

**MINUTES OF THE MARCH 15, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, March 15, 2024, at Pittsburgh International Airport.

Members in attendance in person:

Matt Smith
Ashley Henry-Shook
Jan Rea
Randy Vulakovich
Tom McIntyre

Members in attendance via Teams:

Dr. William Curtis

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Lisa Naylor, Executive Vice President & Chief Human Capital Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

In the absence of Chairman David Minnotte, Matt Smith chaired the meeting and called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of February 16, 2024.

Ms. Christine Cassotis reported that the PIT Human Resources Department had been awarded the National Association of Workforce Boards' W.O. Lawton Business Leadership Award for the PIT2Work program and made the award presentation to members of the department. Ms. Cassotis then presented the 2024 Jay Hollingsworth Speas Airport Award to representatives of the Engineering Department for their work on the Microgrid project.

Mr. Smith called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the February 16, 2024 meeting. The following Action Items were presented:

- Action Item No. 181-24 Landry Consulting LLC - Authorization is requested to enter an agreement with Landry Consulting LLC for an amount not to exceed \$ 669,875.00. The term of this agreement will be from March 20, 2024 to March 19, 2027. This agreement is for airport safety management system consulting services.

- Action Item No. 188-24 Groff Tractor & Equipment - Authorization is requested to purchase a John Deere Backhoe Loader from Groff Tractor & Equipment for an amount not to exceed \$179,975.00, utilizing the CoStars Cooperative Purchasing Agreement 4400027914-Parent. This purchase is necessary for the replacement of a backhoe with excessive hours and maintenance issues.
- Action Item No. 191-24 Joseph B. Fay Company –
- Authorization is requested to approve Change Order #19 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$2,748,824.00 from \$176,487,684.37 to \$179,236,508.37. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 190-24 Rycon Construction, Inc. (Interiors Package) - Authorization is requested to approve Change Order #5 to Contract #5159 with Rycon Construction, Inc. (Interiors Package). This change order will increase the contract amount by \$6,763,090.23 from \$119,676,557.88 to \$126,439,648.11. This change is necessary to fund various construction tasks for the new terminal and various other airport renovations.
- Action Item No. 189-24 Wellington Power Corporation (Technology Package) - Authorization is requested to approve Change Order #10 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$5,775,032.46 from \$59,168,470.55 to \$64,943,503.01. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 193-24 Honeywell International, Inc. - Authorization is requested to approve Change Order #5 to Contract #4190 with Honeywell International, Inc. This change order will increase the contract amount by \$1,014,118.00 from \$8,382,199.73 to \$9,396,317.73 and will extend the contract term through March 31, 2025. This change is necessary for maintenance services of the Honeywell Building Automation and Fire Alarm Systems at Pittsburgh International Airport.
- Action Item No. 163-24 Duquesne Light Company (DLC) - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$327,516.00. The term of this agreement will be from April 1, 2024 to March 31, 2025. This agreement is a yearly renewal and is required for back-up/emergency power at the Midfield Substation at Pittsburgh International Airport.
- Action Item No. 162-24 Duquesne Light Company (DLC) - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$105,036.00. This term of this agreement will be from April 1,

2024 to March 31, 2025. This agreement is a yearly renewal and is required for back-up/emergency power at the Hangar Substation at Pittsburgh International Airport.

- Action Item No. 185-24 Hill International, Inc. - Authorization is requested to enter into an agreement with Hill International, Inc. for an amount not to exceed \$169,546.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G1-24, Taxiway G Rehabilitation at Allegheny County Airport.
- Action Item No. 184-24 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$173,516.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G1-24, Deice Pads Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 194-24 AECOM, Inc. - Authorization is requested to approve Change Order #1 to Contract #5547 with AECOM, Inc. This change order will increase the contract amount by \$200,000.00 from \$75,000.00 to \$275,000.00. This change is necessary to provide additional on-call engineering services at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 191-24.

Mr. Vulakovich reported that two informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Smith next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of February 16, 2024. The following Action Items were presented:

- Action Item No. 187-24 Development Investment Capital Partner - Authorization is requested for the Chief Executive Officer to execute a Development Agreement with a Developer for approximately 165 acres known as the PIT Central District at Pittsburgh International Airport. This agreement is pursuant to an Invitation for a Development Investment Capital Partner to deliver multiple projects within the PIT Central District.
- Action Item No. 104-24 Boathouse Group, Inc. - Authorization is requested to approve Revision Request #4 to contract #4596 with Boathouse Group, Inc. This Revision Request will increase the contract amount by \$926,370.77 from \$4,110,000.00 to \$5,036,370.77 and will extend the contract term through December 31, 2024. This Revision is necessary to support Strategic Marketing Services for the Allegheny County Airport Authority.

- Action Item No. 192-24 Greater Pittsburgh Convention & Visitors Bureau (Visit Pittsburgh) - Authorization is requested to enter into an agreement with The Greater Pittsburgh Convention & Visitors Bureau, Inc. (Visit Pittsburgh) for an amount not to exceed \$200,000.00. The term of this agreement will be from March 15, 2024 to December 31, 2024. This agreement is to provide support for the 2024 Travel Cooperative whose mission is to increase air service, tourism and inbound investment from European markets to Pittsburgh.
- Action Item No. 164-24 Allegheny County Airport Authority Charitable Foundation (ACAACF) - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant in the amount of \$150,000 for the ACAA PIT2Work.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Ashley-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Smith then reported that the Finance and Administration Committee met and approved the February 16, 2024 meeting minutes. The following Action Item was presented:

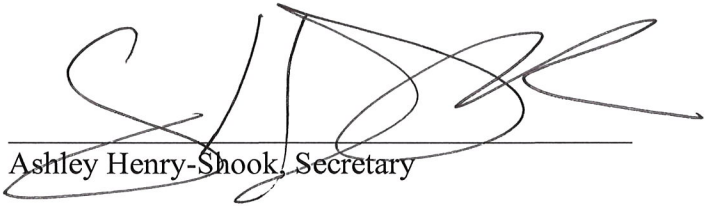
- Action Item No. 186-24 Willis Towers Watson Northeast, Inc. – Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$997,606.00. The term of these coverages will be effective April 1, 2024 through March 31, 2025. This authorization is for the following coverages: Property Liability, Cyber Liability, and Malicious Attack.

Mr. Smith reported that there was one informational item presented. The Committee then entered into Executive Session to discuss personnel matters and no action was taken. The Committee reconvened in open session and the meeting was then adjourned.

Ms. Christina Cassotis presented the February 2024 PIT air service dashboard. Ms. Cassotis began by showing a WTAE news story from 2013 which reported on the lack of direct flights and the high cost of flying. Ms. Cassotis then pointed out that airlines have added nearly 30% more seats at PIT since that time PIT ranks as the fourth-fastest growing U.S. airport for seat capacity in Q2 2024. Indicative of growing airline capacity, Spirit expands their low-fare service to New York City beginning May 8. Frontier's new nonstop service to Philadelphia benefits the entire region with more choice and lower fares. She continued by saying that February 2024 passenger traffic is eight percent above February 2023. Passengers in the month of February 2024 totaled 646,000, an 8.4% increase when compared to February 2023, which had 595,800 total passengers. February 2024 showed a 101.6% recovery rate when compared to February 2019 which saw 635,800 total passengers. Airline capacity at PIT surpassed pre-pandemic levels as scheduled seats increased by 2.4% when compared to February 2019. February 2024's 864,200 scheduled seats was an increase of 3.8% when compared to February 2023's 832,400 scheduled seats, showing a 102.4% recovery rate as compared to February 2019's 843,500 scheduled seats.

Ms. Cassotis reported that Southwest Airlines continued to be the market share leader at PIT in February. The four airlines with the highest percentage of passengers were: Southwest at 26.3%, American Airlines at 23.3%, Delta at 15.4%, and United at 14.1%. Spirit, Allegiant and jetBlue combined for 17.2%. She added that with announcements by several airlines, PIT now has nonstop service to 61 destinations with 150 peak-day departures.

Mr. Smith then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary