

**MINUTES OF THE MAY 24, 2024  
ALLEGHENY COUNTY AIRPORT AUTHORITY  
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, May 24, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte  
Ashley Henry-Shook  
Dr. William Curtis  
Thomas McIntyre  
Randy Vulakovich

Members in attendance via Teams:

Matthew Smith  
Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer  
Lisa Naylor, Executive Vice President & Chief Human Capital Officer  
Paul Hoback, Executive Vice President & Chief Development Officer  
Dccpak Nayyar, Executive Vice President & Chief Information Officer  
Travis McNichols, Chief Operations Officer  
Vince Gastgeb, Chief Government & Corporate Affairs Officer  
Jeffrey W. Letwin, Solicitor  
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of April 19, 2024.

Ms. Christina A. Cassotis reported that Gary Radford received Operator of the Year Award at the Northeast Chapter International Snow Symposium which was held in Buffalo, NY this year. She then presented Gary with his award recognizing his significant contributions to ensuring PIT operations run efficiently and smoothly.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the April 19, 2024 meeting. The following Action Items were presented:

- Action Item No. 444-24 Ennis Flint, Inc. - Authorization is requested to execute Revision Request #2 to Contract #5057 with Ennis Flint, Inc. This Revision Request will increase the contract amount by \$233,627.63 from \$478,486.25 to \$712,113.88 and will extend the term through 5/31/2025. This change is necessary to procure road and airfield paint for the Authority.

- 411-24 ACTS-Aviation Security, Inc. - Authorization is request to approve Revision Request #1 to Contract #4719 with ACTS - Aviation Security, Inc. This Revision Request will increase the contract amount by \$3,000,000.00 from \$7,903,938.84 to \$10,903,938.84, and will extend the contract term through May 31, 2025. This change is necessary to continue guard services at Pittsburgh International Airport.
- 427-24 United States Department of Agriculture - Authorization is requested to enter into a Cooperative Services Agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) for an amount not to exceed of \$1,022,033.67. This agreement will be from July 1, 2024 to June 30, 2027. This agreement is to continue Wildlife Hazard Management support at Pittsburgh International and Allegheny County Airports.
- 433-24 eENGINE, LLC - Authorization is requested to approve a new Statement of Work (SOW) with eENGINE, LLC for an amount not to exceed \$462,00.00. The term of this SOW will be from June 19, 2024, to October 31, 2025. This SOW is for project management services for various technology and operational readiness tasks for the Terminal Modernization Program (TMP). This falls under MSA #4799 signed on August 5, 2021.
- 434-24 Gensler+HDR - Authorization is requested to approve Amendment #48 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$717,994.00 from \$105,023,029.00 to \$105,741,023.00. This change is necessary for various design tasks for the new Terminal.
- 435-24 Michael Baker International, Inc. - Authorization is requested to approve Amendment #27 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$603,887.10 from \$43,845,704.45 to \$44,449,591.55 This change is necessary for various design services for the Terminal Modernization Program (TMP) and various other airport renovations.
- 436-24 Solutions4Networks, Inc. - Authorization is requested to approve Revision Request #1 to Contract #4658 with Solutions4Networks, Inc. This Revision Request will increase the contract amount by \$1,815,000.00 from \$4,000,000.00 to \$5,815,000.00. This change is necessary for the Terminal Modernization Program (TMP) network and Information Technology (IT) infrastructure services at Pittsburgh International Airport.
- 438-24 Waller Corporation - Authorization is requested to approve Change Order #11 to Contract #4899 with Waller Corporation. This change order will increase the contract amount by \$256,986.08 from \$11,830,914.54 to \$12,087,900.62. This change is necessary for various general construction tasks for the new Terminal.
- 439-24 Wellington Power Corporation - Authorization is requested to approve Change Order #13 to Contract #5217 with Wellington Power Corporation (Technology

Package). This change order will increase the contract amount by \$1,560,414.71 from \$65,560,674.16 to \$67,121,088.87. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.

- 437-24 W.G. Tomko, Inc. - Authorization is requested to approve Change Order #11 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$557,312.49 from \$38,636,573.01 to \$39,193,885.50 This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- 412-24 GAI Consultants, Inc. - Authorization is requested to approve Change Order #6 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$765,000.00 from \$2,710,000.00 to \$3,475,000.00 and extend the contact term through December 31, 2025. This change is necessary for additional engineering services for Project 19G1-21, Deicing Stormwater Improvements Project at Pittsburgh International Airport.
- 413-24 FTBA, LLC - Authorization is requested to enter into an agreement with FTBA, LLC. for an amount not to exceed \$1,023,516.00. The term of this agreement will be from June 1, 2024 to May 31, 2026. This agreement is for Operations, Maintenance and Management Services for the 911 Emergency Operation Call Center.
- 428-24 AGC Terminal Roof Replacement (Plumbing) – Authorization is requested to reject, in their entirety, all bids received for Project Number 40P2-22, AGC Terminal Roof Replacement (Plumbing) at the Allegheny County Airport and re-advertise.
- 431-24 AGC Terminal Roof Replacement (Mechanical) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40M2-22, AGC Terminal Roof Replacement (Mechanical) at the Allegheny County Airport and re-advertise.
- 429-24 AGC Terminal Roof Replacement (Electrical) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40E2-22, AGC Terminal Roof Replacement (Electrical) at the Allegheny County Airport and re-advertise.
- 430-24 AGC Terminal Roof Replacement (General) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40G2-22, AGC Terminal Roof Replacement (General) at the Allegheny County Airport and re-advertise.
- 432-24 Runway 10-28 Safety Area Improvements Phase 1 (General) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40G1-20, Runway 10-28 Safety Area Improvements Phase 1 (General) at the Allegheny County Airport and re-advertise.

Upon motion duly made and seconded, the foregoing Action Items were approved.



Mr. Minnotte reported that one informational item was presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of April 19, 2024. The following Action Items were presented:

- Action Item No. 409-24 Titan Robotics, Inc. - Authorization is requested to execute Amendment #1 to Contract #4228 with Titan Robotics, Inc. for Hangar #7 at Pittsburgh International Airport. This amendment will extend the contract term for an additional three (3) years from June 1, 2027 through May 31, 2030, and increase the contract amount by approximately \$757,264.57. This amendment is necessary to add three (3) years to Titan's current lease with 2.5% annual increases, and provide the option to extend the contract until March 31, 2025. All other terms will remain unchanged.
- Action Item No. 406-24 Development Investment Capital Partner - Authorization is requested to withdraw Board Action 187-24 which was approved on March 15, 2024 authorizing the CEO to execute a Development Agreement for approximately 165 acres known as the PIT Central District at Pittsburgh International Airport. This Authorization was pursuant to an Invitation for a Development Investment Capital Partner to develop multiple projects within the PIT Central District, which has been withdrawn.
- Action Item No. 426-24 Bradford Airport Logistics, LTD. - Authorization is requested to execute Revision Request #2 to Contract #5352 with Bradford Airport Logistics, LTD. for an amount not to exceed \$2,064,144.62. This amount reflects a rate increase of 3% versus their current rate in 2024 due to employee costs and an incremental 3% in 2025. The term of this agreement will be from June 1, 2024 through November 30, 2025. This change is necessary to ensure Bradford Airport Logistics continues to provide receiving and distribution services at the Pittsburgh International Airport.
- Action Item No. 425-24 Sky Clean Energy USA - Authorization is requested for the Chief Executive Officer to enter into a Ground Lease Agreement with Sky Clean Energy USA, Inc. for approximately 25 acres in the Southfield at Pittsburgh International Airport. The term of the lease will be for up to 50 years beginning on the Commencement Date. The annual revenue will be at a minimum of fair market value for lease of the land.
- Action Item No. 405-24 Motorola Solutions, Inc. - Authorization is requested to purchase eleven GTR8000 Base Radio Repeaters and accessories with Motorola Solutions, Inc. for an amount not to exceed \$243,856.20. This purchase is necessary to replace the two-way radio system repeaters currently installed airside that provide essential communications for police, fire, operations, and airline services at Pittsburgh International Airport.

- 414-24 Alight Solutions LLC - Authorization is requested to enter into an agreement with Alight Solutions LLC for an amount not to exceed \$1,746,921.00. The term of this agreement will be from June 1, 2024 to August 1, 2025. This agreement is for implementation services of Workday for Human Capital Management (HCM) and Payroll.
- 407-24 PIT2Apprenticeship DOL Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Department of Labor (DOL) 100% Grant in the amount of \$2,312,992.00 for the Allegheny County Airport Authority PIT2Apprenticeship.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that there was an informational item presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Dr. William Curtis who reported that the Finance and Administration Committee met and approved the April 19, 2024 meeting minutes. The following Action Item was presented:

- Action Item No. 440-24 Leigh Fisher Inc. - Authorization is requested to enter into a new agreement with LeighFisher Inc. for an amount not to exceed \$300,000.00. The term of this agreement will be from July 1, 2024 to December 31, 2025. This agreement is for LeighFisher to provide the Allegheny County Airport Authority financial and related management consulting services.
- Action Item No. 2023 Annual Comprehensive Financial Report. Approval is requested for accepting the annual audit for 2023 as issued by Plante Moran PLLC.

Dr. Curtis reported that no informational items were presented. The Committee did enter into an Executive Session to discuss litigation and employment matters. The Committee reconvened in open session, no action was taken and the meeting was adjourned.

Ms. Cassotis presented the April 2024 PIT air service dashboard. She reported that PIT's comeback story continues and began by showing a WTAE news story from 2011 which reported on the lack of direct flights and the high cost of flying. Ms. Cassotis pointed out that in one week, PIT launched five new nonstop routes including a new flight to Philadelphia and the return of service to Iceland. Iceland Air launched nonstop service to Reykjavik on May 16; while Frontier Airlines launched nonstop service to Philadelphia, Dallas Fort Worth, Raleigh, and Atlanta. Ms. Cassotis noted that PIT has elevated its reputation as an innovator by hosting the second annual Aviation & Robotics Summit. This event was organized in collaboration with Future Travel Experience and was held at PIT, CMU, and the Heinz History Center. Additionally, a \$75,000 grant was awarded to the ACAA Charitable Foundation from the Hillman Foundation to further develop one of the innovations from the Summit. She reported that 343 participants from 21 nations registered for the Summit with speakers representing: Southwest Airlines, Alaska



Airlines, British Airways, United Airlines, Carnegie-Mellon University, CVG Airport, and the Authority. Also noted by Ms. Cassotis was PIT's local and national media spotlight for leading the way to a cleaner, green energy future. A newly announced \$1.5B facility is proposed in collaboration with KeyState Energy and CNX Resources Corp. with the proposed facility projected to create approximately 3,000 direct jobs, to receive federal funding, and to make a positive environmental and industry impact. Ms. Cassotis discussed the opportunity to engage passengers and airline partners, and build excitement for great things in PIT's future. She added more airlines are preparing to launch new routes and bring lower cost options from PIT in June with Spirit adding service to Houston and Boston on June 5 and Southwest adding service to San Diego on June 8. Driven by strong travel demand, April 2024 passenger traffic exceeded April 2023 by nearly 5%. Passengers in the month of April 2024 totaled 807,300, a 4.8% increase when compared to April 2023, which had 770,500 total passengers. April 2024 showed a 100.2% recovery rate when compared to April 2019 which saw 805,300 total passengers. Compared to April 2019, scheduled capacity grew at PIT by nearly 5% on a year-over-year basis with airlines scheduling over one million seats. Year-to-date traffic increased with passenger traffic at 99% of pre-pandemic levels. Total year-to-date passengers for April 2024 was 2,907,900 which is a 7.1% increase over year-to-date for April 2023 which had 1,950,400 passengers and is a 99% recovery over year-to-date April 2019 which saw 2,933,600 passengers. In April, Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 26.9%, American Airlines at 23.1%, Delta at 16.1%, and United at 13.4%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 171 peak-day departures.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

DocuSigned by:

*Ashley Henry Shook*

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Ashley Henry-Shook, Secretary