

**MINUTES OF THE FEBRUARY 16, 2024  
THE ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, February 16, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman  
Matt Smith  
Ashley Henry-Shook  
Jan Rea  
Randy Vulakovich  
Tom McIntyre

Also in attendance:

Christina A. Cassotis, Chief Executive Officer  
Eric Sprys, Executive Vice President & Chief Financial Officer  
Lisa Naylor, Executive Vice President & Chief Human Capital Officer  
Paul Hoback, Executive Vice President & Chief Development Officer  
Deepak Nayyar, Executive Vice President & Chief Information Officer  
Travis McNichols, Chief Operations Officer  
Vince Gastgeb, Chief Government & Corporate Affairs Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of January 19, 2024.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the January 19, 2024 meeting. The following Action Items were presented:

- Action Item No. 106-24 Kirila Fire Training Facilities, Inc. - Authorization is requested to approve Revision #2 to Contract #4936 with Kirila Fire Training Facilities, Inc. This Revision Request will increase the contract amount by \$950,000.00 from \$437,400.00 to \$1,387,400.00. This change is necessary for Phase 2 of the rehabilitation of the Simulated Aircraft Fire Trainer at the Fire Training Facility.
- Action Item No. 124-24 Independence Excavating, Inc. - Authorization is requested to approve Change Order #9 to Contract #4812 with Independence Excavating, Inc. (Deep Utilities - Plumbing). This change order will increase the contract amount by \$425,000.00 from \$2,288,063.87 to \$2,713,063.87. This change is necessary to fund the continuation of on-site construction activities beyond the initially projected completion date.

- Action Item No. 125-24 Rycon Construction, Inc. - Authorization is requested to approve Change Order #13 to Contract #5018 with Rycon Construction Inc. (MMC Surface Parking Package P). This change order will increase the contract amount by \$1,695,211.47 from \$29,048,041.13 to \$30,743,252.60. This change is necessary to fund various construction tasks for the Multi-Modal Complex (MMC).
- Action Item No. 123-24 Wellington Power Corporation - Authorization is requested to approve Change Order #9 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$5,049,424.00 from \$54,119,046.55 to \$59,168,470.55. This change is necessary to fund the Parking Guidance System for the Multi-Modal Complex (MMC).
- 122-24 Johnson, Mirmiran & Thompson - Authorization is requested to enter into an agreement with Johnson, Mirmiran & Thompson, Inc. for an amount not to exceed \$186,893.81. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G2-24, 2024 Terminal Apron Rehabilitation at Pittsburgh International Airport.
- 119-24 Carnegie Strategic Design Engineers, LLC - Authorization is requested to approve Change Order #1 to Contract #5531 with Carnegie Strategic Design Engineers, LLC. This change order will increase the contract amount by \$151,929.82 from \$75,000.00 to \$226,929.82. This change is necessary to provide additional on-call engineering services at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that an informational item was presented by Paul Hoback. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of January 19, 2024. The following Action Items were presented:

- Action Item No. 126-24 Air Methods, LLC - Authorization is requested to execute Revision Request #2 to Contract #3051 with Air Methods, LLC, formerly known as Air Methods Corporation. This Revision Request will increase the contract amount by 2.5% annually from \$229,735.24 to \$235,478.62, or \$5.48 per square foot, in Year 1 and will extend the contract term through February 29, 2027. This change is necessary to extend the lease term for three (3) years and provide the option to extend for two (2) additional years.
- Action Item No. 118-24 Air Methods, LLC - Authorization is requested to execute Revision Request #5 to Contract #3050 with Air Methods, LLC, formerly known as Air Methods Corporation. This Revision Request will increase the contract amount by 2.5% annually from \$76,773.24 to \$78,692.57, or \$5.02 per square foot, in Year 1 and



will extend the contract term through February 29, 2027. This change is necessary to extend the lease term for three (3) years and provide the option to extend for two (2) additional years.

- Action Item No. 100-24 – General Services Administration (GSA) - Authorization is requested to execute Amendment #28 to Contract #673-27 with General Services Administration (GSA) on behalf of the Transportation Security Administration (TSA). This amendment will decrease the contract amount by approximately \$293,769.03 through the end of the contract term, September 30, 2027. This amendment is necessary to reduce the leasehold area of the TSA by 1,076 square feet, which has been absorbed by the Airside Renovation Package Phase 5 construction.
- Action Item No. 101-24 Frontier Airlines - Authorization is requested for the CEO to execute a Signatory Airline Operating Agreement and Terminal Building Lease (AOATBL) with Frontier Airlines, effective January 1, 2024 and terminating on December 31, 2028.
- Action Item No. 120-24 Icelandair - Authorization is requested to enter into a non-signatory airline operating agreement with Icelandair. The term of the agreement will begin on May 16, 2024.
- Action Item No. 127-24 Aspirant - Authorization is requested to approve new statements of work (SOWs) with Aspirant for an amount not to exceed \$1,380,000. The term of these SOWs will be from March 1, 2024 through February 28, 2025. These SOWs are for IT services supporting IT Technology and Infrastructure projects at Pittsburgh International Airport. This request falls under MSA #4566 signed September 1, 2020.
- Action Item No. 121-24 Virtuo Group Corporation - Authorization is requested to approve Revision Request #10 to Contract #4326 with Virtuo Group Corporation. This Revision Request will increase the contract amount by \$621,235.00 from \$2,161,402.46 to 2,782,637.46, and will extend the contract term through December 31, 2024. This change is necessary for continued cybersecurity support services through professional evaluation, monitoring and analysis of Information Technology (IT) processes with the key goal to protect ACAA's critical infrastructure against cybersecurity threats.
- Action Item No. 128-24 Solutions4Networks - Authorization is requested to purchase SMARTnet from Cisco for an amount not to exceed \$196,378.54 utilizing the Pennsylvania Co-stars purchasing program Contract #4400009010 with Solutions4Networks. This purchase is necessary for system support and maintenance covering Cisco datacenter equipment, switches, firewalls, and unified communication devices at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Ashley-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the January 19, 2024 meeting minutes. There were no Action Items presented.

Mr. Smith reported that an informational item was presented by Eric Sprys. The Committee did not enter into Executive Session and the meeting was then adjourned.

Ms. Christina Cassotis presented the January 2024 PIT air service dashboard. Ms. Cassotis began by showing a WTAE news story from February 6, 2023 that reported on the state of PIT after US Air closed its hub here. She then continued by showing how PIT has grown from that time – from 37 nonstop destinations in 2014 to 61 nonstop destinations today. Passenger traffic has grown 15% since 2014. Ultra low-cost carriers have dramatically increased their presence at PIT, making travel affordable for everyone. PIT has gone from ten airlines in 2014 to 15 airlines serving PIT in 2024. There were no ultra-low cost carriers serving PIT in 2014 and today we have four. The presentation included several potential advertisements showing comparisons between London and Pittsburgh and Iceland and Pittsburgh which could be used in campaigns to advertise the new routes and expanding service available now at PIT. Icelandair will offer a second transatlantic route from Pittsburgh beginning May 16 with four weekly flights. PIT will be taking key steps to ensure a successful service launch including hosting events, marketing here in Pittsburgh and in Europe, and regular meetings with Icelandair to ensure a smooth launch. Frontier has announced its largest-ever expansion at PIT which triples its existing network and brings budget-friendly options to the region. Frontier will be adding routes to Philadelphia, Raleigh-Durham, Atlanta and Dallas-Fort Worth. In addition, PIT's focus on growing West Coast service has paid off as new flights to San Diego on Breeze and Southwest, and resuming flights to San Francisco on United, and Seattle on Alaska, launch in the coming weeks, along with continuing service to Los Angeles on Spirit and Breeze. January 2024 passenger traffic grew over five percent on a year-over-year basis and was 95.4% recovered compared to 2019 traffic levels. Passengers in the month of January 2024 totaled 624,500, a 5.2% increase when compared to January 2022, which had 654,900 total passengers. January 2024 showed a 55.4% recovery rate when compared to January 2019 which saw 654,900 total passengers. Airline capacity at PIT continues to grow as the month's 903,000 scheduled seats increased approximately one percent when compared to January 2023's 902,600 scheduled seats, showing a 97.6% recovery rate as compared to January 2019's 924,900 schedule seats. Ms. Cassotis reported that Southwest continued as the market share leader at PIT in January. The four airlines with the highest percentage of passengers were: Southwest at 26.7%, American Airlines at 22.3%, Delta at 15.2%, and United at 14.2%. Spirit, Allegiant and jetBlue combined for 17.5%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 136 peak-day departures. Ms. Cassotis finished by praising PIT's dedicated staff, who, with the support of the board, county leaders, and the community, have all fueled air service success.

Ms. Cassotis then introduced Fire Chief Tom Bonura and several other PIT firefighters, thanking them for their service. She pointed out that PIT is one of the few airports in the country



that has a simulated aircraft fire trainer at its fire training facility. PIT regularly hosts firefighting teams from other airports in the US and abroad who wish to use the facility here. In addition, having the ability to train onsite provides considerable cost savings over sending our firefighters elsewhere to train.

Mr. Minnotte announced that Ms. Cassotis had just received the 2024 Rich Fitzgerald Distinguished Public Service Award from the Pittsburgh Airport Area Chamber of Commerce during the Annual Celebration of Excellence on February 15, 2024. This award was first presented to Allegheny County Executive Rich Fitzgerald in 2023 and will be presented annually to a distinguished public servant at the Chamber's Annual Celebration of Excellence.

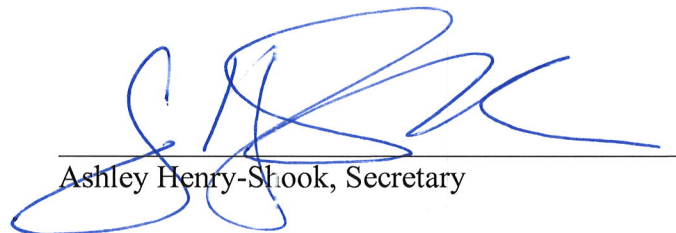
Mr. Minnotte then stated that there was no old business and no new business, but there was a public comment. Jeff Letwin read the public comment into the record:

Christopher Butor of 205 Greenwood Drive, Canonburg, PA 15317 submitted the following public comment via the ACAA website: In September 2023, Delta Air Lines announced the return of their Columbus (CMH) to Salt Lake City (SLC) nonstop. I was disappointed to see Pittsburgh left off the announcement.

It struck me that Columbus, OH (CMH), a two hour drive from PIT, with fewer annual passengers, had their SLC nonstop resumed while PIT remains suspended. Both routes were dropped at the same time two years ago during the pandemic.

What do you feel led Delta to restore Columbus and not Pittsburgh? What is the board doing to continue to restore pre-pandemic city pairs, particularly with the legacy carriers - rather than the recent list of "new" low cost carrier destinations that tend to lack endurance?

Mr. Minnotte said there was no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary