June 2, 2025

Dear Pittsburgh International Airport Community,

Effective June 1, 2025, Vector Airport Systems (“Vector”) assumed the billing and collection of landing fees on behalf of Pittsburgh International Airport (”PIT”). For all operations occurring until midnight on May 31, 2025, PIT will bill and continue to collect landing fees.

“Landing fees” is a commonly used term that refers to aircraft operating fees. **Landing fees for PIT are currently charged using the time of arrival.** Please be aware that touch-and-go operations are considered arrivals and thus are billed.

Vector will assess and bill fees in accordance with PIT’s established landing fee schedule located at: PIT 2025 Fees Rates & Charges. Please note that landing fees are calculated using the aircraft’s FAA-certified MLW.

Vector transmits a monthly invoice to an aircraft’s registered owner or management company after the conclusion of each month. Vector offers a self-service web portal for convenient online bill payments and account management at https://payment.planepass.com

Vector’s self-service web portal* allows operators to:

- Make credit card payments
- Update account information, including email and postal mail addresses
- View authorization to bill letters and W9
- Enroll in electronic invoicing
- View account history
- View and download invoices to .csv files for use in MS Excel

**The portal login is based on your Vector invoice number and Vector operator ID.*

For billing questions or concerns, please contact Vector’s PLANEPASS® billing service team at billing@vector-us.com or (888) 588-0028 Opt. 01 or Ext. 700.

Vector’s office hours are M-F, 9 a.m.– 5 p.m. ET with most U.S. federal holidays observed as well as the Friday after U.S. Thanksgiving and Christmas Eve.

PIT’s Finance Office staff may also be reached at RFennell@Flypittsburgh.com. As noted above, PIT’s website has further details concerning fees charged by Vector as authorized by the Airport.

Sincerely,

06/04/25

Eric Sprys

Authorization to Bill Letter_PIT