

**MINUTES OF THE JUNE 21, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, June 21, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte
Dan Connolly
Dr. William Curtis
Matthew Smith
Randy Vulakovich

Members in attendance via Teams:

Thomas McIntyre
Ashley Henry-Shook
Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of May 24, 2024.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the May 24, 2024 meeting. The following Action Items were presented:

- Action Item No. 506-24 Mosites Construction: Authorization is requested to enter into an agreement with Mosites Construction for bids opened on June 5, 2024 for an amount not to exceed \$1,414,222.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for general construction services for Project Number 24TG01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$141,422.20, with later ratification by the ACAA Board of Directors.

- Action Item No. 510-24 Thoroughbred Construction: Authorization is requested to enter into an agreement with Thoroughbred Construction Group, LLC for bids opened on June 5, 2024, for an amount not to exceed \$1,643,639.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 24TE01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$164,363,90, with later ratification by the ACAA Board of Directors.
- Action Item No. 508-24 W.G. Tomko: Authorization is requested to enter into an agreement with W.G. Tomko for bids opened on June 5 2024, for an amount not to exceed \$999,999.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for mechanical/fire suppression construction services for Project Number 24TMFS01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$99,999.90, with later ratification by the ACAA Board of Directors.
- Action Item No. 507-24 Daifuku: Authorization is requested for the Chief Executive Officer or designee to negotiate, resolve, and execute a contract modification with Daifuku on Contract #4842, Baggage Handling, for an amount not to exceed \$7,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 504-24 Joseph B. Fay Company: Authorization is requested to approve Change Order #22 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$12,737,239.36 from \$180,231,792.61 to \$192,969,031.97. This change is necessary for various construction tasks to the new Terminal.
- Action Item No. 505-24 Rycon Construction: Authorization is requested for the Chief Executive Officer or designee to negotiate, resolve, and execute a contract modification with Rycon Construction on Contract #5159, Terminal Interiors, for an amount not to exceed \$12,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 509-24 TSI Touch, Inc.: Authorization is requested to purchase visual data screens with TSI Touch, Inc. for an amount not to exceed \$358,860.00 utilizing

the Pennsylvania Co-Stars purchasing program. This purchase is necessary for providing visual data screens and the necessary installation methods for the holdrooms at Pittsburgh International Airport.

- Action Item No. 503-24 Swank Construction Company, LLC: Authorization is requested to enter into an agreement with Swank Construction Company, LLC. for bids opened on May 22, 2024 for an amount not to exceed \$977,494.00 for the base bid. The term of this agreement is 75 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G2-24, Deice Pads Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 501-24 DTE Pittsburgh, LLC: Authorization is requested to approve Change Order #8 to Contract #3865 with DTE Pittsburgh, LLC. This change order will increase the contract amount by \$1,716,228.00 from \$11,604,028.80 to \$13,320,256.80 and will extend the contract term through June 30, 2025. This change is necessary for the continued operation and maintenance of the Central Utility Plant at Pittsburgh International Airport.
- Action Item No. 498-24 Schindler Elevator Corporation: Authorization is requested to execute Change Order #12 to Contract #3761 with Schindler Elevator Corporation. This change order will increase the contract amount by \$2,686,547.16 from \$17,385,308.16 to \$20,071,855.32 and will extend the contract term through June 30, 2025. This change is necessary for the maintenance of escalators, elevators, and moving walkways at Pittsburgh International and Allegheny County Airports.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on 504-24.

Mr. Vulakovich reported that informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Chairman Minnotte welcomed new Board member Dan Connolly, who was appointed to the Board by County Executive Sara Innamorato.

Mr. Minnotte next called on Ms. Jan Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of May 24, 2024. The following Action Items were presented:

- Action Item No. 478-24 Continental/Chaska LLC d/b/a PIBP 210 LLC: Authorization is requested to execute Amendment #1 to Contract #2994 with Continental/Chaska LLC d/b/a PIBP 210 LLC. This amendment to the ground lease will exercise their renewal option and extend the contract term for ten (10) years, through September 23, 2073. The estimated revenue from this amendment to the ground lease is \$1,171,072.62.

- Action Item No. 479-24 Continental/Chaska LLC d/b/a PIBP 300 LLC: Authorization is requested to execute Amendment #1 to Contract #3199 with Continental/Chaska LLC d/b/a PIBP 300 LLC. This amendment to the ground lease will exercise their renewal option and extend the contract term for ten (10) years, through September 29, 2074. The estimated revenue from this amendment to the ground leases is \$1,527,523.76.
- Action Item No. 511-24 CDW Government: Authorization is requested to purchase a subscription from CDW Government for Microsoft Office 365 (O365) through the County Commissioner's Association of Pennsylvania for an amount not to exceed \$289,650.54. This purchase is necessary for ACAA employees to use Microsoft Office products (Outlook, Teams, Word, PowerPoint, etc.), Azure, the Windows 10 Operating System, and Enterprise Mobility & Security on a subscription basis for the term of April 1, 2024 through March 31, 2025.
- Action Item No. 493-24 TMP Ceiling BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant up to the amount of \$11,588,400 for the eligible portion of the Terminal Modernization Program, Project #911750.
- Action Item No. 494-24 ARP Holdrooms BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant up to the amount of \$9,006,035 for the eligible portion of the Terminal Building Project, Project #911785.
- Action Item No. 497-24 TMP Ph 3 Landscape Terraces BIL ATP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following Grant: FAA Bipartisan Infrastructure Law (BIL) Airport Terminals Program (ATP) 80% Grant up to the amount of \$5,300,000 for the eligible portion of the PIT Terminal Modernization Program Phase 3, Project #911750.
- Action Item No. 495-24 PIT RW 10L-28R FAA FY22SD Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA FY22 Supplemental Discretionary 75% Grant up to the amount of \$3,000,000 for the PIT RW 10L-28R Design and Construction Ph 1, Project #12420.
- Action Item No. 499-24 PIT SRE FAA FY22SD: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA FY22 Supplemental Discretionary 75% Grant up to the amount of \$1,617,865 for the PIT Snow Removal Equipment, Project #12402.

- Action Item No. 496-24 AGC TWG BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 90% Grant up to the amount of \$768,282 for the eligible portion of the AGC Taxiway G Rehabilitation, Project #22403; and, PaDOT 5% Grant match up to the amount of \$42,682 for the eligible portion of the AGC Taxiway G Rehabilitation, Project #22403.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that there was an informational item presented. Ms. Rea reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the May 24, 2024 meeting minutes. The following Action Item was presented:

- Action Item No. 502-24 Aspiriant Consulting, LLC.: Authorization is requested to approve a new statement of work (SOW) with Aspiriant Consulting, LLC for an amount not to exceed \$316,800.00. The term of this SOW will be from June 10, 2024 to June 9, 2025. This SOW will be for project management services supporting TMP Day 1 Opening - Organizational ORAT Program at Pittsburgh International Airport. This falls under MSA #4566 signed September 1, 2020.

Mr. Smith reported that no informational items were presented. The Committee did enter into an Executive Session to discuss employment and litigation issues. The Committee reconvened in open session, no action was taken, and the meeting was adjourned.

Ms. Christina Cassotis presented the May 2024 PIT Air Service Dashboard. Ms. Cassotis began by mentioning the Pittsburgh market continues its strong recovery in 2024. She then showed a news story from 2002, when US Airways removed its hub from PIT and the economic impact that it had on the airport. She reported that PIT's story 10 years ago was focused on the US Airways pullout, however, PIT's prospects for the future are bright and getting busier. Ms. Cassotis pointed out that in July, airlines schedule record-breaking seats for Southwest, American Airlines, Spirit, Frontier and Breeze as a result of new launches in June and several May launches. She also announced that Delta will resume nonstop service between PIT and Salt Lake City, Utah beginning in November. Ms. Cassotis stated scheduled capacity exceeded pre-pandemic levels in May, and is expected to continue growing by an average of 17%. Driven by strong travel demand, May 2024 was the busiest May for passenger traffic in 17 years. Passengers in the month of May 2024 totaled 892,500, a 10.6% increase when compared to May 2023, which had 807,100 total passengers. May 2024 showed a 101.9% recovery rate when compared to May 2019 which saw 875,400 total passengers. Compared to May 2019, scheduled capacity grew at PIT by 11% year-over-year with airlines scheduling over one million seats. Year-to-date traffic increased with passenger traffic at 99% of pre-pandemic levels. Total year-to-date passengers for May 2024 was

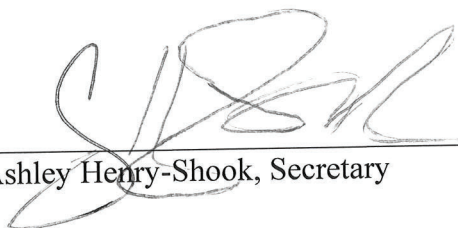
3,800,300. This is a 7.9% increase over year-to-date for May 2023 which had 3,521,600 passengers and is a 99.8% recovery over year-to-date May 2019 which saw 3,809,000 passengers. In May, Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 25.1%, American Airlines at 22.1%, Delta at 16.6%, and United at 13.5%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 171 peak-day departures.

Ms. Cassotis reported that PIT proudly honored WWII Veteran, 99-year-old Warren Gross, as he traveled from PIT to Normandy, France to commemorate the 80th anniversary of the D-Day invasion. PIT staff organized a send-off after the Veterans Breakfast Club group notified us of his plans. The event was attended by Mr. Gross's family, fellow veterans, and local politicians.

Ms. Cassotis then stated the PIT2Work program graduated its 4th class in June. Since its first class in July 2023, PIT2Work has received national recognition for supporting workforce development. Additionally, the program was named an honoree by *Fast Company Magazine's 2024 World Changing Ideas*. Ms. Cassotis also announced that PIT was recognized by *Air Transport Magazine* as an inaugural member of the 2024 ATW Hall of Fame noting that PIT was the only airport in the world to receive that honor.

In TMP news, Ms. Cassotis began by sharing drone footage of the new terminal. As the momentum builds for the new terminal opening in 2025, more milestones are being reached as construction surpasses 68% completion. PIT's new airport terminal's roof will soon be dried-in, with green terraces waterproofed shortly thereafter. Ms. Cassotis reported the parking garage structural concrete and ramp work continues and is on schedule for completion this summer while the new airport roadway system is zooming toward completion. Additionally, as construction continues toward opening day, the next few months will yield even more significant milestones such as: new terminal power fully connected, customer building structural steel completion; escalator installation; freight elevator installation, secondary electrical system activation, mechanical systems activation start, and customs baggage system completed. Ms. Cassotis reaffirmed that here at PIT, we are doing more than building a new airport, noting 14,300 total jobs have been created with a \$2.5 billion economic impact, all while no local or state tax dollars have been used, and 90% of airport materials and services have been sourced locally.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary