

**MINUTES OF THE JANUARY 19, 2024
THE ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, January 19, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman

Jan Rea

Tom McIntyre

Via Teams:

Matt Smith

Ashley Henry-Shook

Randy Vulakovich

Cynthia Shapira

Also, in attendance:

Christina A. Cassotis, Chief Executive Officer

Eric Sprys, Executive Vice President & Chief Financial Officer

Jeffrey W. Letwin, Solicitor

Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of December 15, 2023.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the December 15, 2023 meeting. The following Action Items were presented:

- Action Item No. 46-24 Siemens Industry, Inc. - Authorization is requested to approve Revision Request #2 to Contract #4651 with Siemens Industry, Inc. This Revision Request will increase the contract amount by \$416,225.00 from \$1,250,042.08 to \$1,666,267.08, and will extend the contract term through February 5, 2025. This change is necessary to provide access control, alarm monitoring and CCTV Video Surveillance systems at Pittsburgh International and Allegheny County Airports.
- Action Item No. 34-24 W.G. Tomko, Inc. (HVAC) - Authorization is requested to approve Change Order #10 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$2,172,361.90 from \$36,464,211.11 to \$38,636,573.01. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.

- Action Item No. 37-24 W.G. Tomko, Inc. (Plumbing and Fire Suppression) - Authorization is requested to approve Change Order #7 to Contract #4923 with W.G. Tomko, Inc. (Plumbing and Fire Suppression). This change order will increase the contract amount by \$1,235,831.00 from \$15,692,814.86 to \$16,928,645.86. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 36-24 Permission to Award Core Ceiling Renovations - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on January 10, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 23TG03, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 41-24 Permission to Award Landscape Package - Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on January 24, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 22LG01 - REBID, Landscape Package for the Terminal Modernization Program at Pittsburgh International Airport.
- Action Item No. 33-24 Solutions4Networks - Authorization is requested to purchase network hardware, software, and associated manufacturer support items from Solutions4Networks for an amount not to exceed \$3,000,000.00, utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary for the Terminal Modernization Program (TMP) network and information technology infrastructure at Pittsburgh International Airport. This falls under MSA #4658 signed February 10, 2021.
- Action Item No. 35-24 Joseph B. Fay Company - Authorization is requested to approve Change Order #18 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$2,484,390.99 from \$174,003,293.38 to \$176,487,684.37. This change is necessary to fund various construction tasks for the Terminal Modernization Program (TMP).
- Action Item No. 39-24 TranSystems Corporation - Authorization is requested to enter into an agreement with TranSystems Corporation d/b/a TranSystems Corporation Consultants for an amount not to exceed \$229,500.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for design engineering services for Project Number 8G2-24, 2024 Terminal Apron Rehabilitation at Pittsburgh International Airport.
- Action Item No. 40-24 Stantec Architecture and Engineering LLC - Authorization is requested to approve Change Order #2 to Contract #5395 with Stantec Architecture

and Engineering LLC. This change order will increase the contract amount by \$470,200.00 from \$635,193.92 to \$1,105,393.92. This change is necessary for additional engineering services for Project 55A1-23, Holdroom Renovations Project at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved; Ms. Henry-Shook abstained from voting on Action Item No. 35-24.

Mr. Vulakovich reported that an information item was presented by Paul Hoback. The Committee did not enter into Executive Session.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of December 15, 2023. The following Action Items were presented:

- Action Item No. 42-24 Atlantic Aviation - Authorization is requested to enter into a Lease Agreement with Atlantic Aviation for Hangar 54 at Allegheny County Airport. The term of the agreement will be from February 1, 2024 through November 30, 2036. The rental rate will be \$4.50 per square foot, or \$18,540.00 per year, with three (3%) percent annual escalations over the term of the agreement. The Authority will reimburse Atlantic \$38,530.00, or \$7,706.00 per year over 5 years, for hangar improvements that are not limited to general conditions, electrical, plumbing, and HVAC.
- Action Item No. 44-24 Namloc LLC - Authorization is requested to approve Revision Request #3 to Contract #5076 with Namloc LLC. This Revision Request will increase the contract amount by \$595,505.00 from \$765,960.00 to \$1,361,465.00, and will extend the contract term through December 31, 2024. This change is necessary for management services for the ACAA xBridge Innovation Hub.
- Action Item No. 43-24 Carahsoft - Authorization is requested to purchase Salesforce licenses with Carahsoft for an amount not to exceed \$102,200.25, utilizing the Pennsylvania DGS contract #4400028357. This purchase is necessary for the yearly renewal of licenses for the Salesforce Service Cloud.
- Action Item No. 45-24 Carahsoft - Authorization is requested to execute Amendment #1 to Contract #5523 with Carahsoft. This amendment will increase the contract amount by \$204,822.88 from \$300,000.00 to \$504,822.88, and will not extend the contract term. This amendment is necessary for the Service Now Phase 1 Implementation.
- Action Item No. 15-24 Department of Transportation 75% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Department of Transportation (DOT) 75% Grant in the amount of \$18,801,811.46 for the Production of Commercially Viable SAF via Domestically Produced Oil Seeds and Wastes.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Ashley-Shook reported that the Committee did not enter into Executive Session.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the December 15, 2023 meeting minutes. The following Action Items were presented:

- Action Item No. 48-24 Wesley & Associates, Inc. d/b/a Science + Soul of Speaking - Authorization is requested to approve Revision Request #4 to Contract #5085 with Wesley & Associates, Inc. d/b/a Science + Soul of Speaking. This Revision Request will increase the contract amount by \$650,000.00 from \$660,000.00 to \$1,310,000.00, and will extend the contract term through (December 31, 2024). This change is necessary for continuation of services related to CEO Strategy Advisory services.
- Action Item No. 955-23 Schmidt Market Research, Inc. - Authorization is requested to approve Revision Request #4 to contract #4396 with Schmidt Market Research, Inc. This Revision Request will increase the contract amount by \$124,000.00 from \$247,600.00 to \$371,600.00 and will extend the contract term through December 31, 2024. This change is necessary for Schmidt Market Research to continue conducting customer research.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Smith reported that the Committee entered into Executive Session to discuss employment matters. The Committee reconvened in open session and voted to recommend to the full Board that the CEO be awarded a 45% bonus based on her achieving her performance goals and other organizational milestones for the Authority. The meeting was then adjourned.

Ms. Christina Cassotis presented the 2023 yearly round up and December 2023 PIT air service dashboard. Ms. Cassotis noted that 2023 saw airlines, including Breeze, Southwest, Icelandair, Frontier, Spirit and American Airlines, announce or launch 17 new routes from PIT as airlines recognized the strategic value of this market. In addition to new routes, in 2023 airlines, including United, Sun Country, Southwest, British Airways, Air Canada, American and Spirit, also increased capacity on a number of existing routes to meet growing demand. She continued by saying that momentum continues in 2024 as PIT capacity will exceed pre-pandemic levels in the first and second quarters. Capacity is forecasted to increase .9% in the first quarter and ten percent in the second quarter compared to the same periods in 2019. The number of passengers utilizing PIT in 2023 was 9.2 million. December's passenger traffic was 90.9% recovered compared to 2019 traffic levels. Passengers in the month of December 2023 totaled 738,100, a 10.8% increase when compared to December 2022, which had 666,300 total passengers. December 2023 showed a 90.9% recovery rate when compared to December 2019 which saw 812,000 total passengers. Ms. Cassotis reported that Southwest has been the market share leader at PIT every month in 2023. The four airlines with the highest percentage of passengers were: Southwest at 26.5%, American Airlines at 22.3%, Delta at 15.3%, and United at 13.8%. Spirit,

Allegiant and Breeze combined for 17%. She added that with announcements by several airlines, PIT now has nonstop service to 61 destinations with 133 peak-day departures. Ms. Cassotis then concluded by talking about the cargo volumes at PIT. While near-term air cargo demand is down due to global cargo challenges, 2023 air cargo at PIT is up 14.2% versus 2014. 2023 cargo volumes decreased by over 13% compared to 2022 as global cargo demand continued to be soft. While FedEx, UPS and Amazon continue to carry the bulk of cargo at PIT, British Airways continues to grow its share of cargo tonnage.

Ms. Cassotis then presented the AGC fourth quarter business dashboard. AGC had the best year in a decade with 72,581 total operations in 2023. Operations in the fourth quarter have increased every year since the 2020 pandemic and this is due to several factors including flight training, corporate travel and continued growth in general aviation as a whole.

Mr. Minnotte then noted that as part of today's agenda, we will be voting on the CEO's well-deserved performance payment.

Christina has met and exceeded all the goals we set for her in 2023. She has helped to maintain an excellent relationship with the airlines and kept the airport's finances competitive.

As a result, based on her achievements last year, we are proposing to award Christina a performance payment of 45 percent of her 2023 salary.

Two things to keep in mind: There is no local taxpayer money in our budget, and her compensation is in line with what other airports nationally and internationally are paying to keep top talent.

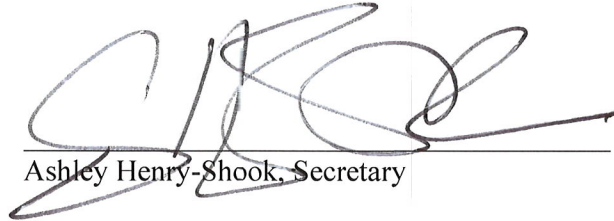
Among her accomplishments are:

- Securing additional international air service to Iceland.
- Growing our domestic portfolio with new low-cost service to Philadelphia, new service to the West Coast and others.
- Recruiting partners in exploring on-site SAF production while
- Propelling PIT to numerous international awards – including the Center for Aviation's 2023 Environmental Airport of the Year for our microgrid.
- Helping to establish PIT2Work and an on-site childcare center.
- Keeping our finances stable with increased revenue, recognized by straight As from three financial ratings agencies
- Guiding the new terminal program for a 2025 opening.

Upon motion duly made, seconded and unanimously approved, it was:

RESOLVED: based on the CEO's success in meeting or exceeding her performance goals, that she be awarded a performance year-end bonus for 2023 of 45% of her annual salary for a total amount of \$240,203.00.

Mr. Minnotte then stated there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE FEBRUARY 16, 2024
THE ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, February 16, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman
Matt Smith
Ashley Henry-Shook
Jan Rea
Randy Vulakovich
Tom McIntyre

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Lisa Naylor, Executive Vice President & Chief Human Capital Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Mr. Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of January 19, 2024.

Mr. Minnotte called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the January 19, 2024 meeting. The following Action Items were presented:

- Action Item No. 106-24 Kirila Fire Training Facilities, Inc. - Authorization is requested to approve Revision #2 to Contract #4936 with Kirila Fire Training Facilities, Inc. This Revision Request will increase the contract amount by \$950,000.00 from \$437,400.00 to \$1,387,400.00. This change is necessary for Phase 2 of the rehabilitation of the Simulated Aircraft Fire Trainer at the Fire Training Facility.
- Action Item No. 124-24 Independence Excavating, Inc. - Authorization is requested to approve Change Order #9 to Contract #4812 with Independence Excavating, Inc. (Deep Utilities - Plumbing). This change order will increase the contract amount by \$425,000.00 from \$2,288,063.87 to \$2,713,063.87. This change is necessary to fund the continuation of on-site construction activities beyond the initially projected completion date.

- Action Item No. 125-24 Rycon Construction, Inc. - Authorization is requested to approve Change Order #13 to Contract #5018 with Rycon Construction Inc. (MMC Surface Parking Package P). This change order will increase the contract amount by \$1,695,211.47 from \$29,048,041.13 to \$30,743,252.60. This change is necessary to fund various construction tasks for the Multi-Modal Complex (MMC).
- Action Item No. 123-24 Wellington Power Corporation - Authorization is requested to approve Change Order #9 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$5,049,424.00 from \$54,119,046.55 to \$59,168,470.55. This change is necessary to fund the Parking Guidance System for the Multi-Modal Complex (MMC).
- 122-24 Johnson, Mirmiran & Thompson - Authorization is requested to enter into an agreement with Johnson, Mirmiran & Thompson, Inc. for an amount not to exceed \$186,893.81. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G2-24, 2024 Terminal Apron Rehabilitation at Pittsburgh International Airport.
- 119-24 Carnegie Strategic Design Engineers, LLC - Authorization is requested to approve Change Order #1 to Contract #5531 with Carnegie Strategic Design Engineers, LLC. This change order will increase the contract amount by \$151,929.82 from \$75,000.00 to \$226,929.82. This change is necessary to provide additional on-call engineering services at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that an informational item was presented by Paul Hoback. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of January 19, 2024. The following Action Items were presented:

- Action Item No. 126-24 Air Methods, LLC - Authorization is requested to execute Revision Request #2 to Contract #3051 with Air Methods, LLC, formerly known as Air Methods Corporation. This Revision Request will increase the contract amount by 2.5% annually from \$229,735.24 to \$235,478.62, or \$5.48 per square foot, in Year 1 and will extend the contract term through February 29, 2027. This change is necessary to extend the lease term for three (3) years and provide the option to extend for two (2) additional years.
- Action Item No. 118-24 Air Methods, LLC - Authorization is requested to execute Revision Request #5 to Contract #3050 with Air Methods, LLC, formerly known as Air Methods Corporation. This Revision Request will increase the contract amount by 2.5% annually from \$76,773.24 to \$78,692.57, or \$5.02 per square foot, in Year 1 and

will extend the contract term through February 29, 2027. This change is necessary to extend the lease term for three (3) years and provide the option to extend for two (2) additional years.

- Action Item No. 100-24 – General Services Administration (GSA) - Authorization is requested to execute Amendment #28 to Contract #673-27 with General Services Administration (GSA) on behalf of the Transportation Security Administration (TSA). This amendment will decrease the contract amount by approximately \$293,769.03 through the end of the contract term, September 30, 2027. This amendment is necessary to reduce the leasehold area of the TSA by 1,076 square feet, which has been absorbed by the Airside Renovation Package Phase 5 construction.
- Action Item No. 101-24 Frontier Airlines - Authorization is requested for the CEO to execute a Signatory Airline Operating Agreement and Terminal Building Lease (AOATBL) with Frontier Airlines, effective January 1, 2024 and terminating on December 31, 2028.
- Action Item No. 120-24 Icelandair - Authorization is requested to enter into a non-signatory airline operating agreement with Icelandair. The term of the agreement will begin on May 16, 2024.
- Action Item No. 127-24 Aspirant - Authorization is requested to approve new statements of work (SOWs) with Aspirant for an amount not to exceed \$1,380,000. The term of these SOWs will be from March 1, 2024 through February 28, 2025. These SOWs are for IT services supporting IT Technology and Infrastructure projects at Pittsburgh International Airport. This request falls under MSA #4566 signed September 1, 2020.
- Action Item No. 121-24 Virtuo Group Corporation - Authorization is requested to approve Revision Request #10 to Contract #4326 with Virtuo Group Corporation. This Revision Request will increase the contract amount by \$621,235.00 from \$2,161,402.46 to 2,782,637.46, and will extend the contract term through December 31, 2024. This change is necessary for continued cybersecurity support services through professional evaluation, monitoring and analysis of Information Technology (IT) processes with the key goal to protect ACAA's critical infrastructure against cybersecurity threats.
- Action Item No. 128-24 Solutions4Networks - Authorization is requested to purchase SMARTnet from Cisco for an amount not to exceed \$196,378.54 utilizing the Pennsylvania Co-stars purchasing program Contract #4400009010 with Solutions4Networks. This purchase is necessary for system support and maintenance covering Cisco datacenter equipment, switches, firewalls, and unified communication devices at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Ashley-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Smith, who reported that the Finance and Administration Committee met and approved the January 19, 2024 meeting minutes. There were no Action Items presented.

Mr. Smith reported that an informational item was presented by Eric Sprys. The Committee did not enter into Executive Session and the meeting was then adjourned.

Ms. Christina Cassotis presented the January 2024 PIT air service dashboard. Ms. Cassotis began by showing a WTAE news story from February 6, 2023 that reported on the state of PIT after US Air closed its hub here. She then continued by showing how PIT has grown from that time – from 37 nonstop destinations in 2014 to 61 nonstop destinations today. Passenger traffic has grown 15% since 2014. Ultra low-cost carriers have dramatically increased their presence at PIT, making travel affordable for everyone. PIT has gone from ten airlines in 2014 to 15 airlines serving PIT in 2024. There were no ultra-low cost carriers serving PIT in 2014 and today we have four. The presentation included several potential advertisements showing comparisons between London and Pittsburgh and Iceland and Pittsburgh which could be used in campaigns to advertise the new routes and expanding service available now at PIT. Icelandair will offer a second transatlantic route from Pittsburgh beginning May 16 with four weekly flights. PIT will be taking key steps to ensure a successful service launch including hosting events, marketing here in Pittsburgh and in Europe, and regular meetings with Icelandair to ensure a smooth launch. Frontier has announced its largest-ever expansion at PIT which triples its existing network and brings budget-friendly options to the region. Frontier will be adding routes to Philadelphia, Raleigh-Durham, Atlanta and Dallas-Fort Worth. In addition, PIT's focus on growing West Coast service has paid off as new flights to San Diego on Breeze and Southwest, and resuming flights to San Francisco on United, and Seattle on Alaska, launch in the coming weeks, along with continuing service to Los Angeles on Spirit and Breeze. January 2024 passenger traffic grew over five percent on a year-over-year basis and was 95.4% recovered compared to 2019 traffic levels. Passengers in the month of January 2024 totaled 624,500, a 5.2% increase when compared to January 2022, which had 654,900 total passengers. January 2024 showed a 95.4% recovery rate when compared to January 2019 which saw 654,900 total passengers. Airline capacity at PIT continues to grow as the month's 903,000 scheduled seats increased approximately one percent when compared to January 2023's 902,600 scheduled seats, showing a 97.6% recovery rate as compared to January 2019's 924,900 schedule seats. Ms. Cassotis reported that Southwest continued as the market share leader at PIT in January. The four airlines with the highest percentage of passengers were: Southwest at 26.7%, American Airlines at 22.3%, Delta at 15.2%, and United at 14.2%. Spirit, Allegiant and jetBlue combined for 17.5%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 136 peak-day departures. Ms. Cassotis finished by praising PIT's dedicated staff, who, with the support of the board, county leaders, and the community, have all fueled air service success.

Ms. Cassotis then introduced Fire Chief Tom Bonura and several other PIT firefighters, thanking them for their service. She pointed out that PIT is one of the few airports in the country

that has a simulated aircraft fire trainer at its fire training facility. PIT regularly hosts firefighting teams from other airports in the US and abroad who wish to use the facility here. In addition, having the ability to train onsite provides considerable cost savings over sending our firefighters elsewhere to train.

Mr. Minnotte announced that Ms. Cassotis had just received the 2024 Rich Fitzgerald Distinguished Public Service Award from the Pittsburgh Airport Area Chamber of Commerce during the Annual Celebration of Excellence on February 15, 2024. This award was first presented to Allegheny County Executive Rich Fitzgerald in 2023 and will be presented annually to a distinguished public servant at the Chamber's Annual Celebration of Excellence.

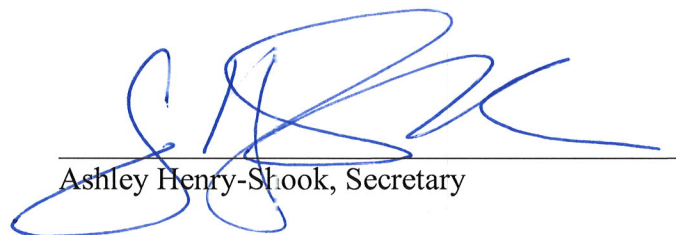
Mr. Minnotte then stated that there was no old business and no new business, but there was a public comment. Jeff Letwin read the public comment into the record:

Christopher Butor of 205 Greenwood Drive, Canonburg, PA 15317 submitted the following public comment via the ACAA website: In September 2023, Delta Air Lines announced the return of their Columbus (CMH) to Salt Lake City (SLC) nonstop. I was disappointed to see Pittsburgh left off the announcement.

It struck me that Columbus, OH (CMH), a two hour drive from PIT, with fewer annual passengers, had their SLC nonstop resumed while PIT remains suspended. Both routes were dropped at the same time two years ago during the pandemic.

What do you feel led Delta to restore Columbus and not Pittsburgh? What is the board doing to continue to restore pre-pandemic city pairs, particularly with the legacy carriers - rather than the recent list of "new" low cost carrier destinations that tend to lack endurance?

Mr. Minnotte said there was no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE MARCH 15, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, March 15, 2024, at Pittsburgh International Airport.

Members in attendance in person:

Matt Smith
Ashley Henry-Shook
Jan Rea
Randy Vulakovich
Tom McIntyre

Members in attendance via Teams:

Dr. William Curtis

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Lisa Naylor, Executive Vice President & Chief Human Capital Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

In the absence of Chairman David Minnotte, Matt Smith chaired the meeting and called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of February 16, 2024.

Ms. Christine Cassotis reported that the PIT Human Resources Department had been awarded the National Association of Workforce Boards' W.O. Lawton Business Leadership Award for the PIT2Work program and made the award presentation to members of the department. Ms. Cassotis then presented the 2024 Jay Hollingsworth Speas Airport Award to representatives of the Engineering Department for their work on the Microgrid project.

Mr. Smith called on Mr. Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the February 16, 2024 meeting. The following Action Items were presented:

- Action Item No. 181-24 Landry Consulting LLC - Authorization is requested to enter an agreement with Landry Consulting LLC for an amount not to exceed \$ 669,875.00. The term of this agreement will be from March 20, 2024 to March 19, 2027. This agreement is for airport safety management system consulting services.

- Action Item No. 188-24 Groff Tractor & Equipment - Authorization is requested to purchase a John Deere Backhoe Loader from Groff Tractor & Equipment for an amount not to exceed \$179,975.00, utilizing the CoStars Cooperative Purchasing Agreement 4400027914-Parent. This purchase is necessary for the replacement of a backhoe with excessive hours and maintenance issues.
- Action Item No. 191-24 Joseph B. Fay Company –
- Authorization is requested to approve Change Order #19 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$2,748,824.00 from \$176,487,684.37 to \$179,236,508.37. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 190-24 Rycon Construction, Inc. (Interiors Package) - Authorization is requested to approve Change Order #5 to Contract #5159 with Rycon Construction, Inc. (Interiors Package). This change order will increase the contract amount by \$6,763,090.23 from \$119,676,557.88 to \$126,439,648.11. This change is necessary to fund various construction tasks for the new terminal and various other airport renovations.
- Action Item No. 189-24 Wellington Power Corporation (Technology Package) - Authorization is requested to approve Change Order #10 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$5,775,032.46 from \$59,168,470.55 to \$64,943,503.01. This change is necessary to fund various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 193-24 Honeywell International, Inc. - Authorization is requested to approve Change Order #5 to Contract #4190 with Honeywell International, Inc. This change order will increase the contract amount by \$1,014,118.00 from \$8,382,199.73 to \$9,396,317.73 and will extend the contract term through March 31, 2025. This change is necessary for maintenance services of the Honeywell Building Automation and Fire Alarm Systems at Pittsburgh International Airport.
- Action Item No. 163-24 Duquesne Light Company (DLC) - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$327,516.00. The term of this agreement will be from April 1, 2024 to March 31, 2025. This agreement is a yearly renewal and is required for back-up/emergency power at the Midfield Substation at Pittsburgh International Airport.
- Action Item No. 162-24 Duquesne Light Company (DLC) - Authorization is requested to enter into an agreement (Rider 16) with Duquesne Light Company (DLC) for an estimated amount of \$105,036.00. This term of this agreement will be from April 1,

2024 to March 31, 2025. This agreement is a yearly renewal and is required for back-up/emergency power at the Hangar Substation at Pittsburgh International Airport.

- Action Item No. 185-24 Hill International, Inc. - Authorization is requested to enter into an agreement with Hill International, Inc. for an amount not to exceed \$169,546.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G1-24, Taxiway G Rehabilitation at Allegheny County Airport.
- Action Item No. 184-24 Management Engineering Corporation - Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount not to exceed \$173,516.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 8G1-24, Deice Pads Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 194-24 AECOM, Inc. - Authorization is requested to approve Change Order #1 to Contract #5547 with AECOM, Inc. This change order will increase the contract amount by \$200,000.00 from \$75,000.00 to \$275,000.00. This change is necessary to provide additional on-call engineering services at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 191-24.

Mr. Vulakovich reported that two informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Smith next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of February 16, 2024. The following Action Items were presented:

- Action Item No. 187-24 Development Investment Capital Partner - Authorization is requested for the Chief Executive Officer to execute a Development Agreement with a Developer for approximately 165 acres known as the PIT Central District at Pittsburgh International Airport. This agreement is pursuant to an Invitation for a Development Investment Capital Partner to deliver multiple projects within the PIT Central District.
- Action Item No. 104-24 Boathouse Group, Inc. - Authorization is requested to approve Revision Request #4 to contract #4596 with Boathouse Group, Inc. This Revision Request will increase the contract amount by \$926,370.77 from \$4,110,000.00 to \$5,036,370.77 and will extend the contract term through December 31, 2024. This Revision is necessary to support Strategic Marketing Services for the Allegheny County Airport Authority.

- Action Item No. 192-24 Greater Pittsburgh Convention & Visitors Bureau (Visit Pittsburgh) - Authorization is requested to enter into an agreement with The Greater Pittsburgh Convention & Visitors Bureau, Inc. (Visit Pittsburgh) for an amount not to exceed \$200,000.00. The term of this agreement will be from March 15, 2024 to December 31, 2024. This agreement is to provide support for the 2024 Travel Cooperative whose mission is to increase air service, tourism and inbound investment from European markets to Pittsburgh.
- Action Item No. 164-24 Allegheny County Airport Authority Charitable Foundation (ACAACF) - Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant in the amount of \$150,000 for the ACAA PIT2Work.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Ashley-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Smith then reported that the Finance and Administration Committee met and approved the February 16, 2024 meeting minutes. The following Action Item was presented:

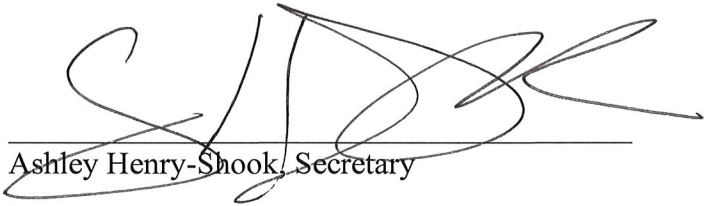
- Action Item No. 186-24 Willis Towers Watson Northeast, Inc. – Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$997,606.00. The term of these coverages will be effective April 1, 2024 through March 31, 2025. This authorization is for the following coverages: Property Liability, Cyber Liability, and Malicious Attack.

Mr. Smith reported that there was one informational item presented. The Committee then entered into Executive Session to discuss personnel matters and no action was taken. The Committee reconvened in open session and the meeting was then adjourned.

Ms. Christina Cassotis presented the February 2024 PIT air service dashboard. Ms. Cassotis began by showing a WTAE news story from 2013 which reported on the lack of direct flights and the high cost of flying. Ms. Cassotis then pointed out that airlines have added nearly 30% more seats at PIT since that time PIT ranks as the fourth-fastest growing U.S. airport for seat capacity in Q2 2024. Indicative of growing airline capacity, Spirit expands their low-fare service to New York City beginning May 8. Frontier's new nonstop service to Philadelphia benefits the entire region with more choice and lower fares. She continued by saying that February 2024 passenger traffic is eight percent above February 2023. Passengers in the month of February 2024 totaled 646,000, an 8.4% increase when compared to February 2023, which had 595,800 total passengers. February 2024 showed a 101.6% recovery rate when compared to February 2019 which saw 635,800 total passengers. Airline capacity at PIT surpassed pre-pandemic levels as scheduled seats increased by 2.4% when compared to February 2019. February 2024's 864,200 scheduled seats was an increase of 3.8% when compared to February 2023's 832,400 scheduled seats, showing a 102.4% recovery rate as compared to February 2019's 843,500 scheduled seats.

Ms. Cassotis reported that Southwest Airlines continued to be the market share leader at PIT in February. The four airlines with the highest percentage of passengers were: Southwest at 26.3%, American Airlines at 23.3%, Delta at 15.4%, and United at 14.1%. Spirit, Allegiant and jetBlue combined for 17.2%. She added that with announcements by several airlines, PIT now has nonstop service to 61 destinations with 150 peak-day departures.

Mr. Smith then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE APRIL 19, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, April 19, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Jan Rea

Members in attendance via Teams:

Dr. William Curtis
Matt Smith
Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Lisa Naylor, Executive Vice President & Chief Human Capital Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of March 15, 2024.

Ms. Christine Cassotis reported that the ACAA Human Resources Department, Engineering Department, and La Petite Academy have been awarded the Engineers' Society of Western Pennsylvania Education Project of the Year Award for the Airport Childcare Center and made the award presentation to members of the department. Ms. Cassotis then presented the Annual Government Finance Officers Association of Western Pennsylvania Financial Statement Award to the ACAA Finance Team, which has received this award 13 years in a row.

Mr. Minnotte called on Dr. Curtis who reported that the Operations and Facilities Committee met and approved the minutes of the March 15, 2024 meeting. The following Action Items were presented:

- Action Item No. 298-24 GAI Consultants, Inc. - Authorization is requested to approve Change Order #1 to Contract #4777 with GAI Consultants, Inc. This change order will increase the contract amount by \$265,000.00 from \$924,000.00 to \$1,189,000.00 and will extend the contract through July 31, 2025. This change exercises the second option

year contract extension and is necessary for additional on-call environmental services at Pittsburgh International Airport.

- Action Item No. 307-24 Joseph B. Fay Company - Authorization is requested to approve Change Order #20 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$782,673.71 from \$179,236,508.37 to \$180,019,182.08. This change is necessary to fund various construction tasks for the new Terminal.
- Action Item No. 303-24 Wellington Power Corporation - Authorization is requested to approve Change Order #11 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$470,996.29 from \$64,943,503.01 to \$65,414,499.30. This change is necessary to fund various construction tasks for the new Terminal, MMC and various other airport renovations.
- Action Item No. 306-24 Cast & Baker Corporation - Authorization is requested to approve Change Order #2 to Contract #5051 with Cast & Baker Corporation. This change order will increase the contract amount by \$355,641.80 from \$24,903,600.28 to \$25,259,242.08 and will extend the contract term through May 1, 2024. This change is necessary to provide additional construction services for Project Number 36G1-21, Cargo Building 4 Intermodal Freight Transfer Facility Development at Pittsburgh International Airport.
- Action Item No. 308-24 Michael Baker International, Inc. - Authorization is requested to approve Change Order #1 to Contract #5608 with Michael Baker International, Inc. This change order will increase the contract amount by \$444,188.53 from \$147,719.29 to \$591,907.82. This change is necessary for additional engineering services for Project Number 8G3-24, Runway 10L-28R Rehabilitation at Pittsburgh International Airport.
- Action Item No. 337-24 Findlay Township Municipal Authority (FTMA) - Authorization is requested to enter into an Asset Purchase Agreement with the Findlay Township Municipal Authority (FTMA). This agreement is for the sale of the landside sewage lift station and associated infrastructure to FTMA as part of the Sewage Service Agreement, Revision #1 that was approved via Administrative Action 382-23 on June 16, 2023. This agreement is necessary for sewage service at Pittsburgh International Airport.
- Action Item No. 305-24 Honeywell International, Inc. - Authorization is requested to approve Change Order #6 to Contract #4190 with Honeywell International, Inc. This change order will increase the contract amount by \$2,549,876.07 from \$9,396,317.73 to \$11,946,193.80. This change is necessary to purchase Fire Alarm System (FAS) and Distributed Antenna System (DAS) equipment for the Terminal Modernization Program (TMP).

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 307-24.

Mr. Minnotte reported that one informational item was presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of March 15, 2024. The following Action Items were presented:

- Action Item No. 250-24 Atlantic Aviation - Authorization is requested to execute Amendment #3 to Contract #1952 with Atlantic Aviation at Allegheny County Airport (AGC). This amendment will increase the contract amount by \$56,959.96 annually from \$166,321.75 to \$223,281.71. This change is necessary to update the leased premises to reflect the area utilized by Atlantic Aviation. The term of the lease is through November 30, 2036.
- Action Item No. 300-24 QAI Aviation, Inc. - Authorization is requested to approve Revision Request #2 to Contract #5052 with QAI Aviation, Inc. This Revision Request will extend their lease for three (3) years from May 1, 2024 through April 30, 2027. The total revenue for this extension will be \$275,225.50. This Revision is necessary to continue the term at a flat rental rate for three (3) years as QAI invests in structural repair and maintenance of the hangar.
- Action Item No. 302-24 United States of America and the Commonwealth of Pennsylvania - Authorization is requested to execute Amendment #1 to Contract #5602 with The United States of America and the Commonwealth of Pennsylvania. This amendment will reduce the leasehold area by 4.4447 acres, from approximately 176 acres to 171.56 acres. This amendment is necessary to revise the lease area so that the subject land may be included in the PA Army National Guard leasehold to enable development of a additional maintenance building.
- Action Item No. 301-24 Commonwealth of Pennsylvania State Armory Board - Authorization is requested to execute Amendment #1 to Contract #1658 with the Commonwealth of Pennsylvania State Armory Board. This amendment will increase the lease area by 4.4447 acres from 26.53 acres to 30.9747 acres, and increase annual rent by \$4,455.49 in the first year. The purpose of this amendment is to increase the lease area for development of a Combined Support Maintenance Shop.
- Action Item No. 335-24 CAM Investments, Inc. - Authorization is requested to execute Amendment #2 to Contract #2969 with CAM Investments, Inc. This amendment will extend the contract term for five (5) years through July 31, 2028, and will increase the contract from \$7.31 to \$7.46 per square foot, or \$148,938.90 in Year 1 with 2% annual escalations thereafter. This amendment is necessary to allow CAM Investments to continue their FBO operations in Hangar 25 at the Allegheny County Airport (AGC). There are no other changes to this agreement.

- Action Item No. 334-24 - Authorization is requested to approve Revision Request #11 to Contract #4326 with Virtuo Group Corporation. This Revision Request will increase the contract amount by \$289,977.00 from \$2,782,637.46 to \$3,072,614.46 and will not extend the contract term. This change is necessary to add other budgeted funds to the contract for continued cybersecurity support services through professional evaluation, monitoring and analysis of Information Technology (IT) processes with the key goal to protect ACAA's critical infrastructure against cybersecurity threats.
- Action Item No. 258-24 PA Business In Our Site (BIOS) Program Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the following \$4,500,000 PA Business In Our Sites (BIOS) Program: PaBIOS Grant #TBD 40% Share in the amount of \$1,800,000 for the PIT Neighborhood 91, Project #911018; and PaBIOS Loan #TBD 60% Share in the amount of \$2,700,000 for the PIT Neighborhood 91, Project #911018.
- Action Item No. 255-24 - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: FY25 Federal Appropriations Request 90% Grant in the estimated amount of \$1,500,000 for the AGC Tunnel Preliminary Replacement Design Project.
- Action Item No. 259-24 FY24 Federal Appropriations Request 100% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: FY24 Federal Appropriations Request 100% Grant in the estimated amount of \$1,000,000 for the Pittsburgh International Airport (PIT) Neighborhood 91 A2 Solar Array and Battery Energy Storage Unit.
- Action Item No. 260-24 ACAACF 100% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant in the amount of \$30,000 for the ACAA PIT2Work.
- Action Item No. 257-24 ACAACF 100% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and acceptance of the following grant: Allegheny County Airport Authority Charitable Foundation (ACAACF) 100% Grant in the amount of \$69,930 for the ACAA PIT2Work.
- Action Item No. 256-24 2023-2026 PaDCED EDCDI 100% Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and acceptance of, the following grant: 2023 - 2026 PaDCED EDCDI 100% Grant #C000088307 in the amount of \$2,000,000 in support of Air Service Development initiatives.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that there were two informational items presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Rea who reported that the Finance and Administration Committee met and approved the March 15, 2024 meeting minutes. The following Action Item was presented:

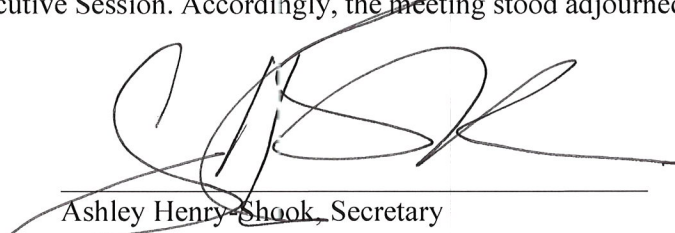
- Action Item No. No.249-24 LeighFisher, Inc. - Authorization is requested to approve Revision Request #3 to Contract #4283 with LeighFisher, Inc. This Revision Request will increase the contract amount by \$210,000.00 from \$562,360.00 to \$772,360.00, and will extend the contract term through March 31, 2025. This extension is necessary to prepare the Report of the Airport Consultant for the proposed 2024 Airport Revenue Bonds for the Terminal Modernization Program (TMP).

Ms. Rea reported that there were two informational items presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Ms. Christina Cassotis presented the March 2024 PIT air service dashboard. She noted that the industry had a different view of Pittsburgh than it did ten years ago. She mentioned several articles which spoke of USAir closing its hub at PIT and the lackluster financial revenue of Delta's nonstop to Paris. Now Pittsburgh has had a renaissance and its airport resonates with airlines looking to add service. PIT is one of only 11 airports in the entire country to have scheduled service on Allegiant, Breeze, Frontier, Spirit, and Sun Country. PIT has (or will have with recent announcements) a nonstop, ultra-low-cost carrier option to 13 of its top 15 airports ranked by passenger demand. Spirit will be celebrating its seventh anniversary at PIT by adding nonstop service to Houston-Intercontinental, adding to recent announcements including Boston. Daily flights to both Houston and Boston start June 5th; Spirit will now serve 12 destinations from PIT and Spirit will also launch daily flights to New York-LaGuardia starting May 8. In addition to gains in ULCCs and domestic carriers, international service has grown exponentially. Airlines are expanding and preparing to launch new routes from PIT in the upcoming months. Driven by strong spring break demand, March 2024 passenger traffic exceeded March 2023 by 10%. Passengers in the month of March 2024 totaled 830,100, an 10% increase when compared to March 2023, which had 754,900 total passengers. March 2024 showed a 99.1% recovery rate when compared to March 2019 which saw 837,600 total passengers. Compared to March 2019, scheduled seats at PIT have exceeded pre-pandemic levels by 2.5%. March 2024's 1,029,700 scheduled seats was an increase of 6% when compared to March 2023's 971,300 scheduled seats, showing a 102.5% recovery rate as compared to March 2019's 1,004,700 scheduled seats. Year-to-date traffic increased with passenger traffic at 99% of pre-pandemic levels. Total year-to-date passengers for March 2024 was 2,107,400 which is a 8.1% increase over year-to-date for March 2023 which had 1,950,400 passengers and is a 99% recovery over year-to-date March 2019 which saw 2,128,300 passengers. In March, Spirit advanced to become the fourth largest carrier at PIT, while Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 28.1%, American Airlines at 21.9%, Delta at 14.8%, and Spirit at 12.7%.

United, Allegiant and jetBlue combined for 18.5%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 151 peak-day departures. British Airways is on track to surpass ten million pounds of air cargo volume since service began at PIT. 2024 cargo volumes decreased by over 4% compared to 2023 as global cargo demand experienced fluctuations. Despite FedEx, UPS, and Amazon maintaining the lion's share of cargo at PIT, British Airways has notably increased its cargo volume. Ms. Cassotis then reported on the AGC business dashboard. Air traffic at AGC has been increasing every year with Q1 2024 traffic 10% above Q1 2019. Q1 2024 air traffic saw a slight decrease when compared to Q1 2023. Air traffic is still the second-highest first quarter total in the past decade even with a decrease in flight activity year-over-year.

Mr. Minnotte then addressed new business, stating that the May Board meeting has been rescheduled to May 24, 2024. He also announced that Jeff Imriael, SVP Legal Affairs & General Counsel, will be leaving ACAA effective May 2, 2024. She thanked him for his service and praised his role in building out an in-house legal department. Mr. Minnotte stated there was no public comment and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary

**MINUTES OF THE MAY 24, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, May 24, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Dr. William Curtis
Thomas McIntyre
Randy Vulakovich

Members in attendance via Teams:

Matthew Smith
Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Lisa Naylor, Executive Vice President & Chief Human Capital Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Decpak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of April 19, 2024.

Ms. Christina A. Cassotis reported that Gary Radford received Operator of the Year Award at the Northeast Chapter International Snow Symposium which was held in Buffalo, NY this year. She then presented Gary with his award recognizing his significant contributions to ensuring PIT operations run efficiently and smoothly.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the April 19, 2024 meeting. The following Action Items were presented:

- Action Item No. 444-24 Ennis Flint, Inc. - Authorization is requested to execute Revision Request #2 to Contract #5057 with Ennis Flint, Inc. This Revision Request will increase the contract amount by \$233,627.63 from \$478,486.25 to \$712,113.88 and will extend the term through 5/31/2025. This change is necessary to procure road and airfield paint for the Authority.

- 411-24 ACTS-Aviation Security, Inc. - Authorization is request to approve Revision Request #1 to Contract #4719 with ACTS - Aviation Security, Inc. This Revision Request will increase the contract amount by \$3,000,000.00 from \$7,903,938.84 to \$10,903,938.84, and will extend the contract term through May 31, 2025. This change is necessary to continue guard services at Pittsburgh International Airport.
- 427-24 United States Department of Agriculture - Authorization is requested to enter into a Cooperative Services Agreement with the United States Department of Agriculture (USDA) Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) for an amount not to exceed of \$1,022,033.67. This agreement will be from July 1, 2024 to June 30, 2027. This agreement is to continue Wildlife Hazard Management support at Pittsburgh International and Allegheny County Airports.
- 433-24 eENGINE, LLC - Authorization is requested to approve a new Statement of Work (SOW) with eENGINE, LLC for an amount not to exceed \$462,00.00. The term of this SOW will be from June 19, 2024, to October 31, 2025. This SOW is for project management services for various technology and operational readiness tasks for the Terminal Modernization Program (TMP). This falls under MSA #4799 signed on August 5, 2021.
- 434-24 Gensler+HDR - Authorization is requested to approve Amendment #48 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$717,994.00 from \$105,023,029.00 to \$105,741,023.00. This change is necessary for various design tasks for the new Terminal.
- 435-24 Michael Baker International, Inc. - Authorization is requested to approve Amendment #27 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$603,887.10 from \$43,845,704.45 to \$44,449,591.55 This change is necessary for various design services for the Terminal Modernization Program (TMP) and various other airport renovations.
- 436-24 Solutions4Networks, Inc. - Authorization is requested to approve Revision Request #1 to Contract #4658 with Solutions4Networks, Inc. This Revision Request will increase the contract amount by \$1,815,000.00 from \$4,000,000.00 to \$5,815,000.00. This change is necessary for the Terminal Modernization Program (TMP) network and Information Technology (IT) infrastructure services at Pittsburgh International Airport.
- 438-24 Waller Corporation - Authorization is requested to approve Change Order #11 to Contract #4899 with Waller Corporation. This change order will increase the contract amount by \$256,986.08 from \$11,830,914.54 to \$12,087,900.62. This change is necessary for various general construction tasks for the new Terminal.
- 439-24 Wellington Power Corporation - Authorization is requested to approve Change Order #13 to Contract #5217 with Wellington Power Corporation (Technology

Package). This change order will increase the contract amount by \$1,560,414.71 from \$65,560,674.16 to \$67,121,088.87. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.

- 437-24 W.G. Tomko, Inc. - Authorization is requested to approve Change Order #11 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$557,312.49 from \$38,636,573.01 to \$39,193,885.50 This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- 412-24 GAI Consultants, Inc. - Authorization is requested to approve Change Order #6 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$765,000.00 from \$2,710,000.00 to \$3,475,000.00 and extend the contact term through December 31, 2025. This change is necessary for additional engineering services for Project 19G1-21, Deicing Stormwater Improvements Project at Pittsburgh International Airport.
- 413-24 FTBA, LLC - Authorization is requested to enter into an agreement with FTBA, LLC. for an amount not to exceed \$1,023,516.00. The term of this agreement will be from June 1, 2024 to May 31, 2026. This agreement is for Operations, Maintenance and Management Services for the 911 Emergency Operation Call Center.
- 428-24 AGC Terminal Roof Replacement (Plumbing) – Authorization is requested to reject, in their entirety, all bids received for Project Number 40P2-22, AGC Terminal Roof Replacement (Plumbing) at the Allegheny County Airport and re-advertise.
- 431-24 AGC Terminal Roof Replacement (Mechanical) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40M2-22, AGC Terminal Roof Replacement (Mechanical) at the Allegheny County Airport and re-advertise.
- 429-24 AGC Terminal Roof Replacement (Electrical) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40E2-22, AGC Terminal Roof Replacement (Electrical) at the Allegheny County Airport and re-advertise.
- 430-24 AGC Terminal Roof Replacement (General) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40G2-22, AGC Terminal Roof Replacement (General) at the Allegheny County Airport and re-advertise.
- 432-24 Runway 10-28 Safety Area Improvements Phase 1 (General) - Authorization is requested to reject, in their entirety, all bids received for Project Number 40G1-20, Runway 10-28 Safety Area Improvements Phase 1 (General) at the Allegheny County Airport and re-advertise.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Minnotte reported that one informational item was presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of April 19, 2024. The following Action Items were presented:

- Action Item No. 409-24 Titan Robotics, Inc. - Authorization is requested to execute Amendment #1 to Contract #4228 with Titan Robotics, Inc. for Hangar #7 at Pittsburgh International Airport. This amendment will extend the contract term for an additional three (3) years from June 1, 2027 through May 31, 2030, and increase the contract amount by approximately \$757,264.57. This amendment is necessary to add three (3) years to Titan's current lease with 2.5% annual increases, and provide the option to extend the contract until March 31, 2025. All other terms will remain unchanged.
- Action Item No. 406-24 Development Investment Capital Partner - Authorization is requested to withdraw Board Action 187-24 which was approved on March 15, 2024 authorizing the CEO to execute a Development Agreement for approximately 165 acres known as the PIT Central District at Pittsburgh International Airport. This Authorization was pursuant to an Invitation for a Development Investment Capital Partner to develop multiple projects within the PIT Central District, which has been withdrawn.
- Action Item No. 426-24 Bradford Airport Logistics, LTD. - Authorization is requested to execute Revision Request #2 to Contract #5352 with Bradford Airport Logistics, LTD. for an amount not to exceed \$2,064,144.62. This amount reflects a rate increase of 3% versus their current rate in 2024 due to employee costs and an incremental 3% in 2025. The term of this agreement will be from June 1, 2024 through November 30, 2025. This change is necessary to ensure Bradford Airport Logistics continues to provide receiving and distribution services at the Pittsburgh International Airport.
- Action Item No. 425-24 Sky Clean Energy USA - Authorization is requested for the Chief Executive Officer to enter into a Ground Lease Agreement with Sky Clean Energy USA, Inc. for approximately 25 acres in the Southfield at Pittsburgh International Airport. The term of the lease will be for up to 50 years beginning on the Commencement Date. The annual revenue will be at a minimum of fair market value for lease of the land.
- Action Item No. 405-24 Motorola Solutions, Inc. - Authorization is requested to purchase eleven GTR8000 Base Radio Repeaters and accessories with Motorola Solutions, Inc. for an amount not to exceed \$243,856.20. This purchase is necessary to replace the two-way radio system repeaters currently installed airside that provide essential communications for police, fire, operations, and airline services at Pittsburgh International Airport.

- 414-24 Alight Solutions LLC - Authorization is requested to enter into an agreement with Alight Solutions LLC for an amount not to exceed \$1,746,921.00. The term of this agreement will be from June 1, 2024 to August 1, 2025. This agreement is for implementation services of Workday for Human Capital Management (HCM) and Payroll.
- 407-24 PIT2Apprenticeship DOL Grant - Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grant: Department of Labor (DOL) 100% Grant in the amount of \$2,312,992.00 for the Allegheny County Airport Authority PIT2Apprenticeship.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that there was an informational item presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Dr. William Curtis who reported that the Finance and Administration Committee met and approved the April 19, 2024 meeting minutes. The following Action Item was presented:

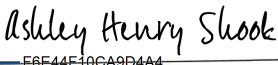
- Action Item No. 440-24 Leigh Fisher Inc. - Authorization is requested to enter into a new agreement with LeighFisher Inc. for an amount not to exceed \$300,000.00. The term of this agreement will be from July 1, 2024 to December 31, 2025. This agreement is for LeighFisher to provide the Allegheny County Airport Authority financial and related management consulting services.
- Action Item No. 2023 Annual Comprehensive Financial Report. Approval is requested for accepting the annual audit for 2023 as issued by Plante Moran PLLC.

Dr. Curtis reported that no informational items were presented. The Committee did enter into an Executive Session to discuss litigation and employment matters. The Committee reconvened in open session, no action was taken and the meeting was adjourned.

Ms. Cassotis presented the April 2024 PIT air service dashboard. She reported that PIT's comeback story continues and began by showing a WTAE news story from 2011 which reported on the lack of direct flights and the high cost of flying. Ms. Cassotis pointed out that in one week, PIT launched five new nonstop routes including a new flight to Philadelphia and the return of service to Iceland. Iceland Air launched nonstop service to Reykjavik on May 16; while Frontier Airlines launched nonstop service to Philadelphia, Dallas Fort Worth, Raleigh, and Atlanta. Ms. Cassotis noted that PIT has elevated its reputation as an innovator by hosting the second annual Aviation & Robotics Summit. This event was organized in collaboration with Future Travel Experience and was held at PIT, CMU, and the Heinz History Center. Additionally, a \$75,000 grant was awarded to the ACAA Charitable Foundation from the Hillman Foundation to further develop one of the innovations from the Summit. She reported that 343 participants from 21 nations registered for the Summit with speakers representing: Southwest Airlines, Alaska

Airlines, British Airways, United Airlines, Carnegie-Mellon University, CVG Airport, and the Authority. Also noted by Ms. Cassotis was PIT's local and national media spotlight for leading the way to a cleaner, green energy future. A newly announced \$1.5B facility is proposed in collaboration with KeyState Energy and CNX Resources Corp. with the proposed facility projected to create approximately 3,000 direct jobs, to receive federal funding, and to make a positive environmental and industry impact. Ms. Cassotis discussed the opportunity to engage passengers and airline partners, and build excitement for great things in PIT's future. She added more airlines are preparing to launch new routes and bring lower cost options from PIT in June with Spirit adding service to Houston and Boston on June 5 and Southwest adding service to San Diego on June 8. Driven by strong travel demand, April 2024 passenger traffic exceeded April 2023 by nearly 5%. Passengers in the month of April 2024 totaled 807,300, a 4.8% increase when compared to April 2023, which had 770,500 total passengers. April 2024 showed a 100.2% recovery rate when compared to April 2019 which saw 805,300 total passengers. Compared to April 2019, scheduled capacity grew at PIT by nearly 5% on a year-over-year basis with airlines scheduling over one million seats. Year-to-date traffic increased with passenger traffic at 99% of pre-pandemic levels. Total year-to-date passengers for April 2024 was 2,907,900 which is a 7.1% increase over year-to-date for April 2023 which had 1,950,400 passengers and is a 99% recovery over year-to-date April 2019 which saw 2,933,600 passengers. In April, Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 26.9%, American Airlines at 23.1%, Delta at 16.1%, and United at 13.4%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 171 peak-day departures.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

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Ashley Henry-Shook, Secretary

**MINUTES OF THE JUNE 21, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, June 21, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte
Dan Connolly
Dr. William Curtis
Matthew Smith
Randy Vulakovich

Members in attendance via Teams:

Thomas McIntyre
Ashley Henry-Shook
Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of May 24, 2024.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the May 24, 2024 meeting. The following Action Items were presented:

- Action Item No. 506-24 Mosites Construction: Authorization is requested to enter into an agreement with Mosites Construction for bids opened on June 5, 2024 for an amount not to exceed \$1,414,222.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for general construction services for Project Number 24TG01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$141,422.20, with later ratification by the ACAA Board of Directors.

- Action Item No. 510-24 Thoroughbred Construction: Authorization is requested to enter into an agreement with Thoroughbred Construction Group, LLC for bids opened on June 5, 2024, for an amount not to exceed \$1,643,639.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 24TE01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$164,363,90, with later ratification by the ACAA Board of Directors.
- Action Item No. 508-24 W.G. Tomko: Authorization is requested to enter into an agreement with W.G. Tomko for bids opened on June 5 2024, for an amount not to exceed \$999,999.00 for the base bid work. The agreement term is 213 calendar days from notice to proceed. This agreement is for mechanical/fire suppression construction services for Project Number 24TMFS01, Core Ceiling Renovations for the Terminal Modernization Program at Pittsburgh International Airport. Additionally, the Chief Executive Officer is authorized to approve change orders to this contract, singularly or in a cumulative amount not to exceed \$99,999.90, with later ratification by the ACAA Board of Directors.
- Action Item No. 507-24 Daifuku: Authorization is requested for the Chief Executive Officer or designee to negotiate, resolve, and execute a contract modification with Daifuku on Contract #4842, Baggage Handling, for an amount not to exceed \$7,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 504-24 Joseph B. Fay Company: Authorization is requested to approve Change Order #22 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$12,737,239.36 from \$180,231,792.61 to \$192,969,031.97. This change is necessary for various construction tasks to the new Terminal.
- Action Item No. 505-24 Rycon Construction: Authorization is requested for the Chief Executive Officer or designee to negotiate, resolve, and execute a contract modification with Rycon Construction on Contract #5159, Terminal Interiors, for an amount not to exceed \$12,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 509-24 TSI Touch, Inc.: Authorization is requested to purchase visual data screens with TSI Touch, Inc. for an amount not to exceed \$358,860.00 utilizing

the Pennsylvania Co-Stars purchasing program. This purchase is necessary for providing visual data screens and the necessary installation methods for the holdrooms at Pittsburgh International Airport.

- Action Item No. 503-24 Swank Construction Company, LLC: Authorization is requested to enter into an agreement with Swank Construction Company, LLC. for bids opened on May 22, 2024 for an amount not to exceed \$977,494.00 for the base bid. The term of this agreement is 75 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G2-24, Deice Pads Pavement Rehabilitation at Pittsburgh International Airport.
- Action Item No. 501-24 DTE Pittsburgh, LLC: Authorization is requested to approve Change Order #8 to Contract #3865 with DTE Pittsburgh, LLC. This change order will increase the contract amount by \$1,716,228.00 from \$11,604,028.80 to \$13,320,256.80 and will extend the contract term through June 30, 2025. This change is necessary for the continued operation and maintenance of the Central Utility Plant at Pittsburgh International Airport.
- Action Item No. 498-24 Schindler Elevator Corporation: Authorization is requested to execute Change Order #12 to Contract #3761 with Schindler Elevator Corporation. This change order will increase the contract amount by \$2,686,547.16 from \$17,385,308.16 to \$20,071,855.32 and will extend the contract term through June 30, 2025. This change is necessary for the maintenance of escalators, elevators, and moving walkways at Pittsburgh International and Allegheny County Airports.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on 504-24.

Mr. Vulakovich reported that informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Chairman Minnotte welcomed new Board member Dan Connolly, who was appointed to the Board by County Executive Sara Innamorato.

Mr. Minnotte next called on Ms. Jan Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of May 24, 2024. The following Action Items were presented:

- Action Item No. 478-24 Continental/Chaska LLC d/b/a PIBP 210 LLC: Authorization is requested to execute Amendment #1 to Contract #2994 with Continental/Chaska LLC d/b/a PIBP 210 LLC. This amendment to the ground lease will exercise their renewal option and extend the contract term for ten (10) years, through September 23, 2073. The estimated revenue from this amendment to the ground lease is \$1,171,072.62.

- Action Item No. 479-24 Continental/Chaska LLC d/b/a PIBP 300 LLC: Authorization is requested to execute Amendment #1 to Contract #3199 with Continental/Chaska LLC d/b/a PIBP 300 LLC. This amendment to the ground lease will exercise their renewal option and extend the contract term for ten (10) years, through September 29, 2074. The estimated revenue from this amendment to the ground leases is \$1,527,523.76.
- Action Item No. 511-24 CDW Government: Authorization is requested to purchase a subscription from CDW Government for Microsoft Office 365 (O365) through the County Commissioner's Association of Pennsylvania for an amount not to exceed \$289,650.54. This purchase is necessary for ACAA employees to use Microsoft Office products (Outlook, Teams, Word, PowerPoint, etc.), Azure, the Windows 10 Operating System, and Enterprise Mobility & Security on a subscription basis for the term of April 1, 2024 through March 31, 2025.
- Action Item No. 493-24 TMP Ceiling BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant up to the amount of \$11,588,400 for the eligible portion of the Terminal Modernization Program, Project #911750.
- Action Item No. 494-24 ARP Holdrooms BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 75% Grant up to the amount of \$9,006,035 for the eligible portion of the Terminal Building Project, Project #911785.
- Action Item No. 497-24 TMP Ph 3 Landscape Terraces BIL ATP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following Grant: FAA Bipartisan Infrastructure Law (BIL) Airport Terminals Program (ATP) 80% Grant up to the amount of \$5,300,000 for the eligible portion of the PIT Terminal Modernization Program Phase 3, Project #911750.
- Action Item No. 495-24 PIT RW 10L-28R FAA FY22SD Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA FY22 Supplemental Discretionary 75% Grant up to the amount of \$3,000,000 for the PIT RW 10L-28R Design and Construction Ph 1, Project #12420.
- Action Item No. 499-24 PIT SRE FAA FY22SD: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: FAA FY22 Supplemental Discretionary 75% Grant up to the amount of \$1,617,865 for the PIT Snow Removal Equipment, Project #12402.

- Action Item No. 496-24 AGC TWG BIL AIG Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following grants: FAA Bipartisan Infrastructure Law (BIL) Airport Infrastructure Grant (AIG) 90% Grant up to the amount of \$768,282 for the eligible portion of the AGC Taxiway G Rehabilitation, Project #22403; and, PaDOT 5% Grant match up to the amount of \$42,682 for the eligible portion of the AGC Taxiway G Rehabilitation, Project #22403.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that there was an informational item presented. Ms. Rea reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the May 24, 2024 meeting minutes. The following Action Item was presented:

- Action Item No. 502-24 Aspiriant Consulting, LLC.: Authorization is requested to approve a new statement of work (SOW) with Aspiriant Consulting, LLC for an amount not to exceed \$316,800.00. The term of this SOW will be from June 10, 2024 to June 9, 2025. This SOW will be for project management services supporting TMP Day 1 Opening - Organizational ORAT Program at Pittsburgh International Airport. This falls under MSA #4566 signed September 1, 2020.

Mr. Smith reported that no informational items were presented. The Committee did enter into an Executive Session to discuss employment and litigation issues. The Committee reconvened in open session, no action was taken, and the meeting was adjourned.

Ms. Christina Cassotis presented the May 2024 PIT Air Service Dashboard. Ms. Cassotis began by mentioning the Pittsburgh market continues its strong recovery in 2024. She then showed a news story from 2002, when US Airways removed its hub from PIT and the economic impact that it had on the airport. She reported that PIT's story 10 years ago was focused on the US Airways pullout, however, PIT's prospects for the future are bright and getting busier. Ms. Cassotis pointed out that in July, airlines schedule record-breaking seats for Southwest, American Airlines, Spirit, Frontier and Breeze as a result of new launches in June and several May launches. She also announced that Delta will resume nonstop service between PIT and Salt Lake City, Utah beginning in November. Ms. Cassotis stated scheduled capacity exceeded pre-pandemic levels in May, and is expected to continue growing by an average of 17%. Driven by strong travel demand, May 2024 was the busiest May for passenger traffic in 17 years. Passengers in the month of May 2024 totaled 892,500, a 10.6% increase when compared to May 2023, which had 807,100 total passengers. May 2024 showed a 101.9% recovery rate when compared to May 2019 which saw 875,400 total passengers. Compared to May 2019, scheduled capacity grew at PIT by 11% year-over-year with airlines scheduling over one million seats. Year-to-date traffic increased with passenger traffic at 99% of pre-pandemic levels. Total year-to-date passengers for May 2024 was

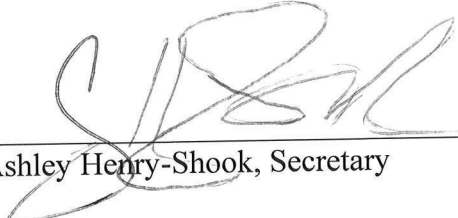
3,800,300. This is a 7.9% increase over year-to-date for May 2023 which had 3,521,600 passengers and is a 99.8% recovery over year-to-date May 2019 which saw 3,809,000 passengers. In May, Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 25.1%, American Airlines at 22.1%, Delta at 16.6%, and United at 13.5%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 171 peak-day departures.

Ms. Cassotis reported that PIT proudly honored WWII Veteran, 99-year-old Warren Gross, as he traveled from PIT to Normandy, France to commemorate the 80th anniversary of the D-Day invasion. PIT staff organized a send-off after the Veterans Breakfast Club group notified us of his plans. The event was attended by Mr. Gross's family, fellow veterans, and local politicians.

Ms. Cassotis then stated the PIT2Work program graduated its 4th class in June. Since its first class in July 2023, PIT2Work has received national recognition for supporting workforce development. Additionally, the program was named an honoree by *Fast Company Magazine's 2024 World Changing Ideas*. Ms. Cassotis also announced that PIT was recognized by *Air Transport Magazine* as an inaugural member of the 2024 ATW Hall of Fame noting that PIT was the only airport in the world to receive that honor.

In TMP news, Ms. Cassotis began by sharing drone footage of the new terminal. As the momentum builds for the new terminal opening in 2025, more milestones are being reached as construction surpasses 68% completion. PIT's new airport terminal's roof will soon be dried-in, with green terraces waterproofed shortly thereafter. Ms. Cassotis reported the parking garage structural concrete and ramp work continues and is on schedule for completion this summer while the new airport roadway system is zooming toward completion. Additionally, as construction continues toward opening day, the next few months will yield even more significant milestones such as: new terminal power fully connected, customer building structural steel completion; escalator installation; freight elevator installation, secondary electrical system activation, mechanical systems activation start, and customs baggage system completed. Ms. Cassotis reaffirmed that here at PIT, we are doing more than building a new airport, noting 14,300 total jobs have been created with a \$2.5 billion economic impact, all while no local or state tax dollars have been used, and 90% of airport materials and services have been sourced locally.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE JULY 19, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, July 19, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman
Ashley Henry-Shook
Thomas McIntyre
Jan Rea
Matthew Smith

Members in attendance via Teams:

Dan Connolly
Dr. William Curtis
Cynthia Shapira
Randy Vulakovich

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of June 21, 2024.

Mr. Minnotte called on Thomas McIntyre who reported that the Operations and Facilities Committee met and approved the minutes of the June 21, 2024 meeting. The following Action Items were presented:

- Action Item No. 598-24 Laurel Auto Group: Authorization is requested to purchase five trucks from Laurel Auto Group for an amount not to exceed \$249,715.00, utilizing the CoStars Cooperative Purchasing Agreement 025-E22-486. This purchase is necessary for the replacement of trucks with excessive hours and maintenance issues.
- Action Item No. 601-24 Dynatest: Authorization is requested to purchase a Runway Friction Tester from Dynatest for an amount not to exceed \$294,879.50. This purchase is necessary to replace an existing Runway Friction Tester which has excessive hours & maintenance issues.

- Action Item No. 578-24 Reed Oil: Authorization is requested to execute Revision Request #2 to Contract #5173 with Reed Oil. This Revision Request will increase the contract amount by \$751,440.00 from \$1,513,800.00 to \$2,265,240.00 and will extend the term through 8/31/2025. This change is necessary to supply gasoline & biodiesel fuel to the Authority.
- Action Item No. 602-24 Rycon Construction, Inc.: Authorization is requested to approve Change Order #18 to Contract #5018 with Rycon Construction, Inc. (MMC Surface Parking Package P). This change order will increase the contract amount by \$1,417,615.39 from \$31,468,656.81 to \$32,886,272.20. This change is necessary for various construction tasks for the Multi-Model Complex (MMC).
- Action Item No. 605-24 Wellington Power Corporation: Authorization is requested to approve Change Order #14 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$3,044,099.47 from \$67,121,088.87 to \$70,165,188.34. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item No. 603-24 Michael Baker International, Inc.: Authorization is requested to approve Amendment #28 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract by \$818,639.00 from \$44,449,592.15 to \$45,268,231.15. This change is necessary for various design services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item No. 585-24 Lighthouse Electric Company: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with Lighthouse Electric Company on Contract #4931, Terminal Electric, for an amount not to exceed \$7,800,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 582-24 Wellington Power Company: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with Wellington Power Company on Contract #5217, Terminal Technology, for an amount not to exceed \$3,000,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.

- Action Item No. 584-24 W.G. Tomko, Inc.: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with W.G. Tomko, Inc. on Contract #4922, Heating, Ventilation and Air Conditioning (HVAC), for an amount not to exceed \$6,700,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 583-24 W.G. Tomko, Inc.: Authorization is requested for the Chief Executive Officer or designees to negotiate, resolve, and execute a contract modification with W.G. Tomko, Inc. on Contract #4923, Plumbing and Fire Protection, for an amount not to exceed \$5,200,000.00. This request will permit the Allegheny County Airport Authority (ACAA) adequate time to evaluate and finalize the contract modification. This Administrative Action includes the necessary continued construction services through substantial completion for the Terminal Modernization Program. The final agreement and contract resolution will be presented to the board for ratification.
- Action Item No. 599-24 Lindy Paving, Inc.: Authorization is requested to enter into an agreement with Lindy Paving, Inc. for bids opened on May 15, 2024 for an amount not to exceed \$523,798.50 for the base bid work. The agreement term is 127 calendar days from notice to proceed. This agreement is for general construction services for Project Number 40G1-24, Rehabilitation of Taxiway G at Allegheny County Airport.
- Action Item No. 577-24 Permission to Award 2024 Airfield Pavement Rehab at AGC: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on June 5, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G2-24, 2024 Airfield Pavement Rehabilitation at Allegheny County Airport.
- Action Item No. 576-24 Permission to Award 885 Tunnel Improvement at AGC: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on July 10, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 40G2-23, Route 885 Tunnel Improvements at Allegheny County Airport.
- Action Item No. 580-24 Permission to Award 2024 Short Term Parking Garage Rehab: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 7, 2024, or to reject bids individually or in their

entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 56G1-24, 2024 Short Term Parking Garage Rehabilitation at Pittsburgh International Airport.

- Action Item No. 606-24 Permission to Award 2024 Terminal Apron: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on May 29, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 8G2-24, 2024 Terminal Apron Rehabilitation at Pittsburgh International Airport.
- Action Item No. 579-24 Permission to Award On-Call Construction: Authorization is requested for the Chief Executive Officer to award and execute a contract with the two (2) lowest responsible bidders meeting the requirements of the contract documents for bids opened on August 14, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 74G1-24, On-Call Airside and Landside General Construction at Allegheny County Airport.
- Action Item No. 604-24 Thoroughbred Construction Group: Authorization is requested to approve Change Order #1 to Contract #5415 with Thoroughbred Construction Group. This change order will increase the contract amount by \$343,956.05 from \$3,421,603.99 to \$3,765,560.04. This change is necessary for additional electrical construction services for Project Number 45E1-22, Hangar Switchgear at Pittsburgh International Airport.
- Action Item No. 600-24 Management Engineering Corporation: Authorization is requested to approve Change Order #1 to Contract #4797 with Management Engineering Corporation. This change order will increase the contract amount by \$346,537.00 from \$3,567,545.00 to \$3,914,082.00 and will extend the contract term through August 4, 2025. This change is necessary for additional construction management services for Project Number 36G1-21, Cargo Building 4 Intermodal Freight Transfer Facility Development at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. McIntyre reported that informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Ashley Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of June 21, 2024. The following Action Items were presented:

- Action Item No. 572-24 PPG Industries, Inc.: Authorization is requested to enter into a Lease Agreement with PPG Industries, Inc. for Hangar 55 at the Allegheny County Airport (AGC). The term of the lease will be for ten (10) years beginning on the

Commencement Date. The annual revenue will be approximately \$111,120.72 in Year 1, with annual escalations throughout the term.

- Action Item No. 592-24 Atlantic Aviation FBO Inc.: Authorization is requested to enter into a Development Agreement with Atlantic Aviation FBO Inc. for approximately four (4) acres of land at the Allegheny County Airport (AGC). Atlantic plans to develop a 12,000 square foot hangar on the site. The ground rental rate will be \$0.85 per square foot of buildable area. The term of the agreement will be no more than fifty (50) years.
- Action Item No. 619-24 GE Engine Services, LLC: Authorization is requested to enter into an amended lease with GE Global for the Jet Engine Test Cell Facility upon such terms and conditions as approved by the CEO and negotiated by the Director, Strategic Business Planning and the Solicitor. The CEO is approved to sign the amended and restated lease.
- Action Item No. 568-24 Mountain Air Cargo: Authorization is requested to enter into a signatory cargo airline operating agreement with Mountain Air Cargo. The term of the agreement will be month-to-month and begin on July 8, 2024. This agreement is to allow Mountain Air Cargo to operate cargo flights to and from Pittsburgh International Airport (PIT) as a signatory carrier.
- Action Item No. 574-24 Thinkfast Ltd.: Authorization is requested to approve Revision Request #2 to Contract #5290 with Thinkfast Ltd. This Revision Request will increase the contract amount by \$239,000.00 from \$676,200.00 to \$915,200.00, and will extend the contract term through December 31, 2024. This change is necessary to extend the contract for a new statement of work for consulting services for ServiceNow design and implementation.
- Action Item No. 571-24 Pittsburgh Steelers, LLC: Authorization is requested to approve Revision Request #1 to contract #5558 with Pittsburgh Steelers, LLC. This revision request will increase the contract amount by \$318,500.00 from \$200,000.00 to \$518,500.00. The term of this agreement will be from December 1, 2023 to June 30, 2026, with amounts to be agreed upon each season, to advertise air service routes with promotions to the Steelers fan base of 3 million local fans and potential travelers.
- Action Item No. 555-24 The Barnes Global Advisors, LLC: Authorization is requested to approve Revision Request #4 to contract #4697 with The Barnes Global Advisors, LLC. This Revision Request will extend the contract amount by \$340,000.00 from \$1,590,475.00 to \$1,930,475.00 and will extend the contract term through July 31, 2025. This Revision is necessary for ongoing strategic and technical consulting services.
- Action Item No. 567-24 PIT Deicing Stormwater and Stream Mitigation PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Capital

Grant up to the amount of \$1,875,000 for the PIT Deicing Storm-water and Stream Mitigation Project #12305.

- Action Item No. 566-24 AGC Stormwater Infrastructure Improvements PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Capital Grant up to the amount of \$373,917 for the AGC Storm-water Infrastructure Improvements, Project #22307.
- Action Item No. 570-24 AGC Hangar 2 Redevelopment PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: PaDOT 50% Capital Grant up to the amount of \$600,000; and PaDOT 50% Capital Grant up to the amount of \$750,000 for the AGC Hangar 2 Redevelopment, Project #22405.
- Action Item No. 562-24 PIT Airfield Pavement Rehab PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$720,083 for the AGC Airfield Pavement Joint Crack Rehab, Project #22402.
- Action Item No. 569-24 AGC Airfield Pavement Rehab PaDOT Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grant: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$720,083 for the AGC Airfield Pavement Joint Crack Rehab, Project #22402.
- Action Item No. 564-24 AGC Terminal Rehab Phase 4 & 5 PaDOT Grants: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$1,050,000 for the AGC Terminal Rehab Phase 4, Project #22205; and PaDOT 75% Multi-modal (MMA) Grant up to the amount of \$1,146,902 for the AGC Terminal Rehab Phase 5, Project #22205.
- Action Item No. 563-24 PIT Montour Trail ATIIP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Transportation (USDOT), Federal Highway Administration (FHWA) Active Transportation Infrastructure Investment Program (ATIIP) 80% Grant up to the amount of \$200,000 for the Montour Trail Airport Extension Project.
- Action Item No. 565-24 SAF Workshop Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Agriculture (USDA), National Institute of Food and Agriculture, to be passed through West Virginia University

(WVU) 100% Grant up to the amount of \$150,000 for the Sustainable Aviation Fuel Workshop.

- Action Item No. 573-24 SMART Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and, if awarded, acceptance of the following grant: US Department of Transportation (USDOT), Strengthening Mobility and Revolutionizing Transportation (SMART) 100% Grant up to the amount of \$1,980,400 for the Commitment to Next Generation Connectivity Project.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that informational items were presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the June 21, 2024 meeting minutes. The following Action Item was presented:

- Action Item No. 587-24 Capital Projects Budget and Financing: Approval is sought by The Allegheny County Airport Authority (the "Authority") to budget for \$120,000,000 of additional capital projects. Approval is also sought to authorize the Authority to enter into negotiations for a stand-alone credit facility in the principal amount of \$120,000,000 or such lesser amount as may be necessary to finance the additional capital projects. The CEO, CFO, its financial advisors, and the Solicitor are authorized to negotiate the terms of the loan documents associated with such financing, subject to final approval by the Board pursuant to a standard enabling resolution in such form as prepared by the Solicitor.

Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Smith reported that one informational item was presented. The Committee did into an Executive Session.

Ms. Christina Cassotis presented the June 2024 PIT Air Service Dashboard. Ms. Cassotis began by reporting that June 2024 was the busiest month for passenger traffic in 19 years. Driven by strong travel demand, passengers in the month of June 2024 totaled 970,800, a 13.8% increase when compared to June 2023, which had 852,700 total passengers. June 2024 showed a 107.8% recovery rate when compared to June 2019, which saw 900,800 total passengers. Compared to June 2019, scheduled capacity grew at PIT by 21% year-over-year. Year-to-date traffic increased with passenger traffic exceeding 2008 levels. Total year-to-date passengers for June 2024 was 4,771,100. This is a 9.0% increase over year-to-date for June 2023, which had 4,375,200 passengers, and is a 101.3% recovery over year-to-date June 2019, which saw 4,709,800 passengers. Ms. Cassotis noted that in June, ultra-low-cost carriers served 18% of total passengers while Southwest retained its position as the market share leader. The four airlines with the highest percentage of passengers were: Southwest at 24.5%, American Airlines at 21.0%, Delta at 15.6%,

and United at 12.9%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 171 peak-day departures. Ms. Cassotis then reported that year-to-date June 2024 air cargo at PIT is up 16% versus 2015 and above 2019 levels. She stated FedEx, UPS, and Amazon maintain the bulk share of cargo at PIT. Additionally, Ms. Cassotis announced the five-year anniversary of Presley's Place and shared a news story from the opening. She reported Presley's Place continues to inspire the aviation industry as other U.S. airports now offer sensory rooms and noting Presley's Place is part of the foundation PIT has built to make its airport more inclusive, and continues to become a more accessible space as the new Pittsburgh International Airport will provide increased accessibility. She proudly stated that raising our accessibility standard is the right thing to do, not only for our passengers, but for our region as well.

In TMP news, Ms. Cassotis began by noting that construction on the new PIT has reached 70% completion as it advances toward more milestones this month. PIT's ceiling panel installation and constellation lighting installation continues, terminal power is to be connected, tree column painting is underway, the South Terrace is dried-in, the first pair of freight elevators has been installed, and drywall and framing applications continue. Additionally, installation of the new PIT terminal's exterior paneling continues as the Customer Service Building exterior nears completion. She noted the interior systems are being installed every day, working together to deliver a smarter, more efficient airport while the new terminal's terrazzo flooring continues to be applied, ground, and finished. Also of note, single- and double-floor escalators are being installed, which will deliver a more efficient customer experience. toward completion. Additionally, Ms. Cassotis reported as construction continues toward opening day, the next few months will yield even more significant milestones such as: (i) activation of mechanical systems; (ii) installation of baggage handling systems for customs; (iii) installation of TSA explosive detection systems; (iv) installation will begin on the Customer Service Building roof; and (v) roadways near completion. Ms. Cassotis reaffirmed that the Authority is doing more than building a new airport, noting 14,300 total jobs have been created with a \$2.5 billion economic impact, all while no local or state tax dollars have been used, and 90% of airport materials and services have been sourced locally. Ms. Cassotis congratulated ACAA and the community on celebrating 25 years since ACAA was founded allowing PIT to make everything we have achieved, and everything PIT is about to achieve, possible.

Mr. Jeff Letwin noted that there will not be an August Board meeting as per past practice, and he solicited a motion allowing Ms. Christina Cassotis authorization to execute contracts in the ordinary course of business between this Board meeting until the September Board meeting subject to Board ratification.

Upon motion duly made and seconded, the foregoing motion was approved.

Mr. Minnotte then stated that there was no public comment, no new business and no need for an Executive Session. Accordingly, the meeting stood adjourned.

DocuSigned by:

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Ashley Henry-Shook, Secretary

**MINUTES OF THE AUGUST 23, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, August 23, 2024, at Pittsburgh International Airport.

Members in attendance in person:

David Minnotte, Chairman
Jan Rea
Matthew Smith
Randy Vulakovich

Members in attendance via Teams:

Dan Connolly
Dr. William Curtis
Thomas McIntyre
Cynthia Shapira
Ashley Henry-Shook

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of July 19, 2024.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the July 19, 2024 meeting. The following Action Items were presented:

- Action Item No. 678-24: Authorization is requested to approve Change Order #4 to Contract #5339 with CDM Smith, Inc. This change order will increase the contract amount by \$350,000.00 from \$460,734.00 to \$810,734.00. This change is necessary for additional engineering services for Project 8G1-23, Sierra Deicing Pad UpgradesProject at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that no informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Jan Rea who reported that the Business and Communications Committee met and approved the minutes of the meeting of July 19, 2024. The following Action Items were presented:

- Action Item No. 665-24 PIT TW B Ph FAA AIP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: FY24 FAA Airport Improvement Program (AIP) 75% Grant up to the amount of \$8,876,907; and FY24 PaDOT 12.5% Grant Match up to the amount of \$600,000 for the PIT TW B Design and Construction Ph 2, Project #12405.
- Action Item No. 664-24 AGC RW 10-28 RSA Improve Ph 6 FAA AIP Grant: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for and acceptance of the following grants: FY24 FAA Airport Improvement Program (AIP) 90% Grant up to the amount of \$6,090,925; and FY24 PaDOT 5% Grant Match up to the amount of \$338,384 for the AGC RW 10-28 RSA Improvements Design and Construction Ph 6, Project #22401.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Rea reported that no informational items were presented. Ms. Rea reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the July 19, 2024 meeting minutes. The following Action Item was presented:

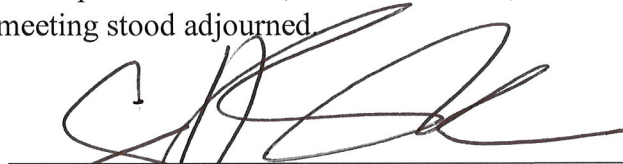
- Action Item No. 669-24 General Airport Revenue Bond Bridge: Approval is sought to authorize the Allegheny County Airport Authority to negotiate a credit facility to provide bridge financing required to fund Terminal Modernization Projects and other renovations pending the Authority's anticipated General Airport Revenue Bond sale. The Authority's CEO, CFO, financial advisors, and Solicitor are authorized to negotiate the terms of the loan documents associated with such bridge financing, subject to final approval by the Board pursuant to a standard enabling resolution in such form as prepared by the Solicitor.
- 679-24 Plant Moran, PLLC: Authorization is requested to enter into an agreement with external auditor, Plante Moran, PLLC for an amount not to exceed \$551,650.00. The term of this agreement will be from October 1, 2024 to September 30, 2027. This agreement is necessary for professional audit services.

Upon motion duly made and seconded, the foregoing Action Item was approved.

Mr. Smith reported that no informational items were presented. The Committee did enter into an Executive Session to discuss employment and litigation issues and no action was taken.

Ms. Christina Cassotis presented the July 2024 PIT Air Service Dashboard. Ms. Cassotis began by reporting that July 2024 was the busiest month for passenger traffic since July 2005. Driven by strong travel demand, passengers in the month of July 2024 totaled 962,400, a 11.2% increase when compared to July 2023, which had 865,300 total passengers. July 2024 showed a 105.3% recovery rate when compared to July 2019, which saw 914,100 total passengers. Compared to July 2019, scheduled capacity grew at PIT by 19% year-over-year. Year-to-date traffic increased with passenger traffic exceeding 2007 levels. Total year-to-date passengers for July 2024 was 5,733,500. This is a 9.4% increase over year-to-date for July 2023, which had 5,239,200 passengers, and is a 101.9% recovery over year-to-date July 2019, which saw 5,624,000 passengers. Ms. Cassotis reported that with announcements by several airlines, PIT now has nonstop service to 62 destinations with 168 peak-day departures.

Mr. Minnotte then stated that there was no public comment, no new business, and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE SEPTEMBER 20, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, September 20, 2024, at Allegheny County Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Dan Connolly
Dr. William Curtis
Tom McIntyre
Jan Rea
Matt Smith
Randy Vulakovich

Members in attendance via Teams:

Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of August 23, 2024.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the August 23, 2024 meeting. The following Action Items were presented:

- Action Item 754-24 A&H Equipment: Authorization is requested to purchase one (1) material spreading truck from A&H Equipment for an amount not to exceed \$360,824.00 utilizing the Pennsylvania Co-Stars Cooperative purchasing program. This purchase is necessary for the replacement of required snow removal equipment.
- Action Item 750-24 AEBI Schmidt Group: Authorization is requested to purchase an MB4 snow blower from AEBI Schmidt Group for an amount not to exceed \$870,712.00 utilizing the Co-Stars Cooperative Purchasing Agreement #025-E22-510. This

purchase is necessary for the replacement of required snow removal equipment with excessive maintenance issues.

- Action Item 755-24 Groff Tractor & Equipment: Authorization is requested to purchase a John Deere wheel loader from Groff Tractor & Equipment for an amount not to exceed \$633,500.00 utilizing the Co-Stars Cooperative Purchasing Agreement #4400027914. This purchase is necessary for the replacement of required snow removal equipment with excessive maintenance issues.
- Action Item 751-24 Cryotech Deicing Technology-Solid: Authorization is requested to enter into an agreement with Cryotech Deicing Technology for an amount not to exceed \$432,600.00. The term of the agreement will be from October 1, 2024 through April 30, 2025. This agreement is necessary for the solid deicing materials used on the airfield during winter operations.
- Action Item 752-24 Cryotech Deicing Technology-Liquid: Authorization is requested to enter into an agreement with Cryotech Deicing Technology for an amount not to exceed \$1,046,000.00. The term of the agreement will be from October 1, 2024 through April 30, 2025. This agreement is necessary for the liquid deicing materials used on the airfield during winter operations.
- Action Item 744-24 Jacobsen Daniels: Authorization is requested to enter into an agreement with Jacobsen Daniels for an amount not to exceed \$1,000,000.00. The term of this agreement will be from January 1, 2025 to December 31, 2027 with two (2) optional one-year extensions. This agreement is for the On-Call Planning and Environmental Services for Pittsburgh International and Allegheny County Airports.
- Action Item 741-24 Mead & Hunt: Authorization is requested to enter into an agreement with Mead & Hunt for an amount not to exceed \$1,000,000.00. The term of this agreement will be from January 1, 2025 to December 31, 2027 with two (2) optional one-year extensions. This agreement is for the On-Call Planning and Environmental Services for Pittsburgh International and Allegheny County Airports.
- Action Item 743-24 Inland Technologies International Ltd.: Authorization is requested to approve Change Order #9 to Contract #3789 with Inland Technologies International Ltd. This change order will increase the contract amount by \$21,241,528.94 from \$10,700,000.00 to \$31,941,528.94 and will extend the contract term through September 30, 2031. This change is necessary for continued and improved Spent Aircraft Deicing Fluid (SADF) recycling and disposal services at Pittsburgh International Airport. Inland will also invest \$4,000,000.00 in capital improvements to increase the collection of SADF.
- Action Item 763-24 Franklin Interiors: Authorization is requested to purchase Furniture, Fixtures and Equipment (FF&E) for an amount not to exceed \$2,724,771.55 with Franklin Interiors utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary to provide the front of house FF&E for the new terminal.

- Action Item 764-24 PJ Dick/Hunt: Authorization is requested to approve Amendment #20 to Contract #4305 with PJ Dick/Hunt. This amendment will increase the contract amount by \$2,577,096.00 from \$65,890,855.15 to \$68,467,951.15. This change is necessary for construction management services for the new Terminal and various other airport renovations. This amendment is necessary for construction phase management.
- Action Item 766-24 Solutions4Networks, Inc.: Authorization is requested to approve Revision Request #2 to Contract #4658 with Solutions4Networks, Inc. This revision request will increase the contract amount by \$4,801,600.00 from \$8,533,584.28 to \$13,335,184.28. This change is necessary for the Terminal Modernization Program (TMP) network and Information Technology (IT) infrastructure services at Pittsburgh International Airport.
- Action Item 777-24 Daifuku Airport America Corporation: Board ratification of the Allegheny County Airport Authority Chief Executive Officer's negotiated contract modification, to Contract #4842 with Daifuku Airport America Corporation. This ratification resolves the outstanding issues and modifies the contractual milestones for the Baggage Handling System (BHS) contract for the Terminal Modernization Program (TMP).
- Action Item 778-24 Rycon Construction, Inc. (Interiors Construction): Board ratification of the Allegheny County Airport Authority Chief Executive Officer's negotiated contract modification, to Contract #5159 with Rycon Construction, Inc. (Interiors Construction). This ratification resolves the outstanding issues and modifies the contractual milestones for the Interiors Construction contract for the Terminal Modernization Program (TMP).
- Action Item 779-24 W.G. Tomko, Inc. (HVAC): Board ratification of the Allegheny County Airport Authority Chief Executive Officer's negotiated contract modification, to Contract #4922 with W.G. Tomko, Inc. (HVAC). This ratification resolves the outstanding issues and modifies the contractual milestones for the Heating, Ventilation and Air-Conditioning (HVAC) contract for the Terminal Modernization Program (TMP).
- Action Item 776-24 W.G. Tomko, Inc. (Plumbing & Fire Suppression): Board ratification of the Allegheny County Airport Authority Chief Executive Officer's negotiated contract modification, to Contract #4923 with W.G. Tomko, Inc. (Plumbing & Fire Suppression). This ratification resolves the outstanding issues and modifies the contractual milestones for the Plumbing & Fire Suppression contract for the Terminal Modernization Program (TMP).
- Action Item 782-24 Lighthouse Electric Company, Inc.: Authorization is requested to approve Change Order #9 to Contract #4931 with Lighthouse Electric Company, Inc. This change order will increase the contract amount by \$8,550,000.00 from

\$50,019,636.24 to \$58,569,636.24 and will extend the contract term through June 30, 2025. This change is necessary for various construction tasks for the new Terminal.

- Action Item 762-24 Rycon Construction, Inc. (Interiors Package): Authorization is requested to approve Change Order #10 to Contract #5159 with Rycon Construction, Inc. (Interiors Package). This change order will increase the contract amount by \$2,973,192.82. from \$145,904,051.09 to \$148,877,243.91. This change is necessary for various construction tasks for the new Terminal.
- Action Item 781-24 Wellington Power Corporation (Technology Package): Authorization is requested to approve Change Order #15 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$6,508,817.75 from \$70,165,188.34 to \$76,674,006.09, and will extend the contract term through June 30, 2025. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 765-24 Urban Tree: Authorization is requested to approve Change Order #2 to Contract #5630 with Urban Tree. This change order will increase the contract amount by \$325,607.00 from \$108,000.00 to \$433,607.00. This change is necessary for various construction tasks for the new Terminal.
- Action Item 761-24 Permission to Award Package 9A Core Redesign General: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 28, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 24ATG01, Package 9A Core Redesign at Pittsburgh International Airport.
- Action Item 760-24 Permission to Award Package 9A Core Redesign Electrical: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 28, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 24ATE01, Package 9A Core Redesign at Pittsburgh International Airport.
- Action Item 758-24 Permission to Award Package 9A Core Redesign Mechanical: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 28, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 24ATM01, Package 9A Core Redesign at Pittsburgh International Airport.

- Action Item 757-24 Permission to Award Package 9A Core Redesign Plumbing: Authorization is requested for the Chief Executive Officer to award and execute a contract with the lowest responsible bidder meeting the requirements of the contract documents for bids opened on August 28, 2024, or to reject bids individually or in their entirety and re-advertise, with the concurrence of the solicitor should that be necessary for Project Number 24ATPFS01, Package 9A Core Redesign at Pittsburgh International Airport.
- Action Item 742-24 Golden Triangle Construction Company: Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on April 30, 2024 for an amount not to exceed \$3,115,418.50 for the base bid, alternate 1, alternate 2, and alternate 3 work. The agreement term is 105 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G3-24, Rehabilitate Runway 10L-28R Phase 1 at Pittsburgh International Airport.
- Action Item 753-24 Allegheny Construction Group: Authorization is requested to enter into an agreement with Allegheny Construction Group for bids opened on June 20, 2024 for an amount not to exceed \$1,409,900.00 for the base bid work. The agreement term is 350 calendar days from notice to proceed. This agreement is for general construction services for Project Number 40G2-22-REBID, AGC Terminal Roof Replacement at Allegheny County Airport.
- Action Item 747-24 Mare Solutions: Authorization is requested to enter into an agreement with Mare Solutions for bids opened on June 20, 2024 for an amount not to exceed \$249,000.00 for the base bid work. The agreement term is 350 calendar days from notice to proceed. This agreement is for electrical construction services for Project Number 40E2-22-REBID, AGC Terminal Roof Replacement at Allegheny County Airport.
- Action Item 748-24 Hranec Corporation: Authorization is requested to enter into an agreement with Hranec Corporation for bids opened on June 20, 2024 for an amount not to exceed \$495,000.00 for the base bid work. The agreement term is 350 calendar days from notice to proceed. This agreement is for mechanical construction services for Project Number 40M2-22-REBID, AGC Terminal Roof Replacement at Allegheny County Airport.
- Action Item 745-24 SSM Industries: Authorization is requested to enter into an agreement with SSM Industries for bids opened on June 20, 2024 for an amount not to exceed \$201,000.00 for the base bid work. The agreement term is 350 calendar days from notice to proceed. This agreement is for plumbing construction services for Project Number 40P2-22-REBID, AGC Terminal Roof Replacement at Allegheny County Airport.
- Action Item 746-24 Management Engineering Corporation: Authorization is requested to enter into an agreement with Management Engineering Corporation for an amount

not to exceed \$237,219.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Numbers 40G2-22, 40M2-22, 40P2-22, 40E2-22, AGC Terminal Roof Replacement Project at Allegheny County Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that one informational item was presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of August 23, 2024. The following Action Items were presented:

- Action Item No. 719-24 Integrated Deicing Services, LLC (IDS): Authorization is requested to approve Revision Request #2 to Contract #2972 with Integrated Deicing Services, LLC (IDS). This amendment will extend the contract term through September 30, 2031. IDS will make a capital investment in the amount of \$2,000,000.00 to increase collection of spent aircraft deicing fluid (SADF). This change is necessary for IDS to continue providing aircraft deicing services at Pittsburgh International Airport.
- Action Item 749-24 LAZ Parking: Authorization is requested to exercise two (2) one-year option periods on Contract #5176 with LAZ Parking for the operation and management of the parking facilities at Pittsburgh International Airport. These option periods will extend the contract term through September 30, 2027. This change is necessary for continued operations of parking services at Pittsburgh International Airport. All other provisions of the Contract shall remain unchanged.
- Action Item 780-24 Media and Process Technology: Authorization is requested to enter into an agreement with Media and Process Technology, Inc. ("MPT") for an amount not to exceed \$350,000.00 This agreement will be from October 1, 2024, to March 31, 2026. MPT will develop a process to prepare fats, oils, and greases ("FOG") as feedstock for fuel conversion and verify the conversion of FOG to fuel that meets green diesel and sustainable aviation fuel ("SAF") requirements.
- Action Item 740-24 Amadeus: Authorization is requested to enter into an agreement with Amadeus for an amount not to exceed \$485,683.57. The term of this agreement will be from August 1, 2024 through July 31, 2025. This agreement is for continued licensing and support of the Common Use Passenger Processing platform, Digital Display System (FIDS), and two dedicated on-site personnel.
- Action Item 756-24 Computer Enterprises, Inc. (CEI): Authorization is requested to approve a new statement of work (SOW) with Computer Enterprises, Inc. (CEI) for an amount not to exceed \$265,000.00. The term of this SOW will be from October 1, 2024 to March 7th, 2025. This SOW is for phase 2 of 2 of the flypittsburgh.com rebuild project. This falls under MSA #4711 signed April 1, 2021.

Upon motion duly made and seconded, the foregoing Action Items were approved. Dave Minnotte abstained from voting on Action Item 780-24.

Ms. Henry-Shook reported that one informational item was presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the August 23, 2024 meeting minutes. No Action Items were presented.

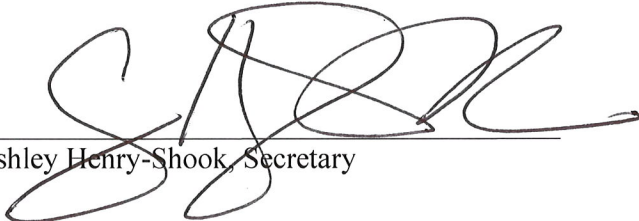
Mr. Smith reported that no informational items were presented. The Committee did enter into Executive Session and no action was taken. The meeting was then adjourned.

The Chairman next called on Ms. Cassotis to provide an update in airline operating statistics.

Ms. Christina Cassotis presented the August 2024 PIT air service dashboard. Ms. Cassotis announced that British Airways will upgrade its nonstop service between Pittsburgh and London Heathrow starting in the summer of 2025. This enhancement will expand service to seven days a week beginning March 31, 2025, with an expected economic boost of nearly \$6.2 million, raising the total annual economic impact for the Pittsburgh region to \$75 million. Driven by strong travel demand, Ms. Cassotis reported August's passenger traffic at PIT was the busiest August for traffic at PIT since August 2005. August 2024 scheduled capacity grew over 12% year-over-year, with the most scheduled seats since 2006. Passengers in the month of August 2024 totaled 1,197,900, a 12.3% increase when compared to August 2023, which had 1,066,700 total passengers. August 2024 showed a 113.8% recovery rate when compared to August 2019, which saw 1,052,800 total passengers making August 2024 the busiest August for passenger traffic since 2007. Year-to-date passenger traffic is the busiest year-to-date since 2007. Total year-to-date passengers for August 2024 was 6,669,000. This is a 9.9% increase over year-to-date for August 2023, which had 6,069,100 passengers, and is a 102.4 % recovery over year-to-date August 2019, which saw 6,511,300 passengers. In August, ultra-low-cost carriers carried 17% of total passengers at PIT, and Southwest retained its position as the market share leader since January 2023. The four airlines with the highest percentage of passengers were: Southwest at 23.1%, American Airlines at 21.5%, Delta at 16.1%, and United at 13.9%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 159 peak-day departures. Ms. Cassotis announced Allegheny County Airport celebrates its 93rd birthday this year and discussed AGC's important role in the region's aviation history since the early 20th century. AGC continues to fulfill its mission as the leading general aviation reliever airport in Western Pennsylvania with over 42,000 aircraft operations year-to-date and hangar capacity is over 95%. Ms. Cassotis noted AGC's significant impact with community events, promoting engagement, and solidifying AGC as a regional asset which also include Pittsburgh Institute of Aeronautics and Pittsburgh Flight Training Center. She then discussed the 2024 grant-funded projects stating that federal and state support continues to drive improvements in AGC infrastructure and airfield safety. Ms. Cassotis then

shared a video highlighting PIT2Work participants, and she stated that one year later, Workforce Development continues to impact lives as PIT2Work celebrated its first anniversary marked with success and opportunity with 5 cohorts, 80 participants, 90% graduation rate, 4 workers at the New PIT terminal, and 3 program awards. Additionally, Ms. Cassotis reported PIT's one-of-a-kind childcare center celebrated its first-year anniversary of increased workplace access for families. She then shared a video highlighting the New Pittsburgh International Airport and noting over 14,000 direct and indirect jobs have been created while enhancing the quality of work and experience for the workers. She noted that building the new PIT generates immense regional impact with 90% locally sourced materials, 62 prime contractors, 293 sub-contractors, and \$2.5B economic impact. Ms. Cassotis stated construction on the new PIT is nearly 70% complete with exterior wall panel installation nearing completion, interior framing and drywalling continues, ceiling and constellation lighting installation underway, tree column painting continues, terrazzo flooring application and finishing underway, power, utility, and HVAC installation ongoing, baggage handling system installation continues, escalator and freight elevator installation underway, and roadwork continues.

Mr. Minnotte then stated there was no public comment, no new business, and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE OCTOBER 18, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, October 18, 2024, at Allegheny County Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Dan Connolly
Dr. William Curtis
Tom McIntyre
Jan Rea
Randy Vulakovich

Members in attendance via Teams:

Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of August 23, 2024 and September 20, 2024 and the same were unanimously approved without comment.

Ms. Christina Cassotis recognized Board Member Tom McIntyre who received the Labor Leader of the Year Award.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the August 23, 2024 and September 20, 2024 meeting. The following Action Items were presented:

- Action Item 820-24 American Rock Salt Company: Authorization is requested to enter into an agreement with American Rock Salt Company to purchase roadway salt (sodium chloride) for an amount not to exceed \$202,125.00 utilizing the Pennsylvania Co-Stars purchasing program. This purchase is necessary for the winter treatment of terminal roadways and sidewalks.

- Action Item 834-24 Gensler+HDR: Authorization is requested to approve Amendment #50 to Contract #4075 with Gensler+HDR. This amendment will increase the contract amount by \$2,444,644.00 from \$105,746,023.00 to \$108,190,667.00. This change is necessary for various design tasks for the new Terminal.
- Action Item 836-24 Intertek PSI: Authorization is requested to approve Amendment #3 to Contract #4430 with Intertek-PSI. This amendment will increase the contract amount by \$1,342,870.00 from \$12,178,876.00 to \$13,521,746.00, and will extend the contract term through June 30, 2025. This change is necessary to fund continued testing and inspection services for the Terminal Modernization Program (TMP) and Multi-Modal Complex (MMC).
- Action Item 842-24 Plans Examiners, Inc.: Authorization is requested to approve Amendment #2 to Contract #4457 with Plans Examiners, Inc. This amendment will increase the contract amount by \$750,000.00 from \$1,500,000.00 to \$2,250,000.00, and will extend the contract term through September 30, 2025. This amendment is necessary for the continuation of the Plan Review and Inspection Services through 2025 for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item 841-24 Allegheny Construction Group: Authorization is requested to approve Change Order #3 to Contract #5563 with Allegheny Construction Group (Holdroom Renovations). This change order will increase the contract amount by \$697,400.00 from \$9,894,109.16 to \$10,591,509.16. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 835-24 Daifuku: Authorization is requested to approve Change Order #16 to Contract #4842 with Daifuku. This change order will increase the contract amount by \$682,773.58 from \$98,850,290.64 to \$99,533,064.22. This change is necessary for various construction tasks for the new Terminal.
- Action Item 838-24 Kirby Electric: Authorization is requested to approve Change Order #1 to Contract #5510 with Kirby Electric (CBP). This change order will increase the contract amount by \$598,869.69 from \$6,979,610.00 to \$7,578,479.69. This change is necessary for various construction tasks for the new Terminal.
- Action Item 833-24 Rycon Construction, Inc.: Authorization is requested to approve Change Order #11 to Contract #5159 with Rycon Construction, Inc. (Interiors). This change order will increase the contract amount by \$2,536,013.27 from \$148,877,243.91 to \$151,413,257.18. This change is necessary for various construction tasks for the new Terminal.
- Action Item 837-24 W.G. Tomko, Inc.: Authorization is requested to approve Change Order #12 to Contract #4923 with W.G. Tomko, Inc. (Plumbing and Fire Protection). This change order will increase the contract amount by \$439,133.31 from

\$22,414,215.03 to \$22,853,348.34. This change is necessary for various construction tasks for the new Terminal.

- Action Item 845-24 Hill International, Inc.: Authorization is requested to enter into an agreement with Hill International, Inc. for an amount not to exceed \$750,862.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G1-20, Runway 10-28 Safety Area Improvements Phase 1 at Allegheny County Airport.
- Action Item 844-24 GAI Consultants, Inc.: Authorization is requested to enter into an agreement with GAI Consultants, Inc. for an amount not to exceed \$200,000.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for engineering services for Project Number 40G1-20, Runway 10-28 Safety Area Improvements Phase 1 at Allegheny County Airport.
- Action Item 839-24 Mele & Mele & Sons, Inc.: Authorization is requested to enter into an agreement with Mele & Mele & Sons, Inc. for bids opened on July 03, 2024 for an amount not to exceed \$29,792,951.75 for the base bid, alternate 1, alternate 2, alternate 3, and alternate 4 work. The term of this agreement is 1,020 calendar days from the notice to proceeds. This agreement is for general construction services for Project Number 40G1-20, Runway 10-28 Safety Area Improvements Phase 1 at Allegheny County Airport.
- Action Item 847-24 Golden Triangle Construction: Authorization is requested to enter into an agreement with Golden Triangle Construction Company for bids opened on July 10, 2024 for an amount not to exceed \$10,865,186.00 for the base bid and alternate 2 work. The term of this agreement is 300 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 8G4-24, Rehabilitation of Taxiway B Phase 2 at Pittsburgh International Airport.
- Action Item 843-24 Allegheny Construction Group: Authorization is requested it enter into an agreement with Allegheny Construction Group for bids opened on June 12, 2024 for an amount not to exceed \$2,374,000.00 for the base bid, alternate 1, alternate 2, and alternate 4 work. The term of this agreement is 120 calendar days from notice to proceed. This agreement is for general construction services for the Project Number 40G3-24, Hangar 2 Rehabilitation at Allegheny County Airport.
- Action Item 832-24 Hill International, Inc.: Authorization is requested to enter into an agreement with Hill International, Inc. for an amount not to exceed \$213,535.00. The term of this agreement will be for 24 months from the notice to proceed. This agreement is for construction management services for Project Number 40G3-24, Hangar 2 Rehabilitation at Allegheny County Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Mr. Vulakovich reported that two informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of August 23, 2024 and September 20, 2024. The following Action Items were presented:

- Action Item 840-24 Aspirant: Authorization is requested to approve a new statement of work (SOW) with Aspirant for an amount not to exceed \$220,800.00. The term of this SOW will be from October 14, 2024 to April 18, 2025. This SOW is for an Interim IT PMO Director to support the Allegheny County Airport Authority IT Department. This request falls under MSA #4566 signed September 1, 2020.
- Action Item 846-24 K&L Gates: Authorization is requested to approve Revision Request #3 to contract# 5338 with K&L Gates. This revision request will increase the contract amount by \$261,456.00 from \$171,000.00 to \$432,456.00 and will extend the contract term through October 31, 2026. This revision is necessary for K&L Gates to continue representing the Allegheny County Airport Authority on its energy and sustainability strategy.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that one informational item was presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Dan Connolly who reported that the Finance and Administration Committee met and approved the August 23, 2024 and September 20, 2024 meeting minutes. No Action Items were presented.

Mr. Connolly reported that two informational items were presented. The Committee did enter into Executive Session to discuss employment and litigation matters and no action was taken. The meeting was then adjourned.

The Chairman next called on Ms. Cassotis to provide an update in airline operating statistics.

Ms. Christina Cassotis presented the September 2024 PIT Air Service Dashboard. Ms. Cassotis reported that several airlines are preparing to resume key routes this winter season with American Airlines' route to Cancun, Delta resuming its route to Salt Lake City, and Southwest's route to Miami. She noted that travel demand remains strong with passenger traffic at PIT achieving the busiest September since 2004 and passenger recovery is at 105.4%. while scheduled capacity grew over 12% year-over-year, with the busiest September in terms of scheduled seats since 2006. Ms. Cassotis noted passengers in the month of September 2024 totaled 1,100,000, a

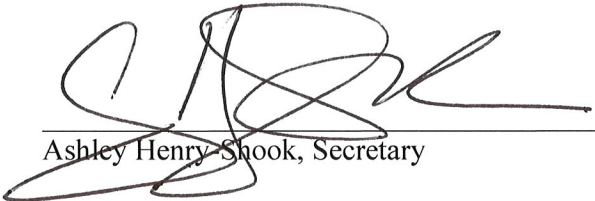
12.7% increase when compared to September 2023, which had 976,100 total passengers. September 2024 showed a 110.6% recovery rate when compared to September 2019, which saw 994,600 total passengers making September 2024 the busiest September for passenger traffic in since 2007. Year-to-date passenger traffic is the busiest year-to-date since 2007. Total year-to-date passengers for September 2024 was 7,500,400. This is a 9.7% increase over year-to-date for September 2023, which had 6,835,000 passengers, and is a 102.7 % recovery over year-to-date September 2019, which saw 7,300,000 passengers. Ms. Cassotis then reported that Southwest has been the leading air carrier by market share at PIT since January 2023. The four airlines with the highest percentage of passengers were: Southwest at 23.6%, American Airlines at 21.9%, Delta at 16.6%, and United at 15.4%. With announcements by several airlines, PIT now has nonstop service to 62 destinations with 162 peak-day departures. Ms. Cassotis stated year-to-date September 2024 air cargo at PIT is up 19% versus 2015 and above 2019 levels reporting 19.0% growth from the 2015 volume. She noted FedEx, UPS, and Amazon maintain the bulk share of cargo at PIT with FedEx at 49.9%, UPS 30.4% and Amazon at 13.8% and expect increased capacity through the holiday months.

Ms. Cassotis then presented a video of the new Pittsburgh International Airport. The architect and design team's plan for a Pavilion in Penn's Woods is to reflect and serve the community by creating a space that inspires a connection with nature. This approach is guided by the principle of biophilic design, and the new PIT is meant to provide visitors a relationship with the natural environment. She explained biophilic design promotes connection between airport visitors and our community by creating a welcoming space that incorporates elements of western Pennsylvania's natural environment into the structures we are building and noting some biophilic elements of the new PIT: light, flora, color, shape, space, material, weather, imagery, structure, landscape, attachment, and representation. She explained that incorporating biophilic design elements into the new PIT terminal took a collaborative effort from the world's top architectural firms. Additionally, Ms. Cassotis added that as the design standard was set, we were also reimagining how an airport supports our environment through design.

The new PIT continues its endeavor toward an airport experience which is welcoming to all visitors. She discussed Presley's Place 5th anniversary event held on October 1, 2024, where an expert panel discussion occurred regarding the importance of access to all passengers and PIT's role as a leader in the field. A video highlighting the celebration was shared.

Ms. Cassotis next presented a video and progress report as the project reaches 72% completion and continues to reach significant milestones as follows: road work to be completed this quarter; the first row of tree columns painted on departures level; outdoor green terrace walls near completion; service building wall and roofing construction continues; power, utility and HVAC installation ongoing; terminal roof and glass detailing nearing completion; and baggage and conveyance system installation continues.

Mr. Minnotte then stated there was no public comment, no new business, and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary

**MINUTES OF THE NOVEMBER 15, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, November 15, 2024, at Allegheny County Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Tom McIntyre
Matt Smith
Randy Vulakovich

Members in attendance via Teams:

Cynthia Shapira

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Deepak Nayyar, Executive Vice President & Chief Information Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of October 18, 2024.

Pittsburgh International Airport and its leadership have been recognized with several prestigious awards recently, highlighting their commitment to innovation and excellence. Dave Minnotte presented Christina Cassotis with the 2024 Smart 50 Award in recognition of her visionary leadership. Ms. Cassotis then reported that PIT was honored with the FTE Global Pioneer Award for its trailblazing advancements in the industry. She also acknowledged Deepak Nayyar for being named to the FTE Airport Digital Transformation Power List Americas 2024 for his contributions to digital innovation. Additionally, PIT earned the Pittsburgh Technology Council Tech 50 Award. Finally, ACAA was presented with proclamations recognizing its 25th anniversary, celebrating a quarter-century of service.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the October 18, 2024 meeting. The following Action Items were presented:

- Action Item 873-24 Hepaco, LLC: Authorization is requested to approve Change Order #6 to Contract #5280 with Hepaco, LLC. This change order will increase the contract amount by \$600,000.00 from \$298,735.51 to \$898,735.51. This change is necessary for ongoing waste management and environmental emergency response services at Pittsburgh International and Allegheny County Airports.
- Action Item 874-24 Veolia Water North America-Central, LLC: Authorization is requested to approve Change Order #1 to Contract #5235 with Veolia Water North America-Central, LLC. This change order will increase the contract amount by \$186,600.00 from \$323,488.00 to \$510,088.00 and will extend the contract term through December 31, 2025. This change is necessary for continued operation and maintenance of the Industrial Wastewater Pretreatment Plan (IWPP) and Landfill Leachate Treatment Plant (LLTP) at Pittsburgh International Airport.
- Action Item 905-24 AECOM Technical Services, Inc.: Authorization is requested to enter into an agreement with AECOM Technical Services, Inc. for an amount not to exceed \$1,200,000.00. The term of this agreement will be from January 1, 2025 to December 31, 2026 with the option of three additional years awarded in one year increments. This agreement is to provide on-call environmental services at Pittsburgh International and Allegheny County Airports.
- Action Item 906-24 CDM Smith, Inc.: Authorization is requested to approve Change Order #3 to Contract #5249 with CDM Smith, Inc. This change order will increase the contract amount by \$250,000.00 from \$710,000.00 to \$960,000.00 and will extend the contract term through December 31, 2025. This change is necessary for continued operation and maintenance of the McClaren and Enlow stormwater basins at Pittsburgh International Airport.
- Action Item 907-24 First Pennsylvania Resource, L.L.C.: Authorization is requested to re-open Contract #4382 and approve Change Order #1 with First Pennsylvania Resource, L.L.C. This change order will increase the contract amount by \$1,090,750.00 from \$95,000.00 to \$1,185,750.00 and will extend the term through December 31, 2025. This change is necessary for additional mitigation credits as an approved third party by the Pennsylvania Department of Environmental Protection and U.S. Army Corps of Engineers.
- Action Item 925-24 Jacobs Project Management Company: Authorization is requested to approve Amendment #23 to Contract #4057 with Jacobs Project Management Company. This amendment will increase the contract amount by \$886,745.20 from \$86,809,816.15 to \$87,696,561.35. This change is necessary to fund continued program management services for the Terminal Modernization Program (TMP) and various other airport renovations.
- Action Item 932-24 Michael Baker International, Inc.: Authorization is requested to approve Amendment #30 to Contract #4198 with Michael Baker International, Inc. This amendment will increase the contract amount by \$752,458.10 from \$45,323,691.15 to \$46,076,149.25, and will extend the contract through July 31, 2025. This change is

necessary for various construction tasks for the new Terminal, Multi-Modal Complex (MMC), and various other airport renovations.

- Action Item 928-24 North Star Communications Consulting LLC: Authorization is requested to approve Revision Request #2 to Contract #5766 with North Star Communications Consulting LLC. This Revision Request will increase the contract amount by \$521,489.63 from \$58,108.49 to \$579,598.12. This change is necessary for additional work needed to create and execute a change management communications plan.
- Action Item 927-24 Joseph B. Fay Company: Authorization is requested to approve Change Order #25 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$1,107,680.00 from \$193,969,277.40 to \$195,076,957.40. This change is necessary for various construction tasks for the new Terminal.
- Action Item 930-24 Rycon Construction, Inc.: Authorization is requested to approve Change Order #21 to Contract #5018 with Rycon Construction, Inc. (MMC Surface Parking Package P). This change order will increase the contract amount by \$888,795.69 from \$33,133,668.58 to \$34,022,464.27. This change is necessary for various construction tasks for the Multi-Model Complex (MMC).
- Action Item 921-24 Thoroughbred Construction Group, LLC: Authorization is requested to approve Change Order #1 to Contract #5719 with Thoroughbred Construction Group, LLC. This change order will increase the contract amount by \$457,510.00 from \$1,643,639.00 to \$2,101,149.00. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 926-24 Urban Tree: Authorization is requested to approve Change Order #3 to Contract #5630 with Urban Tree. This change order will increase the contract amount by \$362,088.00 from \$433,607.00 to \$795,695.00. This change is necessary for various construction tasks for the new Terminal and other various airport renovations.
- Action Item 929-24 Wellington Power Corporation: Authorization is requested to approve Change Order #17 to Contract #5217 with Wellington Power Corporation (Technology Package). This change order will increase the contract amount by \$329,195.82 from \$76,687,707.86 to \$77,016,903.68. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 922-24 W.G. Tomko, Inc.: Authorization is requested to approve Change Order #14 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$3,302,681.49 from \$46,566,887.24 to \$49,869,568.73. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 923-24 W.G. Tomko, Inc.: Authorization is requested to approve Change Order #13 to Contract #4923 with W.G. Tomko, Inc. (Plumbing and Fire Protection). This

change order will increase the contract amount by \$1,291,917.03 from \$22,853,348.34 to \$24,145,265.37. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.

- Action Item 920-24 Golden Triangle Construction Company: Authorization is requested it enter into an agreement with Golden Triangle Construction Company for bids opened on June 12, 2024, for an amount not to exceed \$231,156.00 for the base bid work. The term of this agreement is 160 calendar days from the notice to proceed. This agreement is for general construction services for Project Number 40G3-23, Drainage Improvements at the Allegheny County Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 927-24.

Mr. Vulakovich reported that three informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of October 18, 2024. The following Action Items were presented:

- Action Item 924-24 Rental Car Concession & Lease Agreement: Authorization is requested to enter into a Concession and Lease Agreement with Rental Car Operators at Pittsburgh International Airport. The term of the agreement will be for ten (10) years commencing on the earlier of (1) the opening day of the Landside Terminal or (2) six (6) months from the date of access to the MMC. The agreement includes one (1) option of ten (10) years contingent on the construction of a Quick-Turn-Around (QTA) facility and parking deck. The operators will pay a Concession Fee equal to ten percent (10%) of their gross revenue plus rent starting at \$2,132,000 in year one and increasing at three and half percent (3.5%) annually.
- Action Item 875-24 UPMC Center for Emergency Medicine of Western Pennsylvania d/b/a STAT MedEvac: Authorization is requested to execute Amendment #1 to Contract #3094 with UPMC Center for Emergency Medicine of Western Pennsylvania d/b/a STAT MedEvac. This amendment will increase the contract amount by 2% annually from \$67,598.52 to \$68,950.49 in the first year, and will extend the contract term for five (5) years through December 31, 2029. This change is necessary for STAT MedEvac's continued use of Hangar 10 at Allegheny County Airport (AGC).
- Action Item 935-24 Customer Facility Charge: This action item seeks approval of a resolution for the Allegheny County Airport Authority to amend the existing Customer Facility Charge ("CFC") in accordance with the resolution attached hereto which authorizes, the increase of CFCs assessed to rental car transactions at Pittsburgh International Airport from \$6.00 per day to \$8.00 per day effective January 1, 2025. Further, authorization is sought to allow the Chief Executive Officer to execute on behalf of the Authority any documents that may be necessary to effectuate the

resolution, subject to review and approval by the Solicitor. The following resolution was presented and unanimously approved:

**THE ALLEGHENY COUNTY AIRPORT AUTHORITY
RESOLUTION**

WHEREAS, THE Allegheny County Airport Authority has implemented a Customer Facility Charge (“CFC”) by resolution dated March 11, 2011, which imposed a \$3.00 CFC on car rental companies operating at Pittsburgh International Airport and which was thereafter increased and currently is assessed at \$6.00; and

WHEREAS the Authority has determined that it is necessary and appropriate to increase the CFC to \$8.00

NOW THEREFORE, BE IT RESOLVED that the CFC for rental car companies operating at Pittsburgh International Airport be increased to \$8.00 per rental day to be effective January 1, 2025, and the Chief Executive Officer is authorized to take all action necessary to effectuate this Resolution.

- Action Item 910-24 Under the Radar, LLC: Authorization is requested to execute Amendment #1 to Contract #5795 with Under the Radar, LLC. This amendment will increase the contract amount by \$150,000.00 from \$150,000.00 to \$300,000.00. This amendment is necessary for further shoots, editing, and post production on a Corporate Branding Video.
- Action Item 872-24 Office of the State Fire Commissioner (OSFC): Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the Office of the State Fire Commissioner (OSFC), 100% Grant share in the amount of up-to \$20,000.00 for the Allegheny County Airport Authority's Fire Department. This OSFC grant will fund firefighter training.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that two informational items were presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the October 18, 2024 minutes.

The following action items were presented:

- Action Item 933-24 PNC Bank N.A.: Authorization is requested to execute Amendment #5 to the PNC Bank N.A. revolving line of credit. This amendment will increase the Maximum Commitment Amount (as defined in the Loan Agreement) by \$150,000,000.00 from \$50,000,000.00 to \$200,000,000.00 until May 31, 2025. The

amendment will also extend the maturity date of the revolving line of credit facility from December 16, 2024, to December 16, 2025. The request is subject to the completion of modifications to the loan agreement approved by the solicitor and bond counsel. The following resolution was presented and unanimously approved:

**THE ALLEGHENY COUNTY AIRPORT AUTHORITY
RESOLUTION**

WHEREAS, The Allegheny County Airport Authority, a body corporate and politic under the laws of the Commonwealth of Pennsylvania, organized by the County of Allegheny pursuant to the Municipality Authorities Act, approved June 19, 2001, P.L. 287, Act 22, as amended, 53 Pa.C.S. Section 5601 et seq. (the “Authority”), and PNC Bank, National Association (the “Bank”) are parties to a subordinated revolving draw down credit facility in an amount up to \$50,000,000 evidenced by a series of draw down loans (collectively, the “Loan”) in accordance with and subject to the provisions of the Authority’s Master Trust Indenture dated as of December 1, 2019, by and between the Authority and Bank of New York Mellon Trust Company, N.A. as the “Trustee” (the “Master Indenture”), as amended and/or supplemented by the First, Second, Third and Fourth Supplemental Trust Indentures each as previously amended by various amendments thereto (collectively, the “Supplemental Indentures” and together with the “Master Indenture”, the “Indenture”); and pursuant to the terms of a Loan Agreement dated as of December 18, 2019, by and between the Authority and the Bank, as amended by the First, Second, Third and Fourth Amendments (collectively, the “Loan Agreement”), the Authority issued its Subordinate Obligation Airport Revenue Notes, Series 2023 (the “Series 2023 Subordinate Obligation Notes”). The Indenture, the Loan Agreement and the Series 2023 Subordinate Obligation Notes are collectively referred to as (the “Credit Facility Documents”); and

WHEREAS, pursuant to the Fourth Amendment to Loan Agreement dated December 10, 2023, the Maturity Date was extended to December 16, 2023; and

WHEREAS, the Authority has requested, and the Bank has agreed, to further amend the Loan Agreement by the Fifth Amendment to Loan Agreement to further extend the Maturity Date through December 16, 2025 (the “Maturity Date”), increase the Maximum Commitment Amount (as defined in the Loan Agreement) to \$200,000,000 until the earlier of May 1, 2025 or as requested by the Authority, and to revise pricing to the current market rate; and

WHEREAS, the Bank has provided a term sheet related to the Fifth Amendment to Loan Agreement, attached hereto as Exhibit A, which, among other things, increases the Maximum Commitment Amount through the Maturity Date, and establishes certain conditions precedent to effectuate the Fifth Amendment to Loan Agreement (the “Term Sheet”); and

WHEREAS, the Fifth Amendment to Loan Agreement will require the execution and delivery of amended Credit Facility Documents as approved by the Board of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Authority is hereby authorized to execute the Term Sheet and enter into such amendments to the Credit Facility Documents described in the recitals hereto, consistent with the terms of the Loan Agreement as modified by the Term Sheet, including the Maturity Date for the Subordinate Obligation Notes to be set forth therein and such other agreements, certificates and related documents as the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority shall deem necessary or desirable with respect to the transaction contemplated herein;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Financial Officer and/or the Chairman of the Authority be, and each of them are hereby, authorized to execute and deliver the amended Credit Facility Documents (and any further amendments or modifications thereto), and any other agreements, documents or instruments necessary or desirable in connection therewith in the name and on behalf of the Authority (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise in the form previously presented to the Authority (with such changes, not inconsistent with the intent of these resolutions as the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority, as evidenced by their execution thereof, shall deem necessary or desirable) and such other agreements and documents as are contemplated by the amended Credit Facility Documents, including without limitation, officer certificates, any tax compliance certificates, and/or forms and legal opinions;

BE IT FURTHER RESOLVED, that the Chief Executive Officer, Chief Financial Officer and/or Chairman of the Authority and its Solicitor be, and each of them hereby are, authorized to take all such further actions, to execute and deliver such further instruments and documents in the name and on behalf of the Authority and if necessary or advisable (which may be attested by the Secretary or any Assistant Secretary or the equivalent thereof of the Authority) or otherwise to pay all such expenses as in their judgment shall be necessary or advisable in order to fully carry out the purposes of the foregoing resolutions; and

BE IT FURTHER RESOLVED, that all actions previously taken or that will be taken by any officer or the equivalent thereof, employee or agent of the Authority in connection with or related to the matters set forth in or reasonably contemplated by the foregoing resolutions be, and each of them hereby is, adopted, ratified, confirmed and approved in all respects as the acts and deeds of the Authority.

- Action Item 934-24 2025 Capital and Operating Budgets: Authorization is requested to approve the 2025 Capital and Operating Budgets as presented. The Board further authorizes the ACAA Capital Budget Committee to re-allocate funds from closed or underspent projects to new capital investments.
- Action Item 908-24 Willis Towers Watson Northeast, Inc.: Authorization is requested to bind insurance coverage with Willis Towers Watson Northeast, Inc. for a total amount of \$1,668,803.00. The term of these coverages will be effective November 30,

2024 through November 30, 2025. This authorization is for the following coverages: Airport Premises Liability, Workers' Compensation, Auto, Public Officials Errors and Omissions, Directors and Officials (Charitable Foundation), Crime, and International.

- Action Item 911-24 Pennsylvania Department of Environmental Protection: Authorization is requested to approve a resolution authorizing the Chief Executive Officer and Senior Vice President of Legal Affairs to sign a Consent Order and Agreement with the Pennsylvania Department of Environmental Protection. Under the Agreement, the Department of Environmental Protection will issue a renewal of the Authority's National Pollutant Discharge Elimination System Permit, and the Authority will pay \$87,500.00 and produce certain stipulated plans and schedules in lieu of building a Deicing and Anti-Icing Chemical Impacted Water (DIW) treatment plant.

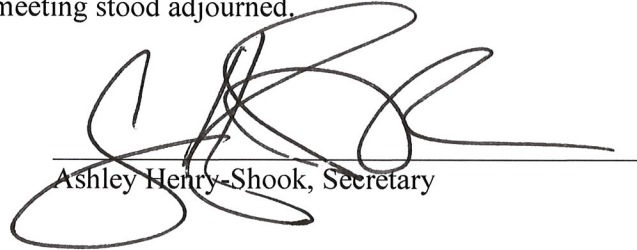
Mr. Smith reported that two informational items were presented. The Committee did enter into Executive Session to discuss employment and litigation matters and no action was taken. The meeting was then adjourned.

The Chairman next called on Ms. Cassotis to provide an update in airline operating statistics.

Ms. Christina Cassotis presented Technology and the New Pittsburgh International Airport noting key updates. She reported October 2024 as a record-breaking month for Pittsburgh International Airport (PIT) with passenger traffic exceeding October 2019 levels by 3.8% - an increase of approximately 33,000 passengers - and rose 8.3% compared to October 2023, making it the busiest October in 20 years. Airlines scheduled over 1.1 million seats, an 8.1% year-over-year increase, with seat capacity surpassing 2019 levels by more than 83,000 seats. Ms. Cassotis then reported that American Airlines became the leading air carrier by market share at PIT last month. The four airlines with the highest percentage of passengers were: American Airlines at 23.4%, Southwest at 23.2%, Delta at 16.8%, and United at 15.6%, while ultra-low-cost carriers accounted for 13.5% of passenger traffic. PIT continues to support a strong air service network, offering 62 destinations and 147 peak-day nonstop departures. Ms. Cassotis then discussed Modernization and Technology at the new PIT encouraging connection and guided by the NaTeCo design concept. She emphasized the new PIT draws upon the region's spirit of innovation, incorporating technology to enhance efficiency, sustainability, and passenger experience. In addition, PIT is holistically reinforcing its airport experience with modern technology, creating a safer and more cyber(secure) environment for our passengers and team members. She also highlighted PIT's new parking structure feature an advanced space-finder system, making it easier and faster to find parking while contributing to decreased fuel usage. Ms. Cassotis also pointed out the new security checkpoint will feature cutting-edge screening equipment to reduce wait times, while modernized baggage systems will expedite luggage handling with advanced sorters and scanners. Cybersecurity upgrades and ongoing staff training ensure robust protection against modern threats. Ms. Cassotis also highlighted PIT's goal of becoming one of the most accessible airports globally, using technology to enhance inclusivity and support a seamless travel experience. Ms. Cassotis shared that PIT is leveraging data, analytics, and AI to create a

personalized and engaging travel experience, ensuring the airport remains future-ready. Ms. Cassotis provided an update on construction milestones reporting steady progress toward the opening of the new PIT in 2025. She noted that construction of the new PIT terminal continues to make significant progress while the heating system has been activated, and the installation of advanced technology systems in the parking garage is well underway. Additionally, the baggage handling system is nearing mechanical completion, while terrazzo flooring installation has begun on the connector bridge. Work on the arrivals level ceiling is ongoing, as are the panel and roofing installations for the service building. Additionally, concrete and asphalt paving in the south parking lot is progressing steadily, bringing the project closer to its 2025 opening.

Mr. Minnotte then stated there was no public comment, no new business, and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry-Shook, Secretary

**MINUTES OF THE DECEMBER 20, 2024
ALLEGHENY COUNTY AIRPORT AUTHORITY
BOARD MEETING**

A meeting of the Board of Directors of The Allegheny County Airport Authority was held at 11:00 a.m. on Friday, December 20, 2024, at Allegheny County Airport.

Members in attendance in person:

David Minnotte
Ashley Henry-Shook
Dr. William Curtis
Jan Rea
Matt Smith
Randy Vulakovich

Members in attendance via Teams:

Cynthia Shapira
Dan Connolly

Also in attendance:

Christina A. Cassotis, Chief Executive Officer
Eric Sprys, Executive Vice President & Chief Financial Officer
Paul Hoback, Executive Vice President & Chief Development Officer
Travis McNichols, Chief Operations Officer
Vince Gastgeb, Chief Government & Corporate Affairs Officer
Jeffrey W. Letwin, Solicitor
Members of staff, press and public

Chairman David Minnotte called the meeting to order and asked for approval of the minutes of the meeting of the Board of Directors of November 15, 2024.

Mr. Minnotte called on Randy Vulakovich who reported that the Operations and Facilities Committee met and approved the minutes of the November 15, 2024 meeting. The following Action Items were presented:

- Action Item 995-24 GAI Consultants, Inc.: Authorization is requested to approve Change Order #7 to Contract #4678 with GAI Consultants, Inc. This change order will increase the contract amount by \$1,320,316.00 from \$3,475,000.00 to \$4,795,316.00. This change is necessary for additional environmental and engineering services for Project 19G1-21, Deicing Stormwater Improvements Project at Pittsburgh International Airport.
- Action Item 994-24 GAI Consultants, Inc.: Authorization is requested to approve Change Order #3 to Contract #4777 with GAI Consultants, Inc. This change order will increase the contract amount by \$1,067,000.00 from \$1,199,000.00 to \$2,266,000.00 and will extend

the contract through July 31, 2026. This change is necessary for additional and continued on-call environmental services at Pittsburgh International Airport.

- Action Item 1001-24 SE Technologies, Inc.: Authorization is requested to enter into an agreement with SE Technologies, Inc for an amount not to exceed \$200,000.00. The term of this agreement will be from January 1, 2025 through December 31, 2026 with the option of three additional years awarded in one year increments. This agreement is to provide on-call environmental services at Pittsburgh International and Allegheny County Airports.
- Action Item 1035-24 Clark Hill, PLC: Authorization is requested to approve Revision Request #13 to Contract #4336 with Clark Hill, PLC. This revision request will increase the contract amount by \$2,100,000.00 from \$5,408,081.56 to \$7,508,081.56, and will extend the contract term through March 31, 2026. This revision is necessary for continued legal and claims consulting services to support the Terminal Modernization Program (TMP).
- Action Item 1041-24 Solutions4Networks, Inc.: Authorization is requested to approve Revision Request #3 to Contract #4658 with Solutions4Networks, Inc. This revision request will increase the contract amount by \$2,525,500.00 from \$13,335,184.28 to \$15,860,684.28, and will extend the contract term through October 31, 2025. This change is necessary for the Terminal Modernization Program (TMP) network and Information Technology (IT) infrastructure services at Pittsburgh International Airport.
- Action Item 1045-24 Willis Towers Watson Northeast, Inc.: Authorization is requested for the Chief Executive Officer to bind insurance coverage with Willis Towers Watson Northeast, Inc. The term of this coverage will be from January 11, 2025, to December 23, 2025. This authorization is for the extension of the Builder's Risk coverage on the terminal project.
- Action Item 1038-24 Joseph B. Fay Company: Authorization is requested to approve Change Order #26 to Contract #4907 with Joseph B. Fay Company. This change order will increase the contract amount by \$308,632.27 from \$195,076,957.40 to \$195,385,589.67. This change is necessary for various construction tasks for the new Terminal.
- Action Item 1039-24 Lighthouse Electric Company, Inc.: Authorization is requested to approve Change Order #10 to Contract #4931 with Lighthouse Electric Company, Inc. This change order will increase the contract amount by \$8,096,804.29 from \$58,569,636.24 to \$66,666,440.53. This change is necessary for various construction tasks for the new Terminal.
- Action Item 1040-24 Rycon Construction, Inc.: Authorization is requested to approve Change Order #23 to Contract #4905 with Rycon Construction, Inc. (MMC General Construction Package G). This change order will increase the contract amount by \$306,764.25 from \$116,314,166.01 to \$116,620,930.25, and will extend the contract term through March 31, 2025. This change is necessary for various construction tasks for the Multi-Model Complex (MMC).

- Action Item 1044-24 Waller Corporation: Authorization is requested to approve Change Order #15 to Contract #4899 with Waller Corporation. This change order will increase the contract amount by \$307,937.25 from \$12,700,972.51 to \$13,008,909.76. This change is necessary for various construction tasks for the new Terminal and various other airport renovations.
- Action Item 1042-24 W.G. Tomko, Inc.: Authorization is requested to approve Change Order #15 to Contract #4922 with W.G. Tomko, Inc. (HVAC). This change order will increase the contract amount by \$894,594.39 from \$49,369,568.73 to \$50,764,163.12. This change is necessary for various construction tasks for the new Terminal.
- Action Item 1043-24 W.G. Tomko, Inc.: Authorization is requested to approve Change Order #14 to Contract #4923 with W.G. Tomko, Inc. (Plumbing and Fire Protection). This change order will increase the contract amount by \$425,085.57 from \$24,145,265.37 to \$24,570,350.94. This change is necessary for various construction tasks for the new Terminal.
- Action Item 1033-24 Hall Technical Services, LLC: Authorization is requested to purchase Passenger Boarding Bridge signage with Hall Technical Services, LLC for an amount not to exceed \$153,120.00. This purchase is necessary to update the signage needed on the exterior of the jetway bridges for gate re-numbering at Pittsburgh International Airport.
- Action Item 1047-24 The Efficiency Network (TEN): Authorization is requested to approve Change Order #2 to Contract #5705 with The Efficiency Network (TEN). This change order will increase the contract amount by \$824,896.00 from \$164,983.00 to \$989,879.00. This change is necessary for the Parking Lot Lighting Replacement Project at Pittsburgh International Airport.

Upon motion duly made and seconded, the foregoing Action Items were approved. Ashley Henry-Shook abstained from voting on Action Item 1038-24.

Mr. Vulakovich reported that two informational items were presented. The Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Ms. Henry-Shook who reported that the Business and Communications Committee met and approved the minutes of the meeting of November 15, 2024. The following Action Items were presented:

- Action Item 993-24 U.S. Customs and Border Protection: Authorization is requested to enter into a Lease Agreement with U.S. Customs and Border Protection (CBP) for approximately 71,150 square feet and four (4) designated parking spaces at Pittsburgh International Airport (PIT). The term of the lease shall be for one (1) year with nineteen (19) options to extend for one (1) year each.

- Action Item 1034-24 General Services Administration (GSA): Authorization is requested to execute Amendment #29 to Contract #673 with General Services Administration (GSA) on behalf of the Transportation Security Administration (TSA). This contract term will be unchanged, which runs through September 30, 2027. The contract amount will increase by approximately \$9,355.84 annually, or \$232,779.42 over the term. This amendment is necessary for the acceptance of 11,567 square feet (SF) of office and related space of the airside terminal by TSA, effective July 11, 2024.
- 1050-24 LAZ Parking Mid-Atlantic LLC: Authorization is requested to execute an amendment to Contract #5176 with LAZ Parking Mid-Atlantic LLC. This amendment will increase the contract amount by \$1,600,000.00 for a term of three (3) years upon execution of the amendment. This amendment is necessary for the leasing of eight (8) 40 foot CNG shuttle buses for use upon opening of the Terminal Modernization Project (TMP).
- 1012-24 Air Service Development Consultants: Authorization is requested to enter into option year one with Ailevon Pacific Consulting LLC (Contract #5613) Mead & Hunt Inc. (Contract #5541) and The Meehan Aviation Group (Contract #5529) for an amount not to exceed \$295,000.00. The term of this agreement will be from January 1, 2025 to December 31, 2025. This agreement is for domestic and international air service consulting services.
- 1049-24 Violet Communications, LLC: Authorization is requested to approve Revision Request #4 to contract #4629 with Violet Communications, LLC. This Revision Request will increase the contract amount by \$161,000.00 from \$477,500.00 to \$638,500.00, and will extend the contract term through December 31, 2025. This Revision is for ongoing national and international PR support.
- 1029-24 Under the Radar, LLC: Authorization is requested to execute Revision #2 to Contract #5795 with Under the Radar, LLC. This revision will increase the contract amount by \$330,000.00 from \$300,000.00 to \$630,000.00. The revision is necessary for the planning, production, and post-production of branded documentary style videos that support the opening of the New Airport.
- 977-24 AGC Maintenance Ops Vehicle Equipment PaDOT Grant: Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the following: PaDOT, 90% Grant share in the amount of up-to \$210,752.46; and PaDOT, 75% Grant share in the amount of up-to \$39,734.40 for the Allegheny County Airport (AGC) Maintenance Ops Vehicle/Equipment, Project #22406.
- 1011-24 PIT-DCED 2025-2028 Air Service Incentive \$2MM Grant: Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of the 2025 - 2028 PaDCED EDCDI 100% Grant #TBD in the amount of \$2,000,000.00 in support of Air Service Development initiatives.

- 1009-24 PIT Airside Concourse Renovations Final FAA BIL ATP Grant: Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and acceptance of, the FAA Bipartisan Infrastructure Law (BIL) Airport Terminals Program (ATP), 80% Grant share in the amount of up-to \$6,000,000.00 for the Pittsburgh International Airport (PIT) Airside Concourse Renovations Ph 1, Project #TBD.
- 1010-24 PIT RW 10L-28R FAA Supplemental Discretionary Grant: Board ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and acceptance of, the FAA Supplemental Discretionary, 75% Grant share in the amount of up-to \$7,500,000.00 for the Pittsburgh International Airport (PIT) Runway 10L-28R Rehabilitation Design & Construction, Project #12429.
- 1053-24 PIT Southfield Development PaSites Grant App: Board Ratification of the Allegheny County Airport Authority Chief Executive Officer's application for, and if awarded, acceptance of, the PA SITES 100% Grant for an amount up-to \$25,000,000.00 for the Pittsburgh International Airport Southfield Development Project.

Upon motion duly made and seconded, the foregoing Action Items were approved.

Ms. Henry-Shook reported that one informational item was presented. Ms. Henry-Shook reported that the Committee did not enter into Executive Session and the meeting was then adjourned.

Mr. Minnotte next called on Mr. Matt Smith who reported that the Finance and Administration Committee met and approved the November 15, 2024 minutes.

The following action items were presented:

- Action Item 1058-24 Future Travel Experience: Authorization is requested to enter into an agreement with Future Travel Experience for an amount not to exceed \$400,000. The term of this agreement will be from January 1, 2025 to May 31, 2025. This agreement is for positioning, marketing and codelivering of the 2025 World Aviation Summit.
- Action Item 1028-24 Schmidt Market Research, Inc.: Authorization is requested to approve Revision Request #6 to contract #4396 with Schmidt Market Research, Inc. This Revision Request will increase the contract amount by \$178,500.00 from \$377,600.00 to \$556,100.00 and will extend the contract term through December 31, 2025. This revision is necessary for Schmidt Market Research to continue conducting customer research.
- Action Item 1048-24 Retirement Board of Allegheny County: Authorization is requested to approve a Memorandum of Agreement with the Retirement Board of Allegheny County, which provides the legal basis and administrative framework for

treating extra compensation paid to highly compensated employees as non-pensionable compensation.

- Action Item 1046-24 Dragonfly HR Services, LLC: Authorization is requested to approve Revision Request #1 to Contract #5833 with Dragonfly HR Services, LLC. This Revision Request will increase the contract amount by \$400,000.00 from \$120,000.00 to \$520,000.00, and will extend the contract term through September 30, 2025. This change is necessary for the continued services of an interim Human Resource Senior Leader for the Allegheny County Airport Authority.

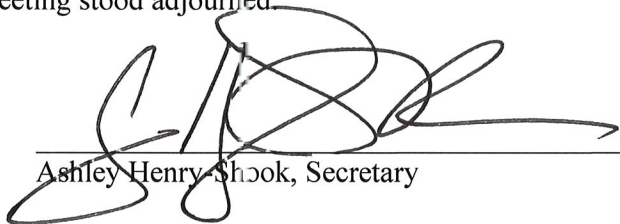
Mr. Smith reported that no informational items were presented. The Committee did enter into Executive Session to discuss employment and litigation matters and no action was taken. The meeting was then adjourned.

The Chairman next called on Ms. Cassotis to provide an update in airline operating statistics.

Ms. Christina Cassotis presented the Air Service Update with the theme “Connecting Pittsburgh with the World”. She reported connectivity to the West Coast has grown significantly since 2022 with an increase in flights and new destinations. The PIT-LAX route was highlighted as a key business route for many Pittsburgh-area companies, including film industry professionals traveling between the two cities for movies and film production. This growth is a direct result of the airport’s air service diversification strategy. Ms. Cassotis shared that year-to-date traffic for 2024 has exceeded 9.1 million passengers and on track for the busiest year since 2006. This represents a 102.3% recovery compared to 2019 levels, with scheduled capacity growing over 8% year-over-year. For the month of November 2024, total year-to-date passenger traffic reached 9,170,100, an 8.4% increase from November 2023, which had 8,458,500 passengers. Although November 2024 showed a slight decline in passenger traffic compared to November 2023, it still stands as the second busiest November post-pandemic. Consistent with historical trends, passenger traffic is lower when Thanksgiving falls at the end of the month. For example, November 2018, which had an early Thanksgiving, totaled 821,600 passengers, compared to November 2019, with a late Thanksgiving, totaled 795,000 passengers. Similarly, November 2023, also with an early Thanksgiving, totaled 784,300 passengers, compared to November 2024, with a late Thanksgiving, totaled 764,800 passengers. Total capacity in November 2024 decreased year-over-year due to changes by low-cost carriers with seats totaling 937,700, representing a 6% decline from November 2023. Ms. Cassotis reported that Southwest regained the market share place lead at PIT in November 2024, and the four airlines with the highest percentage of passengers were: Southwest at 25.9%, American Airlines – 22.5%, Delta at 17.3%, and United at 14.9%. With announcements by several airlines, PIT now has nonstop service to 61 destinations with 156 peak-day departures. Ms. Cassotis noted construction on the new Pittsburgh International Airport remains on schedule to open in 2025, with significant milestones being reached. She noted that several key projects are underway, including installation of the parking garage technology system, tree column painting, terrazzo flooring installation, internal and external ceiling installation, escalator and elevator installations, as well as interior framing, drywalling, and air handling unit activations. Drone footage provided an aerial view of the construction, showing the scale and progress of the project. Ms. Cassotis then discussed the concept of navigating a new PIT and transforming the overall

airport experience. She emphasized the new PIT embodies region's spirit of innovation, aiming to completely transform the airport experience. She explained how the airport's design incorporates intuition, with new technology and intentional features simplifying the passenger experience and provide a sense of place. The result will be a modernized, more navigable, distinctly Pittsburgh experience.

Mr. Minnotte then stated there was no public comment, no new business, and no need for an Executive Session. Accordingly, the meeting stood adjourned.



Ashley Henry Shook, Secretary