

**MINUTES OF THE JULY 19, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, July 19, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman
Ashley Henry-Shook
Thomas McIntyre
Jan Rea
Matthew Smith

Members in attendance via Teams:

Dan Connolly
Dr. William Curtis
Cynthia Shapira
Randy Vulakovich

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of June 21, 2024.

Mr. Minnotte called on Thomas McIntyre who reported that the Operations and Facilities Committee met and approved the minutes of the June 21, 2024 meeting. The following Action Items were presented:

- Action Item No. 598-24 Laurel Auto Group: Authorization is requested to purchase five trucks from Laurel Auto Group for an amount not to exceed \$249,715.00, utilizing the CoStars Cooperative Purchasing Agreement 025-E22-486. This purchase is necessary for the replacement of trucks with excessive hours and maintenance issues.
- Action Item No. 601-24 Dynatest: Authorization is requested to purchase a Runway Friction Tester from Dynatest for an amount not to exceed \$294,879.50. This purchase is necessary to replace an existing Runway Friction Tester which has excessive hours & maintenance issues.

- Action Item No. 578-24 Reed Oil: Authorization is requested to execute Revision Request #2 to Contract #5173 with Reed Oil. This Revision Request will increase the contract amount by \$751,440.00 from \$1,513,800.00 to \$2,265,240.00 and will extend the term through 8/31/2025. This change is necessary to supply gasoline & biodiesel fuel to the Authority.
- Action Item No. 602-24 Rycon Construction, Inc.: Authorization is requested to approve Change Order #18 to Contract #5018 with Rycon Construction, Inc. (MMC Surface Parking Package P). This change order will increase the contract amount by \$1,417,615.39 from \$31,468,656.81 to \$32,886,272.20. This change is necessary for various construction tasks for the Multi-Model Complex (MMC).
- Action Item No. 605-24 Wellington Power Corporation: Authorization is requested to approve Change Order #14 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$3,044,099.47 from \$67,121,088.87 to \$70,165,188.34. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 603-24 Michael Baker International, Inc.: Authorization is requested to approve Amendment #28 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$818,639.00 from \$44,449,592.15 to \$45,268,231.15. This change is necessary for various design services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 585-24 Lighthouse Electric Company: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with Lighthouse Electric Company on Contract #4931, Terminal Electric, for an amount not to exceed \$7,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 582-24 Wellington Power Company: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with Wellington Power Company on Contract #5217, Terminal Technology, for an amount not to exceed \$3,000,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.

- Action Item No. 584-24 W.G. Tomko, Inc.: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with W.G. Tomko, Inc. on Contract #4922, Heating, Ventilation and Air Conditioning (HVAC), for an amount not to exceed \$6,700,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 583-24 W.G. Tomko, Inc.: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with W.G. Tomko, Inc. on Contract #4923, Plumbing and Fire Protection, for an amount not to exceed \$5,200,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 599-24 Lindy Paving, Inc.: Authorization is requested to enter into an agreement with Lindy Paving, Inc. for bids opened on May 15, 2024 for an amount not to exceed \$523,798.50 for the base bid work. The agreement term is 127 calendar days from notice to proceed. This agreement is for general construction services for Project Number 40G1-24, Rehabilitation of Taxiway G at Allegheny County Airport.
- Action Item No. 577-24 Permission to Award 2024 Airfield Pavement Rehab at AGC: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on June 5, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G2-24, 2024 Airfield Pavement Rehabilitation at Allegheny County Airport.
- Action Item No. 576-24 Permission to Award 885 Tunnel Improvement at AGC: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on July 10, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G2-23, Route 885 Tunnel Improvements at Allegheny County Airport.
- Action Item No. 580-24 Permission to Award 2024 Short Term Parking Garage Rehab: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 7, 2024, or to reject bids individually or in their

entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 56G1-24, 2024 Short Term Parking Garage Rehabilitation at Pittsburgh International Airport.

- Action Item No. 606-24 Permission to Award 2024 Terminal Apron: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on May 29, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 8G2-24, 2024 Terminal Apron Rehabilitation at Pittsburgh International Airport.
- Action Item No. 579-24 Permission to Award On-Call Construction: Authorization is requested for the Chief Executive Officer to award and execute a contract with the two (2) lowest responsible bidders meeting the requirements of the contract documents for bids opened on August 14, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 74G1-24, On-Call Airside and Landside General Construction at Allegheny County Airport.
- Action Item No. 604-24 Thoroughbred Construction Group: Authorization is requested to approve Change Order #1 to Contract #5415 with Thoroughbred Construction Group. This change order will increase the contract amount by \$343,956.05 from \$3,421,603.99 to \$3,765,560.04. This change is necessary for additional electrical construction services for Project Number 45E1-22, Hangar Switchgear at Pittsburgh International Airport.
- Action Item No. 600-24 Management Engineering Corporation: Authorization is requested to approve Change Order #1 to Contract #4797 with Management Engineering Corporation. This change order will increase the contract amount by \$346,537.00 from \$3,567,545.00 to \$3,914,082.00 and will extend the contract term through August 4, 2025. This change is necessary for additional construction management services for Project Number 36G1-21, Cargo Building 4 Intermodal Freight Transfer Facility Development at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. McIntyre reported that informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Ashley Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of June 21, 2024. The following Action Items were presented:

- Action Item No. 572-24 PPG Industries, Inc.: Authorization is requested to enter into a Lease Agreement with PPG Industries, Inc. for Hangar 55 at the Allegheny County Airport (AGC). The term of the lease will be for ten (10) years beginning on the

Commencement Date. The annual revenue will be approximately \$111,120.72 in Year 1, with annual escalations throughout the term.

- Action Item No. 592-24 Atlantic Aviation FBO Inc.: Authorization is requested to enter into a Development Agreement with Atlantic Aviation FBO Inc. for approximately four (4) acres of land at the Allegheny County Airport (AGC). Atlantic plans to develop a 12,000 square foot hangar on the site. The ground rental rate will be \$0.85 per square foot of buildable area. The term of the agreement will be no more than fifty (50) years.
- Action Item No. 619-24 GE Engine Services, LLC: Authorization is requested to enter into an amended lease with GE Global for the Jet Engine Test Cell Facility upon such terms and conditions as approved by the CEO and negotiated by the Director, Strategic Business Planning and the Solicitor. The CEO is approved to sign the amended and restated lease.
- Action Item No. 568-24 Mountain Air Cargo: Authorization is requested to enter into a signatory cargo airline operating agreement with Mountain Air Cargo. The term of the agreement will be month-to-month and begin on July 8, 2024. This agreement is to allow Mountain Air Cargo to operate cargo flights to and from Pittsburgh International Airport (PIT) as a signatory carrier.
- Action Item No. 574-24 Thinkfast Ltd.: Authorization is requested to approve Revision Request #2 to Contract #5290 with Thinkfast Ltd. This Revision Request will increase the contract amount by \$239,000.00 from \$676,200.00 to \$915,200.00, and will extend the contract term through December 31, 2024. This change is necessary to extend the contract for a new statement of work for consulting services for ServiceNow design and implementation.
- Action Item No. 571-24 Pittsburgh Steelers, LLC: Authorization is requested to approve Revision Request #1 to contract #5558 with Pittsburgh Steelers, LLC. This revision request will increase the contract amount by \$318,500.00 from \$200,000.00 to \$518,500.00. The term of this agreement will be from December 1, 2023 to June 30, 2026, with amounts to be agreed upon each season, to advertise air service routes with promotions to the Steelers fan base of 3 million local fans and potential travelers.
- Action Item No. 555-24 The Barnes Global Advisors, LLC: Authorization is requested to approve Revision Request #4 to contract #4697 with The Barnes Global Advisors, LLC. This Revision Request will extend the contract amount by \$340,000.00 from \$1,590,475.00 to \$1,930,475.00 and will extend the contract term through July 31, 2025. This Revision is necessary for ongoing strategic and technical consulting services.
- Action Item No. 567-24 PIT Deicing Stormwater and Stream Mitigation PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Capital

Grant up to the amount of \$1,875,000 for the PIT Deicing Storm-water and Stream Mitigation Project #12305.

- Action Item No. 566-24 AGC Stormwater Infrastructure Improvements PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Capital Grant up to the amount of \$373,917 for the AGC Storm-water Infrastructure Improvements, Project #22307.
- Action Item No. 570-24 AGC Hangar 2 Redevelopment PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: PaDOT 50% Capital Grant up to the amount of \$600,000; and PaDOT 50% Capital Grant up to the amount of \$750,000 for the AGC Hangar 2 Redevelopment, Project #22405.
- Action Item No. 562-24 PIT Airfield Pavement Rehab PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$720,083 for the AGC Airfield Pavement Joint Crack Rehab, Project #22402.
- Action Item No. 569-24 AGC Airfield Pavement Rehab PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$720,083 for the AGC Airfield Pavement Joint Crack Rehab, Project #22402.
- Action Item No. 564-24 AGC Terminal Rehab Phase 4 & 5 PaDOT Grants: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$1,050,000 for the AGC Terminal Rehab Phase 4, Project #22205; and PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$1,146,902 for the AGC Terminal Rehab Phase 5, Project #22205.
- Action Item No. 563-24 PIT Montour Trail ATIIP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Transportation (USDOT), Federal Highway Administration (FHWA) Active Transportation Infrastructure Investment Program (ATIIP) 80% Grant up to the amount of \$200,000 for the Montour Trail Airport Extension Project.
- Action Item No. 565-24 SAF Workshop Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Agriculture (USDA), National Institute of Food and Agriculture, to be passed through West Virginia University

(WVU) 100% Grant up to the amount of \$150,000 for the Sustainable Aviation Fuel Workshop.

- Action Item No. 573-24 SMART Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Transportation (USDOT), Strengthening Mobility and Revolutionizing Transportation (SMART) 100% Grant up to the amount of \$1,980,400 for the Commitment to Next Generation Connectivity Project.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that informational items were presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the June 21, 2024 meeting minutes. The following Action Item was presented:

- Action Item No. 587-24 Capital Projects Budget and Financing: Approval is sought by The Allegheny County Airport Authority (the "Authority") to budget for \$120,000,000 of additional capital projects. Approval is also sought to authorize the Authority to enter into negotiations for a stand-alone credit facility in the principal amount of \$120,000,000 or such lesser amount as may be necessary to finance the additional capital projects. The CEO, CFO, its financial advisors, and the Solicitor are authorized to negotiate the terms of the loan documents associated with such financing, subject to final approval by the Board pursuant to a standard enabling resolution in such form as prepared by the Solicitor.

Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Smith reported that one informational item was presented. The Committee did into an Executive Session.

Ms. Christina Cassotis presented the June 2024 PIT Air Service Dashboard. Ms. Cassotis began by reporting that June 2024 was the busiest month for passenger traffic in 19 years. Driven by strong travel demand, passengers in the month of June 2024 totaled 970,800, a 13.8% increase when compared to June 2023, which had 852,700 total passengers. June 2024 showed a 107.8% recovery rate when compared to June 2019, which saw 900,800 total passengers. Compared to June 2019, scheduled capacity grew at PIT by 21% year-over-year. Year-to-date traffic increased with passenger traffic exceeding 2008 levels. Total year-to-date passengers for June 2024 was 4,771,100. This is a 9.0% increase over year-to-date for June 2023, which had 4,375,200 passengers, and is a 101.3% recovery over year-to-date June 2019, which saw 4,709,800 passengers. Ms. Cassotis noted that in June, ultra-low-cost carriers served 18% of total passengers while Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 24.5%, American Airlines at 21.0%, Delta at 15.6%,

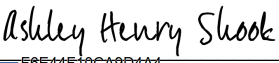
and United at 12.9%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 171 peak-day departures. Ms. Cassotis then reported that year-to-date June 2024 air cargo at PIT is up 16% versus 2015 and above 2019 levels. She stated FedEx, UPS, and Amazon maintain the bulk share of cargo at PIT. Additionally, Ms. Cassotis announced the five-year anniversary of Presley's Place and shared a news story from the opening. She reported Presley's Place continues to inspire the aviation industry as other U.S. airports now offer sensory rooms and noting Presley's Place is part of the foundation PIT has built to make its airport more inclusive, and continues to become a more accessible space as the new Pittsburgh International Airport will provide increased accessibility. She proudly stated that raising our accessibility standard is the right thing to do, not only for our passengers, but for our region as well.

In TMP news, Ms. Cassotis began by noting that construction on the new PIT has reached 70% completion as it advances toward more milestones this month. PIT's ceiling panel installation and constellation lighting installation continues, terminal power is to be connected, tree column painting is underway, the South Terrace is dried-in, the first pair of freight elevators has been installed, and drywall and framing applications continue. Additionally, installation of the new PIT terminal's exterior paneling continues as the Customer Service Building exterior nears completion. She noted the interior systems are being installed every day, working together to deliver a smarter, more efficient airport while the new terminal's terrazzo flooring continues to be applied, ground, and finished. Also of note, single- and double-floor escalators are being installed, which will deliver a more efficient customer experience. toward completion. Additionally, Ms. Cassotis reported as construction continues toward opening day, the next few months will yield even more significant milestones such as: (i) activation of mechanical systems; (ii) installation of baggage handling systems for customs; (iii) installation of TSA explosive detection systems; (iv) installation will begin on the Customer Service Building roof; and (v) roadways near completion. Ms. Cassotis reaffirmed that the Authority is doing more than building a new airport, noting 14,300 total jobs have been created with a \$2.5 billion economic impact, all while no local or state tax dollars have been used, and 90% of airport materials and services have been sourced locally. Ms. Cassotis congratulated ACAA and the community on celebrating 25 years since ACAA was founded allowing PIT to make everything we have achieved, and everything PIT is about to achieve, possible.

Mr. Jeff Letwin noted that there will not be an August Board meeting as per past practice, and he solicited a motion allowing Ms. Christina Cassotis authorization to execute contracts in the ordinary course of business between this Board meeting until the September Board meeting subject to Board ratification.

Upon motion duly made and seconded, the foregoing motion was approved.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

DocuSigned by:

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Ashley Henry-Shook, Secretary