \$1,800,000.00. The term of the agreement will be from October 1, 2023 through April 30, 2024. This agreement is necessary for the liquid deicing materials used on the airfield during winter operations.
- Action Item No. 620-23 Groff Tractor & Equipment - Authorization is requested to purchase two (2) John Deere wheel loaders from Groff Tractor & Equipment for an amount not to exceed \$580,000.00, utilizing the Sourcewell Cooperative Purchasing Agreement 011723-JDC. This purchase is necessary for the replacement of required snow removal equipment with excessive maintenance issues.
- Action Item No. 617-23 ADB Safegate - Authorization is requested to purchase taxiway light fixtures from ADB Safegate for an amount not to exceed \$136,802.61, utilizing Sourcewell Cooperative Purchasing contract #110122-ADB. This purchase is necessary to meet Federal Aviation Administration regulatory safety standards for the replacement of airfield lighting.
- Action Item No. 659-23 Stantec Architecture and Engineering, LLC - Authorization is requested to enter into an agreement with Stantec Architecture and Engineering, LLC. for an amount not to exceed \$1,532,000.00. The term of this agreement will be for 16 months from the Notice to Proceed. This agreement is for the Sustainable Development Master Plan Project at Pittsburgh International Airport.
- Action Item No. 648-23 AECOM Technical Services, Inc. - Authorization is requested to approve Change Order #2 to Contract #4583 with AECOM Technical Services, Inc. This change order will increase the contract amount by \$296,287.00 from \$3,614,835.00 to \$3,911,122.00 and will extend the contract term through July 31, 2025. This change is necessary for additional engineering services for Project 36G1-21, Cargo Building 4 Intermodal Freight Transfer Facilities Development at Pittsburgh International Airport.
- Action Item No. 649-23 Cast & Baker Corporation - Authorization is requested to approve Change Order #1 to Contract #5051 with Cast & Baker Corporation. This change order will increase the contract amount by \$416,761.08 from \$24,486,838.70 to \$24,903,599.78. This change is necessary to provide additional general construction services for Project Number 36G1-21, Cargo Building 4 Intermodal Freight Transfer Facilities Development at Pittsburgh International Airport.
- Action Item No. 650-23 Management Engineering Corporation - Authorization is requested to approve Change Order #1 to Contract #5262 with Management Engineering Corporation. This change order will increase the contract amount by \$317,218.00 from \$56,664.00 to \$373,882.00 and will extend the contract term through December 31, 2025. This change is necessary for additional construction management



services for Project 45E1-22, Hangar Switchgear Replacement at Pittsburgh International Airport.

- Action Item No. 651-23 GAI Consultants, Inc. - Authorization is requested to approve Change Order #5 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$400,000.00 from \$2,310,000.00 to \$2,710,000.00. This change is necessary for additional engineering services for Project 19G1-21, Deicing Stormwater Improvements Project at Pittsburgh International Airport.
- Action Item No. 640-23 Jacobs Project Management Company - Authorization is requested to approve Amendment #21 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$452,398.00 from \$73,071,090.15 to \$73,523,488.15. This change is necessary to fund the addition of on-site support from Luis Vidal + Architects.
- Action Item No. 641-23 Gensler+HDR - Authorization is requested to approve Amendment #45 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$3,407,700.00 from \$101,206,716.00 to \$104,614,416.00. This change is necessary to fund various design tasks for the new Terminal.
- Action Item No. 647-23 Wellington Power Corporation - Authorization is requested to approve Change Order #3 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$3,914,737.00 from \$35,466,199.67 to \$39,380,936.67 This change is necessary to fund various construction tasks for the Airside Renovation Program.
- Action Item No. 652-23 Permission to Award - Fire Suppression - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on September 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 23TPFP01, Airline Fit-out Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 653-23 Permission to Award – Mechanical - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on September 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 23TM01, Airline Fit-out Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 654-23 Permission to Award – General - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened

on September 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 23TM01, Airline Fit-out Package for the Terminal Modernization Program at Pittsburgh International Airport.

- Action Item No. 655-23 Permission to Award – Electrical - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on September 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary, for Project Number 23TM01, Airline Fit-out Package for the Terminal Modernization Program at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of July 20, 2023. The following Action Items were presented:

- Action Item No. 635-23 Atlantic Aviation - Authorization is requested to execute Amendment #3 to Contract #1952 with Atlantic Aviation at Allegheny County Airport (AGC). This amendment will increase the contract amount by \$150,341.53 annually from \$166,321.75 to \$316,663.28. This change is necessary to update the leased premises to reflect the area utilized by Atlantic Aviation. The term of the lease will be through November 30, 2036, and either party may terminate the lease of Lease Area B, which is approximately 90,561 square feet, with 90-days prior written notice.
- Action Item No. 636-23 Sixt Rent a Car, LLC - Authorization is requested to execute Amendment #1 to Contract #5191 with Sixt Rent a Car, LLC. This amendment will increase the contract amount by \$71,680.00 annually from \$74,480.00 to \$146,160.00. The term of this amendment will be from October 1, 2023 to the earlier of (1) the opening of the new landside terminal or (2) December 31, 2025. This amendment is necessary for Sixt to add 64,000 square feet to its service facility leasehold area, at Building #1020.
- Action Item No. 645-23 The United States of America and the Commonwealth of Pennsylvania - Authorization is requested to enter into an agreement with The United States of America and the Commonwealth of Pennsylvania for the 171st Pennsylvania Air National Guard (PANG) at Pittsburgh International Airport. The term of this agreement will be from July 1, 2023 through June 30, 2073.
- Action Item No. 646-23 The United States of America and the Commonwealth of Pennsylvania - Authorization is requested to execute Amendment #1 to Contract #3015 with The United States of America and the Commonwealth of Pennsylvania. This



amendment will extend the contract term through September 30, 2024. This amendment is necessary to extend the Joint Use Agreement for the Pennsylvania 171st Air National Guard for one (1) year beginning on October 1, 2023. The annual revenue will be \$123,507.00.

- Action Item No. 656-23 Hoppin Advisory, LLC - Authorization is requested to execute Revision Request #9 to Contract #4411 with Hoppin Advisory, LLC. This Revision Request will increase the contract amount by \$285,000.00 from \$872,000.00 to \$1,157,000.00 and will extend the contract term through December 31, 2024. This revision is necessary for professional services related to passenger and air cargo development at Pittsburgh International Airport.
- Action Item No. 573-23 FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for the FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant in the amount of \$12,193,185 for the eligible portion of the terminal building project, Project #911780. This is to amend Board Admin Action #520-23 approved on July 20, 2023 for the FAA share of \$18.3M.
- Action Item No. 574-23 Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant in the amount of \$86,000 for the West Virginia Retail Concept.
- Action Item No. 576-23 Department of Labor (DOL) Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Department of Labor (DOL) 100% Grant in the amount of \$497,837.00 for the Pittsburgh Airport Area Hospitality Sector Workforce Development Project.
- Action Item No. 619-23 Insight Direct USA Inc. - Authorization is requested to purchase Uninterruptible Power Supplies (UPS) with Insight Direct USA Inc. for an amount not to exceed \$736,228.90, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to provide backup power to the Neighborhood 91 manufacturing campus.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. McIntyre, who reported that the Finance and Administration Committee met and approved the July 20, 2023 meeting minutes. The following Action Items were presented:



- Bond Resolution 644-23 - Approval of the Authority's bond resolution is sought. The resolution enables either the Chairman, CEO, Vice-Chairman, CFO and the Solicitor to execute and deliver all documents, and to take all actions necessary to issue and sell the Authority's General Airport Revenue Bonds, the proceeds of which will be used to complete the Terminal Modernization Project. The resolution authorizes the issuance and sale of the Bonds and creates a pricing committee to approve the final terms, including the rate of interest, maturity and other features of the Bonds. The resolution also authorizes the issuance of the official statement constituting the disclosure document accompanying the issuance of the Bonds. The Resolution also confirms the appointment of bond counsel, issuer's counsel, the underwriting participants and the trustee.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY**

### **BOND RESOLUTIONS**

**(Adopted September 15, 2023)**

WHEREAS, THE ALLEGHENY COUNTY AIRPORT AUTHORITY (the "Authority"), is a body corporate and politic organized and existing under the laws of the Commonwealth of Pennsylvania pursuant to the Pennsylvania Municipality Authorities Act of 2001, 53 Pa.C.S.A. 5601 et seq., as amended and supplemented (the "Act"), having its office at Pittsburgh International Airport, Allegheny County, Pennsylvania (the "Airport") and is empowered under the Act to acquire, hold, construct, improve, maintain and operate, own or lease (either as lessor or lessee) airports, and the Authority has the power to borrow money and issue bonds to carry out its purposes and to secure the payment of such bonds and notes by a pledge of any or all revenues of the Authority derived from all or any of its properties under an indenture or deed of trust; and

WHEREAS, the Authority has previously approved a Terminal Modernization Program ("TMP") consisting of certain capital improvement projects including: (i) a new landside terminal facility, new parking and ground transportation; (ii) Airside Terminal Renovations; (iii) Airline Fit-Outs; and (iv) other capital improvements to the Airport as the officers of the Authority shall determine (the "TMP Projects"); and

WHEREAS, in order to complete the TMP Projects, the Authority had issued in August 2021 (i) its Airport Revenue Bonds, Series 2021A (AMT) and Airport Revenue Bonds, Series 2021B (Non-AMT). The Authority has determined to issue additional Airport Revenue Bonds in multiple series, which are expected to include its Airport Revenue Bonds, Series 2023A (AMT), Airport Revenue Bonds, Series 2023B (Non-AMT) and Airport Revenue Bonds, Series 2023C (Federally Taxable) (or such other designation as the Authority may determine), in one or more series, in the aggregate principal amount of \$600,000,000 (together, the "2023 Capital Improvement Bonds") pursuant to the Master Trust Indenture dated as of December 1, 2019, as previously amended and supplemented

(the "Original Indenture"), and as further supplemented by a Third Supplemental Indenture (the "Third Supplemental Indenture" together with the Original Indenture, the "Indenture"), all between the Authority and The Bank of New York Mellon Trust Company, N.A., as trustee (the "Trustee"); and

WHEREAS, the Authority expects to obtain a purchase proposal for the 2023 Capital Improvement Bonds (the "2023 Bonds Purchase Contract"), from Citigroup and PNC Capital Markets LLC, as co-book-running senior underwriting managers, and as representatives of the other co-managing underwriters (collectively the "Underwriters").

NOW THEREFORE, BE IT ENACTED AND RESOLVED as follows:

1. (a) The Authority hereby confirms the prior authorization of the TMP Projects.

(b) The issuance, sale and delivery of the 2023 Capital Improvement Bonds in an aggregate principal amount not to exceed \$600,000,000 (inclusive of any original issue premium and net of any original issue discount) in one or more series, each series bearing interest at one or more fixed rates of interest which produce a net interest rate not in excess of 6.50% (determined on a taxable or tax-exempt basis), having final maturity dates not later than January 1, 2043 for taxable bonds and of not later than January 1, 2058 for tax exempt bonds and having such redemption features and other provisions as shall be set forth in the Indenture and the 2023 Bonds Purchase Contract is hereby authorized and approved.

(c) There is hereby created a Pricing Committee of the Authority (the "Pricing Committee"), which shall consist of three persons: the Chair or in his/her absence, the Vice Chair; the Chief Executive Officer; and the Chief Financial Officer, which Pricing Committee is hereby authorized to approve, on behalf of the Authority, the final terms and provisions of the 2023 Capital Improvement Bonds, including but not limited to the final principal amount, interest rates, maturities, series names and designations and redemption features, whether Capital Improvement Surety Bonds are to be obtained and the selection of any other parties and professionals to the transaction as the Authority shall determine are necessary.

2. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized to execute and deliver the Third Supplemental Indenture in the name and on behalf of the Authority, in the forms approved by the counsel to the Authority (the execution or delivery thereof by such officer to be conclusive evidence of the approval of such forms) and the Secretary of the Authority is hereby authorized and directed to affix the seal of the Authority to the Third Supplemental Indenture when so executed, and to attest the same.



3. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized to execute the 2023 Capital Improvement Bonds manually, or to cause his or her facsimile signature to be imprinted thereon, in the name and on behalf of the Authority and to cause to be affixed to or imprinted upon the 2023 Capital Improvement Bonds the corporate seal of the Authority or a facsimile thereof, and the Secretary of the Authority is hereby authorized to attest said seal or facsimile thereof by his or her manual or facsimile signature, and the Authority adopts said facsimile signatures as binding upon it.

4. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized to execute and deliver the 2023 Bonds Purchase Contract in the name of and on behalf of the Authority, in the forms approved by counsel to the Authority (the execution or delivery thereof by such officer to be conclusive evidence of the approval of such forms) and the Secretary is authorized and directed to affix the seal of the Authority to the 2023 Bond Purchase Contract when so executed, and to attest the same.

5. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized to direct the Trustee to authenticate all of the 2023 Capital Improvement Bonds, and the Chief Financial Officer of the Authority is hereby authorized to deliver all of the 2023 Capital Improvement Bonds to Purchasers upon receipt of the net proceeds of the sale of the 2023 Capital Improvement Bonds pursuant to the 2023 Bond Purchase Contract.

6. The Authority hereby authorizes and approves the distribution of the Preliminary Official Statement and final Official Statement with respect to the 2023 Capital Improvement Bonds in such form(s) as counsel to the Authority and the Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority executing the same shall approve, and with such approval to be conclusively evidenced by the execution thereof, and each of the Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer is hereby authorized to sign the final Official Statement on behalf of the Authority. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized, upon the preparation of the final Preliminary Official Statement, to execute and deliver to the Underwriters on behalf of the Authority their certificate to the effect that the Authority deems the Preliminary Official Statement to be “final” as of its date within the meaning of Rule 15c2-12 under the Securities Exchange Act of 1934.

7. The proper officers of the Authority are hereby authorized to execute and deliver rating agency contracts, Bond Insurance contracts, a Continuing Disclosure Agreement and all other documents as may be required, and to do all other acts as may be necessary and proper to carry out the intent and purpose of the foregoing resolutions. The form and content of any such additional documents shall be approved by such officers with



the advice and approval of the counsel to the Authority (the execution or delivery of any document by such officers to be conclusive evidence of their approval thereof).

8. The Chair, Vice Chair, Chief Executive Officer or Chief Financial Officer of the Authority is hereby authorized to approve and authorize payment of all costs and expenses incurred in connection with the TMP Projects, other capital improvements to the Airport and the costs of issuance of the 2023 Capital Improvement Bonds from the proceeds of the 2023 Capital Improvement Bonds and/or other funds of the Authority.

9. The appointment of the law firm of Squire Patton Boggs (US) LLP is hereby reconfirmed as Bond Counsel in connection with the 2023 Capital Improvement Bonds. The law firm of Saul Ewing Arnstein & Lehr LLP shall serve as the Authority's solicitor in connection with the 2023 Capital Improvement Bonds. The appointment of PFM Financial Advisors LLC is hereby reconfirmed as financial advisor to the Authority in connection with the 2023 Capital Improvement Bonds. Citigroup and PNC Capital Markets are hereby appointed as book-running manager in connection with the 2023 Capital Improvement Bonds. BofA Securities, JP Morgan, Siebert Williams Shank & Co., LLC and Piper Sandler & Co. are appointed as co-managing underwriters. The appointment of The Bank of New York Mellon Trust Company, N.A. is hereby reconfirmed as Trustee under the Indenture.

10. All resolutions or parts thereof inconsistent with the provisions of these Resolutions are hereby repealed or rescinded, canceled and annulled so far as the same affects these Resolutions.

The undersigned certifies that the foregoing Resolutions were adopted and passed at a meeting of THE ALLEGHENY COUNTY AIRPORT AUTHORITY duly convened and held on the date first written above, at which a quorum was present and acting throughout.

ATTEST:

THE ALLEGHENY COUNTY AIRPORT  
AUTHORITY

\_\_\_\_\_  
Ashley Henry Shook, Secretary

By \_\_\_\_\_  
David Minnotte, Chairman of the Board

- Board Resolution - RESOLVED: All action taken by the Chief Executive Officer since the last meeting of the Board on July 21, 2023 which would otherwise require Board approval and is set forth on the attached document entitled Action Taken by the Chief Executive Officer is hereby ratified and approved.

Upon motion duly made and seconded, the foregoing Action Items were approved.

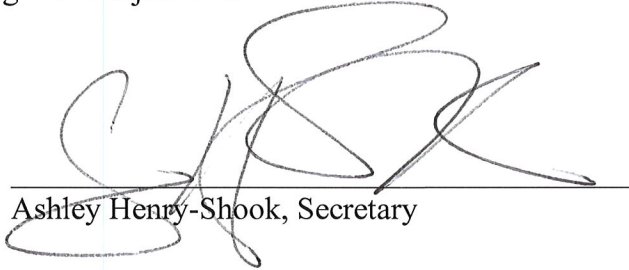
Mr. McIntyre reported that the Committee entered into Executive Session to discuss employment and litigation issues. The Committee reconvened in open session and no action was taken and the meeting was then adjourned.

Ms. Christina Cassotis presented the July 2023 and August 2023 air service dashboards. Ms. Cassotis began by saying that total scheduled seats were at 101% of 2019 levels in August and more service is coming as airlines continue to show confidence in Pittsburgh. American resumed daily flights to Phoenix and will resume seasonal service to Cancun in December; Breeze now has twice weekly service to Los Angeles and will be adding twice weekly service to Tampa in October. Seasonal service to Fort Meyers will begin in November. Frontier has resumed flights to Orlando. Spirit will be increasing service to Orlando and Las Vegas in October, resuming daily service to Tampa and starting daily service to Miami in November. July's passenger traffic recovered close to 95% of 2019 traffic levels as air travel demand continues to increase. Passengers in the month of July 2023 totaled 865,300, a 14.4% increase when compared to July 2022, which had 756,300 total passengers. July 2023 showed a 94.7% recovery rate when compared to July 2019 which saw 914,100 total passengers. Scheduled seats for July 2023 were approximately 99% of 2019 levels as airlines adjusted capacity for the busy summer travel season. July seats were at 1,051,100 which is a 13.7% increase from July 2022 which had 924,400 scheduled seats. This represents a 99% recovery over the 2019 level of 1,061,200. Ms. Cassotis reported that in July, the four airlines with the highest percentage of passengers were: Southwest at 25.4%, American Airlines at 22.1%, Delta at 16.3%, and United at 12.5%. Spirit, Allegiant and Breeze combined for 16.2%. Moving onto August, Ms. Cassotis said that August's passenger traffic was 93% recovered compared to 2019 traffic levels. Passengers in the month of August 2023 totaled 827,800, an 11.4% increase when compared to August 2022, which had 743,000 total

passengers. August 2023 showed a 93.3% recovery rate when compared to August 2019 which saw 887,400 total passengers. August scheduled seats exceeded 2019 levels for the first time since the pandemic. August seats were at 1,066,700 which is a 16.8% increase from August 2022 which had 1,052,800 scheduled seats. This represents a 101.3% recovery over the 2019 level of 913,700. Year-to-date traffic has increased with passenger volume recovered to over 93% of 2019 levels. August 2023 year-to-date number of passengers is at 6,067,500 which is a 14.4% increase over August 2022 which was at 6,511,300 total passengers. This represents a 93.2% recovery rate over August 2019's total of 5,302,400 passengers. Ms. Cassotis reported that Southwest has continued to be the top carrier by market share at PIT every month in 2023. In August, the four airlines with the highest percentage of passengers were: Southwest at 24.2%, American Airlines at 22.3%, Delta at 17%, and United at 15%. Spirit and Allegiant combined for 12.2%. Ms. Cassotis added that PIT now has nonstop service to 61 airports with 148 peak-day departures.

Ms. Cassotis then introduced Lance Bagnoff, Director of Allegheny County Airport (AGC). Ms. Cassotis remarked that AGC hangers are almost at full capacity and there is a two year waiting list for single engine plane storage; there is a significant increase in enrollment at the two flight schools at the airport; year-to-date traffic is up by 20% compared to the same period last year; and community outreach and engagement continue to be important facets of AGC. Some of the recent events occurring at AGC included a visit from the Pittsburgh Public Schools Science, Technology, Engineering, and Math (STEM) Program, the Commemorative Air Force (CAF) AirPower History Tour, a Disadvantaged Business Enterprise (DBE) outreach event, a PennDOT license plate exchange, and a South Hills Area Council of Governments Board meeting.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary



**MINUTES OF THE OCTOBER 20, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, October 20, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich

Via WebEx:

Matt Smith  
Lance Chimka  
Dr. William Curtis  
Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of September 15, 2023.

Ms. Christine Cassotis reported that PIT had been awarded an Airport Pioneer Award for Innovation by Future Travel Experience.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the September 15, 2023 meeting. The following Action Items were presented:

- Action Item No. 715-23 American Rock Salt Company - Authorization is requested to enter into an agreement with American Rock Salt Company to purchase roadway salt (sodium chloride) for an amount not to exceed \$202,247.50, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary for the winter treatment of terminal roadways and sidewalks.
- Action Item No. 716-23 Golden Equipment Company - Authorization is requested to purchase one (1) Timko 600 street sweeper truck from Golden Equipment Company for an amount not to exceed \$317,960.00, utilizing the Pennsylvania Co-Stars

purchasing program. This purchase is necessary for the replacement of the existing sweeper truck with excessive maintenance issues.

- Action Item No. 719-23 Smart Manufacturing Inc. - Authorization is requested to purchase two (2) deice trucks from Smart Manufacturing Inc. for an amount not to exceed \$501,384.00, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary for the replacement of required snow removal equipment.
- Action Item No. 753-23 Kirila Fire Training Facilities, Inc. - Authorization is requested to approve Revision Request #1 to Contract #4936 with Kirila Fire Training Facilities, Inc. This Revision Request will increase the contract amount by \$378,000.00 from \$59,400.00 to \$437,400.00. This change is necessary for Phase 1 of the rehabilitation of the Simulated Aircraft Fire Trainer at the Fire Training Facility.
- Action Item No. 717-23 Everbridge - Authorization is requested to enter into an agreement with Everbridge for an amount not to exceed \$134,565.00. The term of this agreement will be from December 28, 2023 to December 27, 2026. This agreement is for the ACAA emergency mass notification system.
- Action Item No. 694-23 Golden Triangle Construction Company - Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on May 17, 2023 for an amount not to exceed \$7,355,151.50 for the base bid work. The agreement term is 302 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G2-22, Rehabilitation of Taxiway B at Pittsburgh International Airport.
- Action Item No. 725-23 Wellington Power Corporation - Authorization is requested to enter into an agreement with Wellington Power Corporation for bids opened on July 24, 2023 for an amount not to exceed \$1,778,783.10 for the base bid and alternates 1, 2, 3, 4, 5, 6, and 7 work. The term of this agreement is 373 calendar days from the notice to proceed. This agreement is for electrical construction services for Project Number 55E3-23, Airside Restroom Renovations at Pittsburgh International Airport.
- Action Item No. 726-23 W.G. Tomko, Inc. - Authorization is requested to enter into an agreement with W.G. Tomko, Inc. for bids opened on July 24, 2023 for an amount not to exceed \$3,236,555.00 for the base bid and alternates 2, 4, and 6 work. The term of this agreement is 373 calendar days from the notice to proceed. This agreement is for plumbing/fire protection construction services for Project Number 55P1-23, Airside Restroom Renovations at Pittsburgh International Airport.
- Action Item No. 727-23 Mosites Construction - Authorization is requested to enter into an agreement with Mosites Construction for bids opened on July 24, 2023 for an amount not to exceed \$7,278,633.00 for the base bid and alternates 1, 2, 3, 4, 5, 6, and 7 work. The term of this agreement is 373 calendar days from the notice to proceed.

This agreement is for general construction services for Project Number 55G1-23, Airside Restroom Renovations at Pittsburgh International Airport.

- Action Item No. 728-23 Kirby Electric - Authorization is requested to enter into an agreement with Kirby Electric for bids opened on July 19, 2023 for an amount not to exceed \$2,970,000.00 for the base bid and alternate 1 work. The term of this agreement is 373 calendar days from the notice to proceed. This agreement is for electrical construction services for Project Number 55E2-23, Airside Lighting and Control Systems Renovations at Pittsburgh International Airport.
- Action Item No. 729-23 Hranec Sheet Metal - Authorization is requested to enter into an agreement with Hranec Sheet Metal for bids opened on July 24, 2023 for an amount not to exceed \$505,000.00 for the base bid and alternates 2, 4, and 6 work. The term of this agreement is 373 calendar days from the notice to proceed. This agreement is for mechanical construction services for Project Number 55M1-23, Airside Restroom Renovations at Pittsburgh International Airport.
- Action Item No. 730-23 Allegheny Construction Group - Authorization is requested to enter into an agreement with Allegheny Construction Group for bids opened on July 19, 2023 for an amount not to exceed \$1,547,000.00 for the base bid and alternate 1 work. The term of this agreement is 373 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 55G2-23, Airside Lighting and Control Systems Renovations at Pittsburgh International Airport.
- Action Item No. 756-23 Runway Safe Group - Authorization is requested to enter into an agreement with Runway Safe Group for an amount not to exceed \$5,004,128.64. The term of this agreement will be for 4 years from the effective date of the agreement. This agreement is for the procurement of an Engineering Material Arresting System (EMAS) for Project Number 40G1-20, Runway 10-28 Safety Area Improvements at Allegheny County Airport.
- Action Item No. 691-23 Office Revolution, LLC - Authorization is requested to purchase doors, hardware, and furniture with Office Revolution, LLC. for an amount not to exceed \$278,353.22 utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to relocate the Public Safety, Operations, and Maintenance (PSOM) offices at Pittsburgh International Airport.
- Action Item No. 695-23 TriMark SS Kemp - Authorization is requested to purchase kitchen equipment with TriMark SS Kemp for an amount not to exceed \$204,424.57, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to relocate the Air Ventures Kitchen on the Apron Level at Pittsburgh International Airport.
- Action Item No. 704-23 Professional Service Industries, Inc. - Authorization is requested to approve Amendment #2 to Contract #4430 with Professional Service



Industries, Inc. This amendment will increase the contract amount by \$3,994,893.00 from \$8,183,983.00 to \$12,178,876.00, and will extend the contract term through March 31, 2025. This change is necessary to fund continued testing and inspection services for the Terminal Modernization Program (TMP) and various other airport renovations.

- Action Item No. 731-23 Aviation & Airport Professionals, Inc. (AvAirPros) - Authorization is requested to approve Amendment #8 to Contract #3850 with Aviation & Airport Professionals, Inc. (AvAirPros). This amendment will increase the contract amount by \$2,384,363.10 from \$4,080,340.00 to \$6,464,703.10, and will extend the contract term through October 31, 2025. This amendment is necessary to fund the Airline Technical Representative (ATR) services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 732-23 Hill International, Inc. - Authorization is requested to approve Amendment #6 to Contract #4413 with Hill International, Inc. This amendment will increase the contract amount by \$1,226,461.00 from \$1,352,768.85 to \$2,579,229.85, and will extend the contract term through May 31, 2025. This amendment is necessary to fund continued construction management support for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 733-23 Jacobs Project Management - Authorization is requested to approve Amendment #22 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$13,636,920.00 from \$73,523,488.15 to \$87,160,408.15, and will extend the contract term through September 30, 2025. This change is necessary to fund continued program management services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 734-23 PJ Dick/Hunt - Authorization is requested to approve Amendment #16 to Contract #4305 with PJ Dick/Hunt. This amendment will increase the contract amount by \$19,573,297.47 from \$46,229,419.20 to \$65,802,716.67, and will extend the contract term through March 31, 2026. This change is necessary to fund continued Construction Management Services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 735-23 Gensler+HDR - Authorization is requested to approve Amendment #46 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$266,391.00 from \$104,614,416.00 to \$104,880,807.00, and will extend the contract term through March 31, 2025. This change is necessary to fund various design tasks for the new Terminal.
- Action Item No. 736-23 Michael Baker International, Inc. - Authorization is requested to approve Amendment #25 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$4,122,458.90 from \$38,266,431.32 to \$42,388,890.22 and will extend the contract term through May 31, 2025. This change

is necessary to fund various design services for the Terminal Modernization Program (TMP) and various other airport renovations.

- Action Item No. 737-23 D-M Products, Inc. - Authorization is requested to approve Change Order #4 to Contract #4846 with D-M Products, Inc. This change order will increase the contract amount by \$2,064,614.00 from \$16,257,751.00 to \$18,322,365.00. This change is necessary to fund various construction tasks for the new Terminal.
- Action Item No. 738-23 Rycon Construction, Inc. - Authorization is requested to approve Change Order #2 to Contract #5159 with Rycon Construction, Inc. (Interiors Package). This change order will increase the contract amount by \$3,922,733.61 from \$105,204,587.22 to \$109,127,320.83. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 755-23 Joseph B. Fay Company - Authorization is requested to approve Change Order #15 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$4,913,727.43 from \$167,654,570.78 to \$172,568,298.21. This change is necessary to fund construction services for the North Parking Lot.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 755-23.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of September 15, 2023. The following Action Items were presented:

- Action Item No. 705-23 Alclear, LLC - Authorization is requested to enter into a Lease Agreement with Alclear, LLC. for approximately 439 square feet in the Landside Terminal at Pittsburgh International Airport. The term of the lease will be for five (5) years from the date of occupancy. The rental rate will be equal to the non-signatory airline terminal rate. The annual revenue will be approximately \$93,946.00.
- Action Item No. 754-23 Cargo Gravity - Authorization is requested to execute Revision Request #8 to Contract #4165 with Cargo Gravity. This Revision Request will increase the contract amount by \$210,000.00 from \$349,417.00 to \$559,417.00 and will extend the contract term through December 31, 2024. This revision is necessary for professional services related to air cargo development and Neighborhood 91.
- Action Item No. 739-23 Brij Image and Information Inc. - Authorization is requested to approve a new statement of work (SOW) with Brij Image and Information Inc. for an amount not to exceed \$396,501.00. The term of this SOW will be from October 23, 2023 to April 30, 2024. This SOW is for technical development to support further work



to address several functional requirement gaps that exist in the capital asset management/operations and maintenance functional areas with JD Edwards (JDE). This falls under MSA #4594 signed December 9, 2020.

- Action Item No. 760-23 Carahsoft - Authorization is requested to enter into an agreement with Carahsoft for ServiceNow licensing for an amount not to exceed \$190,763.64. The term of this agreement will be from October 31, 2023 to October 30, 2024. This agreement is to replace the current IT Service Desk application and includes IT Service Management (ITSM), IT Operations Management (ITOM), and IT Asset Management (ITAM) licensing.
- Action Item No. 761-23 eENGINE - Authorization is requested to approve a new statement of work (SOW) with eENGINE for an amount not to exceed \$208,000.00. The term of this SOW will be from October 11, 2023 to Oct 10, 2024. This SOW is for continued software development services. This falls under MSA #4799 signed August 5, 2021.
- Action Item No. 718-23 PaDOT ADP 75% AGC Reconstruct Signs Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: PaDOT ADP 75% grant to increase the amount by \$17,938.00 above the anticipated \$600,000.00 for the AGC Reconstruct Signs, Project #22207. This is to amend Board Administrative Action 392-23 approved on June 6, 2023.
- Action Item No. 757-23 K&L Gates - Authorization is requested to approve Revision Request #1 to contract# 5338 with K&L Gates. This revision request will increase the contract amount by \$120,000.00 from \$51,000.00 to \$171,000.00 and will extend the contract term through October 31, 2024. This revision is necessary for K&L Gates to continue representing the Allegheny County Airport Authority on its energy and sustainability strategy.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Rea, who reported that the Finance and Administration Committee met and approved the September 15, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 723-23 Media and Process Technology, Inc. ("MPT") - Authorization is requested to enter into an agreement with Media and Process Technology, Inc. ("MPT") for an amount not to exceed \$500,000.00. The term of this agreement will be from November 25, 2023 to August 31, 2024. Media and Process Technology will conduct a study to assess the feasibility of producing Sustainable Aviation Fuel ("SAF") on-site at PIT.



- Action Item No. 759-23 Airport Operation, Management and Transfer Agreement and Lease - Exercise of the renewal of the term of the Airport Operation, Management and Transfer Agreement and Lease, between Allegheny County and the Authority ("the Transfer Agreement"). The Authority and the County entered into the Transfer Agreement which provides, in relevant part, for the transfer and lease to the Authority of all of the assets of Pittsburgh International Airport and Allegheny County Airport for a term of 25 years with 2 options to extend the term for a period of an additional 25 years each, exercisable by the Authority providing written notice of its exercise of the option provided to the County. This Action Item and the accompanying Resolution authorizes the Authority to exercise the first renewal option for 25 years and to authorize the Chairman to notify the County accordingly.
- Action Item No. 724-23 PFM Asset Management LLC - Authorization is requested to execute Amendment #1 to Contract #4925 with PFM Asset Management LLC. This amendment will increase the contract by \$150,000.00 from \$400,000.00 to \$550,000.00 and will extend the contract term through December 31, 2025. This amendment is necessary to increase the scope to include the Authority's new issuance of Series A, B, and C 2023 Revenue Bonds.

Upon motion duly made and seconded, the foregoing Action Items were approved.

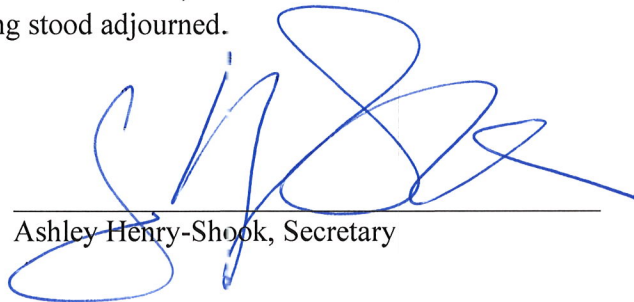
Ms. Rea reported that the Committee entered into Executive Session to discuss employment matters. The Committee reconvened in open session and no action was taken and the meeting was then adjourned.

Ms. Christina Cassotis presented the September 2023 PIT and AGC air service dashboards. Ms. Cassotis began by saying that 2023 has been an exciting year at PIT and airlines continue to launch new routes and resume service in the fourth quarter with American Airlines resuming seasonal service to Cancun, Breeze adding service to Tampa and Ft. Myers and Spirit resuming service to Ft. Myers and Tampa and adding service to Miami. Additionally, British Airways' expanded service saw record passengers this summer with destinations in Europe and India serving as top connections. September's passenger traffic was over 97% recovered compared to 2019 traffic levels. Passengers in the month of September 2023 totaled 765,900, a 10% increase when compared to September 2022, which had 696,000 total passengers. September 2023 showed a 97.1% recovery rate when compared to September 2019 which saw 788,700 total passengers. Recovery has been strong with scheduled seats for September 2023 at 98% of 2019 levels. September seats were at 976,100 which is a 15.4% increase from September 2022 which had 845,600 scheduled seats. This represents a 98.1% recovery over the 2019 level of 994,600. Year-to-date traffic increased with passenger volumes above 93% of 2019 levels. Total year-to-date passengers for September 2023 is at 6,835,000 which is a 13.9% increase over year-to-date for September 2022 which had 5,998,400 passengers and is a 93.6% recovery over year-to-date September 2019 which saw 7,300,000 passengers. Ms. Cassotis reported that Southwest continues to be the top carrier by market share at PIT every month in 2023. The four airlines with the highest

percentage of passengers were: Southwest at 25.3%, American Airlines at 23.4%, Delta at 17.1%, and United at 15.8%. Spirit, Allegiant and Jet Blue combined for 12.1%. With announcements by several airlines, PIT now has nonstop service to 61 airports with 146 peak-day departures. Ms. Cassotis concluded by remarking that third quarter 2023 cargo volumes decreased by over 15% compared to third quarter 2022 with a softened international cargo market demand. While FedEx (52.7%), UPS (32.2%) and Amazon (9.2%) continue to carry the bulk of cargo at PIT, British Airways has grown its share of cargo tonnage to 2.5%.

Ms. Cassotis then presented the third quarter AGC business update. Air traffic at AGC was up by 9.3% in the third quarter 2023 with 19,549 flights as compared to the same quarter last year with 17,894 flights. Third quarter air traffic has increased every year since the pandemic. She concluded by saying that AGC remains on track to surpass 70,000 total aircraft operations in 2023.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



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Ashley Henry-Shook, Secretary

**MINUTES OF THE NOVEMBER 17, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, November 17, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Ashley Henry-Shook  
Lance Chimka  
Randy Vulakovich  
Tom McIntyre

Via WebEx:

Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of October 20, 2023.

Ms. Christine Cassotis reported that Lisa Naylor had been awarded a Pittsburgh Business Times C-Suite award for Innovation/Childcare. She also reported that Virginia Culbreath was awarded the Three Rivers Business Alliance – Buchanan Ingersoll & Rooney Champion in DEI Award.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the October 20, 2023 meeting. The following Action Items were presented:

- Action Item No. 826-23 Wellington Power Corporation - Authorization is requested to approve Change Order #8 to Contract #5359 Wellington Power Corporation. This Change Order will increase the contract amount by \$100,000.00 from \$2,143,117.82 to \$2,243,117.82. This change is necessary for the upgrade of fire panels in four airport managed buildings.
- Action Item No. 821-23 Turner Construction Company - Authorization is requested to approve Amendment #4 to Contract #4306 with Turner Construction Company. This amendment will increase the contract amount by \$5,060,754.00 from \$15,374,170.00



to \$20,434,924.00, and will extend the contract term through March 31, 2025. This change is necessary to fund continued Construction Management Services for the Multi-Modal Complex (MMC).

- Action Item No. 814-23 Schindler Elevator Corporation - Authorization is requested to approve Change Order #1 to Contract #5015 with Schindler Elevator Corporation. This change order will increase the contract amount by \$2,839,004.00 from \$29,821,680.00 to \$32,660,684.00. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 816-23 Waller Corporation - Authorization is requested to approve Change Order #5 to Contract #4899 with Waller Corporation. This change order will increase the contract amount by \$4,171,113.21 from \$6,830,437.82 to \$11,001,551.03, and will extend the contract term through March 31, 2025. This change is necessary to fund continued general works construction services for the Terminal Modernization Program (TMP).
- Action Item No. 824-23 Wellington Power Corporation - Authorization is requested to approve Change Order #6 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$3,570,214.76 from \$39,519,428.67 to \$43,089,643.43. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 815-23 W.G. Tomko, Inc. - Authorization is requested to approve Change Order #8 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$701,063.29 from \$34,514,028.56 to \$35,215,091.85. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 825-23 Kirby Electric - Authorization is requested to enter into an agreement with Kirby Electric for bids opened on November 1, 2023, for an amount not to exceed \$6,979,610.00 for the base bid work. The agreement term is 712 days from notice to proceed. This agreement is for electrical construction services for Project Number 22TE01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$697,961.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 817-23 Massaro Corporation - Authorization is requested to enter into an agreement with Massaro Corporation for bids opened on November 1, 2023, for an amount not to exceed \$12,659,000.00 for the base bid work. The agreement term is 712 days from notice to proceed. This agreement is for general construction services for Project Number 22TG01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the

Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$1,265,900.00 with later ratification by the ACAA Board of Directors.

- Action Item No. 819-23 – Wayne Crouse - Authorization is requested to enter into an agreement with Wayne Crouse for bids opened on November 1, 2023, for an amount not to exceed \$5,600,000.00 for the base bid work. The agreement term is 712 calendar days from notice to proceed. This agreement is for mechanical construction services for Project Number 22TM01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$560,000.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 837-23 W.G. Tomko - Authorization is requested to enter into an agreement with W.G. Tomko for bids opened on November 1, 2023, for an amount not to exceed \$2,513,000.00 for the base bid work. The agreement term is 712 calendar days from the notice to proceed. This agreement is for plumbing/fire suppression construction services for Project Number 22TPFS01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$251,300.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 803-23 Findlay Township Municipal Authority - Authorization is requested for the Chief Executive Officer to approve an Addendum to the Water Service Agreement with the Findlay Township Municipal Authority (FTMA). This is Addendum #1 to the original Water Service Agreement that was approved via Administrative Action 611-21 on September 17, 2021. This addendum is necessary for water service at Pittsburgh International Airport.
- Action Item No. 822-23 ms consultants, inc. - Authorization is requested to enter into an agreement with ms consultants, inc. for an amount not to exceed \$174,193.38. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 40G3-23, AGC Stormwater Improvements at Allegheny County Airport.
- Action Item No. 823-23 Management Engineering Corporation - Authorization is requested to approve Change Order #1 to Contract #5126 with Management Engineering Corporation. This change order will increase the contract amount by \$745,322.00 from \$89,842.00 to \$835,164.00. This change is necessary for additional construction management services for Project Number 8G2-22, Rehabilitation of Taxiway B at Pittsburgh International Airport.
- Action Item No. 830-23 McFarland Johnson, Inc. - Authorization is requested to enter into an agreement with McFarland Johnson, Inc. for an amount not to exceed

\$609,961.00. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for engineering services for the Airfield Pavement Management Program at Pittsburgh International and Allegheny County Airports.

- Action Item No. 827-23 Hatch Associates Consultants, Inc. - Authorization is requested to enter into an agreement with Hatch Associates Consultants, Inc. for an amount not to exceed \$110,000.00. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for engineering services for the Gate Reconfiguration and Standardization Project at Pittsburgh International Airport.
- Action Item No. 818-23 Independence Excavating, Inc. - Authorization is requested to approve Change Order #1 to Contract #5059 with Independence Excavating, Inc. This change order will increase the contract amount by \$947,640.28 from \$1,254,900.00 to \$2,202,540.28 and will extend the contract term through December 30, 2024. This change is necessary for additional construction services for Project Number 36P1-21 and 36FP1-21, Cargo Building 4 Intermodal Freight Transfer Facilities Development at Pittsburgh International Airport.
- Action Item No. 804-23 Permission to Award – Electrical - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 6, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project 75E1-23, Building A1 Uninterruptible Power Supply (UPS) at Pittsburgh International Airport. This is contingent upon receipt of the anticipated award of federal and state grant funding.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of October 20, 2023. The following Action Items were presented:

- Action Item No. 839-23 Legends Hospitality, LLC - Authorization is requested to enter into a Concessions Agreement with Legends Hospitality, LLC for an amount not to exceed \$3,925,000. The term of this agreement will be from December 1, 2023 to November 30, 2027. This agreement is required to implement a strategic advertising, sponsorship and partnership program at Pittsburgh International Airport. The revenue over the term of the agreement is estimated to be \$12,334,450.00.
- Action Item No. 812-23 ServiceNow - Authorization is requested to enter into an agreement with ServiceNow for an amount not to exceed \$300,000.00. The term of this agreement will be from December 1, 2023 to December 31, 2024. This agreement



is for design and implementation professional services for IT Service Management (ITSM), IT Operations Management (ITOM), and IT Asset Management (ITAM).

- Action Item No. 810-23 Viva Aerobus - Authorization is requested to enter into a non-signatory airline operating agreement with Viva Aerobus. The term of the agreement will be for one year and begin on June 1, 2024. Viva Aerobus will not lease any terminal space as a part of this agreement.
- Action Item No. 809-23 Office of State Fire Commissioner 100% Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Office of the State Fire Commissioner (OSFC), 100% Grant share in the amount of \$20,000.00 for the Allegheny County Airport Authority's Fire Department. This OSFC grant will fund firefighter training.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the October 20, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 801-23 Capital and Operating Budgets - Authorization is requested to approve the 2024 Capital and Operating Budgets as presented. The Board further authorizes the ACAA Capital Budget Committee to re-allocate funds from closed or underspent projects to new capital investments.
- Action Item No. 813-23 PNC Bank N.A. - Authorization is requested to execute Amendment #4 to the PNC Bank N.A. revolving line of credit. The amendment will extend the maturity date of the revolving line of credit facility from December 16, 2023 to December 16, 2024 on the existing \$50,000,000 par amount, revise pricing to current market rates, and update the variable rate index to SOFR (secured overnight financing rate). The request is subject to completion of modifications to the loan agreement approved by the solicitor and bond counsel.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY RESOLUTION 2 OF 2023**

WHEREAS, The Allegheny County Airport Authority, a body corporate and politic under the laws of the Commonwealth of Pennsylvania, organized by the County of Allegheny pursuant to the Municipality Authorities Act, approved June 19, 2001, P.L. 287, Act 22, as amended, 53 Pa.C.S. Section 5601 et seq. (the "Authority"), and PNC Bank, National Association (the "Bank") are parties to a subordinated revolving draw down credit facility in an amount up to \$50,000,000 evidenced by a series of draw down loans (collectively, the "Loan") in accordance with and subject to the provisions of the Authority's Master Trust Indenture dated as of December 1, 2019, by and between the

Authority and Bank of New York Mellon Trust Company, N.A. as the “Trustee” (the “Master Indenture”), as amended and supplemented by the First, Second and Third Supplemental Trust Indentures each as amended by various amendments thereto (collectively, the “Supplemental Indentures”, as amended and supplemented together with the “Trust Indenture”, the “Indenture”); and pursuant to the terms of a Loan Agreement dated as of December 18, 2019, by and between the Authority and the Bank, as amended by the First, Second and Third Amendments (collectively, the “Loan Agreement”), the Authority issued its Subordinate Obligation Airport Revenue Notes, Series 2023 (the “Series 2023 Subordinate Obligation Notes”). The Indenture, the Loan Agreement and the Series 2023 Subordinate Obligation Notes are collectively referred to as (the “Credit Facility Documents”); and

WHEREAS, pursuant to the Third Amendment to Loan Agreement dated December 30, 2021, the Maximum Commitment Amount (as defined in the Loan Agreement) was decreased to \$50,000,000 and the Maturity Date was extended to December 16, 2023; and

WHEREAS, the Authority has requested, and the Bank has agreed, to further amend the Loan Agreement by Fourth Amendment to Loan Agreement to further extend the Maturity Date through December 16, 2024 (the “Maturity Date”) and to revise pricing to the current market rate and update the variable rate index to the Secured Overnight Finance Rate (“SOFR”); and

WHEREAS, the Bank has provided a term sheet related to the Fourth Amendment to Loan Agreement, attached hereto as Exhibit A, which, among other things, maintains the Maximum Commitment Amount through the Maturity Date, amends the method of calculation of interest on the Series 2023 Subordinate Obligation Notes, and establishes certain conditions precedent to effectuate the Fourth Amendment to Loan Agreement (the “Term Sheet”); and

WHEREAS, the Fourth Amendment to Loan Agreement will require the execution and delivery of amended Credit Facility Documents as approved by the Board of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is hereby authorized to execute the Term Sheet and enter into such amendments to the Credit Facility Documents described in the recitals hereto, consistent with the terms of the Loan Agreement as modified by the Term Sheet, including principal amount thereof to be set forth therein and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority be, and each of them are hereby, authorized to execute and deliver the amended Credit Facility Documents (and any further amendments or modifications thereto), and any other agreements, documents or instruments necessary or desirable in connection therewith in the name and on behalf of the Authority (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise in the form previously presented to the Authority (with such changes, not inconsistent with the intent of these resolutions as the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority, as evidenced by their execution thereof, shall deem necessary or desirable) and such other agreements and documents as are contemplated by the amended Credit Facility Documents, including without limitation, officer certificates, any tax compliance certificates, and/or forms and legal opinions;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise to pay all such expenses as in their judgment shall be necessary or advisable in order to fully carry out the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, that all actions previously taken or that will be taken by any officer or the equivalent thereof, employee or agent of the Authority in connection with or related to the matters set forth in or reasonably contemplated by the foregoing resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the acts and deeds of the Authority.

- Action Item No. 811-23 PNC Bank N.A. - Authorization is requested to execute Amendment #1 to Contract 5193 with PNC Bank NA. The amendment will increase the contract by \$45,000 from \$88,000 to \$133,000, will extend the contract term to December 31, 2024, and reduce the Standby Letter of Credit from \$24,486,840.00 to \$6,996,299.22. The letter of credit is required by Moon Township in connection with the issuance of building and other permits for the construction of the new Cargo 4 Building.
- Action Item No. 805-23 Willis Towers Watson Northeast, Inc. - Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$1,533,075.00. The term of these coverages will be effective November 30, 2023 through November 30, 2024. This authorization is for the following coverages: Airport Premises Liability, Workers' Compensation, Auto,



Public Officials Errors and Omissions, Directors and Officials (Charitable Foundation), Crime, and International.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the October 2023 PIT air service dashboards. Ms. Cassotis began by saying that as temperatures get colder, nonstop options to Florida and the Caribbean are heating up at PIT with the following additions: Spirit added a third daily departure to Orlando; Spirit resumed service to Tampa; Spirit and Breeze began service to Ft. Myers; Spirit began service and American will add a second daily departure to Miami; Apple Vacations, American, Southwest and Viva Aerobus will be beginning or resuming service to Cancun; and Apple Vacations will be increasing service to Punta Cana. October's passenger traffic recovered to nearly 96% of 2019 traffic levels. Passengers in the month of October 2023 totaled 835,300, an 11.1% increase when compared to October 2022, which had 751,900 total passengers. October 2023 showed a 95.8% recovery rate when compared to October 2019 which saw 872,000 total passengers. The scheduled seats recovered to virtually 100% of 2019 levels in October. October seats were at 1,042,900 which is a 16.6% increase from October 2022 which had 894,500 scheduled seats. This represents a 99.9% recovery over the 2019 level of 1,043,600. Year-to-date traffic increased with passenger volumes above 94% of 2019 levels. Total year-to-date passengers for October 2023 is at 7,670,300 which is a 13.7% increase over year-to-date for October 2022 which had 6,747,700 passengers and is a 93.9% recovery over year-to-date October 2019 which saw 8,172,000 passengers. Ms. Cassotis reported that Southwest has consistently been the top carrier by market share at PIT in 2023. The four airlines with the highest percentage of passengers were: Southwest at 25.5%, American Airlines at 23.0%, Delta at 16.8%, and United at 14.4%. Spirit, Allegiant and Jet Blue combined for 14.4%. With announcements by several airlines, PIT now has nonstop service to 61 airports with 154 peak-day departures.

Ms. Cassotis then presented the 2024 Operating Budget which had been delivered to and reviewed by ACAA's leadership and airline partners. Enplanements are reaching 2019 levels as airlines increase destinations and the frequency of flights. Continued growth is expected in 2024, reaching pre-pandemic levels. Continued growth in enplanements and intentional strategies will lead to double-digit non-aero revenue growth. As airport operations increase, expenses will grow to maintain safety, security and reliability. Growth in non-aero revenue continues to outpace growth in O&M expenses. Ms. Cassotis continued on to present the 2024 Capital Budget. The 2024 capital projects are funded by diverse sources such as federal grants, state grants, the Airport System Capital Fund (ASCF), the Equipment & Capital Outlay Fund (ECOF), the Airport Improvement Fund (AIF) and Pennsylvania Gaming Economic Development (PGCB). ACAA leadership is recommending 40 projects between PIT and AGC for funding in 2024. 2024 aeronautical rates are supported by ACAA's signatory airlines, and the airport will maintain a steady CPE in 2024 with PIT's cost per enplaned passenger budgeted at \$11.95.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

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Ashley Henry-Shook, Secretary

12/7/2023 | 1:56:21 PM EST

**MINUTES OF THE NOVEMBER 17, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, November 17, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Ashley Henry-Shook  
Lance Chimka  
Randy Vulakovich  
Tom McIntyre

Via WebEx:

Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of October 20, 2023.

Ms. Christine Cassotis reported that Lisa Naylor had been awarded a Pittsburgh Business Times C-Suite award for Innovation/Childcare. She also reported that Virginia Culbreath was awarded the Three Rivers Business Alliance – Buchanan Ingersoll & Rooney Champion in DEI Award.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the October 20, 2023 meeting. The following Action Items were presented:

- Action Item No. 826-23 Wellington Power Corporation - Authorization is requested to approve Change Order #8 to Contract #5359 Wellington Power Corporation. This Change Order will increase the contract amount by \$100,000.00 from \$2,143,117.82 to \$2,243,117.82. This change is necessary for the upgrade of fire panels in four airport managed buildings.
- Action Item No. 821-23 Turner Construction Company - Authorization is requested to approve Amendment #4 to Contract #4306 with Turner Construction Company. This amendment will increase the contract amount by \$5,060,754.00 from \$15,374,170.00



to \$20,434,924.00, and will extend the contract term through March 31, 2025. This change is necessary to fund continued Construction Management Services for the Multi-Modal Complex (MMC).

- Action Item No. 814-23 Schindler Elevator Corporation - Authorization is requested to approve Change Order #1 to Contract #5015 with Schindler Elevator Corporation. This change order will increase the contract amount by \$2,839,004.00 from \$29,821,680.00 to \$32,660,684.00. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 816-23 Waller Corporation - Authorization is requested to approve Change Order #5 to Contract #4899 with Waller Corporation. This change order will increase the contract amount by \$4,171,113.21 from \$6,830,437.82 to \$11,001,551.03, and will extend the contract term through March 31, 2025. This change is necessary to fund continued general works construction services for the Terminal Modernization Program (TMP).
- Action Item No. 824-23 Wellington Power Corporation - Authorization is requested to approve Change Order #6 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$3,570,214.76 from \$39,519,428.67 to \$43,089,643.43. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 815-23 W.G. Tomko, Inc. - Authorization is requested to approve Change Order #8 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$701,063.29 from \$34,514,028.56 to \$35,215,091.85. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 825-23 Kirby Electric - Authorization is requested to enter into an agreement with Kirby Electric for bids opened on November 1, 2023, for an amount not to exceed \$6,979,610.00 for the base bid work. The agreement term is 712 days from notice to proceed. This agreement is for electrical construction services for Project Number 22TE01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$697,961.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 817-23 Massaro Corporation - Authorization is requested to enter into an agreement with Massaro Corporation for bids opened on November 1, 2023, for an amount not to exceed \$12,659,000.00 for the base bid work. The agreement term is 712 days from notice to proceed. This agreement is for general construction services for Project Number 22TG01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the

Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$1,265,900.00 with later ratification by the ACAA Board of Directors.

- Action Item No. 819-23 – Wayne Crouse - Authorization is requested to enter into an agreement with Wayne Crouse for bids opened on November 1, 2023, for an amount not to exceed \$5,600,000.00 for the base bid work. The agreement term is 712 calendar days from notice to proceed. This agreement is for mechanical construction services for Project Number 22TM01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$560,000.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 837-23 W.G. Tomko - Authorization is requested to enter into an agreement with W.G. Tomko for bids opened on November 1, 2023, for an amount not to exceed \$2,513,000.00 for the base bid work. The agreement term is 712 calendar days from the notice to proceed. This agreement is for plumbing/fire suppression construction services for Project Number 22TPFS01, Customs and Border Protection REBID Package for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$251,300.00 with later ratification by the ACAA Board of Directors.
- Action Item No. 803-23 Findlay Township Municipal Authority - Authorization is requested for the Chief Executive Officer to approve an Addendum to the Water Service Agreement with the Findlay Township Municipal Authority (FTMA). This is Addendum #1 to the original Water Service Agreement that was approved via Administrative Action 611-21 on September 17, 2021. This addendum is necessary for water service at Pittsburgh International Airport.
- Action Item No. 822-23 ms consultants, inc. - Authorization is requested to enter into an agreement with ms consultants, inc. for an amount not to exceed \$174,193.38. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 40G3-23, AGC Stormwater Improvements at Allegheny County Airport.
- Action Item No. 823-23 Management Engineering Corporation - Authorization is requested to approve Change Order #1 to Contract #5126 with Management Engineering Corporation. This change order will increase the contract amount by \$745,322.00 from \$89,842.00 to \$835,164.00. This change is necessary for additional construction management services for Project Number 8G2-22, Rehabilitation of Taxiway B at Pittsburgh International Airport.
- Action Item No. 830-23 McFarland Johnson, Inc. - Authorization is requested to enter into an agreement with McFarland Johnson, Inc. for an amount not to exceed

\$609,961.00. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for engineering services for the Airfield Pavement Management Program at Pittsburgh International and Allegheny County Airports.

- Action Item No. 827-23 Hatch Associates Consultants, Inc. - Authorization is requested to enter into an agreement with Hatch Associates Consultants, Inc. for an amount not to exceed \$110,000.00. The term of this agreement will be for 36 months from the notice to proceed. This agreement is for engineering services for the Gate Reconfiguration and Standardization Project at Pittsburgh International Airport.
- Action Item No. 818-23 Independence Excavating, Inc. - Authorization is requested to approve Change Order #1 to Contract #5059 with Independence Excavating, Inc. This change order will increase the contract amount by \$947,640.28 from \$1,254,900.00 to \$2,202,540.28 and will extend the contract term through December 30, 2024. This change is necessary for additional construction services for Project Number 36P1-21 and 36FP1-21, Cargo Building 4 Intermodal Freight Transfer Facilities Development at Pittsburgh International Airport.
- Action Item No. 804-23 Permission to Award – Electrical - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 6, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project 75E1-23, Building A1 Uninterruptible Power Supply (UPS) at Pittsburgh International Airport. This is contingent upon receipt of the anticipated award of federal and state grant funding.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of October 20, 2023. The following Action Items were presented:

- Action Item No. 839-23 Legends Hospitality, LLC - Authorization is requested to enter into a Concessions Agreement with Legends Hospitality, LLC for an amount not to exceed \$3,925,000. The term of this agreement will be from December 1, 2023 to November 30, 2027. This agreement is required to implement a strategic advertising, sponsorship and partnership program at Pittsburgh International Airport. The revenue over the term of the agreement is estimated to be \$12,334,450.00.
- Action Item No. 812-23 ServiceNow - Authorization is requested to enter into an agreement with ServiceNow for an amount not to exceed \$300,000.00. The term of this agreement will be from December 1, 2023 to December 31, 2024. This agreement



is for design and implementation professional services for IT Service Management (ITSM), IT Operations Management (ITOM), and IT Asset Management (ITAM).

- Action Item No. 810-23 Viva Aerobus - Authorization is requested to enter into a non-signatory airline operating agreement with Viva Aerobus. The term of the agreement will be for one year and begin on June 1, 2024. Viva Aerobus will not lease any terminal space as a part of this agreement.
- Action Item No. 809-23 Office of State Fire Commissioner 100% Grant - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Office of the State Fire Commissioner (OSFC), 100% Grant share in the amount of \$20,000.00 for the Allegheny County Airport Authority's Fire Department. This OSFC grant will fund firefighter training.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the October 20, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 801-23 Capital and Operating Budgets - Authorization is requested to approve the 2024 Capital and Operating Budgets as presented. The Board further authorizes the ACAA Capital Budget Committee to re-allocate funds from closed or underspent projects to new capital investments.
- Action Item No. 813-23 PNC Bank N.A. - Authorization is requested to execute Amendment #4 to the PNC Bank N.A. revolving line of credit. The amendment will extend the maturity date of the revolving line of credit facility from December 16, 2023 to December 16, 2024 on the existing \$50,000,000 par amount, revise pricing to current market rates, and update the variable rate index to SOFR (secured overnight financing rate). The request is subject to completion of modifications to the loan agreement approved by the solicitor and bond counsel.

## **THE ALLEGHENY COUNTY AIRPORT AUTHORITY RESOLUTION 2 OF 2023**

WHEREAS, The Allegheny County Airport Authority, a body corporate and politic under the laws of the Commonwealth of Pennsylvania, organized by the County of Allegheny pursuant to the Municipality Authorities Act, approved June 19, 2001, P.L. 287, Act 22, as amended, 53 Pa.C.S. Section 5601 et seq. (the "Authority"), and PNC Bank, National Association (the "Bank") are parties to a subordinated revolving draw down credit facility in an amount up to \$50,000,000 evidenced by a series of draw down loans (collectively, the "Loan") in accordance with and subject to the provisions of the Authority's Master Trust Indenture dated as of December 1, 2019, by and between the

Authority and Bank of New York Mellon Trust Company, N.A. as the “Trustee” (the “Master Indenture”), as amended and supplemented by the First, Second and Third Supplemental Trust Indentures each as amended by various amendments thereto (collectively, the “Supplemental Indentures”, as amended and supplemented together with the “Trust Indenture”, the “Indenture”); and pursuant to the terms of a Loan Agreement dated as of December 18, 2019, by and between the Authority and the Bank, as amended by the First, Second and Third Amendments (collectively, the “Loan Agreement”), the Authority issued its Subordinate Obligation Airport Revenue Notes, Series 2023 (the “Series 2023 Subordinate Obligation Notes”). The Indenture, the Loan Agreement and the Series 2023 Subordinate Obligation Notes are collectively referred to as (the “Credit Facility Documents”); and

WHEREAS, pursuant to the Third Amendment to Loan Agreement dated December 30, 2021, the Maximum Commitment Amount (as defined in the Loan Agreement) was decreased to \$50,000,000 and the Maturity Date was extended to December 16, 2023; and

WHEREAS, the Authority has requested, and the Bank has agreed, to further amend the Loan Agreement by Fourth Amendment to Loan Agreement to further extend the Maturity Date through December 16, 2024 (the “Maturity Date”) and to revise pricing to the current market rate and update the variable rate index to the Secured Overnight Finance Rate (“SOFR”); and

WHEREAS, the Bank has provided a term sheet related to the Fourth Amendment to Loan Agreement, attached hereto as Exhibit A, which, among other things, maintains the Maximum Commitment Amount through the Maturity Date, amends the method of calculation of interest on the Series 2023 Subordinate Obligation Notes, and establishes certain conditions precedent to effectuate the Fourth Amendment to Loan Agreement (the “Term Sheet”); and

WHEREAS, the Fourth Amendment to Loan Agreement will require the execution and delivery of amended Credit Facility Documents as approved by the Board of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is hereby authorized to execute the Term Sheet and enter into such amendments to the Credit Facility Documents described in the recitals hereto, consistent with the terms of the Loan Agreement as modified by the Term Sheet, including principal amount thereof to be set forth therein and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority be, and each of them are hereby, authorized to execute and deliver the amended Credit Facility Documents (and any further amendments or modifications thereto), and any other agreements, documents or instruments necessary or desirable in connection therewith in the name and on behalf of the Authority (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise in the form previously presented to the Authority (with such changes, not inconsistent with the intent of these resolutions as the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority, as evidenced by their execution thereof, shall deem necessary or desirable) and such other agreements and documents as are contemplated by the amended Credit Facility Documents, including without limitation, officer certificates, any tax compliance certificates, and/or forms and legal opinions;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise to pay all such expenses as in their judgment shall be necessary or advisable in order to fully carry out the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, that all actions previously taken or that will be taken by any officer or the equivalent thereof, employee or agent of the Authority in connection with or related to the matters set forth in or reasonably contemplated by the foregoing resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the acts and deeds of the Authority.

- Action Item No. 811-23 PNC Bank N.A. - Authorization is requested to execute Amendment #1 to Contract 5193 with PNC Bank NA. The amendment will increase the contract by \$45,000 from \$88,000 to \$133,000, will extend the contract term to December 31, 2024, and reduce the Standby Letter of Credit from \$24,486,840.00 to \$6,996,299.22. The letter of credit is required by Moon Township in connection with the issuance of building and other permits for the construction of the new Cargo 4 Building.
- Action Item No. 805-23 Willis Towers Watson Northeast, Inc. - Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$1,533,075.00. The term of these coverages will be effective November 30, 2023 through November 30, 2024. This authorization is for the following coverages: Airport Premises Liability, Workers' Compensation, Auto,



Public Officials Errors and Omissions, Directors and Officials (Charitable Foundation), Crime, and International.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the Committee did not enter into Executive Session.

Ms. Christina Cassotis presented the October 2023 PIT air service dashboards. Ms. Cassotis began by saying that as temperatures get colder, nonstop options to Florida and the Caribbean are heating up at PIT with the following additions: Spirit added a third daily departure to Orlando; Spirit resumed service to Tampa; Spirit and Breeze began service to Ft. Myers; Spirit began service and American will add a second daily departure to Miami; Apple Vacations, American, Southwest and Viva Aerobus will be beginning or resuming service to Cancun; and Apple Vacations will be increasing service to Punta Cana. October's passenger traffic recovered to nearly 96% of 2019 traffic levels. Passengers in the month of October 2023 totaled 835,300, an 11.1% increase when compared to October 2022, which had 751,900 total passengers. October 2023 showed a 95.8% recovery rate when compared to October 2019 which saw 872,000 total passengers. The scheduled seats recovered to virtually 100% of 2019 levels in October. October seats were at 1,042,900 which is a 16.6% increase from October 2022 which had 894,500 scheduled seats. This represents a 99.9% recovery over the 2019 level of 1,043,600. Year-to-date traffic increased with passenger volumes above 94% of 2019 levels. Total year-to-date passengers for October 2023 is at 7,670,300 which is a 13.7% increase over year-to-date for October 2022 which had 6,747,700 passengers and is a 93.9% recovery over year-to-date October 2019 which saw 8,172,000 passengers. Ms. Cassotis reported that Southwest has consistently been the top carrier by market share at PIT in 2023. The four airlines with the highest percentage of passengers were: Southwest at 25.5%, American Airlines at 23.0%, Delta at 16.8%, and United at 14.4%. Spirit, Allegiant and Jet Blue combined for 14.4%. With announcements by several airlines, PIT now has nonstop service to 61 airports with 154 peak-day departures.

Ms. Cassotis then presented the 2024 Operating Budget which had been delivered to and reviewed by ACAA's leadership and airline partners. Enplanements are reaching 2019 levels as airlines increase destinations and the frequency of flights. Continued growth is expected in 2024, reaching pre-pandemic levels. Continued growth in enplanements and intentional strategies will lead to double-digit non-aero revenue growth. As airport operations increase, expenses will grow to maintain safety, security and reliability. Growth in non-aero revenue continues to outpace growth in O&M expenses. Ms. Cassotis continued on to present the 2024 Capital Budget. The 2024 capital projects are funded by diverse sources such as federal grants, state grants, the Airport System Capital Fund (ASCF), the Equipment & Capital Outlay Fund (ECOF), the Airport Improvement Fund (AIF) and Pennsylvania Gaming Economic Development (PGCB). ACAA leadership is recommending 40 projects between PIT and AGC for funding in 2024. 2024 aeronautical rates are supported by ACAA's signatory airlines, and the airport will maintain a steady CPE in 2024 with PIT's cost per enplaned passenger budgeted at \$11.95.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

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Ashley Henry-Shook, Secretary

12/7/2023 | 1:56:21 PM EST

**MINUTES OF THE DECEMBER 15, 2023  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, December 15, 2023, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Jan Rea  
Randy Vulakovich  
Dr. William Curtis

Via WebEx:

Tom McIntyre  
Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of November 17, 2023.

Ms. Christine Cassotis reported that PIT Communications and Brand Department had been awarded an Airports Council International-North America Best Public Relations Program for Medium-Sized Airports in the U.S. and Canada award and made the award presentation to members of the department. She then presented a video produced by the department showcasing the various achievements the Authority has accomplished this year. Ms. Cassotis then presented the CAPA (Centre for Aviation) Environmental Sustainability Airport of the Year award to members of the planning department. CAPA named PIT for this award because of the microgrid at PIT which powers the entire airport with natural gas and solar energy, an industry first.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the November 17, 2023 meeting. The following Action Items were presented:

- Action Item No. 912-23 Michael Baker International, Inc. – Authorization is requested to approve Amendment #26 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$1,456,814.83 from \$42,388,890.22 to \$43,845,705.05. This change is necessary to fund various design services for the Terminal Modernization Program (TMP) and various other airport renovations.



- Action Item No. 908-23 Solutions4Networks, Inc. – Authorization is requested to approve a new statement of work (SOW) with Solutions4Networks, Inc. for an amount not to exceed \$4,000,000.00. The term of this SOW will be from December 18, 2023, to March 31, 2025. This SOW is for the Terminal Modernization Program (TMP) network and information technology infrastructure services at Pittsburgh International Airport. This falls under MSA #4658 signed February 10, 2021.
- Action Item No. 903-23 Paslay Group, LP – Authorization is requested to approve Amendment #4 to Contract #4240 with Paslay Group, LP. This amendment will increase the contract amount by \$11,714,179 from \$12,924,360.31 to \$24,638,539.31, and will extend the contract term through September 30, 2025. This amendment is necessary to fund continued Executive Program Management and sub-consultant services to support the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 894-23 U.S. Customs and Border Protection – Authorization is requested to enter into a reimbursement agreement with U.S Customs and Border Protection for an amount not to exceed \$391,411.70. This reimbursement is for communications and information technology (IT) equipment and services required at Pittsburgh International Airport.
- Action Item No. 907-23 Rycon Construction, Inc. – Authorization is requested to approve Change Order #3 to Contract #5159 with Rycon Construction, Inc. (Interiors Package). This change order will increase the contract amount by \$9,499,849.77 from \$109,127,320.83 to \$118,627,170.60. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 906-23 W.G. Tomko, Inc. – Authorization is requested to approve Change Order #9 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$1,249,119.26 from \$35,215,091.85 to \$36,464,211.11. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 905-23 W.G. Tomko, Inc. – Authorization is requested to approve Change Order #6 to Contract #4923 with W.G. Tomko, Inc. (Plumbing and Fire Suppression) This change order will increase the contract amount by \$491,441.99 from \$15,201,372.87 to \$15,692,814.86. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 904-23 Wellington Power Corporation (Technology Package) – Authorization is requested to approve Change Order #7 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$10,877,835.12 from \$43,089,643.43 to \$53,967,478.55. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.

- Action Item No. 899-23 Permission to Award ACDP-DEA Electrical – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TE02, ACPD/DEA Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 900-23 Permission to Award ACDP-DEA General – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TG02, ACPD/DEA Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 901-23 Permission to Award ACDP-DEA Mechanical – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TM02, ACPD/DEA Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 902-23 Permission to Award ACDP-DEA Plumbing – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 13, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TPFP02, ACPD/DEA Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 913-23 Permission to Award Core Ceiling Renovations – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 6, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TG03, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 896-23 COEO Solutions – Authorization is requested to approve Revision Request #1 to Contract #5028 with COEO Solutions. This revision request will increase the contract amount by \$84,000.00 from \$52,916.00 to \$136,916.00. This change is necessary for continued voice and data network services at Pittsburgh International and Allegheny County Airports.

- Action Item No. 915-23 Permission to Award Airside Hold Room Renovations – General – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 12, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 55G3-23, Airside Hold Room Renovations at Pittsburgh International Airport.
- Action Item No. 916-23 Permission to Award Airside Hold Room Renovations – Electrical – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 12, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 55E4-23, Airside Hold Room Renovations at Pittsburgh International Airport.
- Action Item No. 917-23 Permission to Award Airside Hold Room Renovations – Mechanical – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 12, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 55M2-23, Airside Hold Room Renovations at Pittsburgh International Airport.
- Action Item No. 918-23 Permission to Award Fire Alarm System Improvements – Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on December 6, 2023, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 55E5-23, Fire Alarm System Improvements at Pittsburgh International Airport.
- Action Item No. 886-23 Henron Electrical Resources d/b/a FTBA, LLC – Authorization is requested to enter into an agreement with Henron Electrical Resources d/b/a FTBA, LLC. For an amount not to exceed \$200,000.00. The term of this agreement will be from January 1, 2024 to December 31, 2024. This agreement is for testing of medium and low voltage electrical equipment under COSTARS contract 030-0100 at Pittsburgh International Airport.
- Action Item No. 887-23 Tail Industries – Authorization is requested to approve Change Order #1 to Contract #5429 with Tail Industries. This change order will increase the contract amount by \$232,236.00 from \$714,400.00 to \$946,636.00 and will extend the contract term through April 30, 2024. This change is necessary to provide additional electrical construction services for Project Number 55E1-23, Wireless Access Points at Pittsburgh International and Allegheny County Airports.



Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that information items were presented by Paul Hoback. The Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of November 17, 2023. The following Action Items were presented:

- Action Item No. 911-23 AL Neyer LLC - Authorization is requested to execute a Term Sheet with Al. Neyer, LLC to develop approximately 21 acres in the Northfield at Pittsburgh International Airport for a 3rd party manufacturer. Al Neyer will have 12 months from the date of execution to enter into a ground lease. The term of the lease will be for fifty (50) years at a starting rental rate of \$0.29 per square foot annually. The rental rate will increase over the term of the lease.
- Action Item No. 914-23 Ailevon Pacific Consulting LLC, Mead & Hunt and The Meehan Group - Authorization is requested to enter into agreements with Ailevon Pacific Consulting LLC, Mead & Hunt, and The Meehan Aviation Group for a total amount not to exceed \$220,000.00 in year one, including reimbursable expenses. The term of this agreement will be from January 1, 2024 to December 31, 2024, with two one-year options beginning on January 1, 2025. This agreement is for regional, domestic, and international air service development consulting services.
- Action Item No. 910-23 Workday - Authorization is requested to purchase Workday subscriptions with Workday for an amount not to exceed \$344,553.00. This purchase is necessary for human capital management product licensing to facilitate ACAA HR processes such as recruitment, onboarding, timekeeping, learning, and benefits administration.
- Action Item No. 898-23 Data Upgrade LLC - Authorization is requested to approve Revision Request #1 to Contract #5242 with Data Upgrade LLC. This Revision Request will increase the contract amount by \$300,000.00 from \$312,000.00 to \$612,000.00, and will extend the contract term through December 31, 2024. This change is necessary for a new SOW for consulting services in support of ongoing business intelligence projects.
- Action Item No. 897-23 Virtuo Group Corporation - Authorization is requested to approve Revision Request #9 to Contract #4326 with Virtuo Group Corporation. This Revision Request will increase the contract amount by \$312,226.66 from \$1,849,175.80 to \$2,161,402.46, and will not extend the contract term. This change is necessary for the payment of outstanding invoices for cybersecurity support services through professional evaluation, monitoring and analysis of Information Technology (IT) processes with the key goal to protect ACAA's critical infrastructure against cybersecurity threats.

- Action Item No. 909-23 Thinkfast Ltd. - Authorization is requested to approve Revision Request #1 to Contract #5290 with Thinkfast Ltd. This Revision Request will increase the contract amount by \$294,000.00 from \$382,200.00 to \$676,200.00, and will extend the contract term through June 30, 2024. This change is necessary to extend the contract for a new statement of work for consulting services for ServiceNow design and implementation.
- Action Item No. 878-23 Pittsburgh Steelers, LLC - Authorization is requested to enter into an agreement with the Pittsburgh Steelers, LLC, for an amount not to exceed \$200,000.00 for the 2023/2024 season. The term of this agreement will be from December 1, 2023, to June 30, 2026, with amounts to be agreed upon for the following seasons, to advertise air service routes with promotions to the Steelers fan base of over 10 million fans and potential travelers.
- Action Item No. 920-23 Violet Communications, LLC - Authorization is requested to approve Revision Request #3 to contract #4629 with Violet Communications, LLC. This Revision Request will increase the contract amount by \$148,000.00 from \$329,500.00 to \$477,500.00, and will extend the contract term through December 31, 2024. This Revision is for ongoing national and international PR support.
- Action Item No. 919-23 Ragan Consulting Group - Authorization is requested to approve Revision Request #4 to contract #4613 with Ragan Consulting Group. This Revision Request will increase the contract amount by \$156,000.00 from \$529,800.00 to \$685,800.00; and will extend the contract term through December 31, 2024. This Revision is necessary for ongoing communications and brand journalism services.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that the Committee entered into Executive Session to discuss employment matters and no action was taken. The Committee reconvened in open session and was then adjourned.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the November 17, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 922-23 Amend Delegation of Authority Policy - Approval is sought to amend the Delegation of Authority Policy adopted in 2017 to increase the limits of the CEO's power by \$50,000, in each instance, to account for the inflationary impact on contracted services and other clarifying revisions. The Policy further confirms the power of the Board to revoke or amend any portion of the Policy and the powers granted thereunder. The CEO actions falling within the scope of the Policy will continue to be reported to the Board at each Board meeting.

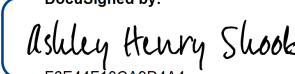
- Action Item No. 873-23 Allegheny County Airport Authority Foundation Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Allegheny County Airport Authority Foundation 100% Grant in the amount of \$69,930.00 for the PIT2WORK program.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the Committee entered into Executive Session to discuss litigation matters and no action was taken. The Committee reconvened in open session and was then adjourned.

Ms. Christina Cassotis presented the November 2023 PIT air service dashboard. Ms. Cassotis began by saying that Frontier's largest expansion to date from Pittsburgh brings ultra-low-cost service to new and popular destinations. Starting May 16, 2024, Frontier will add three weekly departures to Dallas-Ft. Worth and two daily departures to Philadelphia. Beginning May 17, 2024, they will be adding four weekly departures to Atlanta and four weekly departures to Raleigh-Durham. November's passenger traffic was over 98% recovered compared to 2019 traffic levels. Passengers in the month of November 2023 totaled 779,000, an 11.7% increase when compared to November 2022, which had 697,500 total passengers. November 2023 showed a 98% recovery rate when compared to November 2019 which saw 795,000 total passengers. Recovery has been strong with scheduled seats for November 2023 at 99.9% of 2019 levels. November seats were at 997,300 which is a 17.6% increase from November 2022 which had 848,000 scheduled seats. This represents a 99.9% recovery over the 2019 level of 998,400. Year-to-date traffic increased with passenger volumes at over 94% of 2019 levels. Total year-to-date passengers for November 2023 is at 8,453,100 which is a 13.5% increase over year-to-date for November 2022 which had 7,447,800 passengers and is a 94.3% recovery over year-to-date November 2019 which saw 8,967,100 passengers. Ms. Cassotis reported that Southwest has been the market share leader at PIT every month in 2023. The four airlines with the highest percentage of passengers were: Southwest at 26.3%, American Airlines at 23.1%, Delta at 16.5%, and United at 14.2%. Spirit, Allegiant and Jet Blue combined for 14.4%. She concluded by saying that with announcements by several airlines, PIT now has nonstop service to 61 airports with 146 peak-day departures.

Mr. Minnotte stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

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Ashley Henry-Shook, Secretary